

DIOCESE OF THE ARMENIAN CHURCH OF AMERICA
630 Second Avenue
New York, New York 10016-4885

246

PARISH COUNCIL ANNUAL REPORT

January 1 through December 31, 1983

(Important: It is necessary to attach to this form a complete report of the Pastor and Parish Council, along with a letter addressed to His Eminence the Primate, giving the results of the election for confirmation, with a duplicate list of nominees and the number of votes received by each person. Also, please attach form requesting names of incumbent and newly-elected Parish Council members.)

Name of Church St. Thomas Armenian Church
Address P. O. Box 53 E. Clinton Ave. & Rte. 9W
City Tenafly State N.J. Zip 07670 Tel.# (201) 567-5446

Pastor Rev. Arnak Kasparian

Assistant Pastor -----

Parish Council Officers:

Chairman Peter Aiemian

Vice-Chairman Ara Babigian

Secretary Douglas Tashjian

Ass't Secretary -----

Treasurer Grace Hagopian

Ass't Treasurer -----

Names of Delegates: (list below)

1. Victor Arzoomanian 5. Peter Jamgochian (Alt.)

2. Michel Izmirly 6. -----

3. Joseph Kalenkerian 7. -----

4. Lillian Kasparian 8. -----

Number of Parish Council Meetings (1983) 24

Date of 1984 Annual Parish Assembly February 5, 1984 (1st. session 1/29/84)

1984 Budget Income: \$ 207,400.00 1984 Budget Disbursements: \$ 184,250.00

Officers of Assembly

Assembly President Rev. Arnak Kasparian

Assembly Chairman Antranig Ouzoonian

Assembly Secretary Sona Demergy

(1984 BUDGET MUST ACCOMPANY THIS ANNUAL REPORT)

PARISH St. Thomas Armenian Church CITY Penafly, N.J.

1983 MEMBERSHIP DATA

1. Total Church Members 428
1983 increase 5 1983 decrease _____
2. Number on general mailing list 975 approx.
1983 increase same 1983 decrease same
3. Approximate number of Armenians in area 2000
4. Number of potential members in your area 100
5. Amount of 1983 membership dues:
single \$ 63 senior citizen \$ _____ other \$ _____

6. What percentage of your membership is donated through:
 - a. Dues 100 %
 - b. Pledges _____
 - c. Stewardship _____
 - d. Other contributions _____

7. What is the number of individuals who donated through:

	<u>Members</u>	<u>Non-members</u>
a. Dues	<u>428</u>	_____
b. Pledges	_____	_____
c. Stewardship	_____	_____
d. Other contributions	_____	_____

8. Do you have a membership committee? Yes

9. Donation for sacraments and rituals:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	\$ <u>1,610.00</u>	\$ _____
b. Baptism	<u>2,025.00</u>	_____
c. Funeral	<u>565.00</u>	_____
d. Other(requiems)	<u>3,300.00</u>	_____

1984 PARISH ASSESSMENT DATA

The Formula for calculating assessments and/or Diocesan Dues is based on the following percentage breakdown for each of the categories listed below:

- a. 60% - Membership
- b. 5% - Clergy
- c. 25% - Gross PCP (Plate Collection Pledges, Dues, Yughakin.
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

(Please list figures compiled for 1983)

I. Number of parish members:	<u>428</u>	
II. Number of Clergy:	<u>1</u>	
III. <u>Gross PCP:</u>		
Plate Collection & Candles	<u>\$ 6,691.00</u>	
Pledges	<u>40,170.00</u>	
Dues	<u> </u>	
Easter Yughakin	<u>2,349.00</u>	
Christmas Yughakin	<u>1,260.00</u>	
	TOTAL	<u>\$ 50,474.00</u>
IV. <u>Number of Sacraments and Rituals</u>		
Baptisms	<u>26</u>	
Weddings	<u>16</u>	
Funerals	<u>17</u>	59
V. <u>Number of Delegates:</u>	<u>4</u>	

It is hereby agreed that the above information is accurate to the best of our knowledge and information.

Parish Council Chairman

Parish Council Treasurer

Auditing Committee Chairman

Reviewed by Parish Priest

FIGURES STATED ON THIS SHEET MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pgs. 4-5) AND THE MEMBERSHIP DATA SHEET (pg.2)

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/83)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1983

1. In Banks.....	\$	<u>148,830.-</u>	
2. On Hand... <u>A.C.E.F.</u>	\$	<u>37,050.-</u>	
			TOTAL <u>\$185,880.-</u>

A. Receipts and Donations:

1. Membership Dues.....	\$	<u>40,174.-</u>	
2. Pledges.....		_____	
3. Stewardship.....		_____	
4. Plate Collection.....		<u>6,691.-</u>	
5. Candles.....		<u>572.-</u>	
6. Easter Yughakin.....		<u>2,349.-</u>	
7. Christmas Yughakin.....		<u>1,260.-</u>	
8. In Lieu of Flowers.....		<u>6,105.-</u>	
9. Wills and Bequests.....		_____	
10. Other Contributions:			
a. <u>ALTAR FLOWERS</u>		<u>3,326.-</u>	
b. <u>OTHER DONATION</u>		<u>2,170.-</u>	
			TOTAL <u>\$ 62,647.-</u>

B. Sacraments & Rituals:

1. Baptisms.....	\$	<u>2,025.-</u>	
2. Weddings.....		<u>1,610.-</u>	
3. Funerals.....		<u>565.-</u>	
4. Requiems.....		<u>3,300.-</u>	
			TOTAL <u>\$ 7,500.-</u>

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar.....	\$ _____	<u>\$49,644.-</u>
2. Picnics.....	_____	<u>2,746.-</u>
3. Raffles.....	_____	_____
4. Bingo.....	_____	_____
5. Fairs.....	_____	_____
6. Dinners.....	_____	<u>4,070.-</u>

FINANCIAL REPORT - SECTION I - INCOME (continued)

7. Other:	(Gross)	(Net)
a. <u>RUG SALES</u>	\$ _____	\$ <u>21,000.</u>
b. <u>MEMORIAL</u>	_____	<u>9,384.</u>
c. _____.....	_____	_____
d. _____.....	_____	_____
		(NET) TOTALS \$ <u>86,844.</u>

D. Church Auxiliary Organizations:

1. Women's Guild.....	\$ <u>8,500.</u>
2. Mr. & Mrs. Auxiliary.....	_____
3. Men's League.....	<u>12,500</u>
4. ACVOA Seniors <u>JR.</u>	<u>200</u>
5. ACVOA Seniors.....	_____
6. Other:	
a. <u>AYAK</u>	<u>1,500</u>
b. _____.....	_____
	TOTAL \$ <u>22,700</u>

E. Other Income:

1. Interest.....	\$ <u>11,841.</u>
2. Sale of Books, Records, Gifts.....	<u>1,691.</u>
3. Parish Newsletter.....	_____
4. Donations for use of Facilities.....	<u>5,174.</u>
5. Contributions to Building Fund.....	_____
6. Transfer of Funds.....	_____
7. Other:	
a. <u>ONE WORLD FESTIVAL</u>	<u>577.</u>
b. _____.....	_____
	TOTAL \$ <u>19,283.</u>

TOTAL RECEIPTS (Items A-E) \$ 198,974.

TOTAL CASH ACCOUNTED FOR \$ 384,854.

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/83)

A. Salaries and Benefits

1. Clergymen.....	\$ <u>23,300.</u>
2. Clergymen Housing and Utility Allowance.	<u>3,173.</u>
3. Clergymen Automobile Allowance.....	<u>3,300.</u>
4. Clergy Medical Insurance.....	<u>2,380.</u>
5. Clergy Pension.....	<u>1,500.</u>
	TOTAL \$ <u>33,653.</u>

B. Other Salaries and Benefits:

1. Visiting Clergymen.....	\$ <u>200.</u>
2. Secretary and/or Clerical.....	<u>14,700.</u>
3. Choirmaster, soloists, organist.....	<u>5,170.</u>
4. Payroll taxes.....	<u>2,966.</u>
5. Employee Benefits.....	<u>1,011.</u>
	TOTAL \$ <u>24,047.</u>

C. Operating Expenses:

1. Telephone.....	\$ <u>1,112.</u>
2. Stationary, Printing and Postage.	<u>5,761.</u>
3. Parish Newsletter.....	_____
4. Candles.....	<u>2,040.</u>
5. Altar Flowers.....	_____
6. Books, Records, Gifts.....	<u>1,289.</u>
7. Furniture and Equipment (office).....	<u>4,309.</u>
8. Contributions.....	_____
9. Fund Transfer.....	_____
10. Other:	
a. <u>EXCHANGE</u>	<u>661.</u>
b. _____.....	_____
	TOTAL \$ <u>15,172.</u>

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

- 1. Diocesan Dues.....\$ 19,237
 - 2. Etchmiadzin Looma.....
 - 3. Other
 - a. A.C.E.F..... 5,100
 - b.
- TOTAL \$ 24,337.**

E. Educational Programs:

- 1. Religious Education.....\$ 446.
 - 2. Armenian Language.....
 - 3. ACYOA Seniors.....
 - 4. ACYOA Juniors.....
 - 5. Choir.....
 - 6. Religious Vocation.....
 - 7. Other:
 - a. ST. NERSES..... 3,500
 - b.
- TOTAL \$ 3,946.**

F. Church Building Expenses

- 1. Mortgage (Principal/Interest).....\$ 27,318.
 - 2. Utilities..... 15,211.
 - 3. Insurance..... 4,430.
 - 4. Repairs and Maintenance..... 5,508.
 - 5. Equipment.....
 - 6. Other:
 - a.
 - b.
- TOTAL \$ 52,467.**

TOTAL DISBURSEMENTS \$ 153,622.

Balance - December 31, 1983

- 1. In Banks.....\$ 192,476
 - 2. On Hand..... A.C.E.F..... 38,756
- TOTAL CASH ACCOUNTED FOR \$ 231,232.**

1983 ADJUSTED CLERGY STIPENDS

Effective January 1, 1984

	<u>ACTUAL 1984 STIPEND AND ALLOWANCES BUDGETED</u>
Basic Stipends	\$ <u>14,490.</u>
Additional increment for each 3 years of service in the Diocese with a maximum of 7 increments (including service in California Diocese)	<u>7,245.</u>
Additional increment for parish size: 150-300 voting members.	<u> </u>
Over 300 voting members	<u>2,070.</u>
<u>CAR ALLOWANCE</u>	
Pastor's own car.	<u>3,300.</u>
Parish owned car.	<u> </u>
*The above milage allowance shall cover the entire cost of the automobile including gasoline, oil, repairs and ins.	
<u>HOUSING ALLOWANCE</u>	
Parish owned home	<u>4,000.</u>
Rental.	<u> </u>
Home owned by Pastor.	<u> </u>
<u>CLERGY MEDICAL INSURANCE.</u> . Full payment.....	<u>3,000.</u>
<u>CLERGY PENSION.</u>	<u>1,500</u>
	<u>(plus additional \$1,000.00 (optional))</u>
TOTAL	\$ <u>35,605.</u>

CHURCH AUXILIARY ORGANIZATIONS

Information Requested is for the Year 1983

The Names of Officers Serving in 1984

WOMEN'S GUILD

Chairman Rose Makarian
Address 156 Elm St., Tenafly, N.J. 07670 Telephone (201) 871-4377
Number of Members 144 Number of Meetings 8
Amount Transferred to Parish Council 8500.00
Cash on hand at 1/1/83 7,608.11 Income 47,133.68
Disbursements 42,750.70 Balance at 12/31/83 3,225.13
Major Annual Functions Cotillion, Women's Saints Day, Fish & Chips Dinner,
Bus Trip to Met. Museum of Art, 6th Annual Blood Donor Day, Membership
Tea, Tennis Party

YOUNG WOMEN'S GUILD

Chairman none
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Amount Transferred to Parish Council _____
Cash on hand at 1/1/83 _____ Income _____
Disbursements _____ Balance at 12/31/83 _____
Major Annual Functions _____

BOY SCOUTS

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Amount Transferred to Parish Council _____
Cash on hand at 1/1/83 _____ Income _____
Disbursements _____ Balance at 12/31/83 _____
Major Annual Functions _____

ARMENIAN SCHOOL

Name St. Thomas Armenian School
Officers of the School Committee:
Chairman Marion Babigian, 484 11th St., Cresskill
Ani Gapan, 105 Dyer Court, Norwood B 871-0731
Address _____ Telephone C 767-3846
Superintendent Sylva Der Stepanian
Address 217 60th St., West N.Y., N.J. Telephone 868-2756
Number of Teachers 8 Number of Pupils 70
Number of Classrooms 9 School Days and Hours Sat. 10-1 (club 1-3)
Cash on hand at 1/1/83 2,074.39 Income 9,985.00
Disbursements 10,502.10 Balance at 12/31/83 _____
Major Annual Functions Halloween, Christmas & Easter Parties, Annual
Talent Show, Armenian Christmas Dinner, Annual Hantes

SUNDAY SCHOOL

Chairman _____
Address _____ Telephone _____
Superintendent Louise Kalemkerian
Address 624 Freeland Ave., Paramus Telephone 447-0729
Number of Teachers 19 Number of Pupils 105
Number of Classrooms 9 School Hours Sun. 10:30 - 12:00
Cash on hand at 1/1/83 656.59 Income 1,149.68
Disbursements 1,266.36 Balance at 12/31/83 539.91
Major Annual Functions Armenian Christmas Eve Supper, Christmas Eve Supper,
Christmas and Easter Communion, Pancake Brunch, Paregentan party and
closing day picnic.

RESERVE FUND

Chairman _____
Address _____ Telephone _____

A.C.Y.O.A. SENIORS

Chairman Lori Aslanian
Address 108 Riverdale St., Hillsdale, N.J. Telephone 664-8963
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/83 _____ Income _____
Disbursements _____ Balance at 12/31/83 _____
Amount sent to Central Council in 1983 _____
Annual Affairs Wine & Cheese membership receptions, weekend retreat at St. Nersess, June "Springfest" dance, picnic at Van Saun Park, participation at One World Festival and St. Thomas Bazaar.

A.C.Y.O.A. JUNIORS

Chairman Andrew Martaian
Address 59 Pine Terrace, Demarest, N.J. Telephone 767-3584
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/83 230.32 Income _____
Disbursements _____ Balance at 12/31/83 _____
Major Annual Functions Masquerade Halloween Dance, Annual Progressive Dinner, Halloween Dance at St. Leon's, participation at the Christmas Bazaar and Christmas Eve Service.

CHOIR

Chairman Mary Sanossian
Address 74 Central Av., Demarest, N.J. Telephone 767-0546
Number of Members: Male _____ Female _____ Total 33
Choirmaster Edward Daghlian
Address 20 Colonial Parkway, Dumont, N.J. Telephone 384-7012
Cash on hand at 1/1/83 558.67 Income 472.00
Disbursements 440.35 Balance at 12/31/83 590.32
Amount sent to Choir Association Central Council in 1983 _____
Annual Affairs participation on Theopany and Holy Thursday at Emerson Home for the Aged, Emerson.

MEN'S LEAGUE

Chairman Paul Kahaumjian
Address 701 Greely Ave., Fairview, N.J. Telephone 943-5373
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/83 1,634.37 Income 34,759.84
Disbursements 35,375.58 Balance at 12/31/83 4,028.63
Major Annual Functions Monthly dinner meetings, Catskill week-end trip,
Atlantic City trip, prepared "Thank You Dinners" for Parish Council,
Choir and School Teachers, Car raffle.

MR. AND MRS. AUXILIARY

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/83 _____ Income _____
Disbursements _____ Balance at 12/31/83 _____
Major Annual Functions _____

CHURCH PUBLICATION

Name of Publication Beacon Circulation 975
Editor Rev. Arnak Kasparian
Address P.O. Box 53, Tenafly Telephone 567-1230
Income 0 Expense 0

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Chairman _____
Address _____ Telephone _____

OTHER (Fill in Name)

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand 1/1/83 _____ Income _____
Disbursements _____ Balance at 12/31/83 _____
Major Annual Functions _____

OTHER (Fill in Name)

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand 1/1/83 _____ Income _____
Disbursements _____ Balance at 12/31/83 _____
Major Annual Functions _____

Future Plans of the Parish Council:

Signature of the Parish Council:

President _____
Chairman _____
Secretary _____
Date _____

PARISH COUNCIL MEMBERS

NEWLY-ELECTED MEMBERS:

134 VOTES CAST

Name karekin Bedrosian
Address Sherwood Court, Alpine, N.J. 07620
Telephone Home 767-0249
Number of Votes 66 Business Phone _____

Name Arax Parseghian
Address 583 Closter Dock Road, Closter, N.J. 07624
Telephone Home 768-3138
Number of Votes 85 Business Phone _____

Name John Zakar (Alternate)
Address 72 Vreeland Av., Bergenfield, N.J. 07621
Telephone Home 384-8903
Number of Votes 56 Business Phone _____

Name _____
Address _____
Telephone Home _____
Number of Votes _____ Business Phone _____

Name _____
Address _____
Telephone Home _____
Number of Votes _____ Business Phone _____

Name _____
Address _____
Telephone Home _____
Number of Votes _____ Business Phone _____

Name _____
Address _____
Telephone Home _____
Number of Votes _____ Business Phone _____

PARISH COUNCIL MEMBERS

RE-ELECTED MEMBERS:

(ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name Peter Ajemian
Address 211 Grand Blvd., Emerson, N. J. 07630
Telephone 261-4796
Date Elected 2/7/1982 Number of Terms Served: 1st X 2nd 3rd

Name Grace Hagopian
Address 15 Kings Court, Woodcliff Lake, N. J. 07675
Telephone 391-7492
Date Elected 2/7/1982 Number of Terms Served: 1st X 2nd 3rd

Name Virginia Victoria
Address 309 Hudson Ave., Tenafly, N.J. 07670
Telephone 567-5380
Date Elected 2/7/1982 Number of Terms Served: 1st X 2nd 3rd

Name _____
Address _____
Telephone _____
Date Elected _____ Number of Terms Served: 1st 2nd 3rd

Name _____
Address _____
Telephone _____
Date Elected _____ Number of Terms Served: 1st 2nd 3rd

Name _____
Address _____
Telephone _____
Date Elected _____ Number of Terms Served: 1st 2nd 3rd

Name _____
Address _____
Telephone _____
Date Elected _____ Number of Terms Served: 1st 2nd 3rd

PARISH COUNCIL MEMBERS

MEMBERS CURRENTLY
IN-OFFICE:

(ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name Peter Ajemian
Address 211 Grand Blvd., Emerson, N.J. 07630
Telephone 261-4796
Date Elected 2/7/82 Number of Terms Served: 1st X 2nd 3rd

Name Grace Hagopian
Address 15 Kings Court, Woodcliff Lake, N.J. 07675
Telephone 391-7492
Date Elected 2/7/82 Number of Terms Served: 1st X 2nd 3rd

Name Moses Kazanjian
Address 88 Alden Rd., Paramus, N.J. 07652
Telephone 444-1462
Date Elected 2/79 Number of Terms Served: 1st 2nd X 3rd

Name Gerald Keosayian
Address 611 Ridgewood Rd., Washington Twp., 07675
Telephone 664-1980
Date Elected 2/6/83 Number of Terms Served: 1st 2nd 3rd

Name Edward Parseghian
Address 815 Amaryllis, Oradell, N.J. 07649
Telephone 261-3932
Date Elected 2/6/83 Number of Terms Served: 1st 2nd 3rd

Name Douglas Tashjian
Address 954 Wildwood Rd., Oradell, N.J. 07649
Telephone 265-0412
Date Elected 2/6/83 Number of Terms Served: 1st 2nd 3rd

Name Virginia Victoria
Address 309 Hudson Ave., Tenafly, N.J. 07670
Telephone 567-5380
Date Elected 2/7/82 Number of Terms Served: 1st X 2nd 3rd

PARISH COUNCIL MEMEBERS

DIOCESAN DELEGATES

Name Victor Arzoomanian
Address 120 Coles Ave., Hackensack, N.J. 07601
Telephone Home 489-1694
Business Phone _____
Year elected _____

Name Michel Izmirly
Address 369 Haworth Ave., Haworth, N.J. 07641
Telephone Home 387-2860
Business Phone _____
Year elected _____

Name Joseph Kalemkerian
Address 624 Freeland Ave., Paramus, N.J. 07652
Telephone Home 447-0729
Business Phone _____
Year elected _____

Name Lillian Kasparian
Address 8 Riverview Lane, Hohokus, N.J. 07423
Telephone Home 444-2226
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES continued

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

ALTERNATE DIOCESAN DELEGATE

Name Peter Jamgochian
Address 16 E. Edsall Ave,, Palisades Park, N.J. 07650
Telephone Home 941-2897
Business Phone _____
Year elected _____