

DIOCESE OF THE ARMENIAN CHURCH OF AMERICA  
630 Second Avenue  
New York, New York 10016

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PARISH COUNCIL ANNUAL REPORT

January 1 through December 31, 1982

(Important: It is necessary to attach to this form a complete report of the Pastor and Parish Council, along with a letter addressed to His Eminence the Primate, giving the results of the election for confirmation, with a duplicate list of nominees and the number of votes received by each person. Also, please attach form requesting names of incumbent and newly-elected Parish Council members.)

Name of Church HOLY TRINITY ARMENIAN APOSTOLIC CHURCH OF GREATER BOSTON

Address 145 Brattle Street

City Cambridge State MA Zip 02138 Tel.# (617) 354-0632

Pastor Reverend Father Mampre A. Kouzouian

Assistant Pastor Emeritus Reverend Father Papken Maksoudian

Parish Council Officers:

Chairman Stephen Panosian

Vice-Chairman Haig Hedison

Secretary Rose Minassian

Ass't Secretary Robert Borzakian, Jr.

Treasurer Paul Jamgotchian

Ass't Treasurer \_\_\_\_\_

Names of Delegates: (list below)

1. Daniel K. Dorian 5. Robert P. Proodian

2. George D. Hagopian 6. John Soursourian

3. George Haroutunian 7. Diran Zahigian

4. Archie Kolligian 8. \_\_\_\_\_

Number of Parish Council Meetings (1982) Every other week

Date of 1983 Annual Parish Assembly Sunday, February 6, 1983

1983 Budget Income: \$315,000.00 1983 Budget Disbursements: \$315,000.00

Officers of Assembly

Assembly President Rev. Mampre A. Kouzouian

Assembly Chairman Chairman Charles B. Herakedian

Assembly Secretary June W. Piranian W. D. Durr

(1983 BUDGET MUST ACCOMPANY THIS ANNUAL REPORT)

**1982 MEMBERSHIP DATA**

1. Total Church Members 788  
     1982 increase 50      1982 decrease Through death/moving out of state
2. Number on general mailing list 1300  
     1982 increase \_\_\_\_\_      1982 decrease \_\_\_\_\_
3. Approximate number of Armenians in area 7000
4. Number of potential members in your area 1000
5. Amount of 1982 membership dues:  
     single \$ 25.00      senior citizen \$ 15.00      Student other \$ 15.00

6. What percentage of your membership is donated through:

- a. Dues \_\_\_\_\_ %
- b. Pledges \_\_\_\_\_
- c. Stewardship 100%
- d. Other contributions \_\_\_\_\_

7. What is the number of individuals who donated through:

	<u>Members</u>	<u>Non-members</u>
a. Dues	_____	_____
b. Pledges	_____	_____
c. Stewardship	<u>788</u>	<u>+ 15</u>
d. Other contributions	_____	_____

8. Do you have a <sup>Stewardship</sup> membership committee? Yes

9. Donation for sacraments and rituals:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	<u>\$ 50.00</u>	<u>\$ Same</u>
b. Baptism	<u>25.00</u>	<u>Same</u>
c. Funeral	<u>50.00</u>	<u>Same</u>
d. Other	_____	_____

1983 PARISH ASSESSMENT DATA

The Formula for calculating assessments and/or Diocesan Dues is based on the following percentage breakdown for each of the categories listed below:

- a. 60% - Membership
- b. 5% - Clergy
- c. 25% - Gross PCP (Plate Collection Pledges, Dues, Yughakin.
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

(Please list figures compiled for 1982)

I. Number of parish members: 788

II. Number of Clergy: 2

III. Gross receipts:

Plate Collection	<u>\$ 11,921.65</u>
Candles	<u>84.35</u>
Easter Yughakin	<u>3,347.00</u>
Christmas Yughakin	<u>3,347.00</u>
<b>TOTAL</b>	<b><u>\$ 18,700.00</u></b>

IV. Number of Sacraments and Rituals

Baptisms 16

Weddings 20

Funerals 50

V. Number of Delegates: 7

It is hereby agreed that the above information is accurate to the best of our knowledge and information.

Stephen Anousi  
Parish Council Chairman

Paul H. Fay  
Parish Council Treasurer

George D. Hagopian  
Auditing Committee Chairman

Rev. Manque A. Kanyanian  
Reviewed by Parish Priest

FIGURES STATED ON THIS SHEET MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pgs. 4-5) AND THE MEMBERSHIP DATA SHEET (pg.2)

**FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/82)**

**PARISH COUNCIL OPERATING ACCOUNT**

**Balance: January 1, 1982**

1. In Banks.....	\$ 22,215.35	
2. On Hand.....	\$	
		<b>TOTAL \$22,215.35</b>

**A. Receipts and Donations:**

1. Membership Dues.....	\$	
2. Pledges.....		
3. Stewardship.....	77,872.75	✓
4. Plate Collection.....	11,921.65	✓
5. Candles, Books & Crosses.....	799.50	✓
6. Easter Yughakin.....	3,347.00	✓
7. Christmas Yughakin.....	3,347.00	✓
8. In Lieu of Flowers.....	46,154.00	✓
9. Wills and Bequests.....	2,546.16	✓
10. Other Contributions:		
a. 21st Anniversary.....	2,550.00	✓
b. Altar Flowers.....	645.00	✓
		<b>TOTAL \$ 149,183.06</b>

**B. Sacraments & Rituals:**

1. Baptisms.....	\$ 440.00	
2. Weddings.....	2,070.00	
3. Funerals.....	4,510.00	✓
4. Requiems.....	17,090.00	
		<b>TOTAL \$ 24,110.00</b>

**C. Church Affairs:**

	(Gross)	(Net)
1. Bazaar.....	\$21,518.84	\$15,379.49
2. Picnics.....	11,331.69	4,645.68
3. Raffles.....		
4. Bingo.....		
5. Fairs.....		
6. Dinners.....		

**FINANCIAL REPORT - SECTION I - INCOME (continued)**

7. Other:	(Gross)	(Net)
a. <u>Rug Sale</u> .....	<u>\$195,406.00</u>	<u>\$40,110.00</u>
b. _____ .....	_____	_____
c. _____ .....	_____	_____
d. _____ .....	_____	_____
	<b>(NET) TOTALS</b>	<b>\$ <u>60,135.17</u></b>

**D. Church Auxiliary Organizations:**

1. <u>Women's Guild</u> .....	<u>\$18,000.00</u>
2. <u>Mr. &amp; Mrs. Auxiliary</u> .....	<u>1,000.00</u>
3. <u>Men's League</u> .....	<u>1,700.00</u>
4. <u>ACYOA Seniors</u> .....	_____
5. <u>ACYOA Seniors</u> .....	_____
6. Other:	
a. <u>Friends of Holy Trinity - 1000 Club</u> .....	<u>13,000.00</u>
<u>Choir</u> .....	<u>1,000.00</u>
b. <u>Chelsea Women's Auxiliary</u> .....	<u>550.00</u>
	<b>TOTAL \$ <u>35,250.00</u></b>

**E. Other Income:**

1. <u>Interest</u> .....	<u>\$ 787.85</u>
2. <u>Sale of Books, Records, Gifts</u> .....	<u>4,435.00</u>
3. <u>Parish Newsletter</u> .....	<u>688.00</u>
4. <u>Donations for use of Facilities</u> .....	<u>29,476.65</u>
5. <u>Contributions to Building Fund</u> .....	_____
6. <u>Transfer of Funds</u> .....	<u>59,866.70</u>
7. Other:	
a. <u>Insurance Claim</u> .....	<u>2,000.00</u>
b. <u>Miscellaneous</u> .....	<u>1,875.14</u>
	<b>TOTAL \$ <u>99,129.34</u></b>

**TOTAL RECEIPTS (Items A-E) \$ 367,807.57**

**TOTAL CASH ACCOUNTED FOR \$ 390,022.92**

**FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/82)**

**A. Salaries and Benefits**

1. Clergymen	PLEASE COMPLETE CLERGY STIPEND SCHEDULE PAGE 8 (2 Priests) ✓
2. Clergymen Housing and Utility Allowance	
3. Clergymen Automobile Allowance	
4. Clergy Medical Insurance	
5. Clergy Pension	
(FROM PAGE 8) TOTAL <u>\$41,200.00</u>	

**B. Other Salaries and Benefits:**

1. Visiting Clergymen.....	\$ <u>325.00</u>	
2. Secretary and/or Clerical.....	<u>29,740.00</u>	
3. Choirmaster, soloists, organist.....	<u>12,990.00</u>	✓
4. Payroll taxes.....	<u>9,721.39</u>	
5. Employee Benefits.....	<u>3,287.48</u>	
TOTAL		<u>\$56,063.87</u>

**C. Operating Expenses:**

1. Telephone.....	\$ <u>2,467.16</u>	
2. Stationary, Printing and Postage. ....	<u>11,344.56</u>	
3. Parish Newsletter.....	<u>5,686.39</u>	
4. Candles.....	<u>1,044.24</u>	
5. Altar Flowers.....	<u>305.00</u>	
6. <del>Books, Records, Gifts</del> Travel Expense.....	<u>300.20</u>	✓
7. Furniture and Equipment (office).....	<u>15,290.89</u>	
8. Contributions.....	<u>200.00</u>	
9. Fund Transfer.....	<u>107,109.49</u>	
10. Other:		
a. <u>In Lieu of Flowers</u> .....	<u>2,942.50</u>	
b. <u>Real Estate Taxes</u> .....	<u>326.56</u>	
TOTAL		<u>\$147,016.99</u>

**FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)**

**D. Assessments:**

1. Diocesan Dues.....	\$ 34,460.00
2. Etchmiadzin Looma.....	715.00
3. Other	
a. _____	_____
b. _____	_____
	<b>TOTAL \$ 35,175.00</b>

**E. Educational Programs:**

1. Religious Education.....	\$ 975.00
2. Armenian Language.....	Has own separate budget
3. ACYOA Seniors.....	" " " "
4. ACYOA Juniors.....	" " " "
5. Choir.....	" " " "
	(See Annual Reports)
6. Religious Vocation.....	_____
7. Other:	
a. <u>Sunday School</u> .....	1,624.26
b. <u>Cultural</u> .....	1,929.16
	<b>TOTAL \$ 4,528.42</b>

**F. Church Building Expenses**

1. Mortgage (Principal/Interest).....	\$ _____
2. Utilities.....	37,487.98
3. Insurance.....	7,677.25
4. Repairs and Maintenance.....	28,292.07
5. Equipment.(Repairs & Maintenance).....	1,472.29
6. Other:	
a. <u>Miscellaneous</u> .....	4,338.54
b. <u>Auto Expenses</u> .....	2,122.10
	<b>TOTAL \$ 81,390.23</b>

**TOTAL DISBURSEMENTS \$ 365,374.51**

**Balance - December 31, 1982**

1. In Banks.....	34,648.41
2. On Hand.....	_____

**TOTAL CASH ACCOUNTED FOR \$ 390,022.92**

Everything raised on this page (8)  
has been taken care of according  
to the guidelines.



1981 ADJUSTED CLERGY STIPENDS

Effective January 1, 1983

	<u>ACTUAL 1983 STIPEND AND ALLOWANCES BUDGETED</u>
Basic Stipends . . . . . \$14,070.....	\$ <u>          ✓          </u>
Additional increment for each 3 years of service in the Diocese with a maximum of 7 increments (including service in California Diocese) . . . . . 1,005.....	<u>          ✓          </u>
Additional increment for parish size:	
150-300 voting members. . . . . 1,005.....	<u>                          </u>
Over 300 voting members . . . . . 2,001.....	<u>          ✓          </u>
 <u>CAR ALLOWANCE</u>	
Pastor's own car. . . . . Allowance equivalent to 20 cents per mile for pastoral business (estimated).....	<u>                          </u>
Parish owned car. . . . . Allowance equivalent to 15 cents per mile for pastoral business (estimated).....	<u>          ✓          </u>
 <u>HOUSING ALLOWANCE</u>	
Parish owned home . . . . . All costs including utilities....	<u>          ✓          </u>
Rental. . . . . If parish does not own a home, it will provide an allowance for housing including utilities..	
Home owned by Pastor. . . . Pastors may use allowance for rental or payment on house purchase.....	<u>                          </u>
<u>CLERGY MEDICAL INSURANCE</u> . . Full payment.....	<u>          ✓          </u>
<u>CLERGY PENSION</u> . . . . . \$750 (plus additional \$750 optional).....	<u>          ✓          </u>
 <b>TOTAL</b>	 \$ <u>                          </u>

(please carry total to page 6)

**FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (ending 12/31/82)**

**A. ASSETS:**

1. Cash.....	\$ 24,648.41
	<u>3,581.46</u>
2. Certificates of Deposit.....	\$ 90,362.32
	<u></u>
3. Stocks and Bonds.....	\$ - 0 -
	<u></u>
4. Real Estate (land, buildings, etc).....	\$2,000,000.00
	<u></u>
5. Special Funds (list each)	
a. Trust Fund .....	\$405,522.90
b. ....	<u></u>
c. ....	<u></u>
6. Other:	
a. ....	\$ <u></u>
b. ....	<u></u>

TOTAL \$2,524,115.09

**B. LIABILITIES:**

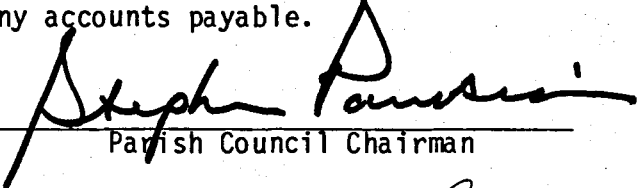
1. Mortgage.....	\$ - 0 -
	<u></u>
	<u></u>

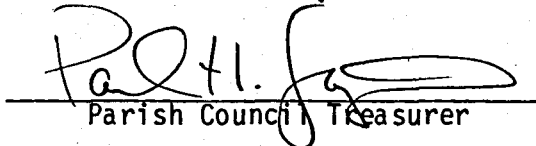
(Part B. Liabilities continued on page 10)

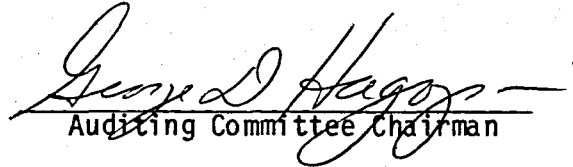
**FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (continued)**

2. Loans Payable.....	\$ - 0 -	
3. Accounts Payable.....	\$ - 0 -	
		<b>TOTAL</b>
		<b>\$ - 0 -</b>

The above statement has been prepared from the books and records of Holy Trinity Armenian Apostolic Church and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1982, and the balance on hand in cash and in the banks at such date, and any accounts payable.

  
\_\_\_\_\_  
Parish Council Chairman

  
\_\_\_\_\_  
Parish Council Treasurer

  
\_\_\_\_\_  
Auditing Committee Chairman

  
\_\_\_\_\_  
Reviewed by Parish Priest