



EASTERN DIOCESE OF THE ARMENIAN CHURCH OF AMERICA
630 Second Avenue, New York, NY 10016-4806
(212)686-0710 Fax (212)779-3558

1998 ANNUAL PARISH REPORT FORM

Please submit with this form: a) The report of the Pastor and Parish Council; b) A letter addressed to the Primate giving the results of the election of the Parish Council and Diocesan Delegates for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) 1998 revenue and expense report. d) 1999 Proposed revenue and expense budget.

Name of Church	Holy Resurrection Armenian Apostolic Church		
Address	Box 143		
City	So. Milwaukee	State	WI Zip 53172
Telephone	1-414-762-7460	Fax	1-414-762-7460
Pastor	_____		
Assn't Pastor	_____		

Parish Council Officers:

Chairman	Kaiser Boyajian
Vice-Chairman	Marsha Kademian
Secretary	Raymond Reinke
Assn't Secretary	_____
Treasurer	Sema Hayalian
Assn't Treasurer	Rose Esaian

PARISH Holy Resurrection CITY So Milwaukee, WI

Names of Delegates:

1	<u>Marsha Kademian</u>
2	<u></u>
3	<u></u>
4	<u></u>
5	<u></u>
6	<u></u>
7	<u></u>

Officers of Assembly:

Assembly President	<u>Rev. Fr V. Hazarian</u>
Assembly Chairman	<u>Marsha Kademian</u>
Assembly Secretary	<u>Raymond Reinke</u>

Number of Parish Council Meetings (1998) 8

Date of 1998 Annual Parish Assembly February 7, 1999

1999 Revenue Budget \$ 21,000.00

1999 Expense Budget \$ 21,000.00

1998 MEMBERSHIP DATA

1. Total Membership 35

Over 1997 by --- Under 1997 by _____

2. Number of entries on mailing list 52

3. Number of Armenians in the area 70

4. Number of potential members 45

5. 1998 membership dues:

Per member \$ _____ Senior citizen \$ _____ Other \$ _____

6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	%	Members
a. Dues	_____	_____
b. Pledges	_____	_____
c. Stewardship	_____	_____
d. Other Contributions	_____	_____

7. Do you have a membership committee? YES _____ NO _____

8. Donation for Sacraments and other services:

	Members	Non-members
a. Baptism	_____	_____
b. Chrismation	_____	_____
c. Wedding	_____	_____
d. Funeral	_____	_____
e. Other	_____	_____

The Diocesan dues is based on the following formula:

- 60% - Membership
- 5% - Clergy
- 25% - Gross PCP (Plate Collection, Dues, Yughakin)
- 5% - BWF (Baptisms, Weddings, Funerals)
- 5% - For 3 or more Assembly Delegates

1998 PARISH ASSESSMENT DATA

I. 1998 Membership 35

II. Number of Clergy Visiting

III. Gross PCP

Membership dues \$ 9,100.00

Pledges - - -

Plate Collection 601.00

Easter Yughakin 900.00

Christmas Yughakin 1,200.00

TOTAL \$ 11,801.00

IV. Number of Sacraments and Sacramentals:

Baptisms none

Chrismations none

Engagements none

Weddings none

Funerals 4

V. Number of Delegates: _____

We hereby certify that the above information is accurate to the best of our knowledge and information.

Kaiser Boyajian
Parish Council Chairman

Sema Hayalci
Parish Council Treasurer

Mary Laidarian
Auditing Committee Chairman

Reviewed by Parish Priest

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (PAGES 6-7) AND THE MEMBERSHIP DATA SHEET (PAGE 3).

SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT

A. Parish Attorney:

Name N/A
Address _____
City _____ State _____ Zip _____
Telephone _____ Fax _____

B. Insurance:

Please identify types of insurance carried and coverage:

Property Full Replacement - \$40,000 Interior
Liability \$1,000,000
Other _____

C. Tax Exemption:

Sales Tax Yes X No _____
Property Tax Yes X No _____
501 (c) (3) Yes _____ No _____
Other _____

D. Major Equipment Purchases in 1998:

Please provide sufficient identification to permit the development of an information bank for use by all parishes:

Office None
Kitchen _____
Sanctuary _____
Other _____

**FINANCIAL REPORT - SECTION I - INCOME (ENDING 12/31/98)
PARISH COUNCIL OPERATING ACCOUNT**

A. Receipts and Donations:

1. Membership Dues	\$ <u>9,100.00</u>
2. Pledges	\$ _____
3. Stewardship	\$ _____
4. Plate Collection	\$ <u>601.00</u>
5. Candles	\$ <u>458.00</u>
6. Easter Yughakin	\$ <u>900.00</u>
7. Christmas Yughakin	\$ <u>1,200.00</u>
8. In Lieu of Flowers	\$ <u>6,462.00</u>
9. Wills and Bequests	\$ _____
10. Other Contributions:	
a. _____	\$ _____
b. _____	\$ _____

B. Sacraments & Other Services:

1. Baptisms	\$ _____
2. Weddings	\$ _____
3. Funerals	\$ _____
4. Requiems	\$ _____

TOTAL \$ 18,721.00

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar	\$ _____	_____
2. Picnics	\$ _____	_____
3. Fairs	\$ _____	_____
4. Dinners	\$ <u>1,976.00</u>	\$ <u>303.93</u>

5. Other:

- a. _____
- b. _____
- c. _____
- d. _____

(NET) TOTALS \$303.93

D. Church Auxiliary Organizations:

- 1. Women's Guild \$ 5,389.06
- 2. Senior Women's Guild/Auxiliary \$ _____
- 3. Mr. & Mrs. Auxiliary \$ _____
- 4. Men's Club \$ _____
- 5. ACYOA Seniors \$ _____
- 6. ACYOA Juniors \$ _____
- 7. Senior Citizens \$ _____
- 8. Other
- a. _____ \$ _____
- b. _____ \$ _____

TOTAL \$ 5,389.06

E. Other Income:

- 1. Interest \$ _____
- 2. Sale of Books, Records, Gifts \$ _____
- 3. Parish Newsletter \$ _____
- 4. Donations for Use of Facilities \$ _____
- 5. Contributions to Building Fund \$ _____
- 6. Transfer of Funds \$ _____

PARISH HOLY RESURRECTION ARMENIAN CHURCH CITY SO MILWAUKEE, WI

7. Other Fundraising (Bingo, Raffles, etc.)

a. _____ \$ _____

b. _____ \$ _____

TOTAL \$ _____

(F) TOTAL RECEIPTS (Items A to E) \$ 26,086.06

Balance: January 1, 1998

1. In Banks \$ 3,381.21

2. On Hand \$ 6,809.52

TOTAL CASH (G) \$ 10,190.73

TOTAL CASH ACCOUNTED FOR (F + G) \$ 36,276.79

FINANCIAL REPORT – SECTION II – DISBURSEMENTS (ending 12/31/98)

P. Salaries and Benefits:	Pastor	Assn't Pastor
1. Pastor(s)	\$ <u>13,300.00</u>	<u>150.00</u>
2. Pastor's Housing & Utility Allowance	\$ _____	_____
3. Pastor's Automobile Allowance	\$ _____	_____
4. Pastor's Medical Insurance	\$ _____	_____
5. Clergy Pension	\$ _____	_____
	TOTAL \$ <u>13,300.00</u>	TOTAL \$ <u>150.00</u>
	NET TOTAL \$ <u>13,450.00</u>	

Q. Other Salaries and Benefits:

1. Visiting Clergymen	\$ _____
2. Secretary and/or Clerical	\$ _____
3. Choir Director, Soloist, Organist	\$ _____
4. Youth Director	\$ _____
5. Custodial	\$ _____
6. Education Directors	\$ _____
7. Deacons	\$ <u>680.00</u>
8. Payroll Taxes	\$ _____
9. Employee Benefits	\$ _____
	TOTAL \$ <u>680.00</u>

R. Operating Expenses:

1. Telephone	\$ <u>369.11</u>
2. Stationery, Printing & Postage	\$ <u>238.00</u>
3. Parish Newsletter	\$ _____
4. Candles	\$ <u>250.09</u>
5. Vestments & Robes	\$ _____

- 6. Altar Flowers \$ _____
- 7. Books, Records, Gifts \$ _____
- 8. Furniture and Equipment (office) \$ _____
- 9. Contributions (out of parish) \$ _____
- 10. Fund Transfer \$ _____
- 11. Other:
- a. _____ \$ _____
- b. _____ \$ _____

TOTAL \$ 857.20

S. Assessments:

- 1. Diocesan Dues 2,750.00 - 1998
\$ 3,050.00 - 1997
- 2. Etchmiadzin Louma (Mite) \$ 105.00
- 3. Other:
- a. _____ \$ _____
- b. _____ \$ _____

TOTAL \$ 5,905.00

T. Educational Programs:

- 1. Christian Education \$ 68.18
- 2. Armenian Language & Culture \$ _____
- 3. ACYOA Seniors \$ _____
- 4. ACYOA Juniors \$ _____
- 5. Choir \$ _____
- 6. Religious Studies & Vocation \$ _____
- 7. Other:
- a. _____ \$ _____
- b. _____ \$ _____

U. Church Building Expenses:

1. Mortgage (Principal/Interest)	\$ _____
2. Utilities	\$ <u>4,438.03</u>
3. Insurance	\$ <u>429.30 for 3 month's only</u>
4. Repairs & Maintenance	\$ <u>258.50</u>
5. Equipment	\$ _____
6. Other:	
a. _____	\$ _____
b. _____	\$ _____
TOTAL	\$ <u>5,194.01</u>
(V) TOTAL (P to U)	\$ <u>26,086.21</u>

Balance: December 31, 1998

1. In Banks	\$ _____
2. On Hand	\$ _____
TOTAL CASH (W)	\$ _____
TOTAL CASH ACCOUNTED FOR (V + W)	\$ _____

FINANCIAL REPORT – SECTION III – ASSETS AND LIABILITIES (ending 12/31/98)

A. ASSETS:

1. Cash	\$ <u>6,809.52</u>

2. Certificates of Deposit	\$ <u>3,381.21</u>

3. Stocks and Bonds	\$ <u>155,000.00</u>

4. Real Estate (land, buildings, etc)	\$ <u>400,000.00</u>

5. Building Funds	\$ _____

6. Reserve Fund	\$ _____

7. Other Special Funds (list each)	
a. _____	\$ _____
b. _____	\$ _____
c. _____	\$ _____
GRAND TOTAL ASSETS	\$ <u>565,190.73</u>

B. LIABILITIES:

1. Mortgage \$ _____

2. Loans Payable \$ _____

3. Accounts Payable \$ _____

GRAND TOTAL LIABILITIES \$ _____

The above statement has been prepared from the books and records of Holy Resurrection Church (Parish Name) and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1998, and the balance on hand in cash and in the banks at such date, and any accounts payable.


Parish Council Chairman


Parish Council Treasurer


Auditing Committee Chairman

Reviewed by Parish Priest

PARISH _____ CITY _____

THE NAMES OF OFFICERS SERVING IN 1998

WOMEN'S GUILD

Chairman _____

Address _____

City _____ State _____ Zip _____

Telephone _____

Membership _____ # of meetings held _____

Amount transferred to Parish Council _____

Cash on hand at 1/1/98 _____ Income _____

Disbursements _____ Balance at 12/31/98 _____

Major Annual Functions _____

SENIOR WOMEN'S GUILD/AUXILIARY

Chairman _____

Address _____

City _____ State _____ Zip _____

Telephone _____

Membership _____ # of meetings held _____

Amount transferred to Parish Council _____

Cash on hand 1/1/98 _____ Income _____

Disbursements _____ Balance at 12/31/98 _____

Major Annual Functions _____

PARISH HOLY RESURRECTION CITY SO MILWAUKEE, WI

ARMENIAN SCHOOL

Name of School _____

Chairman _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Superintendent _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Number of Teachers _____ Number of Pupils _____

Number of Classrooms _____ School Days and Hours _____

Cash on Hand at 1/1/98 \$ _____ Income \$ _____

Disbursements \$ _____ Balance at 12/31/98 \$ _____

Major Annual Functions _____

SUNDAY SCHOOL

Chairman Lynn Hayalian

Address 2012 Creek Ridge

City Racine State WI Zip 53402

Telephone 414-681-2536 Fax _____

Superintendent Lynn Hayalian

Address _____

PARISH HOLY RESURRECTION CITY SO MILWAUKEE, WI

City _____ State _____ Zip _____

Telephone _____ Fax _____

Number of Teachers _____ Number of Pupils _____

Number of Classrooms _____ School Hours _____

Cash on Hand at 1/1/98\$ _____ Income \$ _____

Disbursements \$ _____ Balance at 12/31/98 \$ _____

Major Annual Functions _____

RESERVE FUND

Chairman Marsha Kademian

Address 1707 N Prospect #3A

City Milwaukee State WI Zip 53202

Telephone _____ Fax _____

YOUTH MINISTRY (A.C.Y.O.A. SENIORS)

Chairman _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Membership _____ # of meetings held _____

Cash on hand at 1/1/98 \$ _____ Income \$ _____

Disbursements \$ _____ Balance at 12/31/98 \$ _____

Amount sent to Central Council in 1998 _____

Major Annual Functions _____

PARISH _____ CITY _____

YOUTH MINISTRY (A.C.Y.O.A. JUNIORS)

Chairman _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Membership _____ # of meetings held _____

Cash on hand at 1/1/98 _____ Income _____

Disbursements _____ Balance at 12/31/98 _____

Major Annual Functions _____

CHOIR

Chairman _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Membership: Male _____ Female _____ Total _____

Choirmaster _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Cash on hand at 1/1/98 _____ Income _____

Disbursements _____ Balance at 12/31/98 _____

Amount sent to Choir Association Central Council in 1998 _____

Major Annual Functions _____

PARISH _____ CITY _____

MEN'S CLUB

Chairman _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Membership _____ # of meetings held _____

Cash on hand at 1/1/98 _____ Income _____

Disbursements _____ Balance at 12/31/98 _____

Major Annual Functions _____

MR. & MRS. AUXILIARY

Chairman _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Membership _____ # of meetings held _____

Cash on hand at 1/1/98 _____ Income _____

Disbursements _____ Balance at 12/31/98 _____

Major Annual Functions _____

PARISH _____ CITY _____

OFFICAL PARISH PUBLICATION

Name of Publication _____ Circulation _____

Editor _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Income\$ _____

Expense\$ _____

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Coordinator _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

OTHER (Fill in name) _____

Chairman _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Membership _____ # of meetings held _____

Cash on hand at 1/1/98\$ _____ Income _____

Disbursements\$ _____ Balance at 12/31/98 _____

Major Annual Functions _____

PARISH _____ CITY _____

OTHER (Fill in name) _____

Chairman _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Membership _____ # of meetings held _____

Cash on hand at 1/1/98 _____ Income _____

Disbursements _____ Balance at 12/31/98 _____

Major Annual Functions _____

FUTURE PLANS OF THE PARISH COUNCIL

Signatures of the Parish Council Members:

President _____

Chairman _____

Secretary _____

Date _____

PARISH _____ CITY _____

**PARISH COUNCIL MEMBERS
THIS YEAR 1999 RE-ELECTED MEMBERS**

Article 26 of the Diocesan Bylaws states that a members of the Parish Council may hold office for three (3) successive terms; after one year's retirement he/she again becomes eligible to become a candidate for the Parish Council.

Name _____

Address _____

City _____ State _____ Zip _____

Telephone (Home) _____ (Work) _____

Fax _____

Date Elected _____

Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone (Home) _____ (Work) _____

Fax _____

Date Elected _____

Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone (Home) _____ (Work) _____

Fax _____

Date Elected _____

Number of Terms Served: 1st _____ 2nd _____ 3rd _____

PARISH _____ CITY _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone (Home) _____ (Work) _____

Fax _____

Date Elected _____

Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone (Home) _____ (Work) _____

Fax _____

Date Elected _____

Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone (Home) _____ (Work) _____

Fax _____

Date Elected _____

Number of Terms Served: 1st _____ 2nd _____ 3rd _____

PARISH _____ CITY _____

PARISH COUNCIL MEMBERS

NEWLY ELECTED MEMBERS IN 1999:

Name _____

Address _____

City _____ State _____ Zip _____

Telephone (Home) _____ (Work) _____

Number of Votes Received _____ Fax _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone (Home) _____ (Work) _____

Number of Votes Received _____ Fax _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone (Home) _____ (Work) _____

Number of Votes Received _____ Fax _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone (Home) _____ (Work) _____

Number of Votes Received _____ Fax _____

Name _____

Address _____

City _____ State _____ Zip _____

PARISH _____ CITY _____

Telephone (Home) _____ (Work) _____

Number of Votes Received _____ Fax _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone (Home) _____ (Work) _____

Number of Votes Received _____ Fax _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone (Home) _____ (Work) _____

Number of Votes Received _____ Fax _____

ALTERNATE PARISH COUNCIL MEMBERS

Name _____

Address _____

City _____ State _____ Zip _____

Telephone(Home) _____ (Work) _____

Number of Votes Received _____ Fax _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone(Home) _____ (Work) _____

Number of Votes Received _____ Fax _____

PARISH HOLY RESURRECTION CHURCH CITY SO MILWAUKEE, WI

DIOCESAN DELEGATES ELECTED IN 1999

Name Marsha Kademian

Address 1707 N. Prospect #3A

City Milwaukee State WI Zip 53202

Telephone(Home) _____ (Work) _____

Year Elected _____ Fax _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone(Home) _____ (Work) _____

Year Elected _____ Fax _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone(Home) _____ (Work) _____

Year Elected _____ Fax _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone(Home) _____ (Work) _____

Year Elected _____ Fax _____

PARISH _____ CITY _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone(Home) _____ (Work) _____

Year Elected _____ Fax _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone(Home) _____ (Work) _____

Year Elected _____ Fax _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone(Home) _____ (Work) _____

Year Elected _____ Fax _____

ALTERNATE DELEGATES

Name _____

Address _____

City _____ State _____ Zip _____

Telephone(Home) _____ (Work) _____

Year Elected _____ Fax _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone(Home) _____ (Work) _____

Year Elected _____ Fax _____

PARISH _____ CITY _____

Please take the time to enter the proper numbers requested for each parish group/organization. If no such group exists at the present time please indicate by entering the word **NONE**.

The accuracy of your data entry will help preclude major mistakes in preparing a general overview of statistics in our parishes.

The numbers you enter now of course could increase or decrease by the time our statistical data is collated thus indicating some discrepancies. Such changes are normal and expected. However, the reporting, at the least, gives an indication of some activity within the parish groups reported.

Kindly complete the following page **PARISH PROFILE** even though the figures have already been entered previously in this report. This will be a helpful statistical overview of the number of active members in our parish groups.

PARISH PROFILE

PARISH ORGANIZATIONS AND STATISTICS

GROUP NAME	ENROLLMENT/MEMBERSHIP	POTENTIAL GROWTH
Sunday School	6	
Armenian School		
ACYOA Seniors		
ACYOA Juniors		
Women's Guild	18	
Senior Women's Guild/Auxiliary		
Men's Club		
Choir	6	
Junior Choir		
Senior Citizens		
Bible Study		
Cultural Committee		
Social Services		
Youth Coordinator/Director		
Other		