

Pete

John Ashpar

Ronne or Dale

Dr Arsen

DIOCESE OF THE ARMENIAN CHURCH OF AMERICA
630 Second Avenue
New York, New York 10016-4885

200

1987 PARISH COUNCIL ANNUAL REPORT

Please submit with this form a) the report of the Pastor and Parish Council; b) with a letter addressed to the Primate, giving the results of the election for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) the form requesting names of incumbent and newly-elected Parish Council members; d) 1988 revenue and budget.

Name of Church: SAINT JAMES ARMENIAN CHURCH

Address	834 PEPPER AVENUE		
City	RICHMOND	State	VA. Zip 23226 Tel.# 804-282-3818
Pastor	REV. ARSEN BARSAMIAN		
Assistant Pastor	none		

Parish Council Officers:

Chairman	PETER GREENE
Vice-Chairman	VIRGINIA ABERNATHY
Secretary	JOHN GIRAGOSIAN
Asst. Secretary	
Treasurer	JOHN ASHJIAN
Asst. Treasurer	NEBE BOYAJIAN

Names of Delegates:

1. VIRGINIA GREENE	4. _____
2. _____	5. _____
3. _____	6. _____

Officers of Assembly:

Assembly President	
Assembly Chairman	SAM BARONIAN JR.
Assembly Secretary	LOREE KLANIAN

Number of Parish Council Meetings (1987) 12

Date of 1988 Annual Parish Assembly JANUARY 24, 1988

1988 Revenue Budget: \$ _____ 1987 Expense Budget: \$ _____

PARISH ST. JAMES CITY RICHMOND, VA.

1987 MEMBERSHIP DATA

1. Total Membership 84 Over 1986 by _____
Under 1986 by _____
2. Number of entries on mailing list 250 families Over 1986 by _____
Under 1986 by _____
3. Number of Armenians in the area 400
4. Number of potential members _____
5. 1987 membership dues:
per member \$ 150.00 senior citizen \$ 75.00 other \$ _____
6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	<u>%</u>	<u>Members</u>	<u>Non-members</u>
a. Dues	_____	_____	_____
b. Pledges	_____	_____	_____
c. Stewardship	_____	_____	_____
d. Other contributions	_____	_____	_____

7. Do you have a membership committee? NO

8. Donation for sacraments and rituals:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	\$ <u>75.00</u>	\$ <u>175.00</u>
b. Baptism	<u>25.00</u>	<u>125.00</u>
c. Funeral	<u>75.00</u>	<u>150.00</u>
d. Other	_____	_____

1988 PARISH ASSESSMENT DATA

Your assessment and/or Diocesan dues is based on the following formula:

- a. 60% - Membership
- b. 5% - Clergy
- c. 25% - Gross PCP (Plate Collection Pledges, Dues, Yughakin.
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

I. 1987 Membership:	<u>85</u>	
II. Number of Clergy:	<u>1</u>	
III. <u>Gross PCP:</u>		
Plate Collection	<u>\$ 1165.18</u>	
Pledges	<u> </u>	
Dues	<u>14,838.00</u>	
Easter Yughakin	<u> </u>	
Christmas Yughakin	<u>2154.00</u>	
	TOTAL	\$ <u>18157.18</u>

IV. <u>Number of Sacraments and Rituals</u>	
Baptisms	<u>460.00</u>
Weddings	<u> </u>
Funerals	<u> </u>

V. Number of Delegates: 1

We hereby certify that the above information is accurate to the best of our knowledge and information.

Peter S. Greene
Parish Council Chairman

John C. Ashjian
Parish Council Treasurer

[Signature]
Auditing Committee Chairman

[Signature]
Reviewed by Parish Priest

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pgs. 4-5) AND THE MEMBERSHIP DATA SHEET (pg.2)

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/87)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1987

1. In Banks.....	\$ <u>7779.56</u>	
2. On Hand.....	\$ _____	
		TOTAL <u>7779.56</u>

A. Receipts and Donations:

1. Membership Dues.....	\$ <u>14,838.00</u>)
2. Pledges ^{DIOCESAN DUES}	<u>225.00</u>	
3. Stewardship.....	_____	
4. Plate Collection.....	<u>1,165.18</u>	
5. Candles.....	<u>921.51</u>	
6. Easter Yughakin.....	_____	
7. Christmas Yughakin.....	<u>2,154.00</u>	
8. In Lieu of Flowers.....	<u>1,130.00</u>	
9. Wills and Bequests ^{IN LIEU OF XMAS CARDS}	<u>1,600.00</u>	
10. Other Contributions:		
a. <u>DONATIONS</u>	<u>7,625.00</u>	
b. _____	_____	
		TOTAL <u>\$29,658.69</u>

B. Sacraments & Rituals:

1. Baptisms.....	\$ _____	
2. Weddings.....	_____	
3. Funerals.....	<u>460.00</u>	
4. Requiems.....	<u>2,225.00</u>	
		TOTAL <u>\$ 2,685.00</u>

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar.....	\$ _____	<u>\$7692.42</u>
2. Picnics.....	_____	<u>424.50</u>
3. Raffles.....	_____	_____
4. Bingo.....	_____	_____
5. Fairs.....	_____	_____
6. Dinners.....	_____	<u>962.20</u>

FINANCIAL REPORT - SECTION I - INCOME (continued)

7. Other:	(Gross)	(Net)
a. <u>DRINK BOX</u>	\$ _____	\$ <u>834.90</u>
b. <u>PHONE REFUND</u>	_____	<u>440.47</u>
c. <u>FOOD SALES</u>	_____	<u>58.51</u>
d. _____	_____	_____
		(NET) TOTALS <u>\$10,413.00</u>

D. Church Auxiliary Organizations:

1. Women's Guild.....	\$ <u>2,000.00</u>
2. Mr. & Mrs. Auxiliary.....	_____
3. Men's League.....	_____
4. ACYOA Seniors.....	<u>332.00</u>
5. ACYOA Seniors.....	_____
6. Other:	
a. <u>United Methodist Church</u> <i>donation</i>	<u>457.30</u>
b. _____	_____
TOTAL <u>\$2789.30</u>	

E. Other Income:

1. Interest.....	\$ _____
2. Sale of Books, Records, Gifts.....	_____
3. Parish Newsletter.....	<u>125.00</u>
4. Donations for use of Facilities.....	<u>3865.00</u>
5. Contributions to Building Fund.....	_____
6. Transfer of Funds.....	<u>16000.00</u>
7. Other:	
a. _____	_____
b. _____	_____
TOTAL <u>\$19,990.00</u>	

TOTAL RECEIPTS (Items A-E) \$65,535.99

TOTAL CASH ACCOUNTED FOR \$73,315.55

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/87)

A. Salaries and Benefits

1. Clergymen.....	\$ <u>28,090.00</u>
2. Clergymen Housing and Utility Allowance.	<u>2869.33</u>
3. Clergymen Automobile Allowance.....	_____
4. Clergy Medical Insurance.....	<u>4448.86</u>
5. Clergy Pension.....	<u>1,000.00</u>
	TOTAL \$ <u>36,408.19</u>

B. Other Salaries and Benefits:

1. Visiting Clergymen.....	\$ _____
2. Secretary and/or Clerical.....	_____
3. Choirmaster, soloists, organist.....	_____
4. Payroll taxes.....	_____
5. Employee Benefits.....	_____
	TOTAL \$ _____

C. Operating Expenses:

1. Telephone.....	\$ _____
2. Stationary, Printing and Postage.	<u>2985.73</u>
3. <i>Diocesan Assembly</i> Parish Newsletter.....	<u>825.13</u>
4. <i>Youth Activities</i> Candles.....	<u>290.00</u>
5. <i>International Festival</i> Altar Flowers.....	<u>1000.00</u>
6. <i>Bank Charges</i> Books, Records, Gifts.....	<u>104.58</u>
7. Furniture and Equipment (office).....	_____
8. <i>Advertising</i> Contributions.....	<u>782.26</u>
9. Fund Transfer.....	_____
10. Other:	
a. _____	_____
b. _____	_____
	TOTAL \$ <u>5987.70</u>

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues.....	\$ <u>6050.00</u>
2. Etchmiadzin Looma.....	_____
3. Other	
a. <u>Holy Cross Fund</u>	<u>500.00</u>
b. _____	_____
	TOTAL \$ <u>6550.00</u>

E. Educational Programs:

1. Religious Education.....	\$ <u>600.00</u>
2. Armenian Language.....	_____
3. ACYOA Seniors.....	_____
4. ACYOA Juniors.....	_____
5. Choir.....	_____
6. Religious Vocation.....	_____
7. Other:	
a. _____	_____
b. _____	_____
	TOTAL \$ <u>600.00</u>

F. Church Building Expenses

1. Mortgage (Principal/Interest).....	\$ _____
2. Utilities.....	<u>8481.94</u>
3. Insurance.....	<u>3310.00</u>
4. Repairs and Maintenance.....	<u>4426.37</u>
5. <u>Reading machine</u> Equipment.....	<u>472.50</u>
6. Other:	
a. <u>Supplies</u>	<u>4361.44</u>
b. _____	_____
	TOTAL \$ <u>21,052.25</u>

TOTAL DISBURSEMENTS \$ 70,598.14

Balance - December 31, 1987

1. In Banks.....	<u>2717.41</u>
2. On Hand.....	_____
	TOTAL CASH ACCOUNTED FOR \$ <u>2717.41</u>

1986 ADJUSTED CLERGY STIPENDS

Effective January 1, 1987

	ACTUAL 1987 STIPEND AND ALLOWANCES BUDGETED
Basic Stipend \$15,610.....	\$ _____
Additional increment for each 3 years of service in the Diocese with a maximum of 7 increments (including service in California Diocese) 1,115.....	_____
Additional increment for parish size:	
150-300 voting members. 1,115.....	_____
Over 300 voting members 2,230.....	_____
 <u>CAR ALLOWANCE</u>	
Pastor's own car.22¢ per mile for pastoral business (estimated allowance).....	_____
Parish owned car.17¢ per mile for pastoral business (estimated allowance).....	_____
 <u>HOUSING ALLOWANCE</u>	
Parish owned homeAll costs including utilities....	_____
Rental.If parish does not own a home, it will provide an allowance of \$550.00 monthly for housing including utilities.....	_____
Home owned by Pastor.Pastors may use allowance for rental <u>or</u> toward payments on house purchase.....	_____
<u>CLERGY MEDICAL INSURANCE.</u> . Full payment.....	_____
<u>CLERGY PENSION.</u> \$1,000.00 (plus additional \$1,000.00 (optional))	_____
<u>TOTAL</u>	\$ _____

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (ending 12/31/87)

A. ASSETS:

- 1. Cash.....\$ _____

- 2. Certificates of Deposit.....\$ _____

- 3. Stocks and Bonds.....\$ _____

- 4. Real Estate (land, buildings, etc).....\$ _____

- 5. Special Funds (list each)
 - a. _____ \$ _____
 - b. _____
 - c. _____

- 6. Other:
 - a. _____ \$ _____
 - b. _____

TOTAL \$ _____

B. LIABILITIES:

- 1. Mortgage.....\$ _____

(Part B. Liabilities continued on page 10)

CHURCH AUXILIARY ORGANIZATIONS

Information Requested is for the Year 1987

The Names of Officers Serving in 1988

WOMEN'S GUILD

Chairman	Mrs. Melanie Kerneklian	Telephone	784-4002
Address	52 Dahlgren Rd. Richmond, Va. 23233		
Membership		# of meetings held	
Amount transferred to Parish Council			
Cash on hand at 1/1/87		Income	
Disbursements		Balance at 12/31/87	
Major annual functions			

YOUNG WOMEN'S GUILD none

Chairman		Telephone	
Address			
Membership		# of meetings held	
Amount transferred to Parish Council			
Cash on hand at 1/1/87		Income	
Disbursements		Balance at 12/31/87	
Major annual functions			

BOY SCOUTS none

Chairman		Telephone	
Address			
Membership		# of meetings held	
Amount transferred to Parish Council			
Cash on hand at 1/1/87		Income	
Disbursements		Balance at 12/31/87	
Major annual functions			

ARMENIAN SCHOOL

Name	Richmond Armenian School	
Chairman	<i>Dr. Murad Kerneklian</i>	Tel. <i>784-4002</i>
Address	<i>52 Dahlgren Rd</i>	
Superintendent	—	Tel. _____
Address	_____	
Number of Teachers	<i>3</i>	Number of Pupils <i>12</i>
Number of Classrooms	<i>3</i>	School Days and Hours <i>Sunday 9:30 am - 10:45 a</i>
Cash on hand at 1/1/87	_____	Income _____
Disbursements	_____	Balance at 12/31/87 <i>3272.50</i>
Major annual functions	<i>Mothers Day Dinner & Dinner Thanksgiving dance & dinner</i>	

SUNDAY SCHOOL

Chairman	<i>Sam Baranean Jr.</i>	Tel. <i>747-8069</i>
Address	<i>3000 Blankenship Circle</i>	
Superintendent	_____	Tel. _____
Address	_____	
Number of Teachers	<i>6</i>	Number of Pupils <i>19 Registered 12-18 attend</i>
Number of Classrooms	<i>2 or 3</i>	School Hours <i>Sunday 11:00 am - 12:00 noon</i>
Cash on hand at 1/1/87	_____	Income _____
Disbursements	_____	Balance at 12/31/87 _____
Major annual functions	_____	

RESERVE FUND

Chairman	_____	Tel. _____
Address	_____	

A.C.Y.O.A. SENIORS

Chairman	<u>Judy Boyajian</u>	Tel.	<u>320-8225</u>
Address	<u>6113 Winford Lane</u>		
Membership	<u>8</u>	# of meetings held	<u>6</u>
Cash on hand at 1/1/87	<u>787.79</u>	Income	<u>400.74</u>
Disbursements	<u>492.64</u>	Balance at 12/31/87	<u>634.67</u>
Amount sent to Central Council in 1986	<u>—</u>		
Annual affairs	<u>Breakfast, Dance, Halloween Party</u>		

A.C.Y.O.A. JUNIORS

Chairman	_____	Tel.	_____
Address	_____		
Membership	_____	# of meetings held	_____
Cash on hand at 1/1/87	_____	Income	_____
Disbursements	_____	Balance at 12/31/87	_____
Major annual functions	_____		

CHOIR

Chairman	_____	Tel.	_____
Address	_____		
Membership: Male	_____	Female	_____
Total	_____		
Choirmaster	_____	Tel.	_____
Address	_____		
Cash on hand at 1/1/87	_____	Income	_____
Disbursements	_____	Balance at 12/31/87	_____
Amount sent to Choir Association Central Council in 1987	_____		
Annual affairs	_____		

MEN'S LEAGUE none

Chairman _____	Tel. _____
Address _____	
Membership _____	# of meetings held _____
Cash on hand at 1/1/87 _____	Income _____
Disbursements _____	Balance at 12/31/87 _____
Major annual functions _____	

MR. AND MRS. AUXILIARY none

Chairman _____	Tel. _____
Address _____	
Membership _____	# of meetings held _____
Cash on hand at 1/1/87 _____	Income _____
Disbursements _____	Balance at 12/31/87 _____
Major annual functions _____	

CHURCH PUBLICATION

Name of Publication _____	SEVAN	Circulation _____	365
Editor _____	Rev. Arsen Barsamian	Tel. _____	282-3818
Address _____	Virginia Greene		741-0246
Income _____	Expense _____		

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Chairman _____	
Address _____	Telephone _____

OTHER (Fill in Name)

Dance group

Chairman <i>Margaret Boyapan</i>	Tel. _____
Address <i>6113 Winford Lane</i>	
Membership <i>8</i>	# of meetings held <i>17</i>
Cash on hand 1/1/87 _____	Income _____
Disbursements _____	Balance at 12/31/87 _____
Major annual functions <i>performed at Science Museum, Blackstone Methodist Church</i>	

OTHER (Fill in Name)

Chairman _____	Tel. _____
Address _____	
Membership _____	# of meetings held _____
Cash on hand 1/1/87 _____	Income _____
Disbursements _____	Balance at 12/31/87 _____
Major annual functions _____	

Future Plans of the Parish Council:

Signature of the Parish Council:

President _____

Chairman _____

Secretary _____

Date _____

PARISH COUNCIL MEMBERS

NEWLY-ELECTED MEMBERS:

Name Tigran Amirkhanian Tel. Home 741-7533
Address 716 Lakewater Drive Rich.Va. 23229 Tel. Office 355-1331
Number of Votes 24

Name Sam Baronian Jr. Tel. Home 747-8069
Address 3000 Blankenship Circle Rich,Va.23229 Tel. Office 359-9271
Number of Votes 30

Name Barkev Baronian Tel. Home 741-2898
Address 1608 Stonycreek Dr. Rich.-Va. 23233 Tel. Office 274-5887
Number of Votes 24

Name Bedros Bandazian Tel. Home 741-8107
Address 2 Foxmere Rd. Rich., Va. 23233 Tel. Office 358-5543
Number of Votes 32

Name Paul Mazmanian Tel. Home 740-9542
Address 1206 Giltspur Rd. Rich.,Va. 23233 Tel. Office 786-0494
Number of Votes 22

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

PARISH COUNCIL MEMBERS

RE-ELECTED MEMBERS: _

(ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES

Name Virginia Greene Tel. Home 741-0246
Address 1111 Swissvale Place Tel. Office none
Year elected 1985

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES continued

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

ALTERNATE DIOCESAN DELEGATE

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____