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DIOCESE OF THE ARMENIAN CHURCH OF AMERICA, 630 SECOND AVENUE, NEW YORK, N. Y. 10016 212 686-0710

ARCHBISHOP TORKOM MANOOGIAN, PRIMATE

March 15, 1982

The Rev. Fr. Zenob Nalbandian
Pastor, Holy Resurrection Armenian Church
909 Michigan Ave.
S. Milwaukee, Wisconsin 53172

## Dear Father Zenob:

The annual Parish Report Review Committee has reviewed the report submitted by Holy Resurection Armenian Church and wishes to advise the following:

- 1. Ballot letter addressed to the Primate should be signed by the Pastor and not the Parish Councils Members.
- 2. The Assembly Minutes did not have a quorum present (34 present out of 105 members).
- 3. Please specify the date that invitations were mailed to members of the Parish.
- 4. No sample ballot sheet was submitted with votes received for each candidate of every office and committee.
- 5. All voting should be done by secret balloting; voice voting is not acceptable as performed for assembly officers.
- 6. There should be a double slate for all offices including those for Assembly officers.
- 7. Neither the Pastor's report not the Parish Council report contains signatures of the respective officers.

- 8. The Assembly Minutes do not contain the signatures of the Officers.
- 9. The Assembly Minutes do not specify the form of balloting for elections, e.g., secret or otherwise.
- 10. There was no elections for nominating commitee. Please refer to article 14B of the Diocesan Bylaws.

We await your prompt response in this matter.

Sincerely yours,

Frank Avakian Stoneson Executive Director

CC. Parish Council Chairman