

EASTERN DIOCESE OF THE ARMENIAN CHURCH OF AMERICA
630 Second Avenue
New York, NY 10016 - 4885

1996 PARISH COUNCIL ANNUAL REPORT

Please submit with this form: a) The report of the Pastor and Parish Council; b) A letter addressed to the Primate giving the results of the election of the Parish Council and Diocesan Delegates for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) 1996 revenue and expense budget.

Name of Church: HOLY CROSS ARMENIAN CHURCH

Address-----	318 27th Street				
City-----	Union City	State-----	NJ	Zip-----	07087
Telephone-----	201-864-2480		Fax-----		
Pastor-----	Very Rev. Vazken Karayan				
Assistant Pastor-----	None				

Parish Council Officers:

Chairman-----	Nubar Dorian				
Vice-Chairman-----	Yetkin Pashalian				
Secretary-----	Sylvia Bozoyan				
Ass't Secretary-----					
Treasurer-----	Harold Azmelian				
Ass't Treasurer-----					

Names of Delegates:

1. Nubar Dorian	4.
2. Zaven Hovsepian	5.
3.	6.
7.	

Officers of Assembly:

Assembly President	Very Rev. Vazken Karayan
Assembly Chairman	Nubar Dorian
Assembly Secretary	Alice Bozoyan

Number of Parish Council Meetings (1996) 12

Date of 1996 Annual Parish Assembly February 2, 1997

1997 Revenue Budget: \$ 121,500.00 1997 Expense Budget: \$ 189,000.00

PARISH HOLY CROSS ARMENIAN CHURCH CITY UNION CITY, NJ

1996 MEMBERSHIP DATA

1. Total Membership 139
Over 1995 by 36 Under 1995 by _____

2. Number of entries on mailing list 538

3. Number of Armenians in the area _____

4. Number of potential members _____

5. 1996 membership dues:

Per member \$ 25.00 Senior citizen \$ _____ Other \$ _____

6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	<u>%</u>	<u>Members</u>	<u>Non-members</u>
a. Dues	_____	_____	_____
b. Pledges	_____	_____	_____
c. Stewardship	_____	_____	_____
d. Other contributions	_____	_____	_____

7. Do you have a membership committee? YES NO _____

8. Donation for Sacraments and other services:

	<u>Members</u>	<u>Non-members</u>
a. Baptism	<u>\$100.00</u>	_____
b. Chrismation	_____	_____
c. Wedding	<u>\$100.00</u>	_____
d. Funeral	<u>\$150.00</u>	_____
e. Other	_____	_____

Your assessment and/or Diocesan dues is based on the following formula:

- a. 60% - Membership
- b. 5% - Pastor
- c. 25% - Gross PCP (Plate Collection, Pledges, Dues, Yughakin).
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

1996 PARISH ASSESSMENT DATA

I.	1996 Membership:	139	

		1	

II.	Number of Clergy:		

III.	<u>Gross PCP:</u>		
	Membership dues	\$ 3,575.00	

	Pledges	8,526.50	

	Plate Collection	4,588.46	

	Easter Yughakin	5,705.00	

	Christmas Yughakin	4,300.00	

		TOTAL	\$ <u>24,694.96</u>
			21,047.01

IV. Number of Sacraments and Sacramentals:

Baptisms	2	

Chrismations	0	

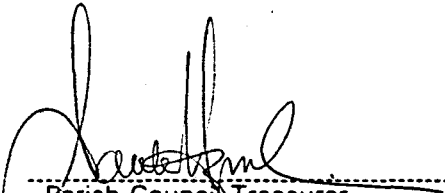
Engagements	0	

Weddings	0	

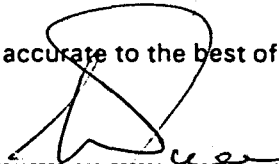
Funerals	8	

V. Number of Delegates: 2

We hereby certify that the above information is accurate to the best of our knowledge and information.



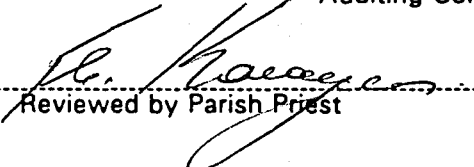
Parish Council Treasurer



Parish Council Chairman



Auditing Committee Chairman



Reviewed by Parish Priest

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pages 6-7) AND THE MEMBERSHIP DATA SHEET (page 3).

PARISH..... HOLY CORSS ARMENIAN CHURCH CITY..... UNION CITY, NJ

SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT

A. Parish Attorney:

Name..... Hon. Thomas M. Venino, Esq.
Address..... 1012 80th Street
City..... North Bergen State..... NJ Zip..... 07047
Telephone..... 201-861-0100

B. Insurance:

Please identify types of insurance carried and coverage:

Property..... \$1,000,000.00 - Farmer's Mutual Fire Insurance Company
Liability..... \$500,000 per occurrence/\$1,000,000 aggregate
Other.....

C. Tax Exemption:

Sales Tax Yes..... X No.....
Property Tax Yes..... X No.....
Other.....

D. Major Equipment Purchases in 1996:

Please provide sufficient identification to permit the development of an information bank for use by all parishes:

Office..... New Furniture for Priest; Painted office, complete renovation
Kitchen..... ..
Sanctuary..... Painted and renovated Church
Other.....

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/96)

PARISH COUNCIL OPERATING ACCOUNT

A. Receipts and Donations:

1. Membership Dues	\$ 3,575.00
2. Pledges	\$ 8,526.50
3. Stewardship	\$ -0-
4. Plate Collection	\$ 4,588.46
5. Candles	\$ 2,670.44
6. Easter Yughakin	\$ 5,705.00
7. Christmas Yughakin	\$ 4,300.00
8. In Lieu of Flowers	\$ 4,405.00
9. Wills and Bequests	\$ -0-
10. Other Contributions:	
a. -----	-----
b. -----	-----

B. Sacraments & Other Services:

1. Baptisms	\$ 200.00
2. Weddings	\$ -0-
3. Funerals	\$ 950.00
4. Requiems	\$ 4180.00

TOTAL \$ 39,100.40

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar	\$ 9,090.11	6,494.76
2. Picnics	6,197.75	3,960.83
3. Fairs	30,100.00	14,404.88
4. Dinners	8,819.00	200.20

(cont'd)

5. Other: a.	Xmas Card	-----	1,790.00
b.	Exchange A/C	-----	450.00
c.	-----	-----	-----
d.	-----	-----	-----
			(NET) TOTALS \$ 27,230.67

D. Church Auxiliary Organizations:

1.	Women's Guild	\$ 16,000.00	
2.	Senior Women's Guild/Auxiliary	\$ -----	
3.	Mr. & Mrs. Auxiliary	\$ -----	
4.	Men's Club	\$ -----	
5.	ACYOA Seniors	\$ -----	
6.	ACYOA Juniors	\$ -----	
7.	Senior Citizens	\$ 500.00	
8.	Other		
a.	Donations	\$ 2,244.00	
b.	Armenian School	\$ 2,255.00	
			TOTAL \$ 20,999.00

E. Other Income:

1.	Interest	\$ 1,095.34	
2.	Sale of Books, Records, Gifts	\$ -----	
3.	Parish Newsletter	\$ 140.00	
4.	Donations for Use of Facilities	\$ 180.00	
5.	Contributions to Building Fund	\$ 600.00	
6.	Transfer of Funds	\$ 50,000.00	
7.	Other Fundraising (Bingo, Raffles, etc.)		
a.	Miscellaneous	\$ 958.88	
b.	Altar Flowers	\$ 245.00	
			TOTAL \$ 53,219.22

Balance: January 1, 1996

1.	In Banks	\$ 76,843.62	
2.	On Hand	\$ -0-	
			TOTAL \$ 76,843.62

TOTAL RECEIPTS (Items A-E) \$ 140,549.29

TOTAL CASH ACCOUNTED FOR \$ 214,392.91

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/96)

A. Salaries and Benefits:

	PASTOR	ASSN'T PASTOR
1. Pastor (s)	\$-----	\$-----
2. Pastor's Housing & Utility Allowance	\$-----	\$-----
3. Pastor's Automobile Allowance	\$ 48,127.04	\$-----
4. Pastor's Medical Insurance	\$-----	\$-----
5. Clergy Pension	\$-----	\$-----
6. Auto Repairs & Insurance	\$-----	\$-----
	TOTALS 7,346.32	TOTAL \$-----
		TOTALS 55,473.36

B. Other Salaries and Benefits:

1. Visiting Clergymen	\$-----	800.00
2. Secretary and/or Clerical	\$-----	
3. Choir Director, Soloist, Organist	\$-----	
4. Youth Director	\$-----	
5. Custodial	\$-----	3,600.00
6. Education Directors	\$-----	
7. Deacons	\$-----	
8. Payroll Taxes	\$-----	277.80
9. Employee Benefits	\$-----	1,700.00
		TOTAL \$-----
		TOTAL \$ 6,377.80

C. Operating Expenses:

1. Telephone	\$-----	1,163.70
2. Stationery, Printing and Postage	\$-----	3,140.02
3. Parish Newsletter	\$-----	
4. Candles & Supplies	\$-----	1,070.55
5. Vestments + Robes	\$-----	
6. Altar Flowers	\$-----	798.41
7. Books, Records, Gifts	\$-----	
8. Furniture and Equipment (office)	\$-----	
9. Contributions (out of parish)	\$-----	3,725.00
10. Fund Transfer	\$-----	
11. Other:		
a. <u>Miscellaneous</u>	\$-----	1,055.89
b. <u>Exchange A/C</u>	\$-----	450.00
		TOTAL \$-----
		TOTAL \$ 11,403.57

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues	\$ 8,984.00
2. Etchmiadzin Looma (Mite)	\$ -----
3. Other:	
a.	\$ -----
b.	\$ -----
	TOTAL \$ 8,984.00

E. Educational Programs:

1. Christian Education	\$ -----
2. Armenian Language + Culture	\$ 12,284.18
3. ACYOA Seniors	\$ -----
4. ACYOA Juniors	\$ -----
5. Choir	\$ -----
6. Religious Studies and Vocation	\$ -----
7. Other:	
a. Church Socials	\$ 1,006.14
b. Christmas Party	\$ 1,160.00
	TOTAL \$ 14,450.32

F. Church Building Expenses:

1. Mortgage (Principal/Interest)	\$ -0-
2. Utilities	\$ 21,288.16
3. Insurance	\$ 5,007.00
4. Repairs and Maintenance	\$ 42,139.73
5. Equipment	\$ -----
6. Other:	
a.	\$ -----
b.	\$ -----
	TOTAL \$ 68,434.89

TOTAL (A-F) \$ 165,123.94

Balance - December 31, 1996

1. In Banks	\$ 52,268.97
2. On Hand	\$ -0-
	TOTAL CASH ACCOUNTED FOR \$ 52,268.97

1995 ADJUSTED CLERGY STIPENDS

EFFECTIVE JANUARY 1996

1997 STILL

Actual 1996 Stipend & Allowances Budgeted

PENDING - IN NEGOTIATIONS

		PASTOR (All Inclusive)	ASSN'T PASTOR
Basic Stipend	\$22,050	\$49,517	\$-----
Additional increment of \$1,560 for each three years of service as an ordained priest in the Diocese with a maximum of seven increments (including service in the Western and Canadian Dioceses).	\$1,560	\$-----	\$-----
Additional increment for parish size: 150-300 voting members	\$1,575	\$-----	\$-----
Over 300 voting members	\$3,150	\$-----	\$-----
<u>CAR ALLOWANCE</u>			
Pastor's owned car... *Allowance equivalent to 28 cents per mile for pastoral business.		\$-----	\$-----
Parish Owned Car ... *Allowance equivalent to 18 cents per mile for pastoral business.		\$-----	\$-----
*The above mileage allowances shall cover the entire cost of the automobile including gasoline, oil, repairs and insurance.			
<u>Note:</u> The mileage allowance for parish owned cars does not apply where the parish assumes all cost of operation.			
<u>HOUSING ALLOWANCE:</u>			
Parish owned home.... All costs including utilities.		\$-----	\$-----
Rental: a) Housing Allowance of\$896		\$-----	\$-----
b) All utilities costs		\$-----	\$-----
Home owned by PastorPastors may use housing allowance on payments on house purchases.		\$-----	\$-----
<u>CLERGY MEDICAL INSURANCE:</u> Full payment			
		\$-----	\$-----
<u>CLERGY PENSION:</u> \$1,000 (Plus additional \$1,000 recommended per year).		\$-----	\$-----
<u>CLERGY LIFE INSURANCE:</u>			
As much term life insurance for the Pastors as can be purchased per year for \$500. Such coverage will be purchased by the Parish for the benefit of the Pastor's beneficiaries.		\$-----	\$-----
		TOTAL \$49,517 (All Inclusive)	TOTAL \$-----

FINANCIAL REPORT - SECTION III - ASSETS AND LIABILITIES (ending 12/31/96)

A. ASSETS:

1. Cash	\$ 52,268.97

2. Certificates of Deposit	\$-----

3. Stocks and Bonds	\$-----

4. Real Estate (land, buildings, etc)	\$-----

5. Building Funds	\$-----

6. Reserve Fund	\$-----

7. Other Special Funds (list each)	
a. Endowment Fund	\$ 1,469,469.00
b.-----	\$-----
c.-----	\$-----
	TOTAL \$ 1,521,737.97

B. LIABILITIES

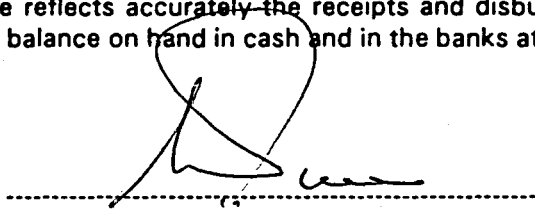
1. Mortgage	\$ -0-

2. Loans Payable	\$ -0-

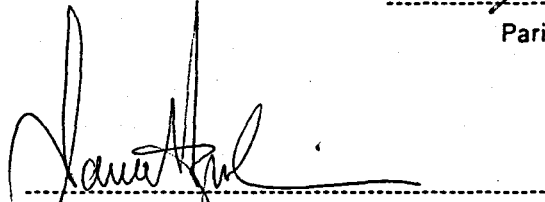
3. Accounts Payable	\$ -0-

	TOTAL \$ -0-

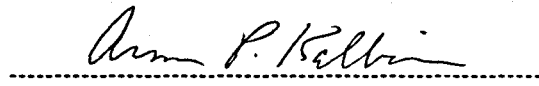
The above statement has been prepared from the books and records of-----and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1995, and the balance on hand in cash and in the banks at such date, and any accounts payable.



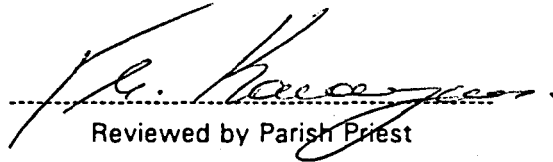
Parish Council Chairman



Parish Council Treasurer



Auditing Committee Chairman



Reviewed by Parish Priest

THE NAMES OF OFFICERS SERVING IN 1996

WOMEN'S GUILD

Chairman	Diāna Burggraf	Telephone	201-868-0520
Address	1014 88th Street, North Bergen, NJ 07047		
Membership		# of meetings held	10
Amount transferred to Parish Council	\$16,000.00		
Cash on hand at 1/1/96	3,302.74	Income	17,141.66
Disbursements	18,241.54	Balance at 12/31/96	2,202.86
Major Annual Functions	Rummage Sales, Bazaar, Picnic, Flea Markts, Lenten Luncheon, Bus Rides, Project Share, Maundy Thursday Luncheon, Women of Many Years Luncheon, 62nd Anniversary Celebration, Choreg Sales		

SENIOR WOMEN'S GUILD / AUXILIARY NONE

Chairman		Telephone	
Address			
Membership		# of meetings held	
Amount transferred to Paish Council			
Cash on hand 1/1/96		Income	
Disbursements		Balance at 12/31/96	
Major Annual Functions			

ARMENIAN SCHOOL

Name of School	Mesrobian Armenian School
Chairman	Telephone
Address	
Superintendent	Alice Yigitkurt
Telephone	201-943-7053
Address	1021 Linden Avenue, Ridgefield, NJ 07657
Number of Teachers	3 + superintendent
Number of Pupils	
Number of Classrooms	
School Days and Hours	Sat 10A-12N
Cash on hand at 1/1/96	**
Income	
Disbursements	
Balance at 12/31/96	
Major Annual Functions	Christmas Program, Annual Hantess, Vartanantz Day Program
**The Armenian School finances are handled by the Parish Council.	

SUNDAY SCHOOL

Chairman	Telephone
Address	
Superintendent	Sylvia Bozoyan
Telephone	201-865-2790
Address	1812 West Street, Union City, NJ 07087
Number of Teachers	4
Number of Pupils	15
Number of Classrooms	4
School Hours	Sun 10:15-12N
Cash on hand at 1/1/96	1,470.66
Income	413.90
Disbursements	349.12
Balance at 12/31/96	1535.44
Major Annual Functions	Christmas Holy Communion and Breakfast, Easter Holy Communion and Breakfast, Christmas Party, Video Programs

RESERVE FUND

Chairman	Telephone
Address	

YOUTH MINISTRY (A.C.Y.O.A. SENIORS)

Chairman----- Caroline Ak -----Telephone----- 201-941-9044
 Address----- 698 Fairview Avenue, Fairview, NJ 07022 -----
 Membership-----# of meetings held-----
 Cash on hand at 1/1/96-----Income-----
 Disbursements-----Balance at 12/31/96-----
 Amount sent to Central Council in 1996-----
 Major Annual Functions-----

YOUTH MINISTRY (A.C.Y.O.A. JUNIORS) NONE

Chairman-----Telephone-----
 Address-----
 Membership-----# of meetings held-----
 Cash on hand at 1/1/96-----Income-----
 Disbursements-----Balance at 12/31/96-----
 Major Annual Functions-----

CHOIR

Chairman----- Hacik Sariminasyan -----Telephone----- 201-794-8571
 Address----- 2195 Dalton Place, Fairlawn, NJ 07410 -----
 Membership: Male----- 4 -----Female----- 8 -----Total----- 12 -----
 Choirmaster----- Ann Dadaian -----Telephone----- 201-857-3145
 Address----- 11 Highpoint, Cedar Grove, NJ 07009 -----
 Cash on hand at 1/1/96----- 1,690.21 -----Income----- - -----
 Disbursements----- - -----Balance at 12/31/96----- 1,690.21 -----
 Amount sent to Choir Association Central Council in 1995-----
 Major Annual Functions----- None -----

MEN'S CLUB NONE

Chairman-----	Telephone-----
Address-----	Fax-----
Membership-----	# of meetings held-----
Cash on hand at 1/1/96-----	Income-----
Disbursements-----	Balance at 12/31/96-----
Major Annual Functions-----	

MR. & MRS. AUXILIARY NONE

Chairman-----	Telephone-----
Address-----	Fax-----
Membership-----	# of meetings held-----
Cash on hand at 1/1/96-----	Income-----
Disbursements-----	Balance at 12/31/96-----
Major Annual Functions-----	

OFFICIAL PARISH PUBLICATION

Name of Publication	VISION	Circulation	
Editor	Very Rev. Vazken Karayan	Telephone	201-864-2480
Address	318 27th Stret, Union City, NJ 07087		
Income	140.00	Expense	-0-
-----		-----	

PUBLICITY AND PUBLIC RELATIONS NONE

Name of Church's Publicity Coordinator-----	
Address-----	Telephone-----
-----	Fax-----

OTHER (Fill in Name)

SENIOR CITIZENS

Chairman	Bertha Najarian	Telephone	201-944-2852
Address	505 North Avenue, Fort Lee, NJ 07024		
Membership		# of meetings held	every Tues.
Cash on hand at 1/1/96	869.39	Income	396.86
Disbursements	549.80	Balance at 12/31/96	716.45
Major Annual Functions	None		

OTHER (Fill in Name)

Chairman		Telephone	
Address			
Membership		# of meetings held	
Cash on hand at 1/1/96		Income	
Disbursements		Balance at 12/31/96	
Major Annual Functions			

Future Plans of the Parish Council:

Renovation of Church Center: Lowering of ceiling, fixing windows, refurbishing of walls, fixing heating.

Signature of the Parish Council:

President *[Signature]*

Chairman *[Signature]*

Secretary *Sylvia Boyan*

Date

PARISH COUNCIL MEMBERS

**THIS YEAR 1997
RE-ELECTED MEMBERS:**

(Article 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he/she again becomes eligible to become a candidate for the Parish Council.)

Name..... Ann Dadaian Tel.Home..... 201-857-3145
Address..... 11 Highpoint, Cedar Grove, NJ 07009
Tel.Office..... 212-632-9407 Fax..... 212-581-6323
Date Elected..... 2/2/97 Number of Terms Served: 1st 2nd 3rd.....

Name..... Andrew Avedesian Tel.Home..... 201-943-7053
Address..... 16 Kerri Lane #316, Lincoln Park, NJ 07035
Tel.Office..... Fax.....
Date Elected..... Number of Terms Served: 1st 2nd 3rd.....

Name..... Tel.Home.....
Address.....
Tel.Office..... Fax.....
Date Elected..... Number of Terms Served: 1st..... 2nd..... 3rd.....

Name..... Tel.Home.....
Address.....
Tel.Office..... Fax.....
Date Elected..... Number of Terms Served: 1st..... 2nd..... 3rd.....

Name..... Tel.Home.....
Address.....
Tel.Office..... Fax.....
Date Elected..... Number of Terms Served: 1st..... 2nd..... 3rd.....

Name..... Tel.Home.....
Address.....
Tel.Office..... Fax.....
Date Elected..... Number of Terms Served: 1st..... 2nd..... 3rd.....

Name..... Tel.Home.....
Address.....
Tel.Office..... Fax.....
Date Elected..... Number of Terms Served: 1st..... 2nd..... 3rd.....

PARISH COUNCIL MEMBERS

NEWLY ELECTED MEMBERS IN 1997:

Name..... Zack Apkarian Tel. Home..... 201-943-7248
Address..... 722 Clark Ave. Ridgefield, NJ 07657 Tel. Office..... 201-540-3208
Number of Votes Received..... 72 Fax.....

Name..... Alice Bozoyan Tel. Home..... 201-865-2790
Address..... 1812 West Street, Union City, NJ 07087 Tel. Office.....
Number of Votes Received..... 66 Fax.....

Name..... Zaven Hovsepian Tel. Home..... 201-447-4454
Address..... 18 Lyncrest Drive, Paramus, NJ 07652 Tel. Office.....
Number of Votes Received..... 72 Fax.....

Name..... Mary Shalakian Tel. Home..... 201-863-7176
Address..... 216 Jane Street, Weehawken, NJ 07087 Tel. Office.....
Number of Votes Received..... 67 Fax.....

Name..... Tel. Home.....
Address..... Tel. Office.....
Number of Votes Received..... Fax.....

Name..... Tel. Home.....
Address..... Tel. Office.....
Number of Votes Received..... Fax.....

Name..... Tel. Home.....
Address..... Tel. Office.....
Number of Votes Received..... Fax.....

ALTERNATE PARISH COUNCIL MEMBERS

Name..... Philip Arpiarian Tel. Home..... 201-943-8053
Address..... 428 Greenmount Ave., Cliffside Park, NJ Tel. Office.....
Number of Votes Received..... 37 Fax.....

Name..... Satenig Karagosian Tel. Home..... 201-
Address..... 8209 First Avenue, North Bergen, NJ 07047 Tel. Office.....
Number of Votes Received..... 24 Fax.....