

DIOCESE OF THE ARMENIAN CHURCH OF AMERICA
630 Second Avenue
New York, New York 10016-4885

1984 PARISH COUNCIL ANNUAL REPORT

You must submit with the form 1) complete report of the Pastor and Parish Council; 2) with a letter addressed to the Primate, giving the results of the election for confirmation, with a duplicate list of nominees and the number of votes received by each person; 3) form requesting names of incumbent and newly-elected Parish Council members.)

Name of Church St. James Armenian Church

Address 834 Pepper Avenue

City Richmond State Va. Zip 23226 Tel.# 804-282-3818

Pastor Rev. Arsen Barsamian

Assistant Pastor none

Parish Council Officers:

Chairman Gerry Sharigian

Vice-Chairman Dr. William Bickers

Secretary Joyce Soghoian

Ass't Secretary _____

Treasurer John Ashjian

Ass't Treasurer Tigran Amirkhanian & Dale Baronian

Names of Delegates: (list below)

1. Tigran Amirkhanian 5. _____

2. Virginia Greene(alternate) 6. _____

3. _____ 7. _____

4. _____ 8. _____

Number of Parish Council Meetings (1984) _____

Date of 1985 Annual Parish Assembly January 29, 1985

1985 Budget Income: \$ _____ 1985 Budget Disbursements: \$ _____

Officers of Assembly

Assembly President ~~XXXXXXXXXXXX~~ Rev. Arsen Barsamian

Assembly Chairman John Baronian

Assembly Secretary Becky Greene

(1985 BUDGET MUST ACCOMPANY THIS ANNUAL REPORT)

1984 MEMBERSHIP DATA

1. Total Church Members 79
 1984 increase _____ 1984 decrease 14
2. Number on general mailing list 235
 1984 increase _____ 1984 decrease _____
3. Approximate number of Armenians in area _____
4. Number of potential members in your area _____
5. Amount of 1984 membership dues:
 single \$ 150.00 senior citizen \$ 75.00 other \$ student-75.00
6. What percentage of your membership is donated through:
 - a. Dues _____ %
 - b. Pledges _____
 - c. Stewardship _____
 - d. Other contributions _____
7. What is the number of individuals who donated through:

	<u>Members</u>	<u>Non-members</u>
a. Dues	_____	_____
b. Pledges	_____	_____
c. Stewardship	_____	_____
d. Other contributions	_____	_____
8. Do you have a membership committee? _____
9. Donation for sacraments and rituals:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	\$ <u>75.00</u>	\$ <u>125.00</u>
b. Baptism	<u>25.00</u>	<u>100.00</u>
c. Funeral	<u>75.00</u>	<u>125.00</u>
d. Other	_____	_____

PARISH ST. JAMES CITY RICHMOND, VIRGINIA

1985 PARISH ASSESSMENT DATA

The Formula for calculating assessments and/or Diocesan Dues is based on the following percentage breakdown for each of the categories listed below:

- a. 60% - Membership
- b. 5% - Clergy
- c. 25% - Gross PCP (Plate Collection Pledges, Dues, Yughakin.
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

(Please list figures compiled for 1984)

I. Number of parish members: 79 7

II. Number of Clergy: 1 7

III. Gross PCP:

Plate Collection	\$ <u>664.19</u>
Pledges	<u>14,149.00</u>
Dues	<u> </u>
Easter Yughakin	<u>1,159.00</u>
Christmas Yughakin	<u>1,140.00</u>
TOTAL	\$ <u>17112.19</u> <u>7</u>

IV. Number of Sacraments and Rituals

Baptisms	<u>1</u>
Weddings	<u>1</u>
Funerals	<u>8</u> <u>10</u> <u>7</u>

V. Number of Delegates: 1 7

It is hereby agreed that the above information is accurate to the best of our knowledge and information.

Gerry Shauigan
Parish Council Chairman

John C. O'Brien
Parish Council Treasurer

Renald J. Green
Auditing Committee Chairman

Rev. Owen Bannister
Reviewed by Parish Priest

FIGURES STATED ON THIS SHEET MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pgs. 4-5) AND THE MEMBERSHIP DATA SHEET (pg.2)

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/84)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1984

1. In Banks.....	\$ 18,793.80	
2. On Hand.....	\$	
		TOTAL <u>18,793.80</u>

A. Receipts and Donations:

1. Membership Dues donations.....	\$ 4,050.00	^ ^
2. Pledges.....	14,149.00	^ ^
3. Stewardship.....	300.00	^ ^
4. Plate Collection.....	664.19	^ ^
5. Candles.....	561.05	^ ^
6. Easter Yughakin.....	1,159.00	^ ^
7. Christmas Yughakin.....	1,140.00	^ ^
8. In Lieu of Flowers.....	5,182.00	^ ^
9. Wills and Bequests diocesan dues	426.00	^ ^
10. Other Contributions:		
a. Christmas greetings	810.00	^
b. Misc.	174.50	^
		TOTAL \$ <u>28,615.74</u>

B. Sacraments & Rituals:

1. Baptisms.....	\$	
2. Weddings flowers	120.00	
3. Funerals.....	450.00	
4. Requiems.....	1,330.00	
		TOTAL \$ <u>1,900.00</u>

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar.....	\$ 2744.23	\$ 1,643.75
2. Picnics.....		
3. Raffles.....		
4. Bingo drink box	771.85	289.73
5. Fairs.. Boy's club.....	4242.75	2797.75
6. Dinners.....		

FINANCIAL REPORT - SECTION I - INCOME (continued)

7. Other:	(Gross)	(Net)
a. _____	\$ _____	\$ _____
b. _____	_____	_____
c. _____	_____	_____
d. _____	_____	_____
	(NET) TOTALS	\$ <u>4731.23</u>

D. Church Auxiliary Organizations:

- 1. Women's Guild.....\$ _____
- 2. Mr. & Mrs. Auxiliary..... _____
- 3. Men's League..... _____
- 4. ACYOA Seniors..... _____
- 5. ACYOA Seniors..... _____
- 6. Other:
- a. _____
- b. _____

TOTAL \$ _____

E. Other Income:

- 1. Interest.....\$ _____
- 2. Sale of Books, Records, Gifts..... 126.00
- 3. Parish Newsletter..... 390.00
- 4. Donations for use of Facilities..... 675.00
- 5. Contributions to Building Fund..... _____
- 6. Transfer of Funds..... _____
- 7. Other:
- a. _____
- b. _____

TOTAL \$ 1191.00

TOTAL RECEIPTS (Items A-E) \$ 36,437.97

TOTAL CASH ACCOUNTED FOR \$ 55,231.77

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/84)

A. Salaries and Benefits

1. Clergymen.....	\$ <u>23,030.00</u>
2. Clergymen Housing and Utility Allowance.	<u> </u>
3. Clergymen Automobile Allowance.....	<u> </u>
4. Clergy Medical Insurance.....	<u>4,098.61</u>
5. Clergy Pension.....	<u> </u>
	TOTAL \$ <u>27,128.61</u>

B. Other Salaries and Benefits:

1. Visiting Clergymen.....	\$ <u> </u>
2. Secretary and/or Clerical.....	<u> </u>
3. Choirmaster, soloists, organist.....	<u>1365.00</u>
4. Payroll taxes.....	<u> </u>
5. Employee Benefits.....	<u> </u>
	TOTAL \$ <u>1365.00</u>

C. Operating Expenses:

1. Telephone.....	\$ <u> </u>
2. Stationary, Printing and Postage.	<u>1717.98</u>
3. Parish Newsletter.....	<u> </u>
4. Candles.....	<u> </u>
5. Altar Flowers.....	<u>273.59</u>
6. Books, Records, Gifts.....	<u>250.00</u>
7. Furniture and Equipment (office).....	<u>314.20</u>
8. Contributions.....	<u>490.72</u>
9. Fund Transfer.....	<u> </u>
10. Other:	
a. _____	<u> </u>
b. _____	<u> </u>
	TOTAL \$ <u>3,046.49</u>

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues.....	\$ 6220.00	4081
2. Etchmiadzin Looma.....	_____	
3. Other		
a. diocesan delegate	171.59	
b. stewardship	515.00	
	TOTAL	\$ 4767.59
		6906.59

E. Educational Programs:

1. Religious Education.....	\$ _____	
2. Armenian Language.....	_____	
3. ACYOA Seniors.....	614.40	
4. ACYOA Juniors.....	_____	
5. Choir.....	_____	
6. Religious Vocation.....	_____	
7. Other:		
a. Dance group	130.00	
b.	_____	
	TOTAL	\$ 744.40

F. Church Building Expenses

1. Mortgage (Principal/Interest).....	\$ _____	
2. Utilities.....	8318.66	
3. Insurance.....	1262.00	
4. Repairs and Maintenance.....	3446.25	
5. Equipment.....	2788.44	
6. Other:		
a.	_____	
b.	_____	
	TOTAL	\$ 15,815.35

TOTAL DISBURSEMENTS \$ 55,006.44

Balance - December 31, 1984

1. In Banks.....	225.33
2. On Hand.....	_____

TOTAL CASH ACCOUNTED FOR \$ _____

1984 ADJUSTED CLERGY STIPENDS

Effective January 1, 1985

	<u>ACTUAL 1985 STIPEND AND ALLOWANCES BUDGETED</u>
Basic Stipends \$14,490.....	\$ <u>17790.00</u>
Additional increment for each 3 years of service in the Diocese with a maximum of 7 increments (including service in California Diocese) 1,035.....	<u>7,235.00</u>
Additional increment for parish size:	
150-300 voting members. 1,035.....	<u> </u>
Over 300 voting members 2,070.....	<u> </u>
<u>CAR ALLOWANCE</u>	
Pastor's own car. Allowance equivalent to 22 cents per mile for pastoral business (estimated).....	<u>.3,300.00</u>
Parish owned car. Allowance equivalent to 17 cents per mile for pastoral business (estimated).....	<u> </u>
<u>HOUSING ALLOWANCE</u>	
Parish owned home All costs including utilities....	<u>2,600.00</u>
Rental. If parish does not own a home, it will provide an allowance for housing including utilities \$1,035.00 monthly.....	<u> </u>
Home owned by Pastor. . . . Pastors may use allowance for rental or payment on house purchase.....	<u> </u>
<u>CLERGY MEDICAL INSURANCE.</u> Full payment.....	<u>4,200.00</u>
<u>CLERGY PENSION.</u> \$1,000.00 (plus additional \$1,000.00 (optional))	<u>1,000.00</u>
TOTAL	\$ <u>36,125.00</u>

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (ending 12/31/84)

A. ASSETS:

- 1. Cash.....\$ _____

- 2. Certificates of Deposit.....\$ _____

- 3. Stocks and Bonds.....\$ _____

- 4. Real Estate (land, buildings, etc).....\$ _____

- 5. Special Funds (list each)
 - a. _____\$ _____
 - b. _____ _____
 - c. _____ _____
- 6. Other:
 - a. _____\$ _____
 - b. _____ _____

TOTAL \$ _____

B. LIABILITIES:

- 1. Mortgage.....\$ _____

(Part B. Liabilities continued on page 10)

PARISH _____

CITY _____

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (continued)

2. Loans Payable.....\$ _____

3. Accounts Payable.....\$ _____

TOTAL \$ _____

The above statement has been prepared from the books and records of _____ and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1984, and the balance on hand in cash and in the banks at such date, and any accounts payable.

Gerry Shourjian
Parish Council Chairman

John Lapjian
Parish Council Treasurer

Ronald L. G... ..
Auditing Committee Chairman

Rev.
Reviewed by Parish Priest

CHURCH AUXILIARY ORGANIZATIONS

Information Requested is for the Year 1984

The Names of Officers Serving in 1985

WOMEN'S GUILD

Chairman Shnorhig Soghoian
Address 3211 Hanover Ave. Telephone 358-6025
Number of Members 44 Number of Meetings 4 meetings
Amount Transferred to Parish Council _____ 11 Luncheons
Cash on hand at 1/1/84 6419.99 Income 2782.23
Disbursements 20000 on loan for bazaar Balance at 12/31/84 4461.29
670.27
Major Annual Functions Indoor Sales, subsidizing Dance
Group, prepared food for bazaar, International Festival
and church dinners

YOUNG WOMEN'S GUILD

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Amount Transferred to Parish Council _____
Cash on hand at 1/1/84 _____ Income _____
Disbursements _____ Balance at 12/31/84 _____
Major Annual Functions _____

BOY SCOUTS

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Amount Transferred to Parish Council _____
Cash on hand at 1/1/84 _____ Income _____
Disbursements _____ Balance at 12/31/84 _____
Major Annual Functions _____

ARMENIAN SCHOOL

Name Richmond Armenian School

Officers of the School Committee:

Chairman Bedros Bandazian

Address 8009 Dobbin Rd. Telephone 282-1948

Superintendent Same

Address _____ Telephone _____

Number of Teachers 4 Number of Pupils 17

Number of Classrooms 2 School Days and Hours Sunday - 10:00 am - 11:15

Cash on hand at 1/1/84 \$1480.69 Income \$2876.84

Disbursements \$255.45 Balance at 12/31/84 1806.08

Major Annual Functions Mothers Day Hantes

Thanksgiving Dance, Dinner + Movie

SUNDAY SCHOOL

Chairman Roxie Kricorian

Address 4701 Kensington Telephone 359-2368

Superintendent Same

Address _____ Telephone _____

Number of Teachers 1 - plus parents for Number of Pupils 10-15

Number of Classrooms 3 ^{Nursery} School Hours _____

Cash on hand at 1/1/84 \$288.28 Income \$188.25

Disbursements \$323.59 Balance at 12/31/84 \$1529.4

Major Annual Functions Breakfast

RESERVE FUND

Chairman _____

Address _____ Telephone _____

A.C.Y.O.A. SENIORS

Chairman Raffi Barsamian
Address 705 Westriver Dr Telephone 741-1323
Number of Members 10 Number of Meetings 6-7
Cash on hand at 1/1/84 659.16 Income 612.08
Disbursements _____ Balance at 12/31/84 1271.29
Amount sent to Central Council in 1984 _____
Annual Affairs Breakfast, picnics, Halloween,
Christmas dinner

A.C.Y.O.A. JUNIORS

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/84 _____ Income _____
Disbursements _____ Balance at 12/31/84 _____
Major Annual Functions _____

CHOIR

Chairman _____
Address _____ Telephone _____
Number of Members: Male _____ Female _____ Total _____
Choirmaster _____
Address _____ Telephone _____
Cash on hand at 1/1/84 _____ Income _____
Disbursements _____ Balance at 12/31/84 _____
Amount sent to Choir Association Central Council in 1984 _____
Annual Affairs _____

MEN'S LEAGUE

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/84 _____ Income _____
Disbursements _____ Balance at 12/31/84 _____
Major Annual Functions _____

MR. AND MRS. AUXILIARY

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/84 _____ Income _____
Disbursements _____ Balance at 12/31/84 _____
Major Annual Functions _____

CHURCH PUBLICATION

Name of Publication Sevan Circulation 385
Editor Rev Arsen Barsemian + Virginia Greene
Address 834 Pepper Ave. Telephone 282-3818
Income _____ Expense _____

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Chairman _____
Address _____ Telephone _____

OTHER (Fill in Name)

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand 1/1/84 _____ Income _____
Disbursements _____ Balance at 12/31/84 _____
Major Annual Functions _____

OTHER (Fill in Name)

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand 1/1/84 _____ Income _____
Disbursements _____ Balance at 12/31/84 _____
Major Annual Functions _____

Future Plans of the Parish Council:

Expansion of church facilities and church kitchen including conference
room.

Signature of the Parish Council:

President Rev. Arsen Hachnians
Chairman Gerry Shargian
Secretary Joyce R. Soghoian
Date 3-25-85

PARISH COUNCIL MEMBERS

NEWLY-ELECTED MEMBERS:

Name Virginia Abernathy
Address 3404 Monument Ave.
Richmond Va. 23221 Telephone Home 355-1243
Number of Votes 16 Business Phone 741-4090

Name Bedros Bandazian
Address 8009 Dobbin Rd
Richmond Va. 23229 Telephone Home 282-1948
Number of Votes 22 Business Phone 358-5543

Name John Baronian
Address 202 De Sota Dr.
Richmond Va 23229 Telephone Home 740-8509
Number of Votes 29 Business Phone 285-9061

Name Ron Greene
Address 8903 Michaux Lane
Richmond Va 23229 Telephone Home 741-1541
Number of Votes 29 Business Phone 254-2555

Name Henry Magarian
Address 4920 W. Marshall St.
Richmond Va. 23230 Telephone Home 353-5297
Number of Votes 17 Business Phone 355-8585

Name _____
Address _____
Telephone Home _____
Number of Votes _____ Business Phone _____

Name _____
Address _____
Telephone Home _____
Number of Votes _____ Business Phone _____

PARISH COUNCIL MEMBERS

RE-ELECTED MEMBERS:

(ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name Tigran Amirkhanian
Address 2011 Deauville
Richmond 23235 Telephone 272-2888
Date Elected Jan 1984 Number of Terms Served: 1st__ 2nd 3rd__

Name Dale Baronian
Address 9103 Avalon Dr
Richmond 23229 Telephone 741-2898
Date Elected Jan 1984 Number of Terms Served: 1st__ 2nd 3rd__

Name _____
Address _____
Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

PARISH COUNCIL MEMBERS

MEMBERS CURRENTLY
IN-OFFICE:

(ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name Tigran AmirKhanian
Address 2011 Deauville Rd.
Richmond Va 23235 Telephone 272-2888
Date Elected Jan. 1984 Number of Terms Served: 1st 2nd 3rd

Name Virginia Abernathy
Address 3404 Monument Ave
Richmond Va 23221 Telephone 355 1243
Date Elected Jan 1985 Number of Terms Served: 1st 2nd 3rd

Name Bedros Bandazian
Address 8009 Dobbins Rd
Richmond Va 23229 Telephone 282-1948
Date Elected Jan 1985 Number of Terms Served: 1st 2nd 3rd

Name Dale Baronian
Address 9103 Avalon Dr
Richmond Va 23229 Telephone 741-2898
Date Elected Jan 1984 Number of Terms Served: 1st 2nd 3rd

Name John Baronian
Address 202 De Sota Dr.
Richmond Va 23229 Telephone 740-8509
Date Elected Jan 1985 Number of Terms Served: 1st 2nd 3rd

Name Ronnie Greene
Address 8903 Michaux Lane
Richmond Va 23229 Telephone 741-1541
Date Elected Jan 1985 Number of Terms Served: 1st 2nd 3rd

Name Henry Magarian
Address 4920 W. Marshall
Richmond Va 23230 Telephone 353-5297
Date Elected Jan 1985 Number of Terms Served: 1st 2nd 3rd

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES

Name Virginia Greene
Address 1111 Swissvale Place
Richmond Va 23229 Telephone Home 741-0246
Business Phone —
Year elected Jan 1985

Name Gerry Sharrigan (Cattaneo)
Address 809 Libbie Ave Rich. 23226
Telephone Home 982-4315
Business Phone —
Year elected Jan. 1985

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES continued

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

ALTERNATE DIOCESAN DELEGATE

Name Gerry Shariqian
Address 809 Libbie Ave.
Telephone Home 282-4315
Business Phone _____
Year elected 1985