



DIOCESE OF THE ARMENIAN CHURCH
630 Second Avenue
New York, NY 10016 - 4885

1992 PARISH COUNCIL ANNUAL REPORT

Please submit with this form a) The report of the Pastor and Parish Council; b) With a letter addressed to the Primate, giving the results of the election for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) The form requesting names of uncumbent and newly-elected Parish Council members; d) 1993 revenue and budget.

Name of Church: St. Thomas Armenian Church

Address	<u>9W + E, Clinton Avenue</u>		
City	<u>Tenafly,</u>	State	<u>N.J.</u> Zip <u>07670</u>
Telephone	<u>567-5446</u>	Fax	<u>201-567-5420</u>
Pastor	<u>Very Rev. Fr. Papken Anoushian</u>		
Assistant Pastor	<u>NONE</u>		

Parish Council Officers:

Chairman	<u>Jeanne Torigian</u>
Vice-Chairman	<u>Dr. Levon Capan</u>
Secretary	<u>Susan Shamarian</u>
Ass't Secretary	<u>None</u>
Treasurer	<u>Grace Hagopian</u>
Ass't Treasurer	<u>None</u>

Names of Delegates:

1. Shake Shahinian	4. _____
2. Victor Arzoumanian	5. _____
3. George Mckenian	6. _____

Officers of Assembly:

Assembly President	Very Rev. Fr. Papken Anoushian
Assembly Chairman	Antranig Onzounian
Assembly Secretary	Martha Saraydarian

Number of Parish Council Meeting (1992) _____

Date of 1992 Annual Parish Assembly 1/31/93 and 2/7/93

1993 Revenue Budget: \$ 323,924 1993 Expense Budget: \$ 323,924

PARISH St. Thomas Armenia Church CITY Tenafly, New Jersey

1992 MEMBERSHIP DATA

- 1. Total Membership----- 635 Over 1991 by-----
Under 1991 by-----
- 2. Number of entries on mailing list----- unknown Over 1991 by-----
Under 1991 by-----
- 3. Number of Armenians in the area----- unknown
- 4. Number of potential members----- unknown
- 5. 1992 membership dues:
Per member \$ 125⁰⁰ Senior citizen \$ 125⁰⁰ Other \$ 125⁰⁰

6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	<u>%</u>	<u>Members</u>	<u>Non-members</u>
a. Dues	-----	-----	-----
b. Pledges	-----	-----	-----
c. Stewardship	-----	-----	-----
d. Other contributions	-----	-----	-----

7. Do you have a membership committee? -----

8. Donation for sacraments and other services:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	-----	-----
b. Baptism	-----	-----
c. Funeral	-----	-----
d. Other	-----	-----

Your assessment and/or Diocesan dues is based on the following formula:

- a. 60% - Membership
- b. 5% - Clergy
- c. 25% - Gross PCP (Plate Collection Pledges, Dues, Yughakin).
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

1993 PARISH ASSESSMENT DATA

I.	1992 Membership:	635 Dues paid members	
II.	Number of Clergy:	one	
III.	<u>Gross PCP:</u>		
	Plate Collection	\$ 16,433.00	
	Pledges	{ 85,957.00	
	Dues	3,580.00	
	Easter Yughakin	1,225.00	
	Christmas Yughakin		
		TOTAL	\$ 107,195.00
IV.	<u>Number of Sacraments and Funerals:</u>		
	Baptisms	30	
	Weddings	15	
	Funerals	13	
V.	<u>Number of Delegates:</u>		

We hereby certify that the above information is accurate to the best of our knowledge and information.

Parish Council Chairman

Gene Hooplin

Parish Council Treasurer

Auditing Committee Chairman

Reviewed by Parish Priest

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pages 5-6) AND THE MEMBERSHIP DATA SHEET (page 2).

PARISH St. Thomas Armeria Church CITY Tenafly, N.J.

SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT

A. Parish Attorney:

Name Raymond Berberian
Address 16 Friend Terrace
City Harrington Park, State New Jersey Zip 07640
Telephone 768-0378

B. Insurance:

Please identify types of insurance carries and coverage:

Property Atlantic Mutual - coverage 2,277,000.00

Liability Atlantic Mutual coverage one million

Other Car Insurance - Atlantic Mutual 500,000 Single limit
Workmen's Compensation - Sentential - Bodily injury by accident #100,000
Company - Bodily injury by disease #500,000

C. Tax Exemption:

Sales Tax Yes No
Property Tax Yes No
Other _____

D. Major Equipment Purchases in 1992:

Please provide sufficient identification to permit the development of an information bank for use by all parishes:

Office NONE
Kitchen NONE
Sanctuary NONE
Other NONE

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/92)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1992

1. In Banks	\$-----	58,047.00
2. On Hand	\$-----	
		TOTAL \$-----
		58,047.00

A. Receipts and Donations:

1. Membership Dues	\$-----	} 85,957.00
2. Pledges	\$-----	
3. Stewardship	\$-----	—
4. Plate Collection	\$-----	} 16,893.00
5. Candles + Prayers	\$-----	
6. Easter Yughakin	\$-----	3,580.00
7. Christmas Yughakin	\$-----	1,225.00
8. In Lieu of Flowers	\$-----	10,383.00
9. Wills and Bequests Memorials	\$-----	3,150.00
10. Other Contributions:		
a. Altar Flowers + Holiday Flowers	-----	2,307.00
b. Christmas Greetings	-----	950.00

B. Sacraments & Services:

1. Baptisms	\$-----	4350.00
2. Weddings	\$-----	3325.00
3. Funerals	\$-----	1250.00
4. Requiems	\$-----	4795.00
		TOTAL \$-----
		138,165.00

(cont'd)

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar	\$-----	40,130.00
2. Picnics	-----	13,476.00
3. Raffles	-----	15,377.00
4. Bingo	-----	-----
5. Fairs Art Sale	-----	339.00
6. Dinners Palm Sunday	-----	8,510.00
7. Other: a. Kef Night	-----	9,947.00
b. New Year's Eve	-----	14,571.00
c.-----	-----	-----
d.-----	-----	-----
		(NET) TOTALS \$ 102,350.00

D. Church Auxiliary Organizations:

1. Women's Guild	\$-----	8,000.00
2. Mr. & Mrs. Auxiliary	\$-----	-----
3. Men's League	\$-----	- -
4. ACYOA Seniors	\$-----	- -
5. ACYOA Juniors	\$-----	- -
6. Other:		
a. AVAK Society	\$-----	2,000.00
b.-----	\$-----	-----
		TOTAL \$ 10,000.00

E. Other Income:

1. Interest	\$-----	9,567.00
2. Sale of Books, Records, Gifts	\$-----	80.00
3. Parish Newsletter	\$-----	3,160.00
4. Donations for use of Facilities	\$-----	38,448.00
5. Contributions to Building Fund	\$-----	-----
6. Transfer of Funds - Bond	\$-----	3,000.00
7. Other:		
a. Armenian History Class	\$-----	2,225.00
b. Other Donations	\$-----	2,515.00
		TOTAL \$ 58,997.00
		TOTAL RECEIPTS (Items A-E) \$ 309,512.00
		TOTAL CASH ACCOUNTED FOR \$ 309,512.00

PARISH St. Thomas Armenian Church CITY Tenafly, N.J.

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/92)

A. Salaries and Benefits:

1. Clergymen	\$ <u>45,750.00</u>
2. Clergymen Housing & Utility Allowance	\$ <u>2,252.00</u>
3. Clergymen Automobile Allowance	\$ <u>3,068.01</u>
4. Clergy Medical Insurance	\$ <u>5,227.00</u>
5. Clergy Pension	\$ <u>1,000.00</u>
	TOTAL \$ <u>57,297.00</u>

B. Other Salaries and Benefits:

1. Visiting Clergymen	\$ <u>950.00</u>
2. Secretary and/or Clerical	\$ <u>12,505.00</u>
3. Choirmaster, soloists, organist	\$ <u>5,000.00</u>
4. Deacons	\$ <u>23,410.00</u>
5. Payroll taxes	\$ <u>3,403.00</u>
6. Employee Benefits	\$ <u>4,487.00</u>
	TOTAL \$ <u>49,755.00</u>

C. Operating Expenses:

1. Telephone	\$ <u>3,518.00</u>
2. Stationery, Printing and Postage & Misc.	\$ <u>17,485.00</u>
3. Parish Newsletter	\$ <u>8,325.00</u>
4. Candles	\$ { <u>3,869.00</u>
5. Altar Flowers	\$ {
6. Books, Records, Gifts	\$ _____
7. Furniture and Equipment (office) ^{COPY} _{MACHINE}	\$ <u>1,539.00</u>
8. Contributions	\$ _____
9. Fund Transfer CAR Expense	\$ <u>4,607.00</u>
10. Other:	
a. _____	\$ _____
b. _____	\$ _____
	TOTAL \$ <u>39,343.00</u>

PARISH St. Thomas Armenian Church CITY Tenafly, N.J.

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues	\$ <u>36,256.00</u>
2. Etchmiadzin Looma	\$ -----
3. Other:	
a. <u>Youth Ministry</u>	\$ <u>2,600.00</u>
b. <u>Karabagh</u>	\$ <u>1,000.00</u>
	TOTAL \$ <u>39,856.00</u>

E. Educational Programs:

1. Religious Education	\$ <u>5,500.00</u>
2. Armenian Language	\$ -----
3. ACYOA Seniors	\$ -----
4. ACYOA Juniors	\$ -----
5. Choir	\$ -----
6. Religious Vocation	\$ -----
7. Other:	
a. -----	\$ -----
b. -----	\$ -----
	TOTAL \$ <u>5,500.00</u>

F. Church Building Expenses:

1. Mortgage (Principal/Interest)	\$ <u>24,144.00</u>
2. Utilities	\$ <u>26,952.00</u>
3. Insurance	\$ <u>14,702.00</u>
4. Repairs and Maintenance	\$ <u>27,162.00</u>
5. Equipment	\$ -----
6. Other:	
a. <u>Misc. Expense</u>	\$ <u>7,172.00</u>
b. -----	\$ -----
	TOTAL \$ <u>100,132.00</u>

Balance - December 31, 1992

1. In Banks	\$ <u>82,402.00</u>
2. On Hand	\$ -----
	TOTAL CASH ACCOUNTED FOR \$ <u>82,402.00</u>

FINANCIAL REPORT - SECTION III - ASSETTS AND LIABILITIES (ending 12/31/92)

A. ASSETTS:

1. Cash	\$ 56,245.00
2. Certificates of Deposit	\$ 26,157.00
3. Stocks and Bonds	\$
4. Real Estate (land, buildings, etc)	\$
5. Special Funds (list each)	
a. Board of Trustees	\$ 59,382.00
b. Building Committee	\$ 45,203.50
c.	\$
6. Other:	
a.	\$
b.	\$

TOTAL \$ 186,987.00

B. LIABILITIES

1. Mortgage as of 12/31/92	\$ 107,744.00
2. Loans Payable	\$
3. Accounts Payable	\$
TOTAL	\$ 107,744.00

PARISH St. Thomas Armenia Church CITY Tenafly, N.J.

The above statement has been prepared from the books and records of St. Thomas Armenia Church and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1992, and the balance on hand in cash and in the banks at such date, and any accounts payable.

Parish Council Chairman

Grace Hognian
Parish Council Treasurer

Auditing Committee Chairman

Reviewed by Parish Priest