

**DIOCESE OF THE ARMENIAN CHURCH**  
630 Second Avenue  
New York, NY 10016 - 4885

**1993 PARISH COUNCIL ANNUAL REPORT**

Please submit with this form a) The report of the Pastor and Parish Council; b) A letter addressed to the Primate, giving the results of the election of the Parish Council and Diocesan Delegates for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) The form requesting names of incumbent and newly-elected Parish Council members; d) 1994 revenue and budget.

Name of Church: HOLY CROSS ARMENIAN CHURCH

Address-----	318 27th Street				
City-----	Union City	State--	NJ	Zip-----	07087
Telephone-----	201-864-2480		Fax-----	None	
Pastor-----	Very Rev. Vazken Karayan				
Assistant Pastor-----	None				

Parish Council Officers:

Chairman-----	Zaven Hovsepian
Vice-Chairman-----	Gary Burggraf
Secretary-----	Sylvia Bozoyan
Ass't Secretary-----	
Treasurer-----	Harold Azmelian
Ass't Treasurer-----	

**Names of Delegates:**

1. Nubar Dorian	4.
2. Zaven Hovsepian	5.
3.	6.
7.	

**Officers of Assembly:**

Assembly President	Very Rev. Vazken Karayan
Assembly Chairman	Nubar Dorian
Assembly Secretary	Philip Arpiarian

Number of Parish Council Meeting (1993) 10

Date of 1993 Annual Parish Assembly February 6, 1994

1994 Revenue Budget: \$ 107,400.00 1994 Expense Budget: \$ 156,500.00

**1993 MEMBERSHIP DATA**

1. Total Membership----- 105 ----- Over 1992 by----- 0 -----  
 Under 1992 by----- 25 -----  
 2. Number of entries on mailing list----- 535 ----- Over 1992 by----- 00 -----  
 Under 1992 by----- -----  
 3. Number of Armenians in the area----- unknown -----  
 4. Number of potential members----- -----  
 5. 1993 membership dues:  
 Per member\$----- 25.00 ----- Senior citizen \$----- N/A ----- Other\$----- N/A -----

6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	<u>%</u>	<u>Members</u>	<u>Non-members</u>
a. Dues	-----	-----	-----
b. Pledges	-----	-----	-----
c. Stewardship	-----	-----	-----
d. Other contributions	-----	-----	-----

7. Do you have a membership committee? -----

8. Donation for sacraments and other services:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	\$100.00 -----	-----
b. Baptism	100.00 -----	-----
c. Funeral	150.00 -----	-----
d. Other	-----	-----

Your assessment and/or Diocesan dues is based on the following formula:

- a. 60% - Membership
- b. 5% - Pastor
- c. 25% - Gross PCP (Plate Collection, Pledges, Dues, Yughakin).
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates





FINANCIAL REPORT - SECTION I - INCOME ( ending 12/31/93)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1993

1. In Banks	\$-----41,753.80-----
2. On Hand	\$-----
	TOTAL \$-----41,753.80-----

A. Receipts and Donations:

1. Membership Dues	\$-----
2. Pledges	\$-----
3. Stewardship	\$-----12,846.00-----
4. Plate Collection	\$-----
5. Candles	\$-----3,072.00-----
6. Easter Yughakin	\$-----5,035.00-----
7. Christmas Yughakin	\$-----4,490.00-----
8. In Lieu of Flowers	\$-----6,440.00-----
9. Wills and Bequests	\$-----
10. Other Contributions:	
a. Christmas Card	-----\$1,630.00-----
b. Various	-----606.71-----

B. Sacraments & Other Services:

1. Baptisms	\$-----300.00-----
2. Weddings	\$-----300.00-----
3. Funerals	\$-----1,600.00-----
4. Requiems	\$-----5,975.00-----
	TOTAL \$-----42,294.71-----

(cont'd)

**C. Church Affairs:**

	(Gross)	(Net)
1. Bazaar	\$ 8,169.50	5,008.72
2. Picnics	1,758.80	1,758.80
3. Raffles	28,815.00	28,815.00
4. Bingo		
5. Fairs		
6. Dinners		
7. Other: a. Communion Bkft.	343.25	43.25
b.-----		
c.-----		
d.-----		
		(NET) TOTALS \$ 17,430.36

**D. Church Auxiliary Organizations:**

1. Women's Guild	\$ 15,000.00
2. Mr. & Mrs. Auxiliary	\$-----
3. Men's League	\$-----
4. ACYOA Seniors	\$-----
5. ACYOA Juniors	\$-----
6. Other:	
a. Sr. Citizens	\$ 500.00
b.-----	\$-----
c.-----	\$-----
	TOTAL \$ 15,500.00

**E. Other Income:**

1. Interest	\$ 1,248.66
2. Sale of Books, Records, Gifts	\$ 11,368.00
3. Parish Newsletter	\$ 135.00
4. Donations for use of Facilities	\$ 560.00
5. Contributions to Building Fund	\$-----
6. Transfer of Funds	\$-----
7. Other:	
a. Miscellaneous	\$ 267.50
b. Altar Flowers	\$ 385.00
	TOTAL \$ 13,964.16
	TOTAL RECEIPTS (Items A-E) \$ 89,189.23
	TOTAL CASH ACCOUNTED FOR \$ 130,943.03

**FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/93)**

**A. Salaries and Benefits:**

1. Pastor (s) Auto	\$-----11,500.00-----
2. Pastor's Housing & Utility Allowance	\$-----
3. Pastor's Automobile Allowance	\$-----
4. Pastor's Medical Insurance	\$-----
5. Clergy Pension	\$-----
	<b>TOTAL \$-----11,500.00-----</b>

**B. Other Salaries and Benefits:**

1. Visiting Clergymen	\$-----13,838.40-----
2. Secretary and/or Clerical	\$-----
3. Choir Director, soloists, organist	\$-----
4. <del>Deacons</del> Caretaker	\$-----3,600.00-----
5. Payroll taxes	\$-----277.80-----
6. Employee Benefits	\$-----
	<b>TOTAL \$-----17,716.20-----</b>

**C. Operating Expenses:**

1. Telephone	\$-----937.50-----
2. Stationery, Printing and Postage	\$-----2,892.55-----
3. Parish Newsletter	\$-----
4. Candles	\$-----192.33-----
5. Vestments + Robes	\$-----
6. Altar Flowers	\$-----1,074.15-----
7. Books, Records, Gifts	\$-----
8. Furniture and Equipment (office)	\$-----
9. Contributions	\$-----18,000.00-----
10. Fund Transfer	\$-----
11. Other:	
a. Miscellaneous	\$-----809.31-----
b. Church Socials	\$-----584.00-----
	<b>TOTAL \$-----24,489.79-----</b>



**FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)**

**D. Assessments:**

1. Diocesan Dues	\$ 6,493.00
2. Etchmiadzin Looma (Mite)	\$
3. Other:	
a. Youth Ministry	\$ 791.00
b.	\$
	<b>TOTAL \$ 7,284.00</b>

**E. Educational Programs:**

1. Christian Education	\$
2. Armenian Language + Culture	\$
3. ACYOA Seniors	\$
4. ACYOA Juniors	\$
5. Choir	\$
6. Religious Studies and Vocation	\$
7. Other:	
a. Armenian School	\$ 10,165.68
b. Youth Sports	\$ 300.00
	<b>TOTAL \$ 10,465.68</b>

**F. Church Building Expenses:**

1. Mortgage (Principal/Interest)	\$
2. Utilities	\$ 14,030.60
3. Insurance	\$ 5,843.00
4. Repairs and Maintenance	\$ 15,046.24
5. Equipment	\$
6. Other:	
a.	\$
b.	\$

Total A to F **TOTAL \$ 34,919.84**  
106,375.51

**Balance - December 31, 1993**

1. In Banks	\$ 24,567.52
2. On Hand	\$

**TOTAL CASH ACCOUNTED FOR \$ 24,567.52**



FINANCIAL REPORT - SECTION III - ASSETS AND LIABILITIES (ending 12/31/93)

A. ASSETS:

1. Cash	\$ 24,567.52
	-----
	-----
2. Certificates of Deposit	\$ -0-
	-----
	-----
3. Stocks and Bonds	\$ -0-
	-----
	-----
4. Real Estate (land, buildings, etc)	\$ -----
	-----
	-----
5. Special Funds (list each)	
a. Endowment Fund	\$ 1,357,335.81
b. -----	\$ -----
c. -----	\$ -----
6. Other:	
a. -----	\$ -----
b. -----	\$ -----

TOTAL\$-----

B. LIABILITIES

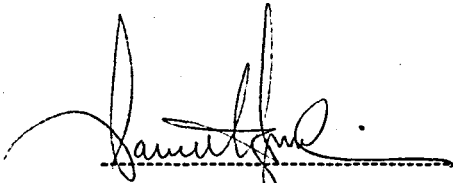
1. Mortgage	\$ -----
	-----
	-----
2. Loans Payable	\$ -----
	-----
	-----
3. Accounts Payable	\$ -----

TOTAL\$-----

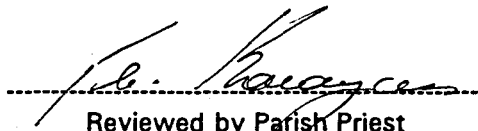
PARISH-----CITY-----

The above statement has been prepared from the books and records of-----and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1993, and the balance on hand in cash and in the banks at such date, and any accounts payable.

  
-----  
Parish Council Chairman

  
-----  
Parish Council Treasurer

  
-----  
Auditing Committee Chairman

  
-----  
Reviewed by Parish Priest

THE NAMES OF OFFICERS SERVING IN 1993

WOMEN'S GUILD

Chairman	Arpena Sbarbaro	Telephone	201-945-6682
Address	799 West End Avenue, Cliffside Park, NJ 07010		
Membership	94	# of meetings held	9
Amount transferred to Parish Council	\$15,000.00		
Cash on hand at 1/1/93	\$11,088.33	Income	\$12,994.14
Disbursements	\$16,296.24	Balance at 12/31/93	\$7,786.23
Major annual functions	Rummage sales, Bazaar, Picnic, Flea Markets, Lenten Dinner, Bus Rides, Project Share, Maundy Thursday luncheon, Women of the Year Dinner, 59th Anniversary Celebration		

YOUNG WOMEN'S GUILD

NOT APPLICABLE

Chairman	-----	Telephone	-----
Address	-----		
Membership	-----	# of meetings held	-----
Amount transferred to Parish Council	-----		
Cash on hand 1/1/93	-----	Income	-----
Disbursements	-----	Balance at 12/31/93	-----
Major annual functions	-----		
	-----		

**ARMENIAN SCHOOL**

Name	Mesrobian Armenian School	Telephone	
Chairman		Telephone	
Address			
Superintendent	Alice Yigitkurt	Telephone	
Address	1021 Linden Avenue, Ridgefield, NJ 07657		
Number of Teachers	3 + 1 asst.	Number of Pupils	34
Number of Classrooms	4	School Days and Hours	Sat. 10A-12:30P
Cash on hand at 1/1/93	*	Income	
Disbursements		Balance at 12/31/93	
Major annual functions	Christmas Program and Hantess, Annual School Closing Hantess		
*The Armenian School finances are handled by Parish Council			

**SUNDAY SCHOOL**

Chairman		Telephone	
Address			
Superintendent	Sylvia Bozoyan	Telephone	201-865-2790
Address	1812 West Street, Union City, NJ 07087		
Number of Teachers	2	Number of Pupils	10
Number of Classrooms	1	School Hours	10:20A-12N - Sundays
Cash on hand at 1/1/93	\$892.26	Income	\$350.00
Disbursements	\$184.58	Balance at 12/31/93	\$1,057.68
Major annual functions	Christmas Holy Communion and Breakfast, Easter Holy Communion and Breakfasts, Christmas Party		

**RESERVE FUND      NOT APPLICABLE**

Chairman		Telephone	
Address			

**YOUTH MINISTRY (A.C.Y.O.A. SENIORS) NOT APPLICABLE**

Chairman-----	Telephone-----
Address-----	
Membership-----	# of meetings held-----
Cash on hand at 1/1/93-----	Income-----
Disbursements-----	Balance at 12/31/93-----
Amount sent to Central Council in 1993-----	
Annual Affairs-----	
-----	

**YOUTH MINISTRY (A.C.Y.O.A. JUNIORS) NOT APPLICABLE**

Chairman-----	Telephone-----
Address-----	
Membership-----	# of meetings held-----
Cash on hand at 1/1/93-----	Income-----
Disbursements-----	Balance at 12/31/93-----
Major Annual Funtions-----	
-----	

**CHOIR**

Chairman-----	<u>Hacik Sariminasyan</u>	Telephone-----	<u>201-794-8571</u>
Address----- <u>2105 Dalton Place, Fair Lawn, NJ 07410</u>			
Membership: Male-----	<u>6</u>	Female-----	<u>8</u>
		Total-----	<u>14</u>
Choirmaster-----	<u>Ann Dadaian</u>	Telephone-----	<u>201-857-3145</u>
Address----- <u>11 Highpoint, Cedar Grove, NJ 07009</u>			
Cash on hand at 1/1/93-----	<u>\$1,000.21</u>	Income-----	<u>\$690.00</u>
Disbursements-----	<u>-0-</u>	Balance at 12/31/93-----	<u>\$1,690.21</u>
Amount sent to Choir Association Central Council in 1993----- <u>-0-</u>			
Annual Affairs----- <u>None</u>			
-----			

**MEN'S AUXILIARY NOT APPLICABLE**

Chairman-----	Telephone-----
Address-----	Fax-----
Membership-----	# of meetings held-----
Cash on hand at 1/1/93-----	Income-----
Disbursements-----	Balance at 12/31/93-----
Major Annual Funtions-----	
-----	

**MR. & MRS. AUXILIARY NOT APPLICABLE**

Chairman-----	Telephone-----
Address-----	Fax-----
Membership-----	# of meetings held-----
Cash on hand at 1/1/93-----	Income-----
Disbursements-----	Balance at 12/31/93-----
Major Annual Funtions-----	
-----	

**OFFICIAL PARISH PUBLICATION**

Name of Publication-----	VISION-----	Circulation-----	535-----
Editor-----	Very Rev. Vazken Karayan-----	Telephone-----	201-864-2480-----
Address-----	318 27th Street, Union City, NJ 07087-----		
Income-----	\$135.00-----	Expense-----	-0-----
-----			

**PUBLICITY AND PUBLIC RELATIONS NOT APPLICABLE**

Name of Chruch's Publicity Co-ordinator-----	
Address-----	Telephone-----
-----	Fax-----



OTHER (Fill in Name) SENIOR CITIZENS

Chairman	Bertha Najarian	Telephone	201-944-2852
Address	505 North Avenue, Fort Lee, NJ 07024		
Membership	35	# of meetings held	every Tues.
Cash on hand at 1/1/93	\$1,142.62	Income	\$711.40
Disbursements	\$752.15	Balance at 12/31/93	\$1,101.87
Major Annual Funtions	None		


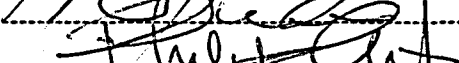
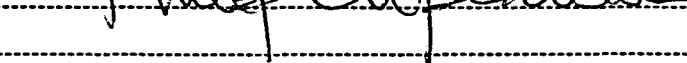
OTHER (Fill in Name)

Chairman		Telephone	
Address			
Membership		# of meetings held	
Cash on hand at 1/1/93		Income	
Disbursements		Balance at 12/31/93	
Major Annual Funtions			

Future Plans of the Parish Council:

Purchase of new computer and printer. Renovations to Church Office  
 On-going invesigation of purchase of parking facilities.

Signature of the Parish Council:

President   
 Chairman   
 Secretary   
 Date \_\_\_\_\_

**PARISH COUNCIL MEMBERS**

**NEWLY-ELECTED MEMBERS:**

Name-----Nubar Dorian-----Tel. Home-----201-224-5343  
Address-----1073 Palisade Avenue, Ft. Lee, NJ 07024-----Tel. Office-----  
Number of Votes Received-----52-----Fax-----

Name-----Sylvia Bozoyan-----Tel. Home-----201-865-2790  
Address-----1812 West Street, Union City, NJ 07087-----Tel. Office-----  
Number of Votes Received-----52-----Fax-----

Name-----Armen Kalbian-----Tel. Home-----  
Address-----60 Summit Avenue, Montvale, NJ-----Tel. Office-----  
Number of Votes Received-----53-----Fax-----

Name-----Satenig Karagosian-----Tel. Home-----201-869-2960  
Address-----8209 First Avenue, North Bergen, NJ 07047-----Tel. Office-----  
Number of Votes Received-----52-----Fax-----

Name-----Hagop Yassian-----Tel. Home-----  
Address-----Tel. Office-----  
Number of Votes Received-----47-----Fax-----

Name-----Tel. Home-----  
Address-----Tel. Office-----  
Number of Votes Received-----Fax-----

Name-----Tel. Home-----  
Address-----Tel. Office-----  
Number of Votes Received-----Fax-----

Name-----Tel. Home-----  
Address-----Tel. Office-----  
Number of Votes Received-----Fax-----

**ALTERNATE PARISH COUNCIL MEMBER**

Name-----Tel. Home-----  
Address-----Tel. Office-----  
Number of Votes Received-----Fax-----

PARISH COUNCIL MEMBERS

RE-ELECTED MEMBERS:

(Article 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he/she again becomes eligible to a candidate for the Parish Council.)

become

Name----- Philip Arpiarian -----Tel.Home----- 201-943-8053  
Address----- 428 Greenmount Avenue, Cliffside Park, NJ 07019 -----  
Tel.Office----- -----Fax-----  
Date Elected----- 1993 -----Number of Terms Served: 1st-----2nd-----3rd-----

Name----- Harold Azmelian -----Tel.Home----- 201-867-5956  
Address----- 104 Highpoint Avenue, Weehawken, NJ 07087 -----  
Tel.Office----- -----Fax-----  
Date Elected----- 1993 -----Number of Terms Served: 1st-----2nd-----3rd-----

Name----- Arpena Sbarbaro -----Tel.Home----- 201-945-6682  
Address----- 799 West End Avenue, Cliffside Park, NJ 07010 -----  
Tel.Office----- -----Fax-----  
Date Elected----- 1993 -----Number of Terms Served: 1st-----2nd-----3rd-----

Name----- Robert Borgersen -----Tel.Home----- 201-934-6095  
Address----- 121 Lakeview Terrace, Ramsey, NJ 07446 -----  
Tel.Office----- -----Fax-----  
Date Elected----- 1993 -----Number of Terms Served: 1st-----2nd-----3rd-----

Name----- Gary Burggraf -----Tel.Home----- 201-882-9602  
Address----- 2700 Rachel Terrace #8, Pinebrook, NJ 07059 -----  
Tel.Office----- -----Fax-----  
Date Elected----- 1991 -----Number of Terms Served: 1st-----x-----2nd-----x-----3rd-----

Name----- Edward Sahagian -----Tel.Home----- 201-438-0934  
Address----- 573 Third Street, Carlstadt, NJ 07072 -----  
Tel.Office----- -----Fax-----  
Date Elected----- 1989 -----Number of Terms Served: 1st-----x-----2nd-----x-----3rd-----

Name----- -----Tel.Home-----  
Address-----  
Tel.Office----- -----Fax-----  
Date Elected----- -----Number of Terms Served: 1st-----2nd-----3rd-----

**DIOCESAN DELEGATES**

Name-----Nubar Dorian-----Tel.Home-----201-224-5343  
Address-----1073 Palisade Avenue, Ft. Lee, NJ 07024-----Tel. Office-----  
Year Elected-----1990-----Fax-----

Name-----Zaven Hovsepian-----Tel.Home-----201-447-4454  
Address-----18 Lyncrest Drive, Paramus, NJ 07652-----Tel. Office-----  
Year Elected-----1990-----Fax-----

Name-----Tel.Home-----  
Address-----Tel. Office-----  
Year Elected-----Fax-----

Name-----Tel.Home-----  
Address-----Tel. Office-----  
Year Elected-----Fax-----

Name-----Tel.Home-----  
Address-----Tel. Office-----  
Year Elected-----Fax-----

Name-----Tel.Home-----  
Address-----Tel. Office-----  
Year Elected-----Fax-----

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Address-----Tel. Office-----  
Year Elected-----Fax-----

Name-----Tel.Home-----  
Address-----Tel. Office-----  
Year Elected-----Fax-----

Name-----Tel.Home-----  
Address-----Tel. Office-----  
Year Elected-----Fax-----