

**EASTERN DIOCESE OF THE ARMENIAN CHURCH OF AMERICA**  
630 Second Avenue  
New York, NY 10016 - 4885

**1996 PARISH COUNCIL ANNUAL REPORT**

Please submit with this form: a) The report of the Pastor and Parish Council; b) A letter addressed to the Primate giving the results of the election of the Parish Council and Diocesan Delegates for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) 1996 revenue and expense budget.

Name of Church: ST. JAMES ARMENIAN CHURCH OF WESTCHESTER

Address.....	1131 North Street.....				
City.....	White Plains.....	State.....	NY.....	Zip.....	10605.....
Telephone.....	(914) 428-2595.....	Fax.....	.....		
Pastor.....	Rev. Fr. Karekin Kasparian.....				
Assistant Pastor.....	---.....				

Parish Council Officers:

Chairman.....	Ara Ishkanian.....
Vice-Chairman.....	Michael Guroian.....
Rec. Secretary.....	Laura Shimshidian.....
Cor. Ass't Secretary.....	Michael Pisani.....
Treasurer.....	Lionel Galstaun.....
Ass't Treasurer.....	Van Krikorian.....

**Names of Delegates:**

1. Lionel Galstaun	4. ....
2. Vincent Gurahian	5. ....
3. Ara Ishkanian, Alt.	6. ....
7. ....	

**Officers of Assembly:**

Assembly President	Rev. Fr. Karekin Kasparian
Assembly Chairman	Martha Gurahian
Assembly Secretary	Marilyn Keosayian

Number of Parish Council Meetings (1996)-----14-----

Date of 1996 Annual Parish Assembly-----Sunday, February 16, 1997-----

1997 Revenue Budget: \$174,610.00----- 1997 Expense Budget: \$181,775.00-----

PARISH ST. JAMES ARMENIAN CHURCH CITY WHITE PLAINS, NY

**1996 MEMBERSHIP DATA**

1. Total Membership 187  
 Over 1995 by \_\_\_\_\_ Under 1995 by 1

2. Number of entries on mailing list 641

3. Number of Armenians in the area N/A

4. Number of potential members Approx. 200

5. 1996 membership dues:

Per member \$ 60.00 Senior citizen \$ 60.00 Other \$ ---

6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	<u>%</u>	<u>Members</u>	<u>Non-members</u>
a. Dues	<u>100%</u>	<u>100%</u>	_____
b. Pledges	_____	_____	_____
c. Stewardship	_____	_____	_____
d. Other contributions	_____	_____	_____

7. Do you have a membership committee? YES \_\_\_\_\_ NO X

8. Donation for Sacraments and other services:

	<u>Members</u>	<u>Non-members</u>
a. Baptism	_____	_____
b. Chrismation	_____	_____
c. Wedding =	<u>\$1,650.00</u>	_____
d. Funeral	_____	_____
e. Other	_____	_____

Your assessment and/or Diocesan dues is based on the following formula:

- a. 60% - Membership
- b. 5% - Pastor
- c. 25% - Gross PCP (Plate Collection, Pledges, Dues, Yughakin).
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates



PARISH ST. JAMES ARMENIAN CHURCH CITY WHITE PLAINS, NY

**SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT**

**A. Parish Attorney:**

Name Gary Bashian  
Address 17 Laurel Lane  
City Greenwich State CT Zip 06830  
Telephone (203) 661-1994

**B. Insurance:**

Please identify types of insurance carried and coverage:

Property Rand Insurance Co. (Building)  
Liability Rand Insurance Co.  
Other The State Insurance Fund (Compensation)

**C. Tax Exemption:**

Sales Tax Yes  No   
Property Tax Yes  No   
Other \_\_\_\_\_

**D. Major Equipment Purchases in 1996:**

Please provide sufficient identification to permit the development of an information bank for use by all parishes:

Office ---  
Kitchen ---  
Sanctuary ---  
Other ---

**FINANCIAL REPORT - SECTION I - INCOME ( ending 12/31/96)**

**PARISH COUNCIL OPERATING ACCOUNT**

**A. Receipts and Donations:**

1. Membership Dues	\$ 10,020.00 ✓
2. Pledges	\$ 45,717.00 ✓
3. Stewardship	\$ -----
4. Plate Collection	\$ 8,955.36 ✓
5. <del>Candles</del> Flowers/grapes	\$ 150.00
6. Easter Yughakin	\$ 6,055.00 ✓
7. Christmas Yughakin	\$ -----
8. In Lieu of Flowers	\$ 5,755.00
9. <del>Wills and Bequests</del> S.S.	\$ 2,266.52
10. Other Contributions:	
a. Endowment	12,288.77
b. General	1,285.00

**B. Sacraments & Other Services:**

1. Baptisms	\$ -----
2. Weddings	\$ -----
3. Funerals	\$ 1,650.00
4. Requiems	\$ -----

TOTAL \$ 94,142.65

**C. Church Affairs:**

	(Gross)	(Net)
1. <del>Bazaar</del> St. James Award	\$ 1,579.14	-----
2. Picnics	18,956.41	-----
3. Fairs	-----	-----
4. Dinners	-----	-----

(cont'd)

5. Other:	a. Rug Sale	\$46,314.00	-----
	b. Tag Sale	1,248.75	-----
	c. New Year's Eve	7,305.00	-----
	d. -----	-----	-----
		(NET) TOTALS \$	75,403.30

**D. Church Auxiliary Organizations:**

1. Women's Guild	\$-----
2. Senior Women's Guild/Auxiliary	\$-----
3. <del>Mr &amp; Mrs Auxiliary</del> 3 M's	\$ 968.82
4. Men's Club	\$-----
5. ACYOA Seniors	\$-----
6. ACYOA Juniors	\$-----
7. Senior Citizens	\$-----
8. Other	
a. Hye Steppers	\$ 500.00
b. -----	\$-----
	TOTAL \$
	1,468.82

**E. Other Income:**

1. Interest	\$ 170.47
2. Sale of Books, Records, Gifts	\$ 1,751.58
3. Parish Newsletter	\$ 180.00
4. Donations for Use of Facilities	\$ 1,400.00
5. Contributions to Building Fund	\$-----
6. <del>Transfer of</del> <sup>Insuff.</sup> Funds	\$ 29.31
7. Other Fundraising (Bingo, Raffles, etc.)	
a. Miscellaneous	\$ 2,480.85
b. -----	\$-----
	TOTAL \$
	6,012.21

**Balance: January 1, 1996**

1. In Banks	\$ 24,019.47
2. On Hand	\$ -0-
	TOTAL \$
	24,019.47

TOTAL RECEIPTS (Items A-E) \$ 177,026.98

TOTAL CASH ACCOUNTED FOR \$ 201,046.45

**FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/96)**

**A. Salaries and Benefits:**

	PASTOR	ASSN'T PASTOR	
1. Pastor (s)	\$ 48,000.00	\$ -----	
2. Pastor's Housing & Utility Allowance	\$ -----	\$ -----	
3. Pastor's Automobile Allowance	\$ -----	\$ -----	
4. Pastor's Medical Insurance	\$ 5,908.10	\$ -----	
5. Clergy Pension	\$ -----	\$ -----	
<b>TOTALS</b>	<b>53,908.10</b>	<b>TOTAL \$ -----</b>	<b>TOTALS 53,908.10</b>

**B. Other Salaries and Benefits:**

1. Visiting Clergymen	\$ 465.00	
2. Secretary and/or Clerical	\$ -----	
3. Choir Director, Soloist, Organist	\$ 6,373.48	
4. Youth Director	\$ -----	
5. Custodial	\$ 1,632.30	
6. Education Directors	\$ -----	
7. Deacons	\$ -----	
8. Payroll Taxes	\$ -----	
9. Employee Benefits	\$ -----	
		<b>TOTAL \$ 8,470.78</b>

**C. Operating Expenses:**

1. Telephone	\$ 3,771.58	
2. Stationery, Printing and Postage	\$ 7,667.29	
3. <del>Parish Newsletter</del> Flowers/grapes	\$ 971.79	
4. <del>Candles</del> Supplies	\$ 1,670.79	
5. <del>Vestments</del> <del>Roses</del> Daskel Assoc.	\$ 2,234.00	
(Computer services)	\$ 1,397.01	
6. <del>Altar Flowers</del> St. James award	\$ 1,377.64	
7. Books, Records, Gifts	\$ 1,160.00	
8. <del>Furniture and Equipment</del> (office)	\$ 240.36	
Hospitality	\$ 2,712.34	
9. <del>Contributions from parish</del>	\$ 9,011.18	
10. Fund Transfer to Bldg. Fund	\$ 39,077.57	
11. Other:		
a. Picnic	\$ 2,057.42	
b. Rug Sale	\$ 6,857.69	
New Year's Eve		
Misc.		<b>TOTAL \$ 80,206.66</b>



**FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)**

**D. Assessments:**

1. Diocesan Dues	\$ 19,795.00
2. Etchmiadzin Looma (Mite)	\$-----
3. Other:	
a. ....	\$-----
b. ....	\$-----
	<b>TOTAL \$ 19,795.00</b>

**E. Educational Programs:**

1. <del>Christian Education</del> S.S.	\$ 1,892.31
2. Armenian Language + Culture	\$-----
3. ACYOA Seniors	\$-----
4. ACYOA Juniors	\$-----
5. <del>Chok</del> Diocesan Assembly	\$ 222.72
6. Religious Studies and Vocation	\$-----
7. Other:	
a. St. Vartan Camp	\$ 350.00
b. 50/50 Raffle	\$ 224.00
	<b>TOTAL \$ 2,689.03</b>

**F. Church Building Expenses:**

1. Mortgage (Principal/Interest)	\$ 2,921.88
2. Utilities	\$ 10,348.75
3. Insurance	\$ 5,908.10
4. Repairs and Maintenance	\$ 6,752.14
5. Equipment	\$ 2,035.89
6. Other:	
a. Receiver of taxes	\$ 756.89
b. Rentals	\$ 200.00
	<b>TOTAL \$ 28,923.65</b>

**TOTAL (A-F) \$ 193,993.22**

**Balance - December 31, 1996**

1. In Banks	\$ 30,117.42
2. On Hand	\$ -0-

**TOTAL CASH ACCOUNTED FOR \$ 224,110.64**

**1996 ADJUSTED CLERGY STIPENDS  
EFFECTIVE JANUARY 1997**

Actual 1996 Stipend & Allowances Budgeted

		<b>PASTOR</b>	<b>ASSN'T PASTOR</b>
Basic Stipend	\$22,750	\$ 25,120.00	\$-----
Additional increment of \$1,560 for each three years of service as an ordained priest in the Diocese with a maximum of seven increments (including service in the Western and Canadian Dioceses).	\$1,583	\$-----	\$-----
Additional increment for parish size: 150-300 voting members	\$1,625	\$-----	\$-----
Over 300 voting members	\$3,250	\$-----	\$-----
<b><u>CAR ALLOWANCE</u></b>			
Pastor's owned car... *Allowance equivalent to 28 cents per mile for pastoral business.		\$-----	\$-----
Parish Owned Car ... *Allowance equivalent to 18 cents per mile for pastoral business.		\$ 3,500.00	\$-----
*The above mileage allowances shall cover the entire cost of the automobile including gasoline, oil, repairs and insurance.			
<b><u>Note:</u></b> The mileage allowance for parish owned cars does not apply where the parish assumes all cost of operation.			
<b><u>HOUSING ALLOWANCE:</u></b>			
Parish owned home.... All costs including utilities.		\$-----	\$-----
Rental: a) Housing Allowance of ....\$924		\$-----	\$-----
b) All utilities costs		\$-----	\$-----
Home owned by Pastor ....Pastors may use housing allowance on payments on house purchases.		\$ 21,300.00	\$-----
<b><u>CLERGY MEDICAL INSURANCE:</u></b> Full payment		\$ 4,500.00	\$-----
<b><u>CLERGY PENSION:</u></b> \$1,000 (Plus additional \$1,000 recommended per year).		\$ 2,000.00	\$-----
<b><u>CLERGY LIFE INSURANCE:</u></b>			
As much term life insurance for the Pastors as can be purchased per year for \$500. Such coverage will be purchased by the Parish for the benefit of the Pastor's beneficiaries.		\$-----	\$-----
		<b>TOTAL</b> \$ 56,420.00	<b>TOTAL</b> \$-----

**FINANCIAL REPORT - SECTION III - ASSETS AND LIABILITIES (ending 12/31/96)**

**A. ASSETS:**

1. Cash	\$----- ----- -----
2. Certificates of Deposit	\$----- ----- -----
3. <del>Stocks and Bonds</del> Checking a/c	\$ <u>30,117.42</u> ----- -----
4. Real Estate (land, buildings, etc)	\$----- ----- -----
5. Building Funds	\$----- ----- -----
6. Reserve Fund	\$----- ----- -----
7. Other Special Funds (list each)	
a.-----	\$-----
b.-----	\$-----
c.-----	\$-----
	<b>TOTAL \$ <u>30,117.42</u></b>

**B. LIABILITIES**

1. Mortgage	\$----- ----- -----
2. Loans Payable	\$----- ----- -----
3. Accounts Payable	\$-----
	<b>TOTAL \$ <u>30,117.42</u></b>

PARISH ST. JAMES ARMENIAN CHURCH CITY WHITE PLAINS, NY

The above statement has been prepared from the books and records of St. James Armenian Church and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1995, and the balance on hand in cash and in the banks at such date, and any accounts payable.

Ara Ishkanian

Parish Council Chairman  
Ara Ishkanian

Lionel S. Galstaun

Parish Council Treasurer  
Lionel Galstaun

Russell Sirabian

Auditing Committee Chairman  
Russell Sirabian

Fr. Karekin Kasparian

Reviewed by Parish Priest  
Rev. Fr. Karekin Kasparian

THE NAMES OF OFFICERS SERVING IN 1996

WOMEN'S GUILD

Chairman	Elizabeth Derderian	Telephone	(914) 967-5830
Address	4 Marlene Court, Rye, NY 10580		
Membership	39	# of meetings held	8
Amount transferred to Parish Council			
Cash on hand at 1/1/96	\$1,030.79	Income	\$11,884.82
Disbursements	\$11,399.69	Balance at 12/31/96	\$1,515.92
Major Annual Functions	Hosted Communion Breakfast; C'mas Dinner; Lenten Dinner; Sponsored coffee hour; Art show/sale; Assisted with Tag Sale; Trip to Culinary Institute and Hudson River Museum; Held C'mas Boutique; Dried fruit sale; Secured tickets for "9 Armenians".		

SENIOR WOMEN'S GUILD / AUXILIARY

Chairman		Telephone	
Address			
Membership		# of meetings held	
Amount transferred to Paish Council			
Cash on hand 1/1/96		Income	
Disbursements		Balance at 12/31/96	
Major Annual Functions			

**ARMENIAN SCHOOL**

Name of School.....St. James Armenian Church School.....  
Chairman.....Telephone.....  
Address.....  
Principal Anahid Chookhachian.....Telephone (914) 337-7052.....  
Superintendent.....  
Address 116 Crisfield Avenue, Yonkers, NY 10710.....  
Number of Teachers.....9.....Number of Pupils.....31.....  
Number of Classrooms.....6.....School Days and Hours Sat. 10:00-1:30pm.....  
Cash on hand at 1/1/96.....\$6,596.40.....Income.....\$10,703.00.....  
Disbursements.....\$11,061.41.....Balance at 12/31/96.....\$6,238.99.....  
Major Annual Functions.....Open House; C'mas Party; Bake sale; Hosted  
Lenten Dinner; Closing Hantess; Served refreshments in memory of  
Armenian Martyrs Day; Arts & Crafts; Visited Flushing Home for  
the Aged; Birthday celebrations for students.

**SUNDAY SCHOOL**

Chairman.....Telephone.....  
Address.....  
Superintendent D. Maralle Cachoian-Schanz.....Telephone (914) 228-4570.....  
Address 2577 Route 301, Carmel, NY 10512.....  
Number of Teachers.....8.....Number of Pupils.....50.....  
Number of Classrooms.....5.....School Hours Sundays, 10:15-12:15pm.....  
Cash on hand at 1/1/96.....\$116.40.....Income.....\$2,293.89.....  
Disbursements.....\$1,893.18.....Balance at 12/31/96.....\$517.11.....  
Major Annual Functions.....Hosted Lenten Dinner; C'mas Eve Pageant;  
Easter egg hunt/sale;

**RESERVE FUND**

Chairman Ara Momjian.....Telephone (203) 661-9765.....  
Address 747 North Street, Greenwich, CT 06830.....

**YOUTH MINISTRY (A.C.Y.O.A. SENIORS)**

Chairman	Belinda Aksu	Telephone	(914) 834-5774
Address	308 Richbell Road, Apt. B4, Mamaroneck, NY 10543		
Membership	12	# of meetings held	4
Cash on hand at 1/1/96	\$4,439.55	Income	\$1,856.00
Disbursements	\$641.45	Balance at 12/31/96	\$5,654.10
Amount sent to Central Council in 1996			
Major Annual Functions			
Served refreshments after C'mas eve service, Palm Sunday Banquet, helped at picnic, attended assembly, get-together with members.			

**YOUTH MINISTRY (A.C.Y.O.A. JUNIORS)**

Chairman		Telephone	
Address			
Membership		# of meetings held	
Cash on hand at 1/1/96		Income	
Disbursements		Balance at 12/31/96	
Major Annual Functions			

**CHOIR**

Chairman	Aram Dodakian	Telephone	(203) 438-6494
Address	27 Jefferson Drive, Ridgefield, CT 06877		
Membership: Male	5	Female	13
		Total	18
Choirmaster	Raffi Sevadjian	Telephone	(516) 781-1670
Address	30 Dale Lane, Wantagh, NY 11793		
Cash on hand at 1/1/96	\$3,712.34	Income	
Disbursements	\$2,712.34	Balance at 12/31/96	\$1,000.00
Amount sent to Choir Association Central Council in 1995			
Major Annual Functions			
Participated in the Pontifical Badarak at St. Vartan Cathedral and Cathedral of St. John the Divine, Hosted Lenten Dinner			





OTHER (Fill in Name)

Chairman-----	Telephone-----
Address-----	
Membership-----	# of meetings held-----
Cash on hand at 1/1/96-----	Income-----
Disbursements-----	Balance at 12/31/96-----
Major Annual Functions-----	
-----	

OTHER (Fill in Name)

Chairman-----	Telephone-----
Address-----	
Membership-----	# of meetings held-----
Cash on hand at 1/1/96-----	Income-----
Disbursements-----	Balance at 12/31/96-----
Major Annual Functions-----	
-----	

Future Plans of the Parish Council:

..... To increase membership and stewardship pledges in 1997.  
 ..... New church complex.  
 .....  
 .....  
 .....

Signature of the Parish Council:

President Rev. Fr. Karekin Kasparian *Karekin Kasparian*  
 Chairman Ara Ishkanian *Ara Ishkanian*  
 Secretary Laura Shimshidian *Laura Shimshidian*  
 Date 7 April 1997

**PARISH COUNCIL MEMBERS**

**THIS YEAR 1997  
RE-ELECTED MEMBERS:**

(Article 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he/she again becomes eligible to become a candidate for the Parish Council.)

Name Lionel S. Galstaun ..... Tel.Home (718) 543-0105  
Address Parkway House, Apt. 14-E, 3530 Henry Hudson Parkway, E. Riverdale,  
NY 10463  
Tel.Office ..... Fax .....  
Date Elected 1995 ..... Number of Terms Served: 1st  2nd ..... 3rd .....

Name Paul Keyishian ..... Tel.Home (914) 937-2670  
Address 557 Locust Avenue, Portchester, NY 10573  
Tel.Office (914) 939-0400 ..... Fax .....  
Date Elected 1995 ..... Number of Terms Served: 1st  2nd ..... 3rd .....

Name Lisa Kouzoujian ..... Tel.Home (203) 967-8206  
Address 211 Hope Street, Stamford, CT 06906  
Tel.Office ..... Fax .....  
Date Elected 1995 ..... Number of Terms Served: 1st  2nd ..... 3rd .....

Name ..... Tel.Home .....  
Address .....  
Tel.Office ..... Fax .....  
Date Elected ..... Number of Terms Served: 1st ..... 2nd ..... 3rd .....

Name ..... Tel.Home .....  
Address .....  
Tel.Office ..... Fax .....  
Date Elected ..... Number of Terms Served: 1st ..... 2nd ..... 3rd .....

Name ..... Tel.Home .....  
Address .....  
Tel.Office ..... Fax .....  
Date Elected ..... Number of Terms Served: 1st ..... 2nd ..... 3rd .....

Name ..... Tel.Home .....  
Address .....  
Tel.Office ..... Fax .....  
Date Elected ..... Number of Terms Served: 1st ..... 2nd ..... 3rd .....

**PARISH COUNCIL MEMBERS**

**NEWLY ELECTED MEMBERS IN 1997:**

Name.....Mack Basil.....Tel. Home (914) 948-9354  
Address.....273 Bryant Avenue, White Plains, NY 10605.....Tel. Office.....  
Number of Votes Received.....46.....Fax.....

Name.....Ara Momjian.....Tel. Home (203) 661-9765  
Address.....747 North Street, Greenwich, CT 06830.....Tel. Office.....  
Number of Votes Received.....44.....Fax.....

Name.....Tel. Home.....  
Address.....Tel. Office.....  
Number of Votes Received.....Fax.....

Name.....Tel. Home.....  
Address.....Tel. Office.....  
Number of Votes Received.....Fax.....

Name.....Tel. Home.....  
Address.....Tel. Office.....  
Number of Votes Received.....Fax.....

Name.....Tel. Home.....  
Address.....Tel. Office.....  
Number of Votes Received.....Fax.....

Name.....Tel. Home.....  
Address.....Tel. Office.....  
Number of Votes Received.....Fax.....

**ALTERNATE PARISH COUNCIL MEMBERS**

Name.....Van Krikorian.....Tel. Home (203) 968-6722  
Address.....43 Old Logging Road, Stamford, CT 06903.....Tel. Office.....  
Number of Votes Received.....43.....Fax.....

Name.....Tel. Home.....  
Address.....Tel. Office.....  
Number of Votes Received.....Fax.....

**DIOCESAN DELEGATES ELECTED IN 1997**

Name-----Tel.Home-----  
Address-----Tel. Office-----  
Year Elected-----Fax-----

Name-----Tel.Home-----  
Address-----Tel. Office-----  
Year Elected-----Fax-----

Name-----Tel.Home-----  
Address-----Tel. Office-----  
Year Elected-----Fax-----

Name-----Tel.Home-----  
Address-----Tel. Office-----  
Year Elected-----Fax-----

Name-----Tel.Home-----  
Address-----Tel. Office-----  
Year Elected-----Fax-----

Name-----Tel.Home-----  
Address-----Tel. Office-----  
Year Elected-----Fax-----

Name-----Tel.Home-----  
Address-----Tel. Office-----  
Year Elected-----Fax-----

**ALTERNATE DELEGATES**

Name-----Tel.Home-----  
Address-----Tel. Office-----  
Year Elected-----Fax-----

Name-----Tel.Home-----  
Address-----Tel. Office-----  
Year Elected-----Fax-----

**DIOCESE OF THE ARMENIAN CHURCH**

**PARISH PROFILE**

ST. JAMES ARMENIAN CHURCH OF WESTCHESTER

**PARISH ORGANIZATIONS AND STATISTICS**

Group Name	Enrollment/Membership	Potential Growth
Sunday School	50	60
Armenian School	31	40
ACYOA Seniors	12	15
ACYOA Juniors	In the process of reorganizing	12
Women's Guild	39	45
Senior Women's Gld/Auxiliary	NONE	
Men's Club	NONE	
Choir	14	18
Junior Choir	14	18
Senior Citizens	NONE	
Bible Study	10	15
Cultural Committee	8	10
Social Services	NONE	
Youth Coordinator/Director	NONE	
Other HYE STEPPERS	35	45

12/03/96

FGK/as