

PARISH COUNCIL ANNUAL REPORT

January 1 through December 31, 1982

(Important: It is necessary to attach to this form a complete report of the Pastor and Parish Council, along with a letter addressed to His Eminence the Primate, giving the results of the election for confirmation, with a duplicate list of nominees and the number of votes received by each person. Also, please attach form requesting names of incumbent and newly-elected Parish Council members.)

Name of Church ST. MARY

Address 4125 FESSENDEN ST. N.W. (202)

City WASHINGTON State DC. Zip 20016 Tel. # 363-1923

Pastor REV. FR. VERTANES KALAYJIAN

Assistant Pastor NONE

Parish Council Officers:

Chairman DR. EDWARD ONANIAN

Vice-Chairman MR. MIKE TASHJIAN

Secretary MR. RAFFI KARAHISAR

Ass't Secretary ~~MR. MIKE~~ DR. HRATCH SEMERTIAN

Treasurer MR. JACK ARZOMANIAN

Ass't Treasurer MR. VAHAN SAYIAN

Names of Delegates: (list below)

- |                                |          |
|--------------------------------|----------|
| 1. <u>MR. VARTKESS BALIAN</u>  | 5. _____ |
| 2. <u>DR. DHANNES SAHAKIAN</u> | 6. _____ |
| 3. _____                       | 7. _____ |
| 4. _____                       | 8. _____ |

Number of Parish Council Meetings (1982) 24

Date of 1983 Annual Parish Assembly JAN. 30

1983 Budget Income: \$66,750- 1983 Budget Disbursements: \$66,750-

Officers of Assembly

Assembly President REV. FR. V. KALAYJIAN

Assembly Chairman COL. GEORGE JUSKALIAN

Assembly Secretary MRS. OGDA O'GULIAN

(1983 BUDGET MUST ACCOMPANY THIS ANNUAL REPORT)

PARISH ST, MARY CITY WASH., D.C.

1982 MEMBERSHIP DATA

1. Total Church Members 139  
1982 increase \_\_\_\_\_ 1982 decrease 4
2. Number on general mailing list. 1000  
1982 increase \_\_\_\_\_ 1982 decrease \_\_\_\_\_
3. Approximate number of Armenians in area 5000
4. Number of potential members in your area \_\_\_\_\_
5. Amount of 1982 membership dues:  
single \$ 100- senior citizen \$ 52-100 other \$ \_\_\_\_\_

6. What percentage of your membership is donated through:
- |                        |         |                                   |
|------------------------|---------|-----------------------------------|
| a. Dues                | _____ % | <i>DO NOT UNDERSTAND QUESTION</i> |
| b. Pledges             | _____   |                                   |
| c. Stewardship         | _____   |                                   |
| d. Other contributions | _____   |                                   |

7. What is the number of individuals who donated through:

	<u>Members</u>	<u>Non-members</u>
a. Dues	_____	_____
b. Pledges	<u>139</u>	<u>20</u>
c. Stewardship	_____	_____
d. Other contributions	_____	<u>NO TABULATION AVAILABLE</u>

8. Do you have a membership committee? NO

9. Donation for sacraments and rituals:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	\$ <u>75-</u>	\$ <u>200-</u>
b. Baptism	<u>30-</u>	<u>100-</u>
c. Funeral	<u>VOLUNTARY</u>	<u>100-</u>
d. Other <i>REQUIEM</i>	<u>VOLUNTARY</u>	<u>VOLUNTARY</u>

1983 PARISH ASSESSMENT DATA

The Formula for calculating assessments and/or Diocesan Dues is based on the following percentage breakdown for each of the categories listed below:

- a. 60% - Membership
- b. 5% - Clergy
- c. 25% - Gross PCP (Plate Collection Pledges, Dues, Yughakin.
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

(Please list figures compiled for 1982)

I. Number of parish members: 139

II. Number of Clergy: 1

III. Gross PCP:

Plate Collection	\$ <u>2,533.35</u>
Pledges } Dues }	<u>22,998.58</u>
Easter Yughakin } Christmas Yughakin }	<u>4,128.00</u>
TOTAL	\$ <u>29,659.93</u>

IV. Number of Sacraments and Rituals

Baptisms	<u>11</u>
Weddings	<u>3</u>
Funerals	<u>9</u>

V. Number of Delegates: 2

It is hereby agreed that the above information is accurate to the best of our knowledge and information.

Ed. Dmanian  
Parish Council Chairman

Jack Azcoomanian  
Parish Council Treasurer

Jerry Hakimian  
Auditing Committee Chairman

Vertanes Kalayjian  
Reviewed by Parish Priest

FIGURES STATED ON THIS SHEET MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pgs. 4-5) AND THE MEMBERSHIP DATA SHEET (pg.2)

**FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/82)**

**PARISH COUNCIL OPERATING ACCOUNT**

**Balance: January 1, 1982**

1. In Banks.....	\$ <u>28,750.13</u>	
2. On Hand.....	\$ _____	
		TOTAL <u>28,750.13</u>

**A. Receipts and Donations:**

1. Membership Dues.....	}.....\$ _____	
2. Pledges.....	}..... <u>23,998.58</u>	
3. Stewardship.....	_____	
4. Plate Collection.....	<u>2,533.35</u>	
5. Candles.....	<u>1,825.45</u>	
6. Easter Yughakin.....	}..... _____	
7. Christmas Yughakin.....	}..... <u>4,128.00</u>	
8. In Lieu of Flowers.....	<u>7,463.00</u>	
9. Wills and Bequests.....	_____	
10. Other Contributions:		
a. <u>FLOWERS</u> .....	<u>445.00</u>	
b. <u>GENERAL</u> .....	<u>4,096.00</u>	
		TOTAL \$ <u>43,489.38</u>

**B. Sacraments & Rituals:**

1. Baptisms.....	\$ <u>605.00</u>	
2. Weddings.....	<u>135.00</u>	
3. Funerals.....	<u>510.00</u>	
4. Requiems.....	<u>2,261.00</u>	
		TOTAL \$ <u>3,511.00</u>

**C. Church Affairs:**

	(Gross)	(Net)
1. Bazaar.....	\$ <u>37,100.00</u>	\$ <u>24,669.00</u>
2. Picnics.....	_____	_____
3. Raffles.....	_____	_____
4. Bingo.....	_____	_____
5. Fairs.....	_____	_____
6. Dinners.....	_____	<u>799.90</u>

FINANCIAL REPORT - SECTION I - INCOME (continued)

7. Other:	(Gross)	(Net)
a. <u>RUG SALE</u> .....	<u>\$ 47,090-</u>	<u>\$ 10,128.12</u>
b. _____ .....	_____	_____
c. _____ .....	_____	_____
d. _____ .....	_____	_____
	<b>(NET) TOTALS</b>	<b><u>\$ 35,597.02</u></b>

D. Church Auxiliary Organizations:

1. Women's Guild.....	<u>\$ 1,000.00</u>
2. Mr. & Mrs. Auxiliary.....	_____
3. Men's League.....	_____
4. ACYOA Seniors.....	_____
5. ACYOA Seniors.....	_____
6. Other:	
a. <u>AVAK SOCIETY?</u> .....	<u>500.00</u>
b. _____ .....	_____
	<b>TOTAL <u>\$ 1,500.00</u></b>

E. Other Income:

1. Interest.....	<u>\$ 2,688.87</u>
2. Sale of Books, Records, Gifts.....	<u>1,614.65</u>
3. Parish Newsletter.....	<u>340.00</u>
4. Donations for use of Facilities.....	<u>4,045.00</u>
5. Contributions to Building Fund.....	<u>31,283.77</u>
6. Transfer of Funds.....	<u>3,441.80</u>
7. Other:	
a. <u>SALE OF LABELS</u> .....	<u>175.00</u>
b. <u>INSURANCE CLAIMS</u> .....	<u>3,484.00</u>
	<b>TOTAL <u>\$ 47,073.09</u></b>

**TOTAL RECEIPTS (Items A-E) \$ 131,170.49**

**TOTAL CASH ACCOUNTED FOR \$ 159,920.62**

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/82)

A. Salaries and Benefits

- 1. Clergymen..... \$ \_\_\_\_\_
- 2. Clergymen Housing and Utility Allowance. \_\_\_\_\_
- 3. Clergymen Automobile Allowance..... \_\_\_\_\_
- 4. Clergy Medical Insurance..... \_\_\_\_\_
- 5. Clergy Pension..... \_\_\_\_\_

TOTAL \$ 96,153.39

B. Other Salaries and Benefits:

- 1. Visiting Clergymen.....\$ 928.00
- 2. Secretary and/or <sup>Maintenance</sup> Clerical..... 7,050.75
- 3. Choirmaster, soloists, organist..... \_\_\_\_\_
- 4. Payroll taxes..... \_\_\_\_\_
- 5. Employee Benefits..... \_\_\_\_\_

TOTAL \$ 7,978.75

C. Operating Expenses:

- 1. Telephone.....\$ 1,026.24
- 2. Stationary, Printing and Postage. { ..... \_\_\_\_\_
- 3. Parish Newsletter..... 9 ..... 4,150.14
- 4. Candles..... 833.41
- 5. Altar Flowers..... 432.00
- 6. Books, Records, Gifts..... 1,598.12
- 7. Furniture and Equipment (office)..... \_\_\_\_\_
- 8. Contributions..... \_\_\_\_\_
- 9. Fund Transfer..... 1,056.00
- 10. Other:
  - a. Kitchen Supplies ..... 904.25
  - b. Misc. ..... 28.95

TOTAL \$ 10,029.11

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

- 1. Diocesan Dues.....\$ 2,500.00
  - 2. Etchmiadzin Looma..... 143.00
  - 3. Other
    - a. \_\_\_\_\_
    - b. \_\_\_\_\_
- TOTAL \$ 7,643.00

E. Educational Programs:

- 1. Religious Education.....\$ 1,005.43
  - 2. Armenian Language..... \_\_\_\_\_
  - 3. ACYOA Seniors..... \_\_\_\_\_
  - 4. ACYOA Juniors..... \_\_\_\_\_
  - 5. Choir..... \_\_\_\_\_
  - 6. Religious Vocation..... \_\_\_\_\_
  - 7. Other:
    - a. \_\_\_\_\_
    - b. \_\_\_\_\_
- TOTAL \$ 1,005.43

F. Church Building Expenses

- 1. Mortgage (Principal/Interest).....\$ 32,528.47
  - 2. Utilities..... 6,639.66
  - 3. Insurance..... 1,854.17
  - 4. Repairs and Maintenance..... 6,445.24
  - 5. Equipment..... \_\_\_\_\_
  - 6. Other:
    - a. CONSTRUCTION ..... 14,008.28
    - b. \_\_\_\_\_
- TOTAL \$ 61,475.82

TOTAL DISBURSEMENTS \$ 114,285.43

Balance - December 31, 1982

- 1. In Banks..... 45,635.19
- 2. On Hand..... \_\_\_\_\_

TOTAL CASH ACCOUNTED FOR \$ 159,920.62

1981 ADJUSTED CLERGY STIPENDS

Effective January 1, 1983

	<u>ACTUAL 1983 STIPEND AND ALLOWANCES BUDGETED</u>
Basic Stipends . . . . . \$14,070.....	\$ <u>14,070</u>
Additional increment for each 3 years of service in the Diocese with a maximum of 7 increments (including service in California Diocese) . . . . . 1,005.....	<u>6,030</u>
Additional increment for parish size:	
150-300 voting members. . . . . 1,005.....	<u>1,005</u>
Over 300 voting members . . . . . 2,001.....	<u>          </u>
 <u>CAR ALLOWANCE</u>	
Pastor's own car. . . . . Allowance equivalent to 20 cents per mile for pastoral business (estimated).....	<u>3,400</u>
Parish owned car. . . . . Allowance equivalent to 15 cents per mile for pastoral business (estimated).....	<u>          </u>
 <u>HOUSING ALLOWANCE</u>	
Parish owned home . . . . . All costs including utilities....	<u>3,000</u>
Rental. . . . . If parish does not own a home, it will provide an allowance for housing including utilities..	<u>          </u>
Home owned by Pastor. . . . Pastors may use allowance for rental or payment on house purchase.....	<u>          </u>
<u>CLERGY MEDICAL INSURANCE.</u> . Full payment.....	<u>1,850</u>
<u>CLERGY PENSION.</u> . . . . . \$750 (plus additional \$750 optional).....	<u>1,500</u>
 <b>TOTAL</b>	 <b>\$ <u>30,855 -</u></b>

Page Revised: 2/16/83

~~PLEASE PRINT TOTAL TO STIPEND~~



PARISH ST. MARY CITY WASH., D.C.

**FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (ending 12/31/82)**

**A. ASSETS:**

1. Cash.....\$ 45,635.19

2. Certificates of Deposit.....\$ \_\_\_\_\_

3. Stocks and Bonds.....\$ \_\_\_\_\_

4. Real Estate (land, buildings, etc).....\$ \_\_\_\_\_

CHURCH 600,000.00 (ESTIMATE)  
PARISH HOUSE 62,500.00 (PURCHASE PRICE)

5. Special Funds (list each)

a. \_\_\_\_\_ \$ \_\_\_\_\_

b. \_\_\_\_\_ \$ \_\_\_\_\_

c. \_\_\_\_\_ \$ \_\_\_\_\_

6. Other:

a. PLEDGES .....\$ 23,370.00

b. \_\_\_\_\_ \$ \_\_\_\_\_

TOTAL \$ 731,505.19

**B. LIABILITIES:**

1. Mortgage.....\$ 47,236.10

(Part B. Liabilities continued on page 10)

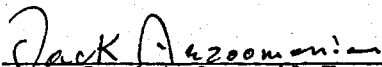
FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (continued)

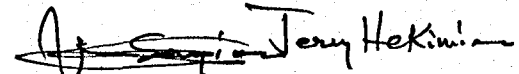
2. Loans Payable.....\$ \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
3. Accounts Payable.....\$ \_\_\_\_\_

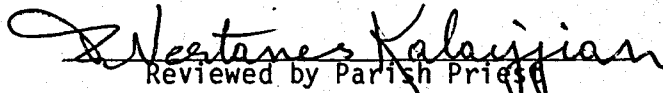
TOTAL \$ 47,236.10

The above statement has been prepared from the books and records of ST. MARY - WASHINGTON, D.C. and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1982, and the balance on hand in cash and in the banks at such date, and any accounts payable.

  
\_\_\_\_\_  
Parish Council Chairman

  
\_\_\_\_\_  
Parish Council Treasurer

  
\_\_\_\_\_  
Auditing Committee Chairman

  
\_\_\_\_\_  
Reviewed by Parish Priest

CHURCH AUXILIARY ORGANIZATIONS

Information Requested is for the Year 1982

The Names of Officers Serving in 1983

WOMEN'S GUILD

Chairman MRS. QUEENIE AVEDIKIAN <sup>(301)</sup> Tel. 564-0137  
Address 4409 Kingswell Dr. Telephone Kensington, Md 20895  
Number of Members 83 Number of Meetings 9  
Amount Transferred to Parish Council 4,100.00  
Cash on hand at 1/1/82 6,867.30 Income 11,172.39  
Disbursements 13,172.20 Balance at 12/31/82 4,867.49  
Major Annual Functions WOMEN Saints Day - Lenten Luncheon,  
Ascension Day - Veggie, Food Festival, BAZAAR,

YOUNG WOMEN'S GUILD

NONE

Chairman \_\_\_\_\_  
Address \_\_\_\_\_ Telephone \_\_\_\_\_  
Number of Members \_\_\_\_\_ Number of Meetings \_\_\_\_\_  
Amount Transferred to Parish Council \_\_\_\_\_  
Cash on hand at 1/1/82 \_\_\_\_\_ Income \_\_\_\_\_  
Disbursements \_\_\_\_\_ Balance at 12/31/82 \_\_\_\_\_  
Major Annual Functions \_\_\_\_\_

BOY SCOUTS

NONE

Chairman \_\_\_\_\_  
Address \_\_\_\_\_ Telephone \_\_\_\_\_  
Number of Members \_\_\_\_\_ Number of Meetings \_\_\_\_\_  
Amount Transferred to Parish Council \_\_\_\_\_  
Cash on hand at 1/1/82 \_\_\_\_\_ Income \_\_\_\_\_  
Disbursements \_\_\_\_\_ Balance at 12/31/82 \_\_\_\_\_  
Major Annual Functions \_\_\_\_\_



A.C.Y.O.A. SENIORS *NONE*

Chairman \_\_\_\_\_  
Address \_\_\_\_\_ Telephone \_\_\_\_\_  
Number of Members \_\_\_\_\_ Number of Meetings \_\_\_\_\_  
Cash on hand at 1/1/82 \_\_\_\_\_ Income \_\_\_\_\_  
Disbursements \_\_\_\_\_ Balance at 12/31/82 \_\_\_\_\_  
Amount sent to Central Council in 1981 \_\_\_\_\_  
Annual Affairs \_\_\_\_\_

A.C.Y.O.A. JUNIORS *INACTIVE*

Chairman \_\_\_\_\_  
Address \_\_\_\_\_ Telephone \_\_\_\_\_  
Number of Members \_\_\_\_\_ Number of Meetings \_\_\_\_\_  
Cash on hand at 1/1/82 \_\_\_\_\_ Income \_\_\_\_\_  
Disbursements \_\_\_\_\_ Balance at 12/31/82 \_\_\_\_\_  
Major Annual Functions \_\_\_\_\_

CHOIR

Chairman *MR. JOHN KRİKORIAN 16416 Montecrest Lane*  
Address *Darrestown, Md. 20760* Telephone *301-258-0006*  
Number of Members: Male \_\_\_\_\_ Female \_\_\_\_\_ Total *30 Approx*  
Choirmaster *DR. HRATCH SEHERJIAN 15008 Good Meadow Ct.*  
Address *Gaithersburg, Md. 20878* Telephone *301-340-1153*  
Cash on hand at 1/1/82 *502.59* Income *1043.91*  
Disbursements *383.00* Balance at 12/31/82 *1223.50*  
Amount sent to Choir Association Central Council in 1982 *75.00*  
Annual Affairs *None*

MEN'S LEAGUE *None*

Chairman \_\_\_\_\_  
Address \_\_\_\_\_ Telephone \_\_\_\_\_  
Number of Members \_\_\_\_\_ Number of Meetings \_\_\_\_\_  
Cash on hand at 1/1/82 \_\_\_\_\_ Income \_\_\_\_\_  
Disbursements \_\_\_\_\_ Balance at 12/31/82 \_\_\_\_\_  
Major Annual Functions \_\_\_\_\_

MR. AND MRS. AUXILIARY *None*

Chairman \_\_\_\_\_  
Address \_\_\_\_\_ Telephone \_\_\_\_\_  
Number of Members \_\_\_\_\_ Number of Meetings \_\_\_\_\_  
Cash on hand at 1/1/82 \_\_\_\_\_ Income \_\_\_\_\_  
Disbursements \_\_\_\_\_ Balance at 12/31/82 \_\_\_\_\_  
Major Annual Functions \_\_\_\_\_

CHURCH PUBLICATION

Name of Publication SHNORHALI Circulation 1000  
Editor REV. V. KALAYTIAN  
Address 4125 Fessenden St. N.W. D.C. Telephone 363-1923 or  
Income 340.00 Expense 942.2434  
*4,150.14 includes postage  
stationery, printing.*

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Chairman None  
Address \_\_\_\_\_ Telephone \_\_\_\_\_



PARISH COUNCIL MEMBERS

INCUMBENT MEMBERS: (ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name MR. RAFFI KARAHISAR  
Address 6808 Pineway Str.  
University Park, Md. 20782 Telephone 301 779-0722  
Date Elected 1982 Number of Terms: 1st  2nd  3rd

Name DR HRATCH SEMERTIAN  
Address 15008 Good Meadow Ct.  
Gaithersburg, Md. 20878 Telephone 301-340-1153  
Date Elected 1982 Number of Terms: 1st  2nd  3rd

Name MR. JACK ARZOOHANIAN  
Address 6006 Joyce Dr.  
Camp Springs, Md. 20031 Telephone 301-449-8937  
Date Elected 1982 Number of Terms: 1st  2nd  3rd

Name MR. VAUGHN SAYIAN  
Address 5121 Trailway Dr.  
Rockville, Md. 20853 Telephone 301-460-5380  
Date Elected 1982 Number of Terms: 1st  2nd  3rd

Name MR. TOM MAGARIAN  
Address 607 Pershing Dr.  
Silver Spring, Md 20910 Telephone 585 3152  
301-270-9504  
Date Elected 1982 Number of Terms: 1st  2nd  3rd

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone \_\_\_\_\_  
Date Elected \_\_\_\_\_ Number of Terms: 1st  2nd  3rd

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone \_\_\_\_\_  
Date Elected \_\_\_\_\_ Number of Terms: 1st  2nd  3rd



PARISH COUNCIL MEMBERS

NEWLY-ELECTED MEMBERS:

Name Mr. BERT KOUKEYAN  
Address 4407 Kalmia Str.  
Rockville Md. 20853 Telephone Home 871-1883  
Number of Votes \_\_\_\_\_ Business Phone \_\_\_\_\_

*2nd Term*

Name Dr. ALBERT MAJIAN  
Address 4540 Hornbeam Dr.  
Rockville Md. 20853 Telephone Home 301-929-1398  
Number of Votes \_\_\_\_\_ Business Phone \_\_\_\_\_

*1st Term*

Name MR. GEORGE ARMEN  
Address 66 Burkshire Rd.  
Towson, Md. 21204 Telephone Home 301-321-6564  
Number of Votes \_\_\_\_\_ Business Phone \_\_\_\_\_

*1st Term*

Name Dr. EDWARD ONANIAN  
Address 13010 Hathaway Dr.  
Silver Spring, Md. 20906 Telephone Home 301-946-0785  
Number of Votes \_\_\_\_\_ Business Phone 202-525-6487

*3rd Term*

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Home \_\_\_\_\_  
Number of Votes \_\_\_\_\_ Business Phone \_\_\_\_\_

DIOCESAN DELEGATES:

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Home \_\_\_\_\_  
Business Phone \_\_\_\_\_  
Year elected \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Home \_\_\_\_\_  
Business Phone \_\_\_\_\_  
Year elected \_\_\_\_\_

DIOCESAN DELEGATES continued

Name MR. VARTKESS BALIAN  
Address 3450 Toledo Terr. #615  
Hyattsville, Md. 20782 Telephone Home 301-559-0806  
Business Phone 301-779-4800  
Year elected 1980

Name DR. DHANNES SAHAKYAN  
Address 10117 Ormond Dr. 301  
Potomac, Md. 20854 Telephone Home 983-1459  
Business Phone 779-7607  
Year elected 1980

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Home \_\_\_\_\_  
Business Phone \_\_\_\_\_  
Year elected \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Home \_\_\_\_\_  
Business Phone \_\_\_\_\_  
Year elected \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Home \_\_\_\_\_  
Business Phone \_\_\_\_\_  
Year elected \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Home \_\_\_\_\_  
Business Phone \_\_\_\_\_  
Year elected \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Home \_\_\_\_\_  
Business Phone \_\_\_\_\_  
Year elected \_\_\_\_\_