

DIOCESE OF THE ARMENIAN CHURCH OF AMERICA
630 Second Avenue
New York, New York 10016-4885

1988 PARISH COUNCIL ANNUAL REPORT

Please submit with this form a) the report of the Pastor and Parish Council; b) with a letter addressed to the Primate, giving the results of the election for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) the form requesting names of incumbent and newly-elected Parish Council members; d) 1989 revenue and budget.

Name of Church: St. Mesrob Armenian Church

Address	4605 Erie Street		
City	Racine	State	WI Zip 53402 Tel.# 639-0531
Pastor	Rev. Fr. Garabed Kochakian		
Assistant Pastor	-		

Parish Council Officers:

Chairman	Milton Hagopian
Vice-Chairman	Sarkis Cherkinian
Secretary	Goldie Roy
Asst. Secretary	Thomas Janikian
Treasurer	Sarkis Kaprelian
Asst. Treasurer	Adam Chalekian

Names of Delegates:

1. <u>Rose Akgulian</u>	4. _____
2. <u>Murad Gengozian</u>	5. _____
3. <u>John Esayian</u>	6. _____

Officers of Assembly:

Assembly President	<i>Fr. Garabed Kochakian</i>
Assembly Chairman	<i>Sarkis Cherkinian</i>
Assembly Secretary	<i>Mary N. Akgulian</i>

Number of Parish Council Meetings (1988) 30

Date of 1989 Annual Parish Assembly February 19, 1989

1989 Revenue Budget: \$ 97,650.00 1988 Expense Budget: \$ 99,334.64

PARISH St. Mesrob Armenian Church CITY Racine, WI

1988 MEMBERSHIP DATA

1. Total Membership 187 Over 1987 by
Under 1987 by 5
2. Number of entries on mailing list 250 Over 1987 by
Under 1987 by
3. Number of Armenians in the area 1500
4. Number of potential members 300
5. 1988 membership dues:
per member \$ 75.00 senior citizen \$ other \$
6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	<u>%</u>	<u>Members</u>	<u>Non-members</u>
a. Dues	<u>100</u>	<u>187</u>	<u> </u>
b. Pledges	<u> </u>	<u> </u>	<u>N/A</u>
c. Stewardship	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
d. Other contributions	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>

7. Do you have a membership committee? Yes

8. Donation for sacraments and rituals:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	\$ <u>-</u>	\$ <u>180.00</u>
b. Baptism	<u>-</u>	<u>50.00</u>
c. Funeral	<u>-</u>	<u>180.00</u>
d. Other	<u> </u>	<u> </u>

1989 PARISH ASSESSMENT DATA

Your assessment and/or Diocesan dues is based on the following formula:

- a. 60% - Membership
- b. 5% - Clergy
- c. 25% - Gross PCP (Plate Collection Pledges, Dues, Yughakin.
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

I. 1988 Membership:	<u>187</u>
II. Number of Clergy:	<u>1</u>
III. <u>Gross PCP:</u>	
Plate Collection	\$ <u>3,017.35</u>
Pledges	<u>21,674.75</u>
Dues	<u>14,975.00</u>
Easter Yughakin	<u>929.00</u>
Christmas Yughakin	<u>685.00</u>
	TOTAL \$ <u>41,281.10</u>
IV. <u>Number of Sacraments and Rituals</u>	
Baptisms	<u>20</u>
Weddings	<u>7</u>
Funerals	<u>11</u>
V. <u>Number of Delegates:</u>	<u>3</u>

We hereby certify that the above information is accurate to the best of our knowledge and information.

Melcom Haggan
Parish Council Chairman

Sam S. Kaprielian
Parish Council Treasurer

Nancy A. Cherkinian
Auditing Committee Chairman

Rev. Fr. Gabriel Kothalian
Reviewed by Parish Priest

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pages 5-6) AND THE MEMBERSHIP DATA SHEET (page 2)

SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT

A. Parish Attorney

Name N/A
Address
City..... State..... Zip.....
Telephone.....

B. Insurance

Please identify types of insurance carried and coverage:

Property Fire & Extended Coverage - Church
Liability Personal Liability - Church
Other Clergy Hospitalization & Death Benefits

C. Tax Exemption

Sales Tax Yes X No _____
Property Tax Yes X No _____
Other Parish Home No _____

D. Major Equipment Purchases in 1988

Please provide sufficient identification to permit the development of an information bank for use by all parishes:

Office _____
Kitchen _____
Sanctuary New Altar Curtain Draw Assembly
Other _____

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/88)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1988

1. In Banks.....	\$ 8,116.99	
2. On Hand.....	\$ -	
		TOTAL 8,116.99

A. Receipts and Donations:

1. Membership Dues.....	\$ 14,975.00	
2. Pledges.....	21,674.75	
3. Balance of '87 Pledges	2,710.00	
4. Plate Collection.....	3,017.35	
5. Candles.....	204.00	
6. Easter Yughakin.....	929.00	
7. Christmas Yughakin.....	685.00	
8. In Lieu of Flowers.....	8,295.00	
9. Wills and Bequests.....	200.00	
10. Other Contributions:		
a. Designated Gifts -	575.00	
b. Grape & Water Blessing -	245.00	
Miscellaneous -	511.95	
Sisyan Fund -	1,250.00	
		TOTAL \$ 55,272.05

B. Sacraments & Rituals:

1. Baptisms.....	\$ 840.00	
2. Weddings.....		
3. Funerals.....	0	
4. Requiems.....	395.00	
		TOTAL \$ 1,235.00

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar.....	\$ _____	\$ _____
2. Picnics.....	_____	19,019.72
3. Raffles.....	_____	_____
4. Bingo.....	_____	_____
5. Fairs.....	_____	_____
6. Dinners.....	_____	_____

FINANCIAL REPORT - SECTION I - INCOME (continued)

7. Other:	(Gross)	(Net)
a. Madagh	\$ 1,289.00	\$ 1,189.41
b. Ordination	1,299.40	61.83
c. Banquet	_____	_____
d. _____	_____	_____
	(NET) TOTALS	\$ 20,270.96

D. Church Auxiliary Organizations:

1. Women's Guild.....	\$ _____
2. Mr. & Mrs. Auxiliary.....	N/A
3. Men's League.....	N/A
4. ACYOA Seniors.....	_____
5. ACYOA Seniors.....	_____
6. Other:	
a. _____	_____
b. _____	_____
	TOTAL \$ -

E. Other Income:

1. Interest.....	\$ 259.39
2. Sale of Books, Records, Gifts.....	199.00
3. Parish Newsletter.....	-
4. Donations for use of Facilities.....	520.00
5. Contributions to Building Fund.....	-
6. Transfer of Funds.....	7,135.81
7. Other:	
a. <u>Parish House Rental & Escrow</u> - 6,812.50	_____
b. <u>Clergy Service</u> - 125.00	_____
Permanent Trust Loan - 10,000	_____
	TOTAL \$ 25,051.70

TOTAL RECEIPTS (Items A-E) \$ 101,829.71

TOTAL CASH ACCOUNTED FOR \$ 109,946.70

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/88)

A. Salaries and Benefits

1. Clergymen.....	\$	<u>22,420.00</u>
2. Clergymen Housing and Utility Allowance.....		<u>9,410.70</u>
3. Clergymen Automobile Allowance.....		<u> </u>
4. Clergy Medical Insurance.....		<u>2,930.94</u>
5. Clergy Pension.....		<u>1,000.00</u>
		TOTAL \$ <u>35,761.64</u>

B. Other Salaries and Benefits:

1. Visiting Clergymen.....	\$	<u>484.56</u>
2. Secretary and/or Clerical.....		<u>3,030.00</u>
3. Choirmaster, soloists, organist.....		<u> </u>
4. Payroll taxes.....		<u> </u>
5. Employee Benefits.....		<u> </u>
		TOTAL \$ <u>3,514.56</u>

C. Operating Expenses:

1. Telephone.....	\$	<u>1,160.35</u>
2. Stationary, Printing and Postage.		<u>2,992.35</u>
3. Parish Newsletter.....		<u> </u>
4. Candles & Church Supplies.....		<u>2,505.23</u>
5. Altar Flowers.....		<u> </u>
6. Books, Records, Gifts.....		<u>178.10</u>
7. Furniture and Equipment (office).....		<u>1,408.00</u>
8. Contributions <u>A.C. Endowment St. Nersess Seminary,</u> <u>Sisyan Church & St. Nersess Seminary</u>		<u>1,641.00</u>
9. Fund Transfer.....		<u>4,000.00</u>
10. Other:		
a. <u>Copier Supplies & Maint.</u>		<u>2,989.02</u>
b. <u>Diocesan Assembly</u>		<u>1,966.61</u>
Kitchen Supplies - 507.05		
Miscellaneous - 332.97		
Parish Auto - 968.13		
		TOTAL \$ <u>20,648.81</u>

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues.....	\$ 17,010.00	
2. Etchmiadzin Looma.....	418.00	
3. Other:		
a. _____	_____	
b. _____	_____	
		TOTAL \$ 17,428.00

E. Educational Programs:

1. Religious Education.....	\$ 2,534.00	
2. Armenian Language.....	_____	
3. ACYOA Seniors.....	_____	
4. ACYOA Juniors.....	_____	
5. Choir.....	_____	
6. Religious Vocation.....	_____	
7. Other:		
a. <u>St. Nersess Conference</u>	<u>100.00</u>	
b. <u>Softball Team</u>	<u>219.00</u>	
		TOTAL \$ 2,853.00

F. Church Building Expenses

1. Mortgage (Principal/Interest).....	\$ -	
2. Utilities.....	8,353.09	
3. Insurance.....	3,668.10	
4. Repairs and Maintenance.....	2,441.15	
5. Equipment. <u>Altar. Curtain. Draw. Assy...</u>	<u>3,699.00</u>	
6. Other:		
a. <u>Designated Gifts</u>	<u>575.00</u>	
b. <u>Custodial</u>	<u>2,120.00</u>	
<u>Parish House - 2,655.69</u>		
<u>Copier Escrow & Miscellaneous - 615.60</u>		
		TOTAL \$ 24,127.63

TOTAL DISBURSEMENTS \$ 104,333.64

Balance - December 31, 1988

1. In Banks.....	5,613.06	
2. On Hand.....	-	
		TOTAL CASH ACCOUNTED FOR \$ 5,613.06

1987 ADJUSTED CLERGY STIPENDS

Effective January 1, 1988

	<u>ACTUAL 1988 STIPEND AND ALLOWANCES BUDGETED</u>
Basic Stipend \$16,520.....	\$ 16,520.00
Additional increment for each 3 years of service in the Diocese with a maximum of 7 increments (including service in the Western Diocese). 1,180.....	4,720.00
Additional increment for parish size:	
150-300 voting members. 1,180.....	1,180.00
Over 300 voting members 2,260.....	
<u>CAR ALLOWANCE</u>	
Pastor's own car.22¢ per mile for pastoral business (estimated allowance).....	
Parish owned car.17¢ per mile for pastoral business (estimated allowance).....	
<u>HOUSING ALLOWANCE</u>	
Parish owned homeAll costs including utilities....	
Rental.If parish does not own a home, it will provide an allowance of \$585.00 monthly for housing including utilities.....	
Home owned by Pastor. . . .Pastors may use allowance for rental <u>or</u> toward payments on house purchase.....	9,410.70
<u>CLERGY MEDICAL INSURANCE</u> . . Full payment.....	2,930.94
<u>CLERGY PENSION</u> \$1,000.00 (plus additional \$1,000.00 (optional))	1,000.00
TOTAL	\$ 35,761.64

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (ending 12/31/88)

A. ASSETS:

1. Cash.....	\$	<u>5,613.06</u>
2. Certificates of Deposit.....	\$	<u>158,668.27</u>
3. Stocks and Bonds.....	\$	<u>24,463.88</u>
4. Real Estate (land, buildings, etc).....	\$	<u>400,000.00</u>
5. Special Funds (list each)		
a. Sahag Akgulian Fund	\$	<u>3,107.61</u>
b. Ardis Cherkinian Family Fund		<u>33,363.78</u>
c. Choir		<u>2,274.63</u>
6. Other:		
a. Organ	\$	<u>3,695.55</u>
b. Sunday School		<u>4,005.66</u>

TOTAL \$ 635,192.44
Assets

B. LIABILITIES:

1. Mortgage.....	\$	_____

(Part B. Liabilities continued on page 11)

PARISH St. Mesrob Armenian Church CITY Racine, WI

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (continued)

2. Loans Payable.....	\$ <u>9,301.00</u>	
3. Accounts Payable.....	\$ _____	
		TOTAL
		\$ <u>9,301.00</u>

The above statement has been prepared from the books and records of St. Mesrob Armenian Church and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1988, and the balance on hand in cash and in the banks at such date, and any accounts payable.

Melcon Hozopian
Parish Council Chairman

Sam J. Kyprelian
Parish Council Treasurer

Nancy A. Cherkonian
Auditing Committee Chairman

Rev. Fr. Garahel Kochakian
Reviewed by Parish Priest

CHURCH AUXILIARY ORGANIZATIONS

Information Requested is for the Year 1988

The Names of Officers Serving in 1989

WOMEN'S GUILD

Chairman	Mary Ann Injasoulian	Telephone	637-5257
Address	2034 LaSalle Street		
Membership	28	# of meetings held	11
Amount transferred to Parish Council	\$2,684.60		
Cash on hand at 1/1/88	\$500.00	Income	\$7,242.19
Disbursements	\$4,557.59	Balance at 12/31/88	\$500.00
Major annual functions	Fashion Show, Holiday Fair, Armenian Fest and Funerals.		

YOUNG WOMEN'S GUILD

Chairman	N/A	Telephone	
Address			
Membership		# of meetings held	
Amount transferred to Parish Council			
Cash on hand at 1/1/88		Income	
Disbursements		Balance at 12/31/88	
Major annual functions			

BOY SCOUTS

Chairman	N/A	Telephone	
Address			
Membership		# of meetings held	
Amount transferred to Parish Council			
Cash on hand at 1/1/88		Income	
Disbursements		Balance at 12/31/88	
Major annual functions			

ARMENIAN SCHOOL

Name	St. Mesrob Educational Organization		
Chairman	Charles Hardy	Tel.	681-0234
Address	818 Carlton Drive		
Superintendent			Tel.
Address			
Number of Teachers		Number of Pupils	15
Number of Classrooms		School Days and Hours	
Cash on hand at 1/1/88	521.64	Income	24.13
Disbursements	155.00	Balance at 12/31/88	390.77
Major annual functions	Adult Armenian Language Education 1988		

SUNDAY SCHOOL

Chairman			Tel.
Address			
Superintendent	Hunazant Hazarian/Lauren Chalekian		Tel.
Address	1226 Willmor St.		
Number of Teachers	15	Number of Pupils	55
Number of Classrooms	11	School Hours	Sundays 10-12 noon
Cash on hand at 1/1/88	470 ⁷ 27	Income	
Disbursements		Balance at 12/31/88	
Major annual functions			

RESERVE FUND

Chairman	Sarkis Kazarian	Tel.	639-1970
Address	5050 Ruby Ave., Racine, WI 53402		

A.C.Y.O.A. SENIORS

Chairman	Thomas Gengozian	Tel.	633-2017
Address	1637 Charles St., Racine, WI 53402		
Membership		# of meetings held	
Cash on hand at 1/1/88		Income	
Disbursements		Balance at 12/31/88	
Amount sent to Central Council in 1987			
Annual affairs	Work at Armenian Fest, Participated in Cultural Retreat, Sponsored two lectures for parish.		
Bake Sale and Raffle.			

A.C.Y.O.A. JUNIORS

Chairman	Magill Weber	Tel.	639-2458
Address	6020 Charles Street, Racine, WI 53402		
Membership		# of meetings held	
Cash on hand at 1/1/88		Income	
Disbursements		Balance at 12/31/88	
Major annual functions	Car Wash, Bake Sale, ACYOA Day Banquet, Fundraiser for Armenian Earthquake.		

CHOIR

Chairman	Mary Stevoff	Tel.	639-7881
Address	3451 Ruby Ave., Racine, WI 53402		
Membership:	Male	Female	Total
Choirmaster		Tel.	
Address			
Cash on hand at 1/1/88		Income	
Disbursements		Balance at 12/31/88	
Amount sent to Choir Association Central Council in 1988			
Annual affairs	Katah Bake Sale, Ecumenical Worship, Annual Hokehankisd for deceased Choir Members. Formation of Junior Choir, Choir Day Plate Collection. Attended Annual Choir Assembly.		

MEN'S LEAGUE

Chairman	N/A	Tel.	
Address _____			
Membership		# of meetings held	
Cash on hand at 1/1/88		Income	
Disbursements		Balance at 12/31/88	
Major annual functions _____			

MR. AND MRS. AUXILIARY

Chairman	N/A	Tel.	
Address _____			
Membership		# of meetings held	
Cash on hand at 1/1/88		Income	
Disbursements		Balance at 12/31/88	
Major annual functions _____			

CHURCH PUBLICATION

Name of Publication	Sunday Messenger	Circulation	150
Editor		Tel.	
Address _____			
Income		Expense	

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Chairman _____	
Address _____	Telephone _____

OTHER (Fill in Name)

Chairman _____	Tel. _____
Address _____	
Membership _____	# of meetings held _____
Cash on hand 1/1/88 _____	Income _____
Disbursements _____	Balance at 12/31/88 _____
Major annual functions _____	

OTHER (Fill in Name)

Chairman _____	Tel. _____
Address _____	
Membership _____	# of meetings held _____
Cash on hand 1/1/88 _____	Income _____
Disbursements _____	Balance at 12/31/88 _____
Major annual functions _____	

Future Plans of the Parish Council:

Stewardship Program

Signature of the Parish Council:

President *Rev. Fr. Gabriel Kochalian*

Chairman *Melcon Hagopian*

Secretary *Galdie Rog*

Date March 8, 1988

PARISH COUNCIL MEMBERS

NEWLY-ELECTED MEMBERS:

Name George Stevoff Tel. Home 639-7881
Address 3451 Ruby Ave., Racine, WI 53402 Tel. Office _____
Number of Votes 57

Name Sam Kaprelian Tel. Home 637-1965
Address 2212 Ashland Ave., Racine, WI Tel. Office _____
Number of Votes 56 53403

Name Claire Kadamian Tel. Home 639-5786
Address 3317 First Ave., Racine, WI Tel. Office _____
Number of Votes 53 53402

Name Gary Vidian Tel. Home 637-8071
Address 1116 Florence Ave., Racine, WI Tel. Office _____
Number of Votes 33 53402

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

PARISH COUNCIL MEMBERS

RE-ELECTED MEMBERS:

(ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name Sam Kaprelian Tel. Home 637-1965
Address 2212 Ashland Ave., Racine, WI 53403 Tel. Office _____
Date Elected 1987 Number of Terms Served: 1st__ 2nd^{XX} 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

PARISH COUNCIL MEMBERS

MEMBERS CURRENTLY
IN-OFFICE:

(ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name Milton Hagopian Tel. Home 634-6962
Address 2205 Savoy Circle, Racine, WI Tel. Office _____
Date Elected 1988 Number of Terms Served: 1st XX 2nd 3rd

Name Thomas Janikian Tel. Home 639-6347
Address 416 South St., Racine, WI 53402 Tel. Office _____
Date Elected 1988 Number of Terms Served: 1st XX 2nd 3rd

Name Adam Chalekian Tel. Home 639-7515
Address 3805 Green St., Racine, WI 53402 Tel. Office _____
Date Elected 1986 Number of Terms Served: 1st 2nd XX 3rd

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st 2nd 3rd

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st 2nd 3rd

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st 2nd 3rd

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st 2nd 3rd

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES

Name Rose Akgulian Tel. Home 639-2078
Address 422 South St., Racine, WI 53402 Tel. Office _____
Year elected 1986

Name John Esayian Tel. Home 639-2585
Address 200 White Sand Lane, Racine, WI 53402 Tel. Office _____
Year elected 1986

Name Murad Gengozian Tel. Home 637-3653
Address 1850 Taylor Ave., Racine, WI 53403 Tel. Office _____
Year elected 1986

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES continued

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

ALTERNATE DIOCESAN DELEGATE

Name Mesag Vidian Tel. Home 639-5399
Address 1116 Florence Ave., Racine, WI Tel. Office _____
Year elected 1986 53402