

**29TH ANNUAL PARISH ASSEMBLY  
ST. THOMAS ARMENIAN CHURCH  
Sunday, February 6, 1994, following Church Service**

**AGENDA**

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23.	Closing Prayer/Adjournment	

**Note:** Minutes of the 1993 Parish Assembly & Special Parish Assembly.....Attached to back of Report

For the Parish Assembly  
V. Rev. Fr. Papken Dz.V. Anoushian, Pastor & President  
Antranig Ouzoonian, Chairman  
Mary Ann Saraydarian, Secretary

## PASTOR'S REPORT

It has been a pleasure and privilege for me to have served as Pastor of St. Thomas Armenian Church for more than two and a half years now. Ours is one of the largest parishes in the Diocese, with a multitude of programs and endeavors. As your shepherd, I have welcomed the tremendous challenge presented by such a growing and diversified flock, and thank God for the strength He has given me to carry out my pastoral and leadership duties.

My heartfelt thanks go to our Parish Council Chairman Dr. Levon Capan, the Parish Council members, Board of Trustees and Diocesan Delegates, as well as all our organization and event chairpeople for their devoted service to St. Thomas this past year. Also, I wish to express deep appreciation to the countless volunteers who assisted in all areas and made such a special contribution to our success.

Listed below are highlights of the activities, projects and efforts in which I was involved in 1993:

**WORSHIP SERVICES:** The Divine Liturgy was conducted regularly every Sunday, according to the traditions and canons of the Armenian Church. I am pleased to report that our deacons, altar servers and choir also participated weekly with me in Morning Services prior to the Divine Liturgy and have steadily been increasing their knowledge of church rituals. In addition, I am conducting Deacons' Training.

**SACRAMENTAL SERVICES:** All sacramental services were performed in accordance with the rites, rituals and canons of the Armenian Church. During this past year 22 baptisms, 18 marriages and 13 funerals took place.

**SPECIAL SERVICES:** Special services and feast days for the Nativity and Revelation of Christ our Lord (Armenian Christmas Eve and Day), Palm Sunday, Holy Week, Easter Eve and Day, Transfiguration, Assumption and Exaltation of the Holy Cross were all properly and conscientiously conducted as per our Church Calendar. For the Feast of the Exaltation, this year again I obtained a fragment of Christ's True Cross and brought it to St. Thomas for the faithful to revere. On this occasion, as on Easter Sunday, the services were attended by overflow crowds. I am delighted that a capacity congregation filled the church on all the other feast days as well.

**HOSPITAL & OLD AGE/NURSING HOME VISITATIONS:** Hospital visitations to the sick were done regularly, whenever we had knowledge that someone was ill. I also visited the sick and elderly at the Emerson Old Age/Nursing Home a minimum of once a month. Services were held and Holy Communion was given there on Armenian Christmas (January 7th) and Holy Thursday (April 8th).

**CHILDREN'S CHOIR:** The Children's/Junior Choir that I organized for youngsters ages 9-13 continued its rehearsals in 1993. Susan Shamamian, our Senior choir Director/Organist, has assisted me with teaching these children the Divine Liturgy.

**PUBLICATIONS:** The NOR TAR, our monthly St. Thomas publication, has been well received and contains parish news as well as educational and cultural material. Many thanks to all our writers for their contributions, and special appreciation to my capable Editorial Board: Madlen E. Setian, Managing Editor; and Seta Yavru-Sakuk, Graphic Arts/Illustrator. This year we realized approximately \$3,260 in income from the solicitation of advertisements in the NOR TAR, through the efforts of Seta Yavru-Sakuk. My heartfelt thanks to her for her dedicated service to our church newspaper, which partially offset its publication cost since 1992.

**THE SUNDAY BULLETIN** has been published weekly to inform our faithful of important events, meaningful scriptures and liturgical information.

**SUNDAY SCHOOL:** Our Sunday School continues to thrive under the leadership of Mrs. Shnorig Bashian, Director, and her dedicated staff of teachers. Their time and effort are truly appreciated. I was the lecturer at the Sunday School's religious education program on several occasions, and attend and support all their special events.

**KIRIKIAN ARMENIAN SCHOOL:** The Armenian School also continues to flourish under the leadership of Mrs. Ani Capan, Superintendent, and her excellent faculty members. Their time and effort are truly appreciated. I support and attend all their programs and also teach religion.

**ECUMENICAL:** I also serve as a member of the Tenaflly Clergy Council, representing St. Thomas Armenian Church.

**COMMUNITY RELATIONS:** I continue to promote and maintain good relations between government and our church. We invited N.J. Senator Frank Lautenberg and Tenaflly Mayor Walter Hemberger and Mrs. Hemberger as special guests at our 28th Anniversary Dinner on Palm Sunday. Because of their busy schedule they could not come. However, they sent congratulatory messages to our parish.

**HOME BLESSINGS:** I have personally blessed 100 homes, thus getting to know my wonderful parishioners and their families.

**COUNSELLING & RELIGIOUS EDUCATION:** My pastoral activities this year have included family counselling and religious education. I am always eager and available to be of assistance to all members of our flock in times of personal need or misfortune.

**CHURCH CLUBS & ORGANIZATIONS:** All our church clubs and organizations are very important to St. Thomas. They have my unequivocal support, and I have attended their special functions. The Women's Guild, Men's Club, ACYOA, Avak Society, Choir, New Directions, Sunday School and Kirikian Armenian School are the pillars of our parish, and they are the key to uniting us all into one family. I applaud them and all their wonderful members.

**YOUTH PROGRAMS:** I am especially grateful for the sincere and hardworking young people we have in our parish. Our Sunday School and Armenian School students, Junior Choir and ACYOA members are our future church leaders, so it is imperative that we provide them with the best possible Christian-Armenian training and foundation at St. Thomas. During the past year our youth have been a true credit to us, serving on the altar assisting at important parish events such as the Anniversary Dinner, Memorial Day Picnic and Bazaar, participating in religious services at Easter and Christmas, and enthusiastically "pitching in" whenever called upon. How inspiring it was to see young people of all ages and from all our church groups participating together on December 24th, when we celebrated American Christmas Eve with special all-English church services! I have made it a priority to support and encourage them in every way possible and truly appreciate the enthusiasm with which they have responded. I am committed to promoting and expanding our youth programs in the future, both religious and recreational.

In conclusion, my past year at St. Thomas has been most gratifying. And I believe that there is tremendous potential here, as evidenced by the record-breaking crowds that have been present at our religious services and events the past year. Our 1993 fundraisers surpassed previous years' events in profits and attendance. Our Bookstore has also been reorganized and expanded and has paid its debts under its conscientious Director, Dikris Malool, whose sales speak for themselves.

**SPECIAL PROGRAMS:** This year has been an especially successful year for St. Thomas Armenian Church both financially and morally.

**KEF NIGHT:** The two Kef Nights which took place on May 7, 1993, and October 8, 1993, respectively, were very successful fundraisers for St. Thomas. My heartfelt thanks to Mr. & Mrs. Aram & Madlen Setian and their committee for the May event and to Mr. & Mrs. Manuk & Mari Camcikyan and their committee for the October event.

**WINTER RESCUE:** In response to the Diocesan request St. Thomas Armenian Church participated wholeheartedly in the Winter Rescue Drive for Armenia. During the months of February, March and April of 1993, three 30 feet containers filled with clothing, medical supplies and food left St. Thomas for Armenia. In addition, 17 tons of lentils were sent through donations which I solicited from our parishioners. Special thanks to Mrs. Madlen Setian for chairing the drive and to all the volunteers who helped in the sorting and packing, and those who donated food, medical supplies, clothes and money.

**ARMENIAN HISTORY CLASSES:** During this past year several lectures on the subject of Armenian history were presented at St. Thomas by Prof. Bournoutian. Special thanks to Mrs. Virginia Victoria for chairing this worthwhile program.

**DZAYRAKOOYN VARTABEDOOTYOON CELEBRATION COMMITTEE:** I would like to offer my very special thanks to Mrs. Ani Capan, Chairman, and her committee for organizing the celebration following the services of my elevation in rank to Dzayrakooyun Vartabed.

**NEW YEAR'S EVE:** 1993 came to a grand finale with a gala New Year's Eve Dinner-Dance on December 31st that glowed with fellowship and good cheer. What a magnificent occasion it was for our church family to usher in the New Year! Heartfelt thanks to Dr. & Mrs. Levon & Ani Capan, Dr. & Mrs. Bedros & Seta Yavru-Sakuk and their Committees.

**CULTURAL ARTS COMMITTEE:** During the past year I have formed a Cultural Arts Committee chaired by Mrs. Lucy Piligian. I am pleased that the committee had already planned and carried out two such cultural events during the past year. The first was a lecture, film and slide presentation about the life and work of famous artist Arshile Gorky, and the second was a piano recital featuring the young and gifted Tamar Asadourian. Both events were very successful drawing large crowds. Special thanks to Mrs. Lucy Piligian, Chairman for her wonderful work.

**FR. PAPKEN SPECIAL PROJECT/CHURCH ARTIFACTS:** The Fr. Papken Special Project/Church Artifacts Program involves obtaining donations from the faithful in our parish to be used towards the maintenance and replacement of worn vestments, altar cloths or obtaining artifacts and other items which the church has lacked in its sacristy and other activities. Toward this end, a group of ladies has been formed for sewing and constructing the vestments, altar cloths etc., under the direction of Mrs. Ani Capan. Mrs. Capan and all the ladies serve voluntarily and I thank them wholeheartedly for their dedication and love for our church. I encourage our parishioners to contribute toward this program since there are still many items we need.

**MORTGAGE BURNING CELEBRATION/**

**HAIG MARKARIAN MEMORIAL:** I am very glad to report that St. Thomas has paid off its final mortgage during 1993. A Mortgage Burning Celebration was held in June and at the same time Haig Markarian was honored, posthumously, as one of the original founders of St. Thomas Armenian Church. My special thanks to Mrs. Virginia Victoria for chairing the Mortgage Burning Celebration and to Mr. Jack Charshafian for chairing the Haig Markarian Memorial and Booklet.

**PALM SUNDAY ANNIVERSARY DINNER/MEMORIAL DAY PICNIC &**

**CAR RAFFLE/FALL BAZAAR:** I am glad to report that all annual events have been maintained and successfully continued during 1993. My heartfelt thanks to: Dr. & Mrs. Bedros & Seta Yavru for chairing the 28th Anniversary Palm Sunday Dinner, to Dr. & Mrs. Harout & Shake Mekhjian for chairing the Memorial Day Picnic and Mr. Michel Izmirly for coordinating the Picnic, to Dr. Haig Garjian for chairing the Car Raffle, and to Mr. & Mrs. Jack & Silva Torosian for chairing the Annual Fall Bazaar.

**SPECIAL THANKS:** I would like to sincerely thank Dr. Levon Capan, Chairman of the Parish Council for all of his help, guidance, experience, and steadfast support to me during this past year. His exemplary faith and dedication towards the Armenian Church and the Armenian Nation inspired and strengthened me in my calling.

Prayerfully,  
Very Rev. Fr. Papken Dz. V. Anoushian  
Pastor

## PARISH COUNCIL REPORT

1993 was another successful year for the St. Thomas Church. We believe that the absolute harmony and genuine fellowship among Parish Council Members set a positive tone and provided a paradigm for the entire Parish as well as its organizations. With a total of 635 dues paying members, we are now eligible to send seven delegates to the Diocesan Assembly, an increase of four delegates over the previous period.

Financially we did extremely well. The surplus last year was \$17,000 and we started with an operating fund of \$56,245. This year the surplus was \$37,000 and we are beginning 1994 with an operating fund of \$93,776. This success is a direct result of the genuine interest, dedication and hard work of our members, who not only made generous donations but also organized very successful events with immeasurable energy and patience. Despite a depressed national economy, St. Thomas came through with flying colors!

Although we will note some of these members and organizations in the forthcoming sections of this report, the Parish Council would like to express its special appreciation for the hard work and efforts of all those who have helped our Church during the past year.

**GOD BLESS YOU ALL!**

We did well in other areas too. As we will discuss in detail below, our Pastor and very worthy Hayr Sourp, Very Rev. Fr. Papken Anoushian, was elevated to the rank of Dzairakooyan Vartabed, the only promotion of its kind in 52 Diocesan Parishes in 1993.

Our choir, along with the choir of St. John's Armenian Church of Detroit, Michigan, received the prestigious Gomidas Vartabed Award from the Association of Armenian Church Choirs of our Diocese. Thanks to our Choir Director and Organist Susan Shamamian for her dedicated efforts.

### **REPORT OF FUNCTIONS:**

**Anniversary Dinner:** The traditional Anniversary Dinner was held on Sunday, April 4th (Palm Sunday). We were honored by the presence of our Primate, His Eminence Archbishop Khajag Barsamian. St. Thomas Award recipients were Dr. & Mrs. Haroutune & Shake Mekhjian, who are well known to the St. Thomas Parish for their continued support of the church in every possible way. This Anniversary Dinner was superbly organized by Dr. & Mrs. Bedros & Seta Yavru-Sakuk. A.C.Y.O.A. Juniors were the servers and commended by everyone present. The event raised nearly \$13,000. Thanks to Seta and Bedros and everyone on their committee.

**Memorial Day Picnic:** The Memorial Day Picnic was chaired by Dr. & Mrs. Haroutune & Shake Mekhjian and took place on May 31. A concerted effort by the Chairmen and the members of the Picnic committee, made this affair a very enjoyable and successful event. The total profit, that including the cash and non-cash donations, was nearly \$12,000. Thanks to Mekhjians and all those who helped them.

**Mortgage Burning & Haig Markarian Tribute:** With Mr. & Mrs. Nazar Nazarian's initiative and their sizeable donation (\$16,000), the issue of paying off the existing mortgage (approximately \$103,000) was brought up at the last Parish Assembly meeting. Another donation from Mr. & Mrs. Varoujan & Linda Arslanyan (\$5,000) and the idea of combining available funds from the Building Committee and Board of Trustees led to the decision to pay off the mortgage and set aside the \$24,000 annual mortgage payment for Building Repairs by the Architectural and Building Committee.

On June 6th, the evening for our Mortgage Burning event was combined with the tribute organized to honor the late Haig Markarian, who was instrumental in the establishment of St. Thomas Church some 35 years ago. We thank Mr. Al Victoria, Mr. Jack Charshafian and their committees for organizing such a meaningful evening. We also express our gratitude to the Nazar Nazarians for initiating the mortgage payment. Of course, we thank them and the Varoujan Arslanians for their contributions as well.

Booklet donations for the Haig Markarian Tribute reached \$6,000 and with expenses deducted, the net profit for the church was \$4,500.

**Bazaar:** November 12th and 13th, 1993, marked an important traditional event for St. Thomas. The Bazaar this year was chaired by Mr. & Mrs. Hagop & Silva Torosian. Their hard work coupled with the cooperation and efforts of their committee members provided a phenomenal net profit of \$45,550! Our sincere gratitude to the Torosians and their committee members.

**Kef Night:** Two very successful Kef Nights were held. The Kef Night in May was chaired by Mr. & Mrs. Aram & Madlen Setian, and the one in October was chaired by Mr. & Mrs. Manoug & Mari Camcikyan. Like last year's Kef Night, these events were sell-outs and provided a profit of more than \$20,000 to the Church. Our heartfelt thanks to all involved in these fundraisers.

**New Year's Eve:** New Year's Eve was a major success with more than 450 attendees. The evening was organized by sisters Ani Capan and Seta Yavru-Sakuk. The net profit for the Church was more than \$17,000. Thanks to Ani and Seta for their continued support.



### **CHURCH EVENTS:**

On April 3rd our Pastor, Very Rev. Fr. Papken Anoushian, was elevated to the rank of Dzairakouyn Vartabed by the Primate, His Eminence Archbishop Khajag Barsamian. After an impressive church ceremony attended by more than 500 parishioners, a reception was given in Mekhjian Atrium, where several speeches praising Hayr Sourp and emphasizing the importance of the event were delivered. Of the 52 Diocesan parishes, our Fr. Papken was the only pastor of being elevated to the Dzairakooyrn Vartabed rank in 1993. We wish him many more advances in his vocation.

### **ADMINISTRATIVE EVENTS:**

**Accounting:** Much effort has been spent to computerize our accounting system during the past 2 years. As a continuation of this effort, a group from the Parish Council met with Mr. Michael Halajian, C.P.A. and discussed the ways to perfect our system. Thanks to the hard work and patience of Mr. Halajian, Mrs. Grace Hagopian (Treasurer) and Mrs. Mary Tashjian (Secretary), we are now very close to having a workable computer program that will give us the potential for accurate and easy-to-obtain accounting data. Our sincere thanks to Mr. Michael Halajian.

**Custodian Salary:** As decided in the 1992 Parish Assembly meeting, the salary of our custodian was raised by \$1,500 effective September 1, 1993. The time interval between February to September was used to sort out some important employment procedures, since the hiring of the custodian several years ago was made without adequate documentation of employment conditions. A Parish Council Sub-Committee consisting of Mr. Frank Stoneson and Mr. Hagop Torosian met with the custodian and clarified some of the employment policies. We thank Yang and Aziza for their responsible work in our Church.

**Copy Machine:** Bulk rate photo-copying at a local store (Staples) is much cheaper than that provided by our machine. Thus we have established a policy that more than 200 copies of photocopying by any Church organization should be done at Staples.

**Facility Rentals:** A facility rental committee consisting of Seta Yavru-Sakuk, Madlen Setian and Silva Torosian has been formed. The main objective of this committee is to promote rental of our facilities and thus increase church income. In addition, a subcommittee of the Parish Council (Mrs. Virginia Victoria, Mrs. Grace Hagopian and Mr. Frank Stoneson) reviewed and revised our existing rental policies.

**Building Improvement:** The Parish Council, through its liaison Mr. Hagop Torosian to the Architectural and the Building Committee, assessed the need for repair of certain church areas. Of these, the church roof and Kindergarten class rooms were repaired. The heating system of the Mekhjian Atrium classrooms has been repaired. Specifications for the repair of the roof between Saddler and Mekhjian Atrium have been prepared by Mr. Ouzoonian and are being reviewed by the Architectural and Building Committee. This project, which is long overdue, will be completed in the spring.

A financial reserve for Building Maintenance and improvement has been accumulated through: a) saving of monthly mortgage payments for 12 months (\$2,000/month) and b) payment from Board of Trustees to the Parish Council (\$7,350). After all building expenses we now have \$19,200 accumulated for building repairs.

### **MEMORIALS:**

Stained-glass window (Mt. Ararat) donated by Eileen Barsamian and her children Donna and Eric in memory of Vahan Barsamian was installed and blessed in September 1993. Our Choir's stained-glass window depicting Gomidas Vartabed was dedicated in October 1993. A stained-glass memorial window (St. Peter) donated by Ann Ajemian and her family in memory of Peter Ajemian will be designed and prepared in the near future. The proposed site of this window is the middle door of the church entrance.

**Memorial Funds:** A new fund (approximately \$5,000) in memory of the late Peter Ajemian was established and deposited in the Armenian Church Endowment Fund (ACEF).

The Board of Directors for this Fund is made up of the same lay individuals as that of the Kasparian, Tashjian, Barsamian and Shahinian Memorial Funds. The Ajemian Fund, the charter of which is not prepared yet, will be directed with similar principles and Board of Directors constituents.

### **OTHER BUSINESS:**

**Diocesan Assembly 1993:** This year the Diocesan Assembly was held in Chicago, Illinois. Delegates in attendance were: Col. Victor Arzoumanian, Mr. George Mekenian, Mrs. Shakee Shahinian, and Dr. Levon Capan (P.C. Chairman). This year special workshop sessions were arranged. One of these sessions was conducted by Mr. Mekenian.

**The Rev. Arnak and Yeretzgin Violet Kasparian Library:** Diligent efforts were made to locate and determine financial records of the Original Library Committee. According to the information given to us the Original Library Committee, had approximately \$30,000 at its inception. There are, however, no funds or financial records available from the Original Library Committee. Thus, the Parish Council requests: a) a resolution to accept that there

is no available accounting records for this establishment from the Original Library Committee; and b) Parish Assembly recognizes that Current Library Committee bears no responsibility for any Original Library Committee financial activities.

**Landscaping:** It has been agreed by the Parish Council that a selected outdoor area will be planted every year by its members. This year more than 70 mums were underwritten and planted by the PC members. Among other areas planting was also done in the section designated as a Memorial to Mrs. Michael Fuhrmann. Mr. Fuhrmann donated \$900 for this purpose.

**Capital Purchases (1993):** Tables, trays, plates, silverware, flower pots and other items were purchased during 1993. Church chairs were reupholstered for a nominal fee. Thanks to Al and Virginia Victoria for working on these projects.

In conclusion, we look forward to another prosperous year of spiritual and parish growth. Bravo and Encore to our dedicate flock!

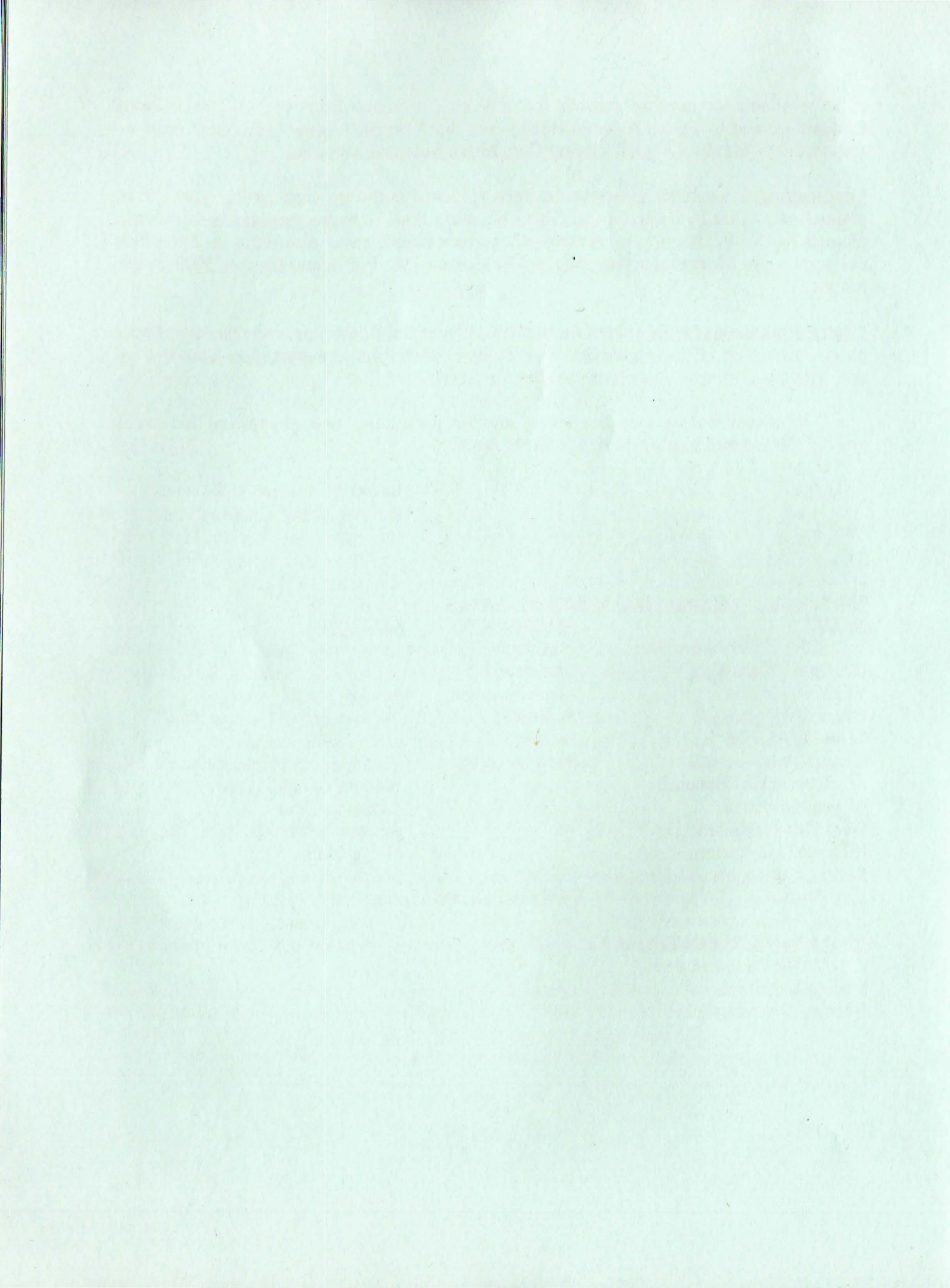
Levon M. Capan, M.D.  
Parish Council Chairman

**The following represent your 1993 Parish Council:**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>LIAISON</u></b>
V.Rev.Fr. P.Dzv.Anoushian	President	
Dr. Levon Capan	Chairman	
Virginia Victoria	Vice-Chairman	Sunday School
Grace Hagopian	Treasurer	
Leon Nigogosian	Secretary	
Charles Amerkanian	Supplies/Bldg.	
Frank Avakian/Stoneson		Women's Guild
Eileen Barsamian		Avaks & Choir
Sylva Der Stepanian		Armenian School
Richard Saraydarian		Men's Club
Susan Shamamian		
Jack Torosian	Maintenance & Supplies	

**DIOCESAN DELEGATES:**

Col. Victor Arzoomanian  
Shakae Shahinian  
George Mekenian



**CALENDAR OF EVENTS  
1993**

- |          |     |   |
|----------|-----|---|
| Jan.     | 6-  | Armenian Christmas.   |
|          | 9-  | Armenian Christmas Eve Services - Bible Reading by children.  |
|          | 10- | Armenian Christmas & Blessing of Water followed by Kirikian Armenian School Christmas Annual Dinner chaired by Madlen Setian.   |
|          | 11- | Badarak at Emerson Armenian Home for the Aged & Women's Guild Visitation.   |
|          | 22- | Church Women United - annual meeting.   |
|          | 23- | 26th Annual Sports Dance.   |
|          | 24- | Blanket Sunday.   |
|          | 31- | First Parish Assembly.  |
| Feb.     | 7-  | Second Parish Assembly & Election.  |
|          | 19- | Women's Guild Pot Luck Dinner   |
|          | -   | ACYOA Jrs. Movie Night & Documentation  |
| March    | 7-  | ACYOA Juniors Bake Sale.  |
|          | 20- | Women's Sts. Day Celebration at St. Vartan Cathedral.   |
|          | 26- | Women's Guild Lenten Dinner chaired by May Simsarian.   |
| April    | 4-  | Palm Sunday Anniversary Dinner - Chaired by Dr. & Mrs. Yavru.<br>Cake Sale chaired by Mr. & Mrs. Onnig Bozian. St. Thomas Award recipients - Dr. & Mrs. Haroutune & Shake Mekhjian. |
|          | 8-  | Maundy Thursday Badarak & Breakfast at Emerson Home for the Armenian Aged.  |
|          | 10- | Easter Eve Service followed by fellowship.  |
|          | 11- | Easter Badarak.   |
|          | 18- | Armenian Spring Dance Sponsored by Knights of Vartan.   |
| May      | 7-  | Spring Kef Nite - chaired by Mr. & Mrs. Aram & Madlen Setian.   |
|          | -   | Church Women United May fellowship Lunch.   |
| May 14 & | 16- | Observation of 25th Anniversary of St. Vartan Cathedral in New York   |
|          | 15- | 36th Annual Cotillion & Ball - sponsored by Women's Guild chaired by Beverly Hajinlian.   |
|          | 28- | Knights of Vartan dinner dance.   |
|          | 31- | Memorial Day Picnic Chaired by Dr. & Mrs. Harout Mekhjian & coordinated by Michel Izmirly. Car Raffle Chaired by Dr. & Mrs. Haig Garjian.   |
| June     | 4-  | Kirikian Armenian School - Benefit Art Auction & Champagne Reception.   |

- 5- Tribute to Haig Markarian, the founding father of St. Thomas Armenian Church & Mortgage Burning Ceremonies organized by Jack Charshafian and Al Victoria.
- 6- Sunday School Graduation Ceremony followed by reception at the Mekhjian Atrium.
- 8- Women's Guild visited the Armenian Old Aged Home to celebrate the birthday of residents born in June.
- 13- Kirikian Armenian School Annual Hantes followed by a reception in Mekhjian Atrium.
- July 18- Celebration of Holy Transfiguration
- 20- Women's Guild Blood Drive organized by Queenie Tashjian.
- July & August 30- ACYOA Anniversary Ball & Celebration.
- 15- Feast of the Assumption of the Mother of God & Blessing of the Grapes.
- Sept. 11 Registration & Opening Day of Kirikian Armenian School.
- 12- Feast of the Exaltation of the Holy Cross-Pilgrimage to St. Thomas Armenian Church.
- 12- Registration & Opening Day of Sunday School.
- 13- Women's Guild Annual Tea Party & Initiation of New Members
- 17- Joint Women's Guild-Men's Club Welcome Back Pot Luck dinner Organized by Mary Varteresian & Joan Bogosian.
- 19- Second Anniversary of Armenian Independence Day.
- Blessing of the Stained Glass Window in the lobby in memory of Vahan Barsamian.
- A.C.Y.O.A Jrs. "CAR WASH" day
- 21- Women's Guild visited Emerson Armenian Old Aged Home.
- October 8- Kef Night.
- 9-11 ACYOA Jr. Sports Weekend, Wynnewood, Pa.
- 13- Women's Guild Membership Tea.
- 17- St. Thomas Sunday School students organized a "Crop Walk for Hunger".
- 23- Men's Club annual " Night at the Races" organized by Col. Victor Arzoomanian.
- 29- Lecture, Film & Slide show on Arshile Gorky.
- 31- The Gomidas Choir of Diocese participated singing the Gomidas Badarak in the blessing and dedication of the Gomidas Vartabed stained-glass window installed in the lobby next to bookstore. Followed by a coffee-and-cake reception.
- November 4- Armenian History Lectures (3 weeks). Conducted by Dr. George Bournoutian organized by Virginia Victoria.
- 13-14 Annual Bazaar - Chaired by Mr. & Mrs. Jack Torosian, Cake Sale by Mr. & Mrs. Garbis & Alice Kirikian and raffle by Sam & Alicia Demirjian.

- December 18- Blood Drive - Directed by Mrs. Mari Camcikyan.  
 1- Women's Guild Annual Christmas Lunch.  
 12- Sunday School Christmas Dinner  
 18- ACYOA, Jrs Christmas Dance  
 24- American Christmas Eve Services & Fellowship.  
 26- Christmas Party sponsored by Knights of Vartan.  
 31 New Year's Eve Celebration Co-chaired by Dr. & Mrs Levon & Ani Capan and Dr. & Mrs. Bedros & Seta Yavru-Sakuk.

The Parish Council would like to take this opportunity to thank the Parish Organizations for their efforts in service, leadership and fund-raising for the benefit of St. Thomas Church in 1993:

- ACYOA Jrs. - Nadine Yavru-Sakuk & John Yacoubian
- ACYOA Srs. - Alen Krikorian
- Anniversary Dinner - Dr. & Mrs. Bedros & Seta Yavru-Sakuk
- Bazaar Cake Sale - Mr. & Mrs. Garbis & Alice Kirikian
- Architectural & Facilities Management Committee -
- Armenian Churches Sports Association - Douglas Martaian, Vice Chairman  
 Sports Reps.: Douglas Martaian & Levon Altiparmakian  
 Girls' Coaches: Andrew Martaian, Susan Chagachbanian, Levon Altiparmakian  
 Jr. Boys: Douglas Martaian  
 Sr. Boys: Douglas Martaian and Andrew Martaian  
 Men's Team: Robert Sarajian
- Armenian School - Ani Capan, Superintendent
- Avak Society - Nish Ohanesian, Chairman
- 1993 Bazaar Committee - Mr. & Mrs. Jack Torosian - Chairmen
- Board of Trustees - Dr. Harout Mekhjian, Chairman, Edward Bashian, Vice Chairman
- Book Store - Dikris Malool
- Car Raffle - Dr. Haig Garjian
- Choir Director & Organist - Susan Shamamian & Eugenie Amerkanian
- Choir Chairman - Eugenie Amerkanian





## BOARD OF TRUSTEES REPORT

The year of 1993 was a year of dramatic change at St. Thomas. Dynamic growth of membership was an important part of St. Thomas family in 1993. The direction for our church is being developed and led by Fr. Papken Anoushian. With all these new events taking place, it has been the course of the trustees to be available but to be much less of a presence during the transformation period. As an entity the trustees have been less involved in 1993 but fully participating individually.

We are immediately ready as a group to serve St. Thomas in any and all ways as needed.

Dr. Harout Mekhjian

### BOARD OF TRUSTEES FINANCIAL REPORT - 1993

Balance 1/1/93		59382.00
Balance 1/1/93 - Building Committee		45203.50
Interest Income - 3/31/93		<u>1198.68</u>
 Total Available - 4/1/93		 105784.18
Contributions - V. Arslanian - 4/1/93	5000.00	
- N. Nazarian - 5/9/93	<u>5000.00</u>	<u>10000.00</u>
 Fund Available		 115784.18
 Loss: Disbursement		
Mortgage Payment - 4/1/93	103433.14	
Payment to St. Thomas - 5/9/93	<u>7350.00</u>	
 Total Disbursement		 <u>110783.14</u>
 Balance - 12/31/93		 5001.04 =====

**A.C.E.F. FUND , DECEMBER 31, 1993**

Vahan Barsamian Memorial Fund	5800.00
Edward Bashian & Family Fund	2000.00
Serge & Vickie Ganan Memorial Fund	1745.00
Zakar & Vartoohe Goshgarian Memorial	1100.00
Fr. Arnak & Yeretsgin Kasparian Fund	5000.00
Caspar Kasparian Memorial Fund	61434.51
Annoush Kavazanjian/Kassabian Memorial	1035.00
Dr. Haroutune & Shake Mekhjian Fund	5000.00
Arthur & Dorothy Otchy Fund	1200.00
St. Thomas Armenian Church A.C.E.F	2875.00
George Shahinian Memorial Fund	10586.00
Martin (Sonny)Tashjian Memorial Fund	7885.00
Ardashes & Siranoush Tekirian	2595.00
	<hr/>
Total	118255.51
	=====

**MEMORIAL DONOR - 1993**

Michael Fuhrman	900.00
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## BUILDING COMMITTEE

Members: Andy Ouzoonian  
Jack Charshafian  
Albert Victoria  
Jack H. Torosian  
Diran Simpadian

The following projects were undertaken by the Committee:

1. Evidence of termite infestation was found on an initial inspection. Therefore, termite treatment was followed by Western Termite & Pest Control Co. This job was done on the North & South sides of the main church, and this project cost us \$900.00 with a 5 year guarantee.
2. Repair was done on the Southwestern side of the main roof by replacing the 40' x 3' section. This repair was done by Hackensack Roofing Co. and the cost was \$900.00.
3. The Slate steps at the side entrance were reinstalled and repointed. No charge, compliments of "Class A Cons. Co."
4. The long time heating problem of the 6 classrooms and the library was solved by disconnecting the underground pipes and rerouting the pipes above ground. This prevented the underground pipes from freezing. Plumbing cost \$1900.00.00. carpentry \$750.00. Total \$2650.00
5. Replaced 2 circulator pumps, 2 pressure relief valves and corroded pipes in two heating units. The cost of labor and material was \$2,100.00.
6. Due to a severe winter storm in February of 1993, various damage was reported to the insurance company In June of 1993 a settlement of \$16,185.67 was reached between the insurance company and St. Thomas Armenian Church.

The following are some projects that the committee feels should be completed in 1994:

- Complete the roof at Atrium skylights and repairs to the entire church complex.
- Repair of cracks in the plaster ceiling of the church and the lobby.
- Complete the repairs of the Atrium marble floor and repolish entire floor.
- Treat the exterior wood surfaces of the complex
- Add a new light pole at the end of the parking lot.

Thanks to the Parish Council Chairman, Dr. Levon Capan, and all members of the Parish Council for putting aside \$25,350 in 1993 for building maintenance reserve and their promise to continue to do so in 1994.

Jack H. Torosian

## **CHURCH GROUNDS - LANDSCAPING**

Once again this past year, we used outside services for our grounds care. We were fortunate to have Lubrano Landscaping do our clean up, lawn care, snow removal and miscellaneous other work necessary to repair and maintain our complex. In addition the Parish Council members took on the project of planting beautiful flowers on the grounds and physically labored to that end. Although I am personally pleased with what was accomplished, I would like very much to enhance our property even more so with a forward direction in landscaping various sections at a time with the hope that parishioners either singly or as a group will contribute time and/or funds to that end.

Virginia M. Victoria

Grounds Chairman

## **ARMENIAN HISTORY LECTURES**

This year saw a well attended, highly successful mini-series on the Three Republics of Armenia by Prof. George Bournoutian during the fall season. His outstanding presentation and discussion was acclaimed by all to be one of his finest series.

We look forward to the lecture regarding his new book which discusses Karabagh from an entirely different view.

Virginia Victoria

## **CASPAR M. KASPARIAN MEMORIAL FUND**

The St. Thomas Armenian Church Caspar M. Kasparian Memorial Fund was established in 1979. The Charter approved by the Annual Parish Assembly stated that the purpose of this fund is "To provide full or partial scholarships to primarily further the religious education for the youth of St. Thomas, and in exceptional cases full time seminary students of the Diocese of the Armenian Church or youth of Holy Cross Parish of New York and St. Mary Parish of Washington, D.C. In addition the Fund also provides financial assistance to the St. Thomas Christian Education Department, sponsors retreats for Sunday School teachers and provides full or partial scholarships for St. Thomas children to attend the Diocesan St. Vartan Summer Camp.

During the Summer of 1993, eight St. Thomas Sunday School students were awarded scholarship assistance to St. Vartan Camp and St. Nersess Seminars.

The Fund financially supported sub-deacon Gregory Doudoukjian for the expenses incurred toward the writing of his Master Thesis. Upon his graduation in 1993 from St. Nersess, he was given a gift for the occasion.

The Sunday School requested and received 200 schoolbags from the Fund.

Through activities and projects such as St. Vartan Camp, St. Nersess Seminars, support of Seminarians and the Sunday School, the Fund seeks to encourage the religious education of St. Thomas youngsters and encourage them to grow in the Armenian Christian faith.

The current members of the Board of Directors are:

Very Rev. Fr. Papken Anoushian	- President Ex-Officio
Lillian Chapien	- Chairperson
Dr. Levon Capan	- Vice-Chairperson
Henry Hagopian	- Treasurer
Charles Amerkanian	- Secretary

**CASPAR M. KASPARIAN MEMORIAL FUND  
FINANCIAL REPORT - 1993**

Opening Balance - Checking Account	1,020.69
Income - ACEF	<u>4,120.10</u>
	5,140.79

**Disbursements:**

Greg Doudoukjian - Thesis Project	300.00	
Graduation Gift	117.00	
Church Sunday School - Book Bags	500.00	
- Conference Posts	154.00	
Alice Avanian for Shant	195.00	
Sylva Astourian for Vicken	195.00	
Lily Sarkissian for Paul	195.00	
Lily Sarkissian for Paul*	275.00	
Shnorig Bashian for Aram	97.50	
Seta Jebejian for Deran	150.00	
Lorraine Khatchadourian for Karen	150.00	
Maria Tovmassian for Lucy	150.00	
Mania Tovmasian for Saro	150.00	
		<u>2,628.50</u>
Ending Balance		2,512.29
		=====

\* Omission of 1992 payment

**GEORGE SHAHINIAN MEMORIAL FUND**

**1 9 9 3**

Principal at ACEF	\$20,586.00	
	<b><u>INCOME</u></b>	<b><u>DISBURSEMENT</u></b>
April 1993 ACEF Interest	1,441.02	
Balance on Hand - Dec. 31, 1992	(140.25)	
Camp Nubar - for Alex & Loris May 1993		500.00
	<u>1,300.77</u>	<u>500.00</u>
Balance on Hand - Dec. 31, 1993	800.77	
	=====	

**MARTIN SONNY TASHJIAN MEMORIAL FUND**

Upon the death of Martin Sonny Tashjian on August 11, 1981, donations in the amount of \$5,624 in lieu of flowers were given to St. Thomas to be set up into an endowment fund with the Armenian Church Endowment Fund of our Diocese. The purpose of the fund is to provide funding for sports activities and towards the needs of the youth at St. Thomas Armenian Church.

The fund was established on December 29, 1982 for \$5,000 with the stipulation that all interest accrued be given to St. Thomas. As of November 25, 1993 the balance in the account is \$7,885.10.

For the past six years, the interest accrued has been given to the St. Thomas Basketball Team to pay for the rental of our hall for their annual Sports Dance. The Board of Directors of the fund are comprised of members of Tashjian family and the Parish Council appointees.



### **A.C.Y.O.A. JRS - 1993**

**Co Chairpersons:** John Yacoubian & Nadine Yavru-Sakuk  
**Vice Chairman:** Diran Jebejian  
**Secretaries:** Talar Zokian, Karen Khatchadourian  
**Treasurer:** Alex Yavru-Sakuk

A.C.Y.O.A. Jrs. have regular meetings on 3rd Friday of every month. During these meetings we discuss up-coming events and activities. We had several guest speakers during these meetings, each one lecturing on different subjects which has greatly influenced and strengthened us spiritually to do our jobs more conscientiously.

A.C.Y.O.A. Jrs. get together and learn about our culture and heritage. We meet at the church complex. We are here to help the Church as much as we can. Over the course of the year we participated in the Annual Bazaar, Christmas Eve Program, Palm Sunday Dinner, Memorial Day Picnic and many other events.

Our aim is to be informed of our Armenian Heritage and help and support the Armenian Cause in any possible way.

#### **CALENDAR OF EVENTS:**

January	15	Lock-in
March	17	Prepared posters to be used for the Rally to Stop the Blockade against Armenia on March 21, 1993.
March	19	Progressive Dinner
April	4	Palm Sunday, we served at the Anniversary Dinner and donated \$750 to the children of Armenia.
May	31	Helped out at the Memorial Day Picnic.
June	24	Election
July & August		Board meetings with Hayr Soorp to organize the ACYOA Jrs. and plan the activities for the year.
September	17	First meeting of the season. Our guest speaker was Dr. Levon Capan, who spoke to us about how to be a good person, be helpful to our society and to our community.
September	19	First car wash of the season.
October	15	Following our meeting, Mr. Gagig Garabedian from Armenia, who also is the guest instructor at the Antranig Dance Ensemble, spoke to us about the origin of the traditional Armenian Dance

and thought to us to us two circle dances.

November	13 & 14	We helped at the Bazaar.
November	19	Our guest speaker of the day was Mr. Hrant Gulian who enlightened us about the current situations in Armenia & Karabagh.
November	21	First Bake Sale of the season.
December	11	Dinner with ACYOA Seniors.
December	17	Meeting followed by a lecture about the American Christmas and Armenian Christmas. Decorating the halls for our dance on the following day.
December	18	X-Mas Dance of the St. Thomas ACYOA Jrs. Junior groups of other churches were also invited.
December	24	Participated in the Christmas Eve Program at the Church.

**A.C.Y.O.A. JRS. - TREASURER'S REPORT - 1993**

	<u>Income</u>	<u>Expense</u>	<u>Balance</u>
Balance on Hand - as of Jan.1993			\$139.99
Postage		132.82	
Membership dues	390.00	17.80	
Meeting Snacks/Food		90.13	
First Aid Kit (Sunday School)		20.00	
Car Wash	237.00		
Bake Sale/Dried Fruits	400.00		
Bazaar	41.00		
X-Dance	653.00		
St. Leon's 1992 Sports Weekend	878.43		
	<u>2,599.43</u>	<u>610.75</u>	
	2,128.67		<u>1,988.68</u>
Balance on Hand as of Dec. 31, 1993			- <u>\$2,128.67</u>

## **A.C.Y.O.A. SENIORS - 1993**

### **Officers from January 1 to June 31, 1993**

Chairman: Violet Nercessian  
Vice Chairman: Darren Amerkanian  
Recording/Corr.Secretary: Levon Altiparmakian  
Treasurer: Margaret Akian  
Juniors' Liaison: Suzanne Demirjian

### **Officers from July 1 to December 31, 1993**

Chairman: Alen Krikorian  
Vice Chairman: Elizabeth Akian  
Recording/Corr.Secretary: Levon Altiparmakian  
Treasurer: Margaret Akian  
Juniors' Liaison: Andrew Martaian

The A.C.Y.O.A. Seniors currently hold monthly meetings throughout the year, at the Chairman's discretion. These meetings involve cultural as well as social discussions which involve the Armenian/American youth of the 90's

### **Financial Summery:**

In 1993 no major fund raising events were scheduled because of a lack of support. However, some smaller fundraisers in which we were involved included:

1. A fundraising "Choreg Sale" during Easter which generated a profit of \$60.00
2. A "Voski Fish" Sale was done during the St. Thomas Bazaar with the A.C.Y.O.A. Juniors. This generated a net profit of \$80.00 which was split between the two groups.
3. As per the request of the A.C.Y.O.A. Central Council, dues were collected from all of the members. This totaled in the amount of \$130. (Note that part of this money was given to the Central Council.)

Expenses from the A.C.Y.O.A. Seniors treasury involved various donations, reimbursement to A.C.Y.O.A. members, etc. The donations made by the Seniors included:

1. A \$750 donation to St. Thomas Church during the Palm Sunday Dinner in April.

2. 5 Medical kits with a total cost of \$100 were purchased from the St. Thomas Sunday School for Armenia in July.
3. A \$1,000 donation was made to Medical Outreach in July.

Other expenses which the Seniors encountered came from:

1. Advertising for a failed Ski Weekend that was scheduled for January. The final cost to the treasury was \$400.
2. Dues paid to the A.C.Y.O.A. Central Council in the amount of \$70 (for the 1992 and 1993 years.)
3. Reimbursement for housing of A.C.Y.O.A. Representatives during the A.C.Y.O.A. National Sports Weekend and various chaperoning events for the Juniors. This totaled in the amount of \$120.

As of our December 9th bank statement, the balance of the A.C.Y.O.A Seniors treasury is \$791.79

#### A.C.Y.O.A. SENIORS FINANCIAL REPORT - 1993

Opening Balance May 1, 1993: \$3010.78

	<u>Income</u>	<u>Expense</u>
A.C.Y.O.A Pic with	51.07	
St. Thomas Church		750.00
Medical Outrich		1000.00
A.C.Y.O.A. Central Council		100.00
St. Thomas Sunday School		100.00
Sports Weekend(Delegate Expenses)		146.00
Sports Weekend (Volleyball Reg.)		150.00
Bank Maint Fee(Oct. thru Dec.)		24.00
 Total	 <u>51.07</u>	 <u>2270.06</u>

Balance on Hand December 31, 1993: \$791.79

### **General Information:**

The A.C.Y.O.A. Seniors of St. Thomas have gone through a few changes during 1993. In June the old chairman and vice chairman withdrew from the positions. This forced our group to go through elections, which are typically held annually in January. As a result of this election Alen Kirkorian became Chairman, Elizabeth Akian became Vice Chairman, and Andrew Martaian became the Juniors' Liaison. The Treasurer and Recording Secretary remained the same.

Membership in our group dropped to a low of 7 members. The Chairman went out and obtained new membership through mass mailings and heavy publicity. From this the membership in the group increased to 13, of which about 6-8 show up regularly for meetings.

The Seniors were involved with a variety of Church events in 1993. These included:

- Aided in the setup and cleanup (during and after) the Annual St. Thomas Memorial Day Picnic in May of '93.
- A handful of members played an integral part in the St. Thomas Bazaar. Our duties involved decorating, food preparation, cleaning (during and after), wheel of fortune, etc.
- Involved with the serving of food during the Palm Sunday dinner. Also aided in the cleanup afterwards.
- Acted as ushers during the Annual Christmas Eve Service.

The Seniors also participated in a variety of other social and cultural events. These included the following:

- Super Bowl Party in January.
- Cultural movie night with the A.C.Y.O.A. Juniors in February.
- Cleared the brook running in front of St. Thomas of debris and rubbish in July.
- Day trip to visit the Brotherhood Winery in October.
- Dinner at T.G.I. Fridays in November.
- Aided and visited the Armenian Mission in December.
- International Dinner night with the Juniors in December.

Note also that the Juniors' Liaison and Seniors, Chairman have attended A.C.Y.O.A. Junior meetings and social events on a regular basis.

**AVAK SOCIETY - SENIOR CITIZENS - 1993**

**Officers:**

Chairman	Nish Ohanesian
Treasurer	Helen Avedisian
Secretary	Anne Stepanian
Asst. Treasurer	Sonia Darakjian
Advisors	Bertha Poosikian
	Betty Papazian

Membership as of 12/2/93 - 90

	<u>INCOME</u>	<u>EXPENSES</u>
Balance as of		
November 19,1992 -	\$4,543.01	
Adjustment to Opening Balance	<u>992.92</u>	
	5,535.93	
Weekly Dues	3,455.25	
Membership Dues	314.00	
Donations	65.00	
Profit on Lahmajun	609.00	565.50
Profit on Mothers' Day & Fathers' Day Luncheon	593.25	571.69
Interest on Savings Acct	104.75	
Refreshments		3,686.02
Donations		200.00
St. Thomas Church		3,093.35
Supplies		1.30
Custodian		135.00
Misc. Income	54.15	
	<hr/>	<hr/>
	10,731.33	8,252.86
Midatlantic Bank Checking Account	-	\$ 713.83
Midatlantic Bank Savings Account	-	\$1,764.64
		<hr/>
		\$2,478.37
		=====

## CHOIR

Chairperson:	- Eugenie Amerkanian
Vice-Chairperson:	- Marie Zokian
Treasurer:	- Levon Altiparmakian
Secretary:	- Mary Sanossian
Advisors:	- Ara Martaian
Choir Director/Organist	- Susan Shamamian
	- Dr. Bedros Yavru-Sakuk
Parish Council Liaison	- Eileen Barsamian

Our St. Thomas Choir was the proud co-recipient of the 1992 Gomidas Vartabed Award that was presented by the Association of Armenian Church Choirs of America (AACCA) at its Annual Assembly in Worcester, Mass, Nov. 4-7, 1993. The Gomidas Vartabed Award is presented each year by the AACCA to the choir in our Diocese that has met and maintained the standards of performance and activities established by the Association's Central Council. Membership, regular rehearsals, singing the proper "sharagans" for feast days and other services, training a Junior Choir, and the AACCA's program for plate collection donations were the principal criteria for this prestigious award.

The St. Thomas Choir has practiced faithfully and worked diligently to achieve all of the above.

We are very grateful for the time and devotion of our Director/Organist, Susan Shamamian, who conscientiously and enthusiastically leads us every Sunday as well as holding a minimum of 2 rehearsals a month, including the summer months. Our choir members are faithfully attentive for Badarak and rehearsals and are always willing and ready to sing for weddings and funerals or whatever the occasion.

Serving on the altar during this year were: Deacon Bedros Sarkissian and altar servers Levon Altiparmakian, Krikor Kurçeren, Andrew Martaian and Dr. Bedros Yavru-Sakuk.

The St. Thomas Junior Choir for youngsters ages 9-12 continued its rehearsals twice a month in 1993.

### **Calendar of Events:**

- January: Preparation of meal for the homeless - Araxie Diratzouian and Bertha Vaniskhian.
- February: 5 new veils ordered.
- March: Palm Sunday - Our Primate, Archbishop Khajag Barsamian bestowed the right to wear the "Oorar" on Andrew Martaian, altar server.  
Our new robes are worn for the first time.
- April: Easter plate collection.
- May: Our annual bake sale - proceeds went to forthcoming "new Badarak books."  
Participation in the 25th Anniversary celebration of the Diocese, singing under the directorship of Khoren Meikhanedjian (Choir Director of St. Vartan Cathedral)
- June: Participation in 2 weddings.  
13 members donate to the "Children of Armenia Sponsorship" program.
- October: Dedication of our Gomidas Vartabed stained-glass window - Gomidas Choir sang for the Badarak.
- Nov. Choir Assembly held in Worcester, Mass. was attended by delegates Mary and Harry Sanossian.  
Choir Ice Cream Booth at Bazaar. Ice cream was donated by Krikor Kurceren (Bartinelli Ice Cream-Yum-Yum Yogurt donated all toppings. This booth has become a fun as well as profitable booth for our bazaar.
- December: Participation in Wedding.

The highlight of our year was the dedication of our beautiful stained-glass window. The inception of this window dates back to 1986, when the choir decided to donate a stained-glass window to our church. And this year, the dream finally came true. Some things are worth waiting for - and in this particular case, we were fortunate in having our multi-talented Seta Yavru-Sakuk create our spectacular window "Shad Shnorhagal yenk". Special thanks also to Albert Victoria for carefully searching for the proper glass maker for our project.

We are very proud of our Gomidas Award and more importantly, proud to sing in our church.



### CHOIR TREASURER'S REPORT

Balance on Hand, January 1, 1993	\$2,733.13		
	<b><u>INCOME</u></b>	<b><u>EXPENSES</u></b>	
AACCA Khorenian Badarak		10.00	
River Dell Florist		42.40	
Hayr Soorp's Elevation			
Contribution - Peter Ajemian family	100.00		
Easter Plate Collection	313.00		
AACCA		150.00	
Bake Sale	115.00		
First Aid Kits - Armenia		40.00	
Greg Doudoukjian's Graduation gift		47.99	
AACCA Donation		150.00	
Diocesan Religious Store - Shabigs		1625.00	
Plaque for Mr. Saddler		27.00	
Convention Souvenir Booklet		100.00	
Wedding Contribution	250.00		
Wedding Contribution	250.00		
Father Papken Project Fund - 10 Deacon Shabigs		200.00	
	-----	-----	
	3761.13	2192.39	

Balance on Hand as of December 31, 1993 - \$1,368.74\*

\*\$1,000 earmarked for Badarak Books.

## CHRISTIAN EDUCATION

### I. ST. THOMAS ARMENIAN CHURCH

#### Sunday School Mission:

The mission of our Sunday School is to help our students:

- a: Love God through increasing their knowledge of Him.
- b: Worship Him in Spirit and in Truth.
- c: Serve Him by serving their fellow men.
- d. Apply Biblical truths to their daily lives so that their lives will change.

### II. THE STAFF:

- Mrs. Alice Avanian - Nursery
- Mrs. Diane Bairamian - Kindergarten
- Mrs. Carol Kross - First Grade
- Mrs. June Kashishian - Second Grade
- Mrs. Anita Anserian - Third Grade
- Mrs. Sossi Salbashian - Fourth Grade
- Mr. Douglas Martaian - Fifth Grade
- Mrs. Sandra Alpino - Sixth Grade
- Mrs. Irene Khoroizian - Seventh Grade
- Mrs. Jean Karagosian - Eighth Grade
- Mr. David Kevorkian - Ninth Grade
- Mrs. Sona Demergy - Ninth Grade
- Mr. John Bashian - Tenth Grade
- Mrs. Shnorig Bashian - Eleventh Grade
- Mrs. Mania Tovmasian - Treasurer
- Mrs. Jean Karagosian - Records/Birthday cards
- Mrs. Shnorig Bashian - Sunday School Superintendent

### III. TIME & SCHEDULE:

Sunday School classes are held on Sunday mornings from 10:10-12:15. There are 12 classes. Nursery - 10th grade, plus the 11th graders who are the graduating class and they are in their year of service.

### IV. CURRICULUM:

Sunday School is using the curriculum text published by the Diocesan Department of Religious Education.

## **V. ASSEMBLY:**

The focus of our Assemblies has been to teach the students various parts of the Badarak. In conjunction with this, we are also attending the Badarak at different times. During Assemblies we are also teaching various sharagans, Christian Choruses, and various aspects of our faith in Jesus Christ.

## **VI. Highlights of Sunday School activities During 1993:**

1. Feb. 14: We had our popular Valentine's Day pizza party with Hayr Soorp giving presents to our students.
2. Feb. 21: Puppet show during assembly.
3. 1993 Lenten Project: First-Aid Kits for Armenia, sponsored by the Sunday Schools of the Diocese of the Armenian Church, coordinated by the Department of Religious Education. Our Sunday School participated and sent 202 Kits.
4. March 21: Sunday School participated in the march to the United Nations - coalition to lift the blockade against Armenia.
5. April 10: We had Easter Communion and breakfast with Kirikian Armenian School students and all the children of our church.
6. April 26: The 10th graders helped Bertha Vaniskhian prepare dinner for the men staying at St. Paul's men's shelter in Peterson, N.J. On Monday, April 27th, some of our 10th graders, with their teacher John Bashian, went to the shelter and served the food to the men.
7. June 6th: 6 young men and women graduated from our S. School's 11th grade.
8. During the summer of 1993, eight students from our S. School participated in St. Vartan camp and St. Nersess Seminary summer program.
9. Oct. 10th: Elise Antreasian, DRE of the Diocese visited our Sunday School and met with our new teachers explaining to them the Diocesan curriculum.
10. Oct. 17th: Our Sunday School participated in Crop Walk for hunger and collected \$406.00.
11. Oct. 30th: We had our Sunday School Teachers seminar. Our Pastor, Fr. Papken Anoushian gave 2 lectures. His subjects were: "What is the Church" and "How Christianity came to Armenia."
12. Nov. 13th & 14th: Sunday School booth at the Bazaar made \$1,040 for our church.
13. Nov. 21st: Mrs. Lillian Chapien, chairlady of Caspar Kasparian memorial fund, along with Dr. Levon Capan and Henry Hagopian, members of the committee visited our Sunday School. Mrs. Chapien gave the scholarship checks to those students who attended "St. Vartan Camp and St. Nersess Seminary last summer.
14. Nov. 27th: At the invitation of the Ladies Guild Central Committee of Canada, the superintendent of our Sunday school gave a lecture at their annual Ladies Guild retreat in Toronto. Her subject was, "Serving with Faith, Hope and Love."
15. Dec. 12th: We had our annual Christmas Dinner & Program, with 200 people in attendance.

**VII. ACKNOWLEDGEMENTS:**

Our thanks go first to God for giving us another year to serve Him. Next we thank our beloved Pastor, V. Rev. Fr. Papken Dzv. Anoushian, for his spiritual guidance and advice. Then we thank our Parish Council members, the Caspar Kasparian Memorial Fund Committee, the Parents of our Sunday School students and all the members of the church for their support and encouragement. Special thanks to our devoted Sunday School teachers for their willingness to teach our children about our faith. Our prayer is that God is pleased with our labor and that He is with our labor and that He is honored and glorified in all that we do for our Church and our children.

Respectfully submitted by: Shnorig Bashian - Sunday School Superintendent.

**CHRISTIAN EDUCATION - TREASURER'S REPORT - 1993**

	<u>EXPENSES</u>	<u>INCOME</u>	<u>BALANCE</u>
Bal. on Hand 1/1/93			1309.27
first aid kit	3400.00	3915.00	
Sunday School Supplies	64.12		
Sunday Offering		391.00	
Textbooks	1513.63		
Registration		2405.00	
Bake Sales		270.00	
Christmas Dinner	1974.80	2270.00	
Donation	110.00	1702.05	
Miscellaneous	4218.03	213.50	
Telephones	172.96		
Postage	72.50		
Bibles		30.00	
	<u>11526.04</u>	<u>11196.55</u>	<u>979.78</u>

Balance on Hand 12/31/93 - \$979.78

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## **KIRIKIAN ARMENIAN SCHOOL**

A vital and growing part of the parish, the Kirikian Armenian School serves in teaching our children their language and instilling pride and knowledge of their ethnic heritage.

The enrollment this year is 105 students with classes ranging from nursery to seventh grade. Due to a growing need there are now bilingual classes, one for English speaking students and another for bi-lingual students, in the 2nd, 3rd, 4th, 5th and 6th grades. All children must take a reading and spelling test at the end of each year. The seventh grade students have to pass a comprehensive 3 hour test to graduate. Every grade must also take a standardized test from the Diocese to go on to the next level. Also, an incentive gift is given to encourage promptness.

Trophies or certificates are given at the annual Hantes and Graduation for the following achievements: George Shahinian Award for Perfect Attendance, the Edward Bashian Award for Armenian History, the Rupen Saddler Award for Armenian Reading and the Dr. Harout and Shake Mekhjian Armenian Spelling Award.

The Kirikian Armenian School has a paid faculty and other expenses are as noted in our financial report. Funds are raised by the School largely through tuition. The Mothers' Committee is responsible for the Bazaar Booth, Annual Armenian Christmas Dinner, Luncheons, end of year Hantes, the publication of our cookbook (750 cookbooks have already been printed with a 3rd printing ordered), and many other events. We are also deeply grateful for the help our benefactors continually give us.

The special events of the past year included: 1) Commemoration of Holy Translators Day (Soorp Tarkmantchatz) 2) A Paregentan Fair in February. 3) Hokehankist and fellowship commemorating the Anniversary of the earthquake in Armenia. 4) Commemoration of Armenian Martyrs day.

Executive Committee: Very Rev. Fr. Papken Dz.V. Anoushian, Martha Saraydarian, Ani Capan, Seta Yavru-Sakuk, Sam Demirjian, Marion Babigian, Artemis Arslanian, Mary Ann Saraydarian.

Faculty: Very Rev. Fr. Papken Dz.V. Anoushian, Ani Capan, Shnorig Bashian, Hourig Brookian, Nivart Ezik, Vartuhi Kucukbaltaoglu, Queenie Tashjian, Seta Yavru-Sakuk, Sossi Salbashian, Marie Zokian, Margrit Sinanian, Maro Hajakian, Mari Camcikyan, Siranus Gulbenkian, Nazig Sesetian, Hilda Halajian, Araxie Diratzouian, Mary Tashjian, Nina Terzian, Ardemis Arslanian.

**KIRIKIAN ARMENIAN SCHOOL FINANCIAL REPORT**  
**1 9 9 3**

Balance on Hand 12/31/92 (1,483.37)

	<u><b>INCOME</b></u>	<u><b>EXPENSES</b></u>	
Tuition (101 x \$150)	15150.00		
Tuition Scholarships - 5		875.00	
Salaries (\$700x35 Weeks)		24500.00	
Armenian Christmas Dinner	5386.00	2459.50	
CD Transferred from UJB	11070.66		
Return of Loan Against CD		2500.00	
Return of Loan Against CD		2500.00	
Payment for Brunch '92 Loan		2486.00	
St. Vartan Bookstore		2744.90	
Book Money from Students	2590.00		
Donations	1400.00		
Scarves and ties uniform	276.00	178.50	
Class Pictures	457.00	190.89	
Cap and Gown	143.00	214.40	
Bazaar	1832.50		
Dance Teacher-Hayastan (Donation)	500.00	500.00	
Holiday Parties		636.62	
Cookbook	408.00		
Taranto Bus Company - (Khrimian Lyceum)	900.00	1280.00	
Benefit Art Auction - (Includes \$5000 Kirikian Donation)	32175.00	11109.00	
Memorial & Gift		148.00	
Dr. J. Jacobson - Seminar		500.00	
Postage		154.18	
Blackboard Purchase		159.88	
Checkbook Order		50.78	
	<b>\$72288.16</b>	<b>\$53187.65</b>	<b>17617.14</b>

## MEN'S CLUB - 1993

The year 1993 began with Dick Donigian completing two years as Chairman. The Men's Club is very appreciative of his outstanding efforts. Ara Babigian was elected the new Chairman along with George Mekenian as Vice Chairman. The other members of the Executive Committee continued in their respective positions with Jack Ekizian - Treasurer, Charlie Sarajian - Recording Secretary, Armen Ajamian - Corresponding Secretary and Matt Keshishian - Publicity.

Standing Committee heads were appointed as follows:

Dinner	Richie Papazian
Set up & Cleanup	Mike Fenarjian
Program	George Mekenian
Special Events	Zaven Poosikian
Sunshine	Ara Pekmezian
Membership	Ed Parseghian
Telephone Chain	Armen Ajamian
Beverage	Dick Keurajian
Nominating	Artie Azarik

Two outstanding highlights of 1993 were the honoring of Gregory Doudoukjian and the St. Thomas Basketball teams. In April during the Basketball Dinner jointly hosted with the Women's Guild, with parents of team members as guests, all team members were given plaques and the three coaches were given gifts in recognition of their efforts. A special thank you to Mickey Kenajian for suggesting the awards, to Vic Arzoomanian for serving as Master of Ceremonies of the program and to Al Papazian and Alyce Parseghian for taking photographs.

In June, through another joint effort of the Men's Club and Women's Guild, Gregory Doudoukjian was honored as the first altar server and Sunday and Armenian School graduate of St. Thomas to complete the four-year course of study at St. Nersess Seminary which culminated in his ordination as a Deacon. Gregory and his family were very appreciative of this outpouring of love and kindness by St. Thomas parishioners who for many years nurtured and supported his desire to pursue a career in the ministry.

Monthly meetings were highlighted with delicious dinners prepared by some of our many gourmet chefs and very informative talks by speakers from our St. Thomas family. The Men's Club dinners were prepared under the guidance of Richie Papazian, Paul Kahumjian, Ara Pekmezian and Ed Parseghian, who were assisted by other Men's Club members. Very interesting talks on a wide variety of subjects were delivered by members, George Mekenian and John Vaniskhian and by sons of members Ron Chakmakian and Dr. Larry Najarian.

Other Men's Club gatherings were held in the spring and fall with an evening of dinner and races at the Meadowlands, both arranged by Charlie Sarajian, and weekends at Camp Nubar shepherded by Richie Papazian. Two memorable events with Men's Club members and families were held in July and December. In July a Sunday afternoon picnic, chaired by Babe Parseghian, was held under the shady trees of Pascack Brook Park in Emerson. In December the year's activities concluded with a very joyous Christmas party chaired by Jack Ekizian, Mike Fenarjian and Paul Pinajian, for members and wives, at the Colonial Manor in Old Tappan. Despite adverse winter weather conditions everyone showed up and was able to enjoy the party and get home safely.

Revenue-producing events such as the Fruit Sales, chaired by Zaven Poosikian and assisted by Paul Pinajian and a Night at the Races, chaired by Vic Arzoomanian and Dick Keurajian, were aided by the efforts of innumerable Men's Club members. Income earned from these events and other Men's Club activities have been used to pay all the expenses of the St. Thomas Basketball teams in the Armenian Churches Sports Association and contribute to the Armenian Relief Fund, purchase First Aid kits for Armenia, place an ad in the Women's Guild Cotillion booklet, install a VCR in the Youth Room and make a donation to St. Thomas.

Our special thanks to Richard Saraydarian, Jack Torosian, Ara and Doug Martaian and other St. Thomas parishioners for donations to the Men's Club.

The Parish Council requested the By-Laws be drawn up for the Men's Club. A set was submitted after preparation by George Mekenian and his committee with research material secured by Vic Arzoomanian.

The Chairman's job was greatly facilitated by the complete cooperation and help from every active member of the Men's Club whenever called upon. My hearty thanks to all.



**MEN'S CLUB TREASURER'S REPORT - 1993**

Balance on Hand \$2,817.86

	<u>Income</u>	<u>Expenses</u>
Membership Dues	750.00	
Postage		154.00
Dinner Meetings	1,792.62	1,579.38
Fruit Sales 1992	254.00	
Fruit Sales 1993	4,846.00	3,270.50
Armenian Churches Sports Assoc.		2,110.00
Rental of Gyms 1993		264.00
Basketball Awards for St.Thomas Youth		410.00
Gifts to St. Thomas Coaches		108.22
Get Well Gifts to Members		65.15
Gifts to Dinner Meeting Speakers		72.12
Bowling League Donation to St. Thomas	500.00	500.00
Donations Sent to Armenian Relief	400.00	400.00
VCR for Youth Room		229.96
Cotillion Ad.		100.00
Night at the Races	2,541.00	1,572.32
Men's Club Picnic	196.00	25.00
Gift to Past Chairman		60.30
First Aid Kits		100.00
Christmas Party	2,800.00	2,757.00
Donations	315.00	
	\$ <u>14,394.62</u>	<u>13,677.95</u>
	=====	=====

The Men's Club has earmarked \$1,500.00 for the rental of gyms 1993-94 Basketball program.

Balance on Hand 12/31/93 \$3,534.53

## **WOMEN'S GUILD 1993 REPORT**

### **EXECUTIVE BOARD (ELECTED):**

Chairman:	Adrienne Tenbekjian
Vice Chairman/Programs	Alyce Parseghian
Treasurer:	Margaret Varbedian
Recording Secretary:	Susan Avakian-Stoneson
Corresponding Secretary:	Marion Kahaumjian
Hospitality:	Mary Varteresian
Publicity:	Marion Babigian
Ways & Means:	Celia Martaian
Coordinator of Volunteers:	Beverly Hajinlian

### **STANDING COMMITTEES (APPOINTED):**

Membership:	Sona Doudoukjian
Historian:	Pauline Pekmezian
Old Age Home:	Violet Ouzoonian
Social Services:	Queenie Tashjian
Sunshine/Visitation:	Elise Poosikian
Church Women United:	Sona Jones
Mahs:	Violet Ouzoonian
Cotillion:	Beverly Hajinlian
St. Paul's Men's Shelter:	Bertha Vaniskhian
Hungry Human Beings:	Bertha Vaniskhian
Book Bag Project:	Yeretzgin Violet Kasparian
Parliamentarian:	Yeretzgin Violet Kasparian & Rose Mekenian
Fruits & Nuts:	Betty Zoraian
Devotional:	Bertha Vaniskhian
Telephone Chain:	Joan Bogosian
Guild Photographer:	Alyce Parseghian

### **NOMINATING COMMITTEE (elected)**

Seta Jebejian, Paula Keosayian and Rose Mekenian

### **WOMEN'S GUILD DELEGATES:**

Adrienne Tenbekjian (chairman), Susan Avakian-Stoneson, Yeretzgin Violet Kasparian and Rose Mekenian

**PARISH COUNCIL LIAISON:** Frank Avakian-Stoneson

**Activities for the year included:**

- January 11 Emerson Old Age Home - Christmas Service & Breakfast. Chaired Violet Ouzoonian.  
12 Executive Board Meeting. Home of Alyce Parseghian.  
15 Women's Guild General Meeting. Program: Roger Roux - "Creative Floral Designs."  
22 Church Women United Annual Meeting - Trinity Lutheran Church in Tenafly.  
24 Church Women United Blanket Sunday at St. Thomas.  
25 Prepare the meal for St. Paul's Shelter.
- February 15 Seventh Annual Brotherhood/Sisterhood Breakfast. Main Speaker: Rev. James Forbes of the Riverside Church in New York.  
19 Valentine's Pot Luck Dinner with the Men's Club Guest Speaker: Carl Varteresian - Hydrogeologist. Chaired: Paula Keosayian.  
21 Cotillion Mother/Daughter Tea at the home of Beverly Hajinlian.
- March 19 Women's Guild General Meeting - Program: "Reflections on Lent" by our Guild member Sona Jones who is also our Key Woman to Church Women United.  
20 Women's Saints Day remembering St. Marineh at the St. Vartan Cathedral in New York. St. Thomas liaison for this event: Violet Ouzoonian.  
25 Cook and set up for Lenten Dinner.  
26 Lenten Dinner-Co-Chaired: Alice Keshian & May Simsarian.
- April 5 Cotillion meeting at the Park Ridge Marriott.  
8 Holy Thursday at Emerson Old Age Home. Co-chaired: Violet Ouzoonian, Queenie Tashjian and Betty Zoraian. Over thirty members helped, donated and served gourmet goodies to the senior citizens at the home.  
16 Women's Guild Dinner Meeting - Dinner prepared by the Men's Club. St. Thomas Basketball teams honored. Nominating Committee presented a slate for the May elections.  
27 Executive Board Meeting at the home of Adrienne Tenbekjian.
- May 7 Church Women United May Fellowship Luncheon at the Tenafly Methodist Church. Topic: "People of God Healers."  
8 Pre-Cotillion rehearsal at St. Thomas.  
11 Full Pre-Cotillion rehearsal at Park Ridge Marriott.  
15 St. Thomas 36th Annual Cotillion & Ball - Park Ridge Marriott. Chaired: Beverly Hajinlian.  
21 Women's Guild General Meeting - Elections.  
23 St. Nersess Armenian Seminary Graduation - our own Gregory Doudoukjian graduated.  
31 St. Thomas Memorial Day picnic.

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|------|----|---|
| June | 1  | Committee meeting for the Gregory Doudoukjian Graduation Dinner Party at the home of Bertha Vaniskhian. Chaired: Bertha Vaniskhian. |
|      | 10 | Executive Board meeting at the home of Adrienne Tenbekjian to select new Executive Board positions.                                 |
|      | 18 | Women's Guild/Men's Club Dinner honoring Gregory Doudoukjian. Chaired: Bertha Vaniskhian.   |
|      | 22 | Emerson Old Age Home visitation to celebrate the June birthdays. Chair: Violet Ouzoonian.   |
|      | 29 | Luncheon for Adrienne Tenbekjian at the home of Violet Ouzoonian given by the Executive Board and Standing Committee members.       |

**In addition:**

We continue to sponsor a child at the St. Tarkmanchats Secondary School.

We are also sponsoring a little boy and a little girl via the Children of Armenia Sponsorship Program (CASP). This will continue until the children turn eighteen.

**Many special thanks:**

In my 1992 report I thanked many of the wonderful ladies in our Guild who have helped me to make it run as efficiently as it has. I must take this opportunity to say thank you to them once again.

I have been chairlady of our Guild for four wonderful years. It has been a very rewarding and worthwhile experience for me. I have made many friends that I will treasure for the rest of my life.

I must thank my Executive Board and all the members of my Standing Committees. Each and every one of you have been there with me every step of the way - never letting me down.

Alyce Parseghian, who was my Vice-chairlady could have easily been my co-chairlady. She never left my side always encouraging me saying, "You can do it." No matter what it was. Margaret Varbedian was the best treasurer any chairlady could have. She had figures ready for me before I asked for them. Her reports were always clear and accurate and correct. No one could ever find fault with our Guild while Margaret was treasurer.

When Susan Avakian-Stoneson came on-board she volunteered to be recording secretary - up until that point no one wanted it. Oh no, I can't take notes was what was heard. However, Susan changed all that. She had copies of the minutes to me before the meetings so I could review them. Susan, you did a magnificent job. Bravo!

Mary Varteresian had refreshments prepared for every meeting. One meeting always out-did the one before it. Mary, you can take care of food anytime. Mary always volunteered to do anything that she thought I was having difficulty with. She never wanted me to be overwhelmed. Thank you Mary - you're the best!!!

Marion Kahaumjian always saw to it that the newsletter was mailed on time so everyone would know when the meetings were. Never did I hear her say that she was too busy or couldn't do it. Thank you Marion.

Our other Marion, Marion Babigian always wrote the most complimentary articles for the Church paper and the newspapers. She always called me to make sure she was saying exactly the correct thing. Marion, you really have a flair for writing. Keep up the good work.

I would be remiss if I didn't thank Beverly Hajinlian and Celia Martaian who were also there with me every step of the way - both of them chairing Cotillions when no one else wanted to. Thanks to both of you for caring and showing it.

I truly had the support of an extremely capable Executive Board and I thank each and every one of you from the bottom of my heart.

Bertha Vaniskhian who has continued to help us stay aware of people who are much less fortunate than we. The "Hungry Human Beings" project, the St. Paul's Men's Shelter and the Center for Food Action. Bertha - keep up the good work.

Dear sweet Violet Ouzoonian who just keeps going on and on like the Ever Ready Battery. She sees to it that the Mahs is always made and never complains. She, also, makes sure that the visitations to the Emerson Old Age Home are always made and that the residents are entertained by ladies always wearing a smile. Thank you Violet.

Yeretzgin Violet Kasparian collected money to fill two thousand (2,000) book bags for Armenia. She, along with members from our Guild and ladies from other Churches filled the 2,000 book bags at St. Leon's Armenian Church over the summer. As Yeretzgin Violet would say, "Two thousand is a big number". Congratulations Yeretzgin Violet you are to be commended.

I would also like to again thank Grace Haledjian and Sona Jones who are two very quiet, soft spoken ladies but extremely efficient and get the job done. They both worked very hard representing St. Thomas at Church Women United. They are both very special and caring people.

I must thank Queenie Tashjian who single handedly ran the last "Blood Drive" making all the telephone calls herself and having it turn out to be one of our most successful blood

drives ever. Queenie - you're the best and I love you.

To my sweet Sona Doudoukjian who quietly and efficiently sends out the dues notices and then collects the money from ladies who are so happy to get her note that they send the money gladly. She has a warm and loving way about her that makes people feel special when they are with her. No wonder she has produced a graduate of seminary. Thank you Sona.

To Elise Poosikian who did Sunshine for our Guild. She always took the time to write a special little note in her card to make the recipient know that someone cared. In a Guild our size this is not an easy task. Thanks Elise.

To my sweet dear Pauline Pekmezian goes a special thank you for keeping the scrapbooks up to date and entertaining. Years from now people will look back upon these scrapbooks and say, "Wow, look at all the things these ladies did!!!" These are wonderful memories to look back upon.

To Rose Mekenian, who was always there to answer any of my questions regarding a procedure or a by-law. Thanks for your help and understanding. I would also like to point out that our Rose is also serving on the Diocesan Council. She is the third lady to be elected to the Council and she wasn't even a delegate. Congratulations Rose!

To Joan Bogosian who always said, "I can't do that." Well, she did do that. Joan was always there to help out in any way that she could. Thanks Joan.

This has been the most difficult report for me to write as it brings back many fond memories of my years as chairlady of the St. Thomas Women's Guild. In almost all of my newsletters I would write that we are a great group of ladies and we are. During my tenure as chairlady we brought the Women's Guild - Guild of the Year Trophy to St. Thomas and I guess that sums it all up.

In closing I want to thank each and everyone of the ladies in our Guild for anything that they might have done over the past four years. I love each and everyone of you. Don't be afraid - attend a Women's Guild meeting. I'm sure you'll be pleasantly surprised as to what a warm group of ladies we are.

May 1944 be a blessed year for each and everyone of us. May we find peace and contentment. God bless us all.

Adrienne Tenbekjian  
Women's Guild Chairlady

**July 1 - December 31, 1993**

**EXECUTIVE BOARD (ELECTED)**

Chairman:	Mary Ann Saraydarian
Vice Chairman:	Sona Damergy
Treasurer:	Seta Izmirly
Recording Secretary:	Susan Avakian-Stoneson
Corresponding Secretary:	Marion Kahaumjian
Hospitality:	Mary Varteresian
Devotionals:	Paula Keosayian
Publicity:	Marion Babigian
Advisors:	Linda Karalian & Adrienne Tenbekjian

**STANDING COMMITTEES (APPOINTED):**

Membership:	Sona Doudoukjian
Ways & Means:	Martha Saraydarian
Historian:	Paula Pekmezian
Visitation:	Celia Martaian
CWU Keywoman:	Sona Jones
Social Services:	Queenie Tashjian
Mahs Coordinator:	Violet Ouzoonian
Emerson Home:	Violet Ouzoonian, Queenie Tashjian
Parliamentarian:	Rose Mekenian
Telephone Chain:	Joan Bogosian
Photographer:	Alyce Parseghian
Parish Council Liaison:	Frank Avakian-Stoneson

**ACTIVITIES:**

June		Executive Board Meeting & Appointment of officers for 1993-94.
July	14	Preparation of Mahs-V.Ouzoonian, Coordinator.
	20	Blood Drive - Queenie Tashjian, Coordinator
	26	Executive Board Meeting - Planning of 1993-94 Calendar of Events - Chairman's home.
September	21	Emerson Home - January Birthday Celebrations.
	21	First Meeting - Pot Luck Welcome back Dinner. Mary Varteresian & Joan Bogosian Coordinators.
	28	Preparation of Mahs - V. Ouzoonian, Coordinator
October	6	Executive Board Meeting - Chairman's Home

- |          |    |   |
|----------|----|---|
|          | 11 | CWU Interfaith Brotherhood-Sisterhood.<br>Breakfast - Glenpointe Hotel  |
|          | 13 | 36th Annual Membership Tea. Sona Doudoukjian Coordinator<br>with Violet Ouzoonian.  |
| November | 1  | 1994 Cotillion Committee Meeting - Bertha<br>Vaniskhian Chairperson.  |
|          | 5  | Preparation of Mahs - V. Ouzoonian, Coordinator.  |
|          | 5  | CWU World Community Day - Church of the Atonement,<br>Tenafly.  |
| November | 19 | General Meeting & Gourmet Demonstration. Marion Babigian,<br>Adele Jibilian, Virginia Parseghian.   |
| December | 1  | Annual Christmas Luncheon - Ramsey Golf & Country Club,<br>Celia Martaian Chairperson, Ann Ajemian Reservations.<br>Donations received for centerpieces raised \$615. For Guild's<br>Children of Armenia Sponsorship Program. |
|          | 7  | Preparation of Mahs - V. Ouzoonian, Coordinator   |
|          | 7  | Executive Board Meeting - Chairman's Home.  |

Food was prepared once a month from November through April for St. Paul's Shelter in Paterson. Each month, another auxiliary of the St. Thomas Armenian Church helped in this food preparation. Since its inception, Bertha Vaniskhian has coordinated this effort so that each church group participates. The shelter houses between 40-50 men. The entire cost of this activity is underwritten by donations.

Mary Ann Saraydarian  
Women's Guild Chairperson



**WOMEN'S GUILD TREASURER'S REPORT - 1993**

	<u>INCOME</u>	<u>EXPENSES</u>	<u>BALANCE</u>
Balance on Hand 1/1/93			1979.12
Cotillion 5/15/93	19400.00	21718.37	
Cotillion Booklet	9975.00		
Cotillion 1994(Deposit for Band)		630.00	
Gregory Doudoukjian Dinner 6/18/93	2853.50	2802.88	
Lenten Dinner 326/93	2052.00	656.71	
Dues	1540.00		
Fruit & Nuts	652.90		
Saints Day	436.00	436.00	
Homeless Shelter	760.00	866.31	
Emerson Home	192.50		
Interest & Income(Checking Acc't)	13.00		
Raffle (Jan.93 meeting)	63.00		
1993 St. Thomas Pledge(pd. in full)		10000.00	
Delegate Expense (3 x \$200)		600.00	
Delegate Fees (3 x \$12)		36.00	
Postage		536.11	
WGCC Dues 1992 (152 x 2)		304.00	
WGCC Dues 1993 (127 x 2)		254.00	
First Aid Kits 4 at \$20		100.00	
Sunshine Visitations		125.70	
Refreshments		84.91	
Church Women United (1993 Dues)		75.00	
Check Printing Fee		55.48	
In Lieu of Flowers		50.00	
Guest Speaker (Jan. Meeting)		35.00	
Covered Dish Supper (2/19/93)		32.90	
Historian - Photo Album		12.03	
Photo Fees		7.00	
Misc.		19.77	
Membership Tea 10/93	25.00	137.37	
Nov. Government Meeting	77.00	83.18	
Christmas Luncheon	3720.00	2784.81	
Gifts		<u>115.00</u>	
<b>Totals</b>	<u>41881.40</u>	<u>42558.55</u>	<u>1979.12</u>

Balance on Hand 1/1/93	1979.12
Income 1993	41881.40
Expenses 1993	<u>(42588.55)</u>
Balance on Hand 12/31/93	\$ 1301.97
	=====

Seta Izmirly - Treasurer



28TH ANNUAL PARISH ASSEMBLY  
ST. THOMAS ARMENIAN CHURCH  
SESSION I - SUNDAY, JANUARY 31, 1993

Assembly Chairman Antranig Ouzoonian asked for verification of the membership in order to establish a quorum of 50 so as to begin the meeting. Gregory Tenbekjian from the Parish Council verified that a quorum was present.

The meeting was opened at 12:45 p.m. when Hayr Soorp Anoushian led us in prayer. Chairman Ouzoonian introduced Hayr Soorp as Preseident of the Assembly, Martha Saraydarian as Secretary and himself as Chairman/Moderator and welcomed all.

Mr. Ouzoonian explained that the meeting will be governed by the Armenian Church of America Eastern Diocesan by-laws and Robert's Rules of Order and went on to clarify the Diocesan Council's interpretation of by-law #7 which reads: New members are eligible to vote provided they have been registered for 6 months and their dues are fully paid by the date of the Parish Assembly. Dues may be paid at any time during the 6 month period. Therefore, dues may be paid by pre-registered voters up until the Parish Assembly on February 7, 1993.

A second point of clarification was made in reference to the Parish Assembly invitation: Those who have been members for less than 6 months will not be able to vote, either by hand or voice at the Assembly as well as not being eligible to cast ballots.

Hagop Jebejian made a motion to dispense with the reading of the minutes from 1992 as they are attached to the annual report, seconded by Adrienne Tenbekjian, motion carried. Corrections can still be made at next week's meeting.

Shake Mekhjian, chairperson of the Nominating Committee, introduced the nominees for Parish Council: Eileen Cnarig Barsamian, Jack Charshafian, Paul Kahaumjian, Seta Kantardjian, Ara Martaian, Leon Nigohosian, Richard Saraydarian, Madlen Evkine Setian, Jack Torosian, Virginia Victoria.

Nominated from the floor by Queenie Varjian were Frank Avakian-Stoneson and Edward Parseghian. George Mekenian seconded. Chairman Ouzoonian explained that a second is not necessary but would be noted. Further nominations made by Arthur Azarik are Ara Babigian, Richard Keurajian and Gregory Tenbekjian.

Violet Kasparian asked that biographies of the additional nominees be printed and mailed. Chairman Ouzoonian so instructed the Nominating Committee.

Haig Varjian made a motion that the candidates presented will fulfill the by-laws for the number of candidates required. Seconded by Violet Kasparian. The slate of candidates was accepted by a two-thirds vote.

For Nominating Committee: Jeannie Amerkanian, Verken Berberian, Alicia Demirjian, Rose Garjian, Hagop Jebejian, Karen Saraydarian, Aram Setian

Albert Victoria, Bedros Yavru-Sakuk. Nominated from the floor by Jerry Keosayan were: Rose Mekenian, Albert Papazian, Shake Shahinian and Margaret Varbedian.

Haig Varjian motioned and Adrienne Tenbekjian seconded that the Assembly accept the additional nominations to fulfill the double slate. Motion carried.

For Auditing Committee: Sandra Alpino, Gregory Amerikanian, Seta Izmirly, Dikris Malool, Araxie Pichigian, Mary Sanossian. There were no nominations from the floor.

Officers for the 1993 Assembly: Chairman, Antranig Ouzoonian, Albert Victoria. John Vaniskian nominated George Mekenian from the floor. For Secretary: Mary Ann Saraydarian, Sylva Torosian. There were no nominations from the floor.

The Chairman thanked Shake and her committee and asked Parish Council candidates to join Aram Setian for pictures after the meeting.

Mr. Edward Bashian asked that the confirmation to the Board of Trustees of Michael Halebian, Arthur Azarik and Mary Ann Saraydarian be placed on next weeks Agenda. Violet Kasparian requested that the duties of the Board of Trustees be written and passed out next week.

Ara Martaian questioned why there would be no elections for Diocesan Delegates. The reason is their term has not yet expired. Puzant Torigian questioned the ratio of delegates and church members. George Mekenian explained that the number of delegates and church members is increased or decreased according to the membership at the time when new delegates are elected.

AGENDA: The Chairman asked for approval of the Agenda for next week's meeting: commence meeting right after Divine Liturgy, establish a quorum of at least 50 paid members, recess for lunch and voting.

Edward Parseghian motioned that elections begin at 11:30 a.m. and close at 1:30 p.m. Chairman Ouzoonian responded that according to the by-laws, voting must take place during the meeting.

Jack Charshafian made a motion that balloting begin at 12:30p.m. and close at 2 p.m. George Mekenian seconded. Leon Nigohosian ammended Mr. Charshafian's motion to extend voting till 3 p.m. Susan Shamamian seconded. The ammendment to the motion was defeated.

Chairman Ouzoonian clarified that the starting time for balloting will be upon completion of Badarak and that anyone already on line to register or to cast their ballot at 2 p.m. will be allowed to vote. Mr. Charshafian's motion was called and accepted by the Assembly.

George Mekenian stated that the vacancies on the Nominating Commettee due to members running for office should be filled by the alternated.

Haig Varjian made a motion to close the meeting, seconded by Arthur Azarik at 1:50 p.m.

Respectfully Submitted, .

*Martha Saraydarian*

Martha Saraydarian  
Secretary  
1993 Parish Assembly

28th ANNUAL PARISH ASSEMBLY  
ST THOMAS ARMENIAN CHURCH  
SESSION II - SUNDAY, FEBRUARY 7, 1993

Immediately after the Divine Liturgy, the meeting was called to order at 11:40 a.m. A quorum of 50 paid members was ascertained by Secretary Martha Saraydarian. Hayr Soorp then led the Assembly in an opening prayer. Chairman Ouzoonian opened Session II, announced that Hayr Soorp would preside over the meeting. He introduced Vicar General Haigazoon Najarian from the Diocese and Diocesan Council member Dr. Edward Onanian as observers and to witness the proceedings and the counting of ballots. He stated voting would take place in Mekhjian Atrium and explained the voting procedures. Deacon Bedros Sarkissian explained the voting procedure in Armenian. Chairman Ouzoonian announced that motions would also be translated into Armenian. It was stated that members who had not yet paid their dues to date must first do so in order to be eligible to cast their ballots for the elections and also to be eligible to vote during the Assembly. Upon voter qualification a "voting card" will be given to the member which will be used as an indication of eligibility when raising their hands with the card when a vote is called. He reminded everyone that if you are a member of two parishes within the same Diocese, you may only vote in one parish.

Leon Nigohosian moved that balloting open within the next 15 minutes and be closed at 3 p.m. Chairman Ouzoonian asked if that was a reconsideration of the vote (taken at Session I at the Assembly last Sunday) to which Mr. Nigohosian responded that last week's vote on the opening and closing times is null and void as Robert's Rules of Order say you need a two-thirds vote. Chairman Ouzoonian's interpretation is you do not need a two-thirds vote. Mr. Nigohosian asked for an appeal. The Assembly voted in favor of the Chair making the decision. The motion stands as voted last week.

Chairman Ouzoonian explained the elections are governed by the Nominating and Auditing Committees. As there are three combined vacancies due to members of these committees running for office, he selected alternates Arthur Azarik, Alin Papazian and Jerry Keosayan to fill the vacancies.

Steve Jarahian made a motion to reconvene at 2 p.m. Puzant Torigian seconded. Virginia Victoria amended the motion to reconvene at 2:30p.m. Susan Shamamian seconded, motion carried.

The meeting reconvened at 2:30 p.m. and a quorum was re-established. Chairman Ouzoonian introduced Vicar General Haigazoon Najarian who offered a prayer and read a message sent by Sirpazan Barsamian.

Hayr Papken offered a prayer for the deceased members of St. Thomas Church. He spoke about the parish and offered to meet with those parishioners who have concerns about St. Thomas Church.

Chairman Ouzoonian announced that the meeting would be run according to the Armenian Church of America Eastern Diocesan By-Laws and Robert's Rules of Order. He then referred to the tabled motion from Session I waiving the reading of the 1992 Parish Assembly Minutes and asked for any

additions or corrections to the minutes.

It was noted that on page 9, after Mary Ann Saraydarian's name, the year should be 1992. Rose Mekenian referred to page 4 section 4 that Judge Gurahian is Chairman not president of the Diocesan Council, that on page 5 third line from the bottom the sentence "Rose Mekenian again appealed to Chairman Ouzoonian to read her statement" is incomplete and thus unclear and requested adding 'addressing misunderstanding in the parish.' Yeretzkin Violet Kasparian noted that the Parish Council decision regarding the establishment of in-lieu-of flower donations into a memorial fund was omitted from the Assembly Report and requested it be included in the 1993 minutes. A correction was made page 7, last line last paragraph to include 'up to \$10,000.'.

Joseph Kalemkerian noted that on page 5 the word 'majority' should be added in reference to Parish Council report which 8 of 11 members signed. He also requested on page 5 next to last paragraph adding the word 'majority' before Parish Council report.

Ara Babigian questioned the validity of the sentence 'The Chairperson of the Parish Council responded.', page 4 second paragraph. Chairman Ouzoonian explained that the response need not be recorded, only that one was made.

Steve Jarahian motioned and Celia Martaian seconded that the minutes be accepted as corrected. Motion carried.

Bedros Yavru-Sakuk made a motion that Agenda item 18, 19, and 20, Approval of Proposed Budget for 1993, Old Business and New Business respectively be moved to after item 5 and then proceed in order. Edward Bashian seconded. The purpose of the motion was to insure ample time to discuss important issues. Chairman Ouzoonian appointed Henry Hagopian, Greg Papazian, Levon Altiparmakian and Peter Babigian as counters and instructed them to count "voting cards" (blue) row by row to avoid confusion. The question was called and defeated by a two-thirds vote. The Agenda remains as previously approved at Parish Assembly Session I, January 31, 1993.

Joanne Torigian then gave the Parish Council Chairman's report. She said she was remiss in not including Samuel and Alicia Demirjian as chairpersons and Alice and Edward Parseghian award recipients under the heading Anniversary Dinner. The date of the Diocesan Assembly should read April 30 to May 3 not April 22. Also, figures stated under Building Contractor Settlement were those given at the time she compiled her report. Puzant Torigian felt that under Bazaar, contributors should have been thanked.

Edward Bashian, on behalf of the Board of Trustees, announced the addition of three new members, Arthur Azarik, Mary Ann Saraydarian and Michael Halebian. There ensued some discussion concerning the manner in which Board of Trustee members are designated. George Mekenian read from the by-laws stating that after consultation between the Board of Trustees and the Parish Council, the Parish Council shall present to the Parish Assembly names of new members for confirmation by the Assembly.

During Session I, the Assembly had confirmed the new members. For the record, Chairman Ouzoonian asked Parish Council Chairperson Joanne Torigian to second Edward Bashian's confirmation of the aforementioned new members. Mrs. Torigian seconded.

Hayr Soorp felt it was unnecessary to read his report as everyone had a copy. There were no questions.

Albert Victoria asked if any sums listed under Memorial Donors are specifically earmarked. The response was as follows: Michael Fuhrman donation for his wife's memorial garden, Araxie Pichigian donation for final payment on the front doors and the remaining amounts for carpeting for the Parish House.

There were no questions for Albert Victoria concerning the Building Committee Report.

Moses Kazanjian, reporting on The Facilities and Management Committee, a new title under Building Committee, corrected the \$25,000 amount on page 15. It should read \$22,500. No questions were asked.

Virginia Victoria reported that a new landscaper has been hired who will also provide snow removal as his bid was the lowest. John Vaniskian commented that with the increased number of members, perhaps we can have volunteers do some of the ground work.

There were no questions on the Armenian History report.

Dr. Levon Capan reported that officers of the Kasparian Fund had been changed. Edward Parseghian asked why the original trustees had been taken off. Parish Council Chairperson responded that the charter says the terms of office had long expired, therefore, a new committee was elected. George Mekenian read a letter in response to a Nor Tar Ed. Note clarifying his and Joseph Kalemkerian's length of terms of office on the Kasparian Fund. Violet Kasparian and Edward Parseghian requested that the letter be included in the 1993 minutes. After obtaining permission from George Mekenian, Chairman Ouzoonian so moved.

In Shake Shahinian's absence, Joanne Torigian noted that the Shahinian Fund should read \$250.00 to A.C.Y.O.A. Jrs.

Sonia Tashjian requested that one of her four sons be included as a permanent member of the Martin Sonny Tashjian Fund. Dr. Capan responded that a letter of confirmation from the Parish Council would be forthcoming.

Levon Altiparmakian from A.C.Y.O.A., Srs. reported that the \$1,400 profit from their dance has been donated to the church and another charitable organization and the accounts have been settled. Joseph Kalemkerian asked why the Christmas Eve collection is being used for a dance without Parish Council approval. Chairman Ouzoonian responded that an answer would be forthcoming.

There were no questions for the A.C.Y.O.A. Jrs., the Avaks, The Senior Choir nor The Junior Choir.



Shnorig Bashian added that \$415.00 was collected by Sunday School from a crop walk on Oct. 18 and an Emerson Home visitation will take place.

There were no questions for Kirikian Armenian School nor for Mens Club.

Adrienne Tenbekjian added to the Women's Guild report that the Women's Guild Assembly was held at St. Davids, Boca Raton, Florida on May 1 and 2. Delegates were Susan Avakian Stoneson, Violet Kasparian and Rose Mekenian.

As the Auditing Committee was still out counting ballots, a statement from them was read by Chairman Ouzoonian stating that all books and records of the church and its organizations had been examined and were in good order. They recommend that all organizations use our church tax exempt number when making purchases and when possible, checks should be made out to corporations not individuals.

Grace Hagopian thanked Laureen Karanfilian for helping in the preparation of the 1993 Budget. Seta Izmirly updated the final figure for the bazaar, \$44,772. The correct figure for income from Kef Night is \$10,541. The bookstore deficit figure will be looked into and corrected by Dikris Malool. The correct 1992 Surplus figure is \$17,629. Chairman Ouzoonian recommended that the item listed as Father Papken Project be changed to read Religious Items so as to avoid confusion.

Under Expenses, Violet Kasparian noted that the increase in the Choir Directors and Director of Christian Education's salaries were decided upon at last years Assembly and should be listed as such under 1992 Budget.

After some discussion concerning mileage expenses for the clergy auto, Chairman Ouzoonian directed Grace Hagopian to check on the Diocesan guidelines.

Joanne Torigian made a motion for the outside accounting firms audit report and letter be printed and sent to all parishoners and made a part of these minutes. Seconded by Steve Jarahian. Thomas Kasparian amended the motion to print a limited number of copies and give a copy to each organization of the church and have some copies available for anyone who wants it. The amended motion carried.

Garabed Yazidjian made a motion to increase the caretakers salary to \$26,000. Mathew Keshishian seconded. Jeame Amerkanian amended the the motion and Mary Sanossian seconded that the salary be increased up to \$26,000 based on a review of his performance by the Parish Council. The amendment carried. The amended motion also carried.

Albert Victoria made a motion, seconded by Richard Saraydarian, that \$5,000 be added to the Capital Improvement Budget. Motion carried.

Leon Nigohosian made a motion based on the treasurer's recommendation to increase the rental line item amount to balance the budget, that the 1993 Budget be adopted. Seconded by Bedros Yavru-Sakuk. Budget was adopted.

Concerning Old Business, Edward Bashian brought forth the question of paying off the existing mortgage of approximately \$103,000. The monies would come from Board of Trustees, \$56,000, Building Committee, \$34,203, Mr. & Mrs. Nazar Nazarian Donation, \$11,000. Mr Nazar Nazarian donated an additional \$5,000 in order to be able to comfortably pay off the mortgage. Leon Nigohosian expressed concern that paying off the mortgage will leave us with nothing. Virginia Victoria countered that by placing the monthly \$2,000 plus mortgage payment aside, a reserve will quickly build up.

Edward Bashian made a motion to pay off the mortgage with the combined monies from the Board of Trustees, Building Committee and the Nazarian donation and recommended that the \$24,000 plus budgeted for mortgage payments be allocated to the Facilities and Management Committee. Nazar Nazarian seconded. Motion carried unanimously.

Mr. Varoujan Aslanian donated \$5,000 for the maintenance of the building.

Violet Kasparian expressed her displeasure at not being asked to be on the Library Committee. Extensive discussion ensued. Marion Kahaumjian made a motion to add Violet Kasparian as a professional to the Library Committee. Edward Parseghian seconded. The motion was called and defeated. Hayr Papken announced that he will seriously reconsider the defeat of the motion as he has the authority to appoint members.

Virginia Victoria made a motion to close Old Business. Richard Saraydarian seconded. Motion carried.

Peter Kalemkerian suggested that in the future a Sergeant at Arms be appointed to maintain order.

George Ajemian recommended that in the future four wireless microphones be available and that the Parish Council Chairperson sit at the dais.

Charles Amerkanian made a motion that in the interest of fiscal responsibility, the cut-off date for payment of dues be December 31 provided it is permitted by the Diocesan By-Laws at its Assembly May 1993. Bedros Yavru-Sakuk seconded. Motion called and carried.

Henry Hagopian made a motion to vote to elect Hayr Soorp for a 5 year term. Chairman Cuzoonian stated that Hayr Soorp had been appointed by the Primate and only the Primate can extend or rescind the appointment. Further, the issue should have been proposed at Session I when he asked if there were any additions to the Agenda.

New Business' was closed.

Under Unfinished Business, as the Auditing Committee had returned to the Assembly, The Chair asked them to officially give their report.

Election Results: Hermine Ajemian announced the election results. She thanked Dr. Onanian and the Vicar General for their help in counting the ballots. 471 ballots were cast.

For Parish Council: Frank Avakian-Stoneson, Eileen Barsamian, Leon Nigohosian, Richard Saraydarian, Jack Torosian, Virginia Victoria. Alternates are Seta Kantarjian, Edward Parseghian and Paul Kahaumjian.

For Auditing Committee: Jeannie Amerkanian, Verkin Berberian, Aram Setian, Albert Victoria, Bedros Yavru-Sakuk. First alternate, Rose Mekenian, second alternate, Shake Shahinian, third alternate, Alicia Demirjian.

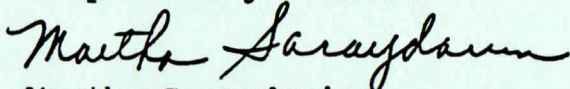
For Auditing Committee: Sandra Alpino, Gregory Amerkanian, Araxie Pichigian with alternates Seta Izmirly and Mary Sanossian.

For the 1993 Assembly: Antranig Ouzoonian as Chairman and Mary Ann Saraydarian as Secretary.

Dr. Levon Capan made a motion to adjourn at 7 p.m., seconded by Bedros Yavru-Sakuk.

The meeting concluded with a prayer by Rev. Father Anoushian.

Respectfully Submitted



Martha Saraydarian  
Secretary  
1993 Parish Assembly

enc. 2

## **AUDITING COMMITTEE REPORT**

We, the auditing committee of St. Thomas Armenian Church observed the financial records of the following organizations and find them to be accurate and consistent to their outside financial accounts for the year 1993.

However, we would like to take this opportunity to address some important issues facing an auditing committee. A recognizable accounting procedure should be followed by all organizations. Furthermore, if an organization has difficulty due to lack of time or man power in the upkeep of its books, it should set aside the time or people to do so on a regular basis. The end result would be a more efficient organization and a more comprehensive audit.

The following suggestions are taken from the church auditing committee and an outside auditor a few years back. The relevance of these suggestions remain, as they have yet to be taken fully into effect.

1. You must have two separate ledgers for the cash receipts and cash disbursements.
2. The cash receipt ledger should record all incoming monies and should clearly indicate the following:
  - a. The receipt number, date, and amount.
  - b. The name of the payer.
  - c. The category in which it belongs (i.e. donations, affairs, dues, etc.)
3. The cash disbursements ledger should have the same corresponding information.
4. At the end of the month, a formal bank reconciliation has to be prepared to check the bank balance. This balance should not be compared to the checkbook balance but to the ledger. The checkbook running balance has to be adjusted to the true book balance.

Once again, these suggestions are still relevant and should be taken into effect starting this year. All income statements (complete with all necessary documentation) should be handed in earlier to reduce any unnecessary work by the organizations and this committee.

## 1993 CHURCH ARTIFACTS

Dear Parishioners:

The following Church Artifacts are donated during 1993 towards Fr. Papken's Project/Church Artifacts.

**BISHOP'S THRONE:** This year St. Thomas was very fortunate to receive an exquisitely hand carved bishop's throne donated by Dr. and Mrs. Harout and Shake Mekhjian. This throne was designed and its construction was supervised carefully by Mrs. Ani Capan over a period of four months. Each facet of the throne symbolizes either a bible scene, or a page of our proud history. One can see the representation of the bishop's miter, staff, the year of the invention of our alphabet and the year the Armenian nation became Christian. My heartfelt thanks to Dr. and Mrs. Mekhjian for this generous donation, and to Mrs. Capan for her beautiful work of art.

**EWER AND TRAY:** The beautiful new silver ewer and tray used in the Badarak by the celebrant during the "Washing of the Hands" ceremony were donated by Mr. and Mrs. Hrant and Ruby Gulian. My heartfelt thanks for their generous donation.

**DEACON'S VESTMENTS:** Ten new deacon's vestments were made by our Ladies Sewing Guild to be worn on the five feast days of our church. The funds for the fabric were acquired through several parishioners who have made anonymous donations. Special thanks to the generous donors, to Mrs. Ani Capan for chairing this worthwhile project, and to all the ladies who participated.

**DIVINE LITURGY BOOKS:** We have received a new and complete set of Divine Liturgy books for St. Thomas to be used by our parishioners during Badarak. These have been donated to replace the old ones which were quite worn. The books have been donated by Mr. & Mrs. Jack and Diana Charshafian. Special thanks to them for their generosity.

My sincere heartfelt thanks to all contributors for their generous contributions. I wish them and their families much good health, success and prosperity and may God bless them all.

Prayerfully,



Very Rev. Fr. Papken Dz.V. Anoushian  
Pastor

**ST. THOMAS ARMENIAN CHURCH- ASSEMBLY**  
**1993 BUDGET**

**INCOME**

<u>Through 12/31/93</u>	<u>94 Proposed</u>	<u>93 Actual</u>	<u>93 Budget</u>	<u>92 Actual</u>
Pledges & Offerings	70000	84460	87000	85957
Plate & Candles	12500	8542	16000	16433
Yughakin-Christmas	3200	3172	3300	1225
Yughakin-Easter	2300	2265	3500	3580
Prayers	2500	7534	400	460
<b><u>Sacraments</u></b>				
Baptisms	4000	4000	4000	4350
Weddings	5000	5235	3300	3325
Funerals	1200	1975	1200	1250
Requiems (Hokehankist)	5000	5130	4500	4795
<b><u>Auxiliary Organizations</u></b>				
Women's Guild	10000	10000	10000	8000
Avak Society	3500	3043	1000	2000
Men's Club				00
Singles Club	100	250	00	00
ACYOA Seniors	500	750	500	00
ACYOA Jrs.	500	00	00	00
<b><u>Church Affairs(Net of Expenses)</u></b>				
Bazaar(Actual 45260)	44000	42690	44420	40130
Memorial Day Picnic	12000	11315	8000	13476
Palm Sunday Dinner	6000	4913	2000	2500
Palm Sunday Cake Sale	6500	7810	5500	6010
Other Affairs	00	4370	2000	339
Diocesan Raffle	00	2150	00	00
Kef Nights	21000	21627	20000	10541
New Year's Eve -\$17000	16000	16158	15000	14571
P.C.Special Event	15000	00	00	00
<b><u>Donations</u></b>				
Lieu of Flowers	7100	7505	10000	10383
Altar Flowers	1200	1960	1200	1520
Memorial Donors	1000	900	2000	3150
Holiday Flowers	1200	1365	500	787
Christmas Greetings	700	800	750	950







**INCOME - 1993 BUDGET PROPOSAL - (CONT'D - PAGE 2)**

	<u>94 Proposed</u>	<u>93 Actual</u>	<u>93 Budget</u>	<u>92 Actual..</u>
<b><u>Other Income</u></b>				
ACEF Interest	1200	1228	1200	1227
Bookstore(Net)	1600	(250)	(1700)	80
Car Raffle - Net	15000	14958	15000	15377
Hall Rentals - Net	36000	32374	40600	38448
Nor Tar Income	2000	3260	2500	3160
Investment Interest	1000	1707	1200	1842
Trustees Reserve	00	7350	00	6500
Armenian History Class	00	435	1000	1850
Armenian Language Class	00	00	00	375
PSE&G Rebate	00	00	00	356
Insurance Settlement	00	16186	00	00
Other Donations	00	1483	1500	2159
Misc. Income	200	2580	00	00
Misc. Bond	00	00	00	3000
<hr/>				
Total Income	309000	341230	307370	310106
<hr/>				

**FOOTNOTES:**

[1] New Year's Eve Actual Profit was \$17,000.

[2] Actual Bookstore Operating Profit for 1993 was \$1015. Loss was the result of settlement of 1991 invoice with Diocesan Bookstore.

**EXPENSES - 1994 BUDGET PROPOSAL (CONT'D - PAGE 2)**

	<u>94 Proposed</u>	<u>93 Actual</u>	<u>93 Budget</u>	<u>92 Actual</u>
<b><u>Assessments</u></b>				
Diocesan Dues	45000	44735	37000	36256
Youth Ministry	2800	2779	2600	2600
<b><u>Educational &amp; Good Works</u></b>				
Sunday School	*1000	-	500	500
St. Nersess Seminary	1000	2000	2000	--
World Wide Charity	1000	1000	1000	1000
<b><u>Church Building Expenses</u></b>				
Mortgage Expense	00	6036	00	24144
Architect. Maint. Fund	18000	6150	25000	--
Gas & Electric	27000	27150	26500	26008
Hackensack Water	1500	1603	1000	944
Building Insurance	15000	13748	15000	14702
Repairs:Church & Halls	500	755	2000	1715
Repairs:Elect.& Plumbing	4000	2281	2000	2556
Lawn & Ground Maint.	5000	4040	5000	4560
Snow Removal	1200	1125	600	600
Garden Supply	200	233	00	00
Building Supplies	3000	2917	4000	3695
Kitchen Supplies	5000	4411	8000	5905
Air Cond. & Heating	3500	2966	3500	3425
Pest Control	500	450	500	372
Memorial:Window/Plaque	00	4840	1000	1089
Diocesan Assembly Deleg.	1400	2530	3000	2513
Gifts	00	00	600	550
Contingency	500	00	500	00
Miscellaneous	2500	3268	2000	2648
Grounds Beautification	560	00	00	00
Furniture & Maint.	1000	2415	00	00
Church Supplies	500	627	00	00
Parish Assembly Exp.	3000	3085	00	--
Building Maint.	<u>500</u>	<u>00</u>	<u>5000</u>	<u>4706</u>
Total Expenses	309000	303455	307370	291833
<hr/>				
<b><u>SURPLUS</u></b>		<b><u>37775</u></b>		<b><u>18223</u></b>
<hr/>				
<b><u>GRAND TOTAL</u></b>	<b><u>309000</u></b>	<b><u>341230</u></b>	<b><u>307370</u></b>	<b><u>310106</u></b>

**EXPENSES - ST. THOMAS ARMENIAN CHURCH - 1993 ASSEMBLY - BUDGET**

	<u>94 Proposed</u>	<u>93 Actual</u>	<u>93 Budget</u>	<u>92 Actual</u>
<b><u>Salaries Fees &amp; Benefits</u></b>				
Clergy Salary	47245	47510	45750	45750
Clergy Benefits	3750	3000	3000	3000
Parsonage Repairs/Maint.	1000	240	1000	828
Water/Parsonage	100	109	100	80
NJ Bell/Parsonage	1000	00	00	00
Gas & Elect.Parsonage	1500	1455	1500	1344
Clergy Auto Expense	3000	3597	3000	3068
Auto Lease	3950	3451	2800	2790
Auto Insurance	1900	1905	2000	1817
Clergy Insurance	3500	4548	5300	5227
Custodial Salaries	24910	24858	26000	23410
Secretary	21840	21080	18720	12505
Director of Christian Ed.	5000	5192	5000	5000
Choir Master, & Organist	5000	5000	5000	5000
Employee Tax Expenses	4300	3100	3800	3403
IRA	2000	2000	2000	1000
Visiting Clergy	1500	1500	1000	950
Workmen's Compensation	1500	1516	1500	1487
<b><u>Operating Expenses</u></b>				
NJ Bell/Church	3500	3772	3500	3518
Office Supplies	2500	2438	2500	2918
Candles & Flowers	3100	3605	3000	3869
Computer Supplies	1000	254	2000	1997
Print Nor Tar	8000	8020	8500	8325
Print Other	2500	2315	3000	2989
Print Office Stationary	1000	638	1000	800
Postage for Office	330	290	250	185
Postage Nor Tar	1750	1710	1500	1457
Postage General Mailings	1920	1758	1600	1502
Hospitality & Other	1745	2764	1750	1637
Copy Machine	3500	4686	3000	1539
Audit Fee	00	00	00	4000