

DIOCESE OF THE ARMENIAN CHURCH OF AMERICA
630 Second Avenue
New York, New York 10016-4885

PARISH COUNCIL ANNUAL REPORT

January 1 through December 31, 1983

(Important: It is necessary to attach to this form a complete report of the Pastor and Parish Council, along with a letter addressed to His Eminence the Primate, giving the results of the election for confirmation, with a duplicate list of nominees and the number of votes received by each person. Also, please attach form requesting names of incumbent and newly-elected Parish Council members.)

Name of Church St. James Armenian Church
Address 834 Pepper Avenue
City Richmond State Y^a Zip 23226 Tel. # 282-3818
Pastor Rev. Arsen Barsamian
Assistant Pastor _____

Parish Council Officers:

Chairman Deanne Der Hovhannessian
Vice-Chairman Gerry Sharigian
Secretary Joyce Soghoian
Ass't Secretary _____
Treasurer Nebe Boyajian
Ass't Treasurer John Ashjian & Bedros Okhanes

Names of Delegates: (list below)

- | | |
|------------------------------|----------|
| 1. <u>Tigran Amirkhanian</u> | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |

Number of Parish Council Meetings (1983) 12

Date of 1984 Annual Parish Assembly January 29, 1984

1984 Budget Income: \$ _____ 1984 Budget Disbursements: \$ _____

Officers of Assembly

Assembly President Der Arsen Barsamian
Assembly Chairman Jack Tootelian
Assembly Secretary Liz Baronian

(1984 BUDGET MUST ACCOMPANY THIS ANNUAL REPORT)

PARISH St. James

CITY Richmond, VA

1983 MEMBERSHIP DATA

1. Total Church Members 94
1983 increase _____ 1983 decrease 4
2. Number on general mailing list 400
1983 increase _____ 1983 decrease _____
3. Approximate number of Armenians in area _____
4. Number of potential members in your area _____
5. Amount of 1983 membership dues:
single \$ 150.00 senior citizen \$ 75.00 other \$ students-75.00

6. What percentage of your membership is donated through:

- a. Dues _____ %
b. Pledges _____
c. Stewardship _____
d. Other contributions _____

7. What is the number of individuals who donated through:

| | <u>Members</u> | <u>Non-members</u> |
|------------------------|----------------|--------------------|
| a. Dues | _____ | _____ |
| b. Pledges | <u>94</u> | _____ |
| c. Stewardship | _____ | <u>6</u> |
| d. Other contributions | _____ | _____ |

8. Do you have a membership committee? yes

9. Donation for sacraments and rituals:

| | <u>Members</u> | <u>Non-members</u> |
|------------|----------------|--------------------|
| a. Wedding | \$ _____ | \$ _____ |
| b. Baptism | _____ | _____ |
| c. Funeral | _____ | _____ |
| d. Other | _____ | _____ |

PARISH St. James CITY Lehmond Va.

1984 PARISH ASSESSMENT DATA

The Formula for calculating assessments and/or Diocesan Dues is based on the following percentage breakdown for each of the categories listed below:

- a. 60% - Membership
- b. 5% - Clergy
- c. 25% - Gross PCP (Plate Collection Pledges, Dues, Yughakin.
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

(Please list figures compiled for 1983)

I. Number of parish members: 94

II. Number of Clergy: 1

III. Gross PCP:

Plate Collection \$ 702.48

Pledges } 15,370.75

Dues } _____

Easter Yughakin } _____

Christmas Yughakin } 1,816.00

TOTAL \$ 17,889.23

IV. Number of Sacraments and Rituals

Baptisms 4

Weddings 4

Funerals 6 14

V. Number of Delegates: 1

It is hereby agreed that the above information is accurate to the best of our knowledge and information.

Denise DeBouchassian
Parish Council Chairman

N. Y. Boyajian
Parish Council Treasurer

Armen P. Pamenian
Auditing Committee Chairman

Leo Alex. Pamenian
Reviewed by Parish Priest

FIGURES STATED ON THIS SHEET MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pgs. 4-5) AND THE MEMBERSHIP DATA SHEET (pg.2)

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/83)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1983

| | |
|------------------|------------------------|
| 1. In Banks..... | \$ <u>54,091.17</u> |
| 2. On Hand..... | \$ <u>2810.39</u> |
| | TOTAL <u>56,901.56</u> |

A. Receipts and Donations:

| | |
|-------------------------------------|---------------------------|
| 1. Membership Dues..... | \$ _____ |
| 2. Pledges..... | <u>15,370.75</u> ✓ ✓ |
| 3. Stewardship..... | <u>955.00</u> ✓ |
| 4. Plate Collection..... | <u>702.48</u> ✓ ✓ |
| 5. Candles..... | <u>893.71</u> ✓ |
| 6. Easter Yughakin..... | <u>1096.00</u> ✓ |
| 7. Christmas Yughakin..... | <u>720.00</u> ✓ |
| 8. In Lieu of Flowers..... | <u>3,800.00</u> |
| 9. Wills and Bequests..... | _____ |
| 10. Other Contributions: | |
| a. <u>Donations</u> | <u>3595.00</u> |
| b. <u>Christmas greetings</u> | <u>1080.00</u> |
| | TOTAL \$ <u>28,213.44</u> |

B. Sacraments & Rituals:

| | |
|------------------|-------------------------|
| 1. Baptisms..... | \$ _____ |
| 2. Weddings..... | <u>335.00</u> |
| 3. Funerals..... | _____ |
| 4. Requiems..... | <u>2,070.00</u> |
| | TOTAL \$ <u>2405.00</u> |

C. Church Affairs:

| | (Gross) | (Net) |
|-----------------|----------------|-------------------|
| 1. Bazaar..... | \$ _____ | \$ <u>8287.26</u> |
| 2. Picnics..... | <u>1049.98</u> | <u>479.32</u> |
| 3. Raffles..... | _____ | _____ |
| 4. Bingo..... | _____ | _____ |
| 5. Fairs..... | _____ | _____ |
| 6. Dinners..... | <u>2752.46</u> | <u>167.61</u> |

FINANCIAL REPORT - SECTION I - INCOME (continued)

| 7. Other: | (Gross) | (Net) |
|-----------------------------------|----------------------|---------------------|
| a. <u>Reg Sale</u> | <u>\$ 110,371.00</u> | <u>\$ 22,645.50</u> |
| b. <u>Intern'l Festival</u> | <u>5,163.50</u> | <u>3,588.50</u> |
| c. _____ | _____ | _____ |
| d. _____ | _____ | _____ |
| | (NET) TOTALS | <u>\$ 34,832.97</u> |

D. Church Auxiliary Organizations:

| | |
|-----------------------------------|--------------------------|
| 1. Women's Guild..... | <u>\$ 6,419.99</u> |
| 2. Mr. & Mrs. Auxiliary..... | _____ |
| 3. Men's League..... | <u>0</u> |
| 4. ACYOA ^{Seniors} | <u>663.16</u> |
| 5. ACYOA Seniors..... | _____ |
| 6. Other: | |
| a. <u>Armenian School</u> | <u>1480.69</u> |
| b. _____ | _____ |
| | TOTAL <u>\$ 8,563.84</u> |

E. Other Income:

| | |
|---|---------------------------|
| 1. Interest..... | <u>\$ 3,294.14</u> |
| 2. Sale of Books, Records, Gifts..... | _____ |
| 3. Parish Newsletter..... | _____ |
| 4. Donations for use of Facilities..... | <u>1,100.00</u> |
| 5. Contributions to Building Fund..... | _____ |
| 6. Transfer of Funds..... | <u>10,500.00</u> |
| 7. Other: | |
| a. _____ | <u>653.00</u> |
| b. _____ | _____ |
| | TOTAL <u>\$ 15,547.14</u> |

TOTAL RECEIPTS (Items A-E) \$ _____

TOTAL CASH ACCOUNTED FOR \$ _____

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/83)

A. Salaries and Benefits

- 1. Clergymen..... \$ 22,142.00
- 2. Clergymen Housing and Utility Allowance. 7,759.61
- 3. Clergymen Automobile Allowance..... 450.00
- 4. Clergy Medical Insurance..... 2,341.84
- 5. Clergy Pension..... 750.00

TOTAL \$ 28,479.98

B. Other Salaries and Benefits:

- 1. Visiting Clergymen.....\$ _____
- 2. Secretary and/or Clerical..... _____
- 3. Choirmaster, soloists, organist..... 1,365.00
- 4. Payroll taxes..... _____
- 5. Employee Benefits..... _____

TOTAL \$ 1,365.00

C. Operating Expenses:

- 1. Telephone.....\$ _____
- 2. Stationary, Printing and Postage. 687.63
- 3. Parish Newsletter..... 1,488.61
- 4. Candles..... _____
- 5. Altar Flowers..... _____
- 6. Books, Records, Gifts..... _____
- 7. Furniture and Equipment (office)..... _____
- 8. Contributions..... _____
- 9. Fund Transfer..... 6,550.00
- 10. Other:
 - a. _____
 - b. _____

TOTAL \$ 8,726.24

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

- 1. Diocesan Dues.....\$ 4930.00
 - 2. Etchmiadzin Looma..... 100.00
 - 3. Other
 - a. _____
 - b. _____
- TOTAL \$ 5030.00**

E. Educational Programs:

- 1. Religious Education.....\$ _____
 - 2. Armenian Language..... _____
 - 3. ACYOA Seniors..... _____
 - 4. ACYOA Juniors..... _____
 - 5. Choir..... _____
 - 6. Religious Vocation..... _____
 - 7. Other:
 - a. _____
 - b. _____
- TOTAL \$ _____**

F. Church Building Expenses

- 1. Mortgage (Principal/Interest).....\$ _____
 - 2. Utilities..... 7759.61
 - 3. Insurance..... 1307.00
 - 4. Repairs and Maintenance..... 1500.00
5120.68
 - 5. Equipment..... _____
 - 6. Other:
 - a. _____
 - b. _____
- TOTAL \$ 15687.29**

TOTAL DISBURSEMENTS \$ _____

Balance - December 31, 1983

- 1. In Banks..... 54091.17
- 2. On Hand..... 2810.39

TOTAL CASH ACCOUNTED FOR \$ _____

1983 ADJUSTED CLERGY STIPENDS

Effective January 1, 1984

Basic Stipends \$14,490.....

\$ 14,490.00

Additional increment for each 3 years
of service in the Diocese with a
maximum of 7 increments (including
service in California Diocese) 1,035.....

7,245.00

Additional increment for parish size:

150-300 voting members. 1,035.....

Over 300 voting members 2,070.....

CAR ALLOWANCE

Pastor's own car. *
.Allowance equivalent to 22 cents
per mile for pastoral business
(estimated)

2,750.00

Parish owned car. *
.Allowance equivalent to 17 cents
per mile for pastoral business
(estimated).....

*The above milage allowance shall cover the entire cost of
the automobile including gasoline, oil, repairs and ins.

HOUSING ALLOWANCE

Parish owned home All costs including utilities....

3,000.00

Rental. If parish does not own a home,
it will provide an allowance
for housing including utilities
\$515.00 monthly.....

Home owned by Pastor. Pastors may use allowance for
rental or payment on house
purchase.....

CLERGY MEDICAL INSURANCE. . Full payment.....

2,544.36

CLERGY PENSION. \$1,000.00
(plus additional \$1,000.00 (optional))

1,000.00

TOTAL \$ _____

PARISH St James

CITY Richmond Va

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (ending 12/31/83)

A. ASSETS:

1. Cash.....\$ 56,901.56

2. Certificates of Deposit.....\$ _____

3. Stocks and Bonds.....\$ _____

4. Real Estate (land, buildings, etc).....\$ _____

5. Special Funds (list each)

a. Endowment\$ 50,321.58

b. _____

c. _____

6. Other:

a. _____

b. _____

TOTAL \$ 56,901.56
50,321.58
107,223.14

B. LIABILITIES:

1. Mortgage.....\$ _____

(Part B. Liabilities continued on page 10)

PARISH St James CITY Richmond Va

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (continued)

2. Loans Payable.....\$ _____

3. Accounts Payable.....\$ _____

TOTAL \$ _____

The above statement has been prepared from the books and records of _____ and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1983, and the balance on hand in cash and in the banks at such date, and any accounts payable.

Thomas A. Hochmeister
Parish Council Chairman C.A.B.

M. Z. Boyarion
Parish Council Treasurer

Samuel Blum
Auditing Committee Chairman

Rev. Alvin Pennington
Reviewed by Parish Priest

CHURCH AUXILIARY ORGANIZATIONS

Information Requested is for the Year 1983

The Names of Officers Serving in 1984

WOMEN'S GUILD

Chairman Shnoriq Soghoian
Address 3201 Hanover Ave - Telephone 358-6025
Number of Members 47 Number of Meetings 11
Amount Transferred to Parish Council \$ 1,772.16
Cash on hand at 1/1/83 \$ 6,079.38 Income \$ 4,006.41
Disbursements \$ 3,665.80 Balance at 12/31/83 6,419.99
Major Annual Functions Food Festival, Mid-lent dinner,
2 Indoor Sales, luncheon & Picnic

YOUNG WOMEN'S GUILD

Chairman None
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Amount Transferred to Parish Council _____
Cash on hand at 1/1/83 _____ Income _____
Disbursements _____ Balance at 12/31/83 _____
Major Annual Functions _____

BOY SCOUTS

Chairman none
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Amount Transferred to Parish Council _____
Cash on hand at 1/1/83 _____ Income _____
Disbursements _____ Balance at 12/31/83 _____
Major Annual Functions _____

ARMENIAN SCHOOL

Name Richmond Armenian School

Officers of the School Committee:

Chairman _____

Address _____ Telephone _____

Superintendent Bedros Okhanes

Address 2402 Spencer Rd Telephone 2821859

Number of Teachers 3 Number of Pupils 17

Number of Classrooms 3 School Days and Hours Sunday - 10:00am - 11:30 am

Cash on hand at 1/1/83 2,544.50 Income \$ 847.06

Disbursements \$ 1,910.87 Balance at 12/31/83 1,480.69

Major Annual Functions Mothers Day Parties

SUNDAY SCHOOL

Chairman _____

Address _____ Telephone 359-2368

Superintendent Roxie Kricorian

Address 4701 Kensington Telephone 359-2368

Number of Teachers 4 Number of Pupils 24

Number of Classrooms 4 + Nursery School Hours 11:30 am - 12:15 pm - Sunday

Cash on hand at 1/1/83 \$ 429.34 Income \$ 5.00

Disbursements \$ 146.06 Balance at 12/31/83 288.28

Major Annual Functions Christmas Program & End of school party Activity

RESERVE FUND

Chairman _____

Address _____ Telephone _____

A.C.Y.O.A. SENIORS

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/83 _____ Income _____
Disbursements _____ Balance at 12/31/83 _____
Amount sent to Central Council in 1983 _____
Annual Affairs _____

A.C.Y.O.A. JUNIORS

Chairman Raffi Barsamian
Address 705 Westriver Dr. Telephone 741-1323
Number of Members 11 Number of Meetings 6
Cash on hand at 1/1/83 1,035.00 Income \$ 180.00
Disbursements \$ 571.84 Balance at 12/31/83 \$ 663.16
Major Annual Functions Michael Cherian Lecture,
Beach Activity, Serving of dinners, Pancake
breakfast, cook-out.

CHOIR

Chairman _____
Address _____ Telephone _____
Number of Members: Male _____ Female _____ Total _____
Choirmaster _____
Address _____ Telephone _____
Cash on hand at 1/1/83 _____ Income _____
Disbursements _____ Balance at 12/31/83 _____
Amount sent to Choir Association Central Council in 1983 _____
Annual Affairs _____

MEN'S LEAGUE

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/83 _____ Income _____
Disbursements _____ Balance at 12/31/83 _____
Major Annual Functions _____

MR. AND MRS. AUXILIARY

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/83 _____ Income _____
Disbursements _____ Balance at 12/31/83 _____
Major Annual Functions _____

CHURCH PUBLICATION

Name of Publication Sevan Circulation 400
Editor Rev. Arsen Barsamian & Virginia Greene
Address 834 Pepper Ave. Telephone 282-3818
Income — Expense — ?

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Chairman _____
Address _____ Telephone _____

OTHER (Fill in Name)

Chairman Linda Shariqian - Cultural & Educational Comm.

Address 3201 Hanover Telephone 355-1177

Number of Members 4 Number of Meetings _____

Cash on hand 1/1/83 _____ Income _____

Disbursements _____ Balance at 12/31/83 _____

Major Annual Functions _____

OTHER (Fill in Name)

Chairman _____

Address _____ Telephone _____

Number of Members _____ Number of Meetings _____

Cash on hand 1/1/83 _____ Income _____

Disbursements _____ Balance at 12/31/83 _____

Major Annual Functions _____

Future Plans of the Parish Council:

Signature of the Parish Council:

President Rev. Aram Surcoumian

Chairman Nanna Nerkhassian

Secretary Joyce R. Loghician

Date 2-15-84

PARISH COUNCIL MEMBERS

NEWLY-ELECTED MEMBERS:

Name Dale Baronian
Address 9103 Avalon Dr.
Telephone Home 740-2898
Number of Votes 17 Business Phone _____

Name Tigran AmirKhanian
Address 2011 Deauville Rd.
Telephone Home 2722888
Number of Votes 19 Business Phone _____

Name Dr William Bickers
Address 1802 Brooktree Ct.
Telephone Home 740-6050
Number of Votes 31 Business Phone _____

Name _____
Address _____
Telephone Home _____
Number of Votes _____ Business Phone _____

Name _____
Address _____
Telephone Home _____
Number of Votes _____ Business Phone _____

Name _____
Address _____
Telephone Home _____
Number of Votes _____ Business Phone _____

Name _____
Address _____
Telephone Home _____
Number of Votes _____ Business Phone _____

PARISH COUNCIL MEMBERS

**RE-ELECTED
MEMBERS:**

(ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name _____
Address _____
_____ Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
_____ Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
_____ Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
_____ Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
_____ Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
_____ Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
_____ Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

PARISH COUNCIL MEMBERS

MEMBERS CURRENTLY
IN-OFFICE:

(ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name Gerry Shariqian
Address 809 Libbie Ave
Telephone 282-4315
Date Elected 2-83 Number of Terms Served: 1st 2nd 3rd

Name Dr. William Bickers
Address 1802 Brooktree
Telephone 740-6050
Date Elected Jan. 1984 Number of Terms Served: 1st 2nd 3rd

Name John Ashjian
Address 1601 Sandgate - Midlothian Va.
Telephone 794-4712
Date Elected Feb 1983 Number of Terms Served: 1st 2nd 3rd

Name Dak Baroman
Address 9103 Avalon Dr
Telephone 740-2898
Date Elected Jan 1984 Number of Terms Served: 1st 2nd 3rd

Name Ligra Amirkhanian
Address 2011 Deauville.
Telephone 272-2888
Date Elected Jan 1984 Number of Terms Served: 1st 2nd 3rd

Name Yeghia Bouroujian
Address 4917 N. Crestwood.
Telephone 353 4243
Date Elected Feb 1983 Number of Terms Served: 1st 2nd 3rd

Name Joyce Soghocian
Address 6319 Kensington
Telephone 288 6461
Date Elected Feb 1983 Number of Terms Served: 1st 2nd 3rd

PARISH COUNCIL MEMEBERS

DIOCESAN DELEGATES

Name Jigra Amerkhanian
Address 2011 Beauville -
Telephone Home 272-2888
Business Phone _____
Year elected 1980

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES continued

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

ALTERNATE DIOCESAN DELEGATE

Name Virginia Greene
Address 2310 Harrow Rd -
Telephone Home 648-8560
Business Phone _____
Year elected 1980