

DIOCESE OF THE ARMENIAN CHURCH
630 Second Avenue
New York, NY 10016 - 4885

1994 PARISH COUNCIL ANNUAL REPORT

Please submit with this form: a) The report of the Pastor and Parish Council; b) A letter addressed to the Primate giving the results of the election of the Parish Council and Diocesan Delegates for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) The form requesting names of incumbent and newly elected Parish Council members; d) 1995 revenue and expense budget.

Name of Church: ST. MARY'S ARMENIAN CHURCH

Address	4125 FESSENDEN ST., N.W.		
City	WASHINGTON	State	D.C.
		Zip	20016
Telephone	(202) 363-1923	Fax	(202) 537-0229
Pastor	THE REV. VERTANES KALAYJIAN, ARCHPRIEST		
Assistant Pastor	NONE		

Parish Council Officers:

Chairman	BRIG. GEN. ALBERT KAEHN
Vice-Chairman	ONNIK SIVASLIAN
Secretary	ALBERT KAEHN
Ass't Secretary	-
Treasurer	LT. BETH ANN TUTUNJIAN
Ass't Treasurer	VERUIR AGHMALIAN

Names of Delegates:

1. DR. EDWARD ONANIAN	4. _____
2. DEAN SHAHINIAN, ESQ	5. _____
3. _____	6. _____
7. _____	

Officers of Assembly:

Assembly President	REV. FR. VERTANES KALAYJIAN
Assembly Chairman	MR. DAVID ZENIAN
Assembly Secretary	MISS LINDA EKIZIAN

Number of Parish Council Meetings (1994) 24

Date of 1994 Annual Parish Assembly FEB. 26, 1995

1995 Revenue Budget: \$ 178,010 1995 Expense Budget: \$ 178,010

PARISH St. Mary CITY Washington, D.C.

1994 MEMBERSHIP DATA

1. Total Membership 224 Over 1993 by _____
Under 1993 by 26
2. Number of entries on mailing list 750 Over 1993 by _____
Under 1993 by _____
3. Number of Armenians in the area 7000
4. Number of potential members 300
5. 1994 membership dues:
Per member \$ 100 Senior citizen \$ 52 Other \$ -

6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	<u>%</u>	<u>Members</u>	<u>Non-members</u>
a. Dues	_____	_____	_____
b. Pledges	_____	_____	_____
c. Stewardship	_____	_____	_____
d. Other contributions	_____	_____	_____

7. Do you have a membership committee? NO

8. Donation for Sacraments and other services:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	<u>\$200</u>	<u>\$300</u>
b. Baptism	<u>\$100</u>	<u>\$150</u>
c. Funeral	<u>Voluntary</u>	<u>Voluntary</u>
d. Other	_____	_____

Your assessment and/or Diocesan dues is based on the following formula:

- a. 60% - Membership
- b. 5% - Pastor
- c. 25% - Gross PCP (Plate Collection, Pledges, Dues, Yughakin).
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

1995 PARISH ASSESSMENT DATA

I.	1994 Membership:	224	_____
II.	Number of Clergy:	1	_____
III.	<u>Gross PCP:</u>		
	Plate Collection	\$ 5,347.00	_____
	Pledges	18,955.00	_____
	Dues	22,400.00	_____
	Easter Yughakin		_____
	Christmas Yughakin	4,908.00	_____
		TOTAL	\$ _____

IV. Number of Sacraments and Sacramentals:

Baptisms	22	_____
Chrismations		_____
Engagements	2	_____
Weddings	7	_____
Funerals	10	_____

V. Number of Delegates: 2

We hereby certify that the above information is accurate to the best of our knowledge and information.



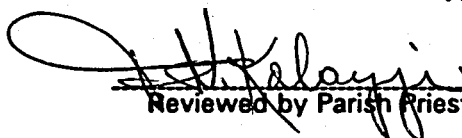
 Parish Council Chairman



 Parish Council Treasurer



 Auditing Committee Chairman



 Reviewed by Parish Priest

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pages 6-7) AND THE MEMBERSHIP DATA SHEET (page 3).

PARISH ST. MARY'S CITY WASHINGTON, D.C.

SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT

A. Parish Attorney:

Name NA
Address _____
City _____ State _____ Zip _____
Telephone _____

B. Insurance:

Please identify types of insurance carried and coverage:

Property PHYSICAL PROPERTY DAMAGE
BOIL.
Liability BOILER EXPLOSION, GENERAL LIABILITY, \$500,000
Other WORKER'S COMPENSATION

C. Tax Exemption:

Sales Tax Yes No _____
Property Tax Yes No _____
Other _____

D. Major Equipment Purchases in 1994:

Please provide sufficient identification to permit the development of an information bank for use by all parishes:

Office COMPUTER UPGRADE
Kitchen _____
Sanctuary ROOF
Other _____

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/94)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1994

1. In Banks \$ 21,000
2. On Hand \$ 15,642

TOTAL \$ 36,642

A. Receipts and Donations:

1. Membership Dues \$ 26,000
2. Pledges \$ 15,355
3. Stewardship \$ _____
4. Plate Collection \$ 5,347
5. Candles \$ 4,451
6. Easter Yughakin \$ 2,451
7. Christmas Yughakin \$ 2,454
8. In Lieu of Flowers \$ 6,740
9. Wills and Bequests \$ _____
10. Other Contributions:
 a. _____
 b. _____

B. Sacraments & Other Services:

1. Baptisms \$ 3,760
2. Weddings \$ _____
3. Funerals \$ _____
4. Requiems \$ _____

TOTAL \$ 66,561

(cont'd)

C. Church Affairs:	(Gross)	(Net)
1. Bazaar	\$ 40,303	22,110
2. Picnics (Summer)	2,500	1,000
3. Raffles	1,500	
4. Bingo	N/R	
5. Fairs (Lenten Festival)	11,158	6,122
6. Dinners	3,000	2,000
7. Other: a. (Rug Sale)	4,000	2,000
b. Candlelighting		1,700
c. _____		
d. _____		
		(NET) TOTALS \$ 34,932

D. Church Auxiliary Organizations:	
1. Women's Guild	\$ 10,000
2. Senior Women's Guild/Auxiliary	
3. Mr. & Mrs. Auxiliary (3M)	2,500
4. Men's Club	
5. ACYOA Seniors	
6. ACYOA Juniors	2,600
7. Other:	
a. Bookstore	\$ 1,000
b. _____	
c. _____	
	TOTAL \$ 13,600

E. Other Income:	
1. Interest	\$ 1,035
2. Sale of Books, Records, Gifts	
3. Parish Newsletter	\$ 4,000 (Gross)
4. Donations for Use of Facilities	4,800
5. Contributions to Building Fund	37,000
6. Transfer of Funds	20,000
7. Other:	
a. Reimbursement	\$ 2,900
b. Restricted	18,000
	TOTAL \$ 87,735
	TOTAL RECEIPTS (Items A-E) \$ 202,828
	TOTAL CASH ACCOUNTED FOR \$ _____

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/94)

A. Salaries and Benefits:

1. Pastor (s)	\$ 38,500
2. Pastor's Housing & Utility Allowance +(Mortgage)	\$ 9,000
3. Pastor's Automobile Allowance	\$ 6,500
4. Pastor's Medical Insurance	\$ 8,500
5. Clergy Pension	\$ 2,000
	TOTAL \$ 64,500

B. Other Salaries and Benefits:

1. Visiting Clergymen	\$ 1,100
2. Secretary and/or Clerical	\$ 6,603
3. Choir Director, Soloists, Organist	\$ 4,500
4. Deacons	\$
5. Payroll Taxes	\$
6. Employee Benefits	\$
	TOTAL \$ 12,203

C. Operating Expenses:

1. Telephone	\$ 1,500
2. Stationery, Printing and Postage	\$ 7,600
3. Parish Newsletter	\$ 3,800
4. Candles	\$ 5,200
5. Vestments + Robes	\$
6. Altar Flowers	\$ 600
7. Books, Records, Gifts	\$
8. Furniture and Equipment (office)	\$ 500
9. Contributions	\$ 500
10. Fund Transfer	\$ 20,000
11. Other:	
a. <u>Parish Council Activities</u>	\$ 10,000
b. _____	\$
	TOTAL \$ 49,700

PARISH St. Mary's CITY D.C.

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues	\$ 19,080
2. Etchmiadzin Looma (Mite)	\$ 2,950
3. Other:	
a. _____	\$ _____
b. _____	\$ _____
	TOTAL \$ 22,030

E. Educational Programs:

1. Christian Education	\$ 340
2. Armenian Language + Culture	\$ 7,232
3. ACYOA Seniors	\$ _____
4. ACYOA Juniors	\$ 1,347
5. Choir	\$ 2,000
6. Religious Studies and Vocation	\$ _____
7. Other:	
a. _____	\$ 130
b. _____	\$ _____
	TOTAL \$ 11,049

F. Church Building Expenses:

1. Mortgage (Principal/Interest)	\$ _____
2. Utilities (Church & Parish House)	\$ 15,600
3. Insurance	\$ _____
4. Repairs and Maintenance	\$ 2,300
5. Equipment	\$ 1,900
6. Other:	
a. _____	\$ _____
b. _____	\$ _____
	TOTAL \$ 19,800

Balance - December 31, 1994

1. In Banks	\$ 13,000
2. On Hand	\$ _____
	TOTAL CASH ACCOUNTED FOR \$ 177,215

PARISH St. Mary's CITY D.C.

FINANCIAL REPORT - SECTION III - ASSETS AND LIABILITIES (ending 12/31/94)

A. ASSETS:

1. Cash	\$ 18,000
2. Certificates of Deposit	\$
3. Stocks and Bonds	\$
4. Real Estate (land, buildings, etc)	\$ 650,000 (Church) 180,000 (Parish House)
5. Special Funds (list each)	
a. Building Fund (Includes in Lieu of Flowers)	\$ 93,800
b. (Includes In Lieu of Flowers)	\$
c.	\$
6. Other:	
a.	\$
b.	\$
TOTAL	\$ 941,800

B. LIABILITIES

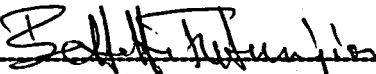
1. Mortgage	\$ 35,600
2. Loans Payable	\$
3. Accounts Payable	\$
TOTAL	\$ 906,200

PARISH St Mary's CITY D.C.

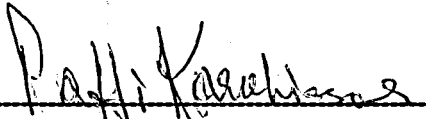
The above statement has been prepared from the books and records of _____ and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1994, and the balance on hand in cash and in the banks at such date, and any accounts payable.



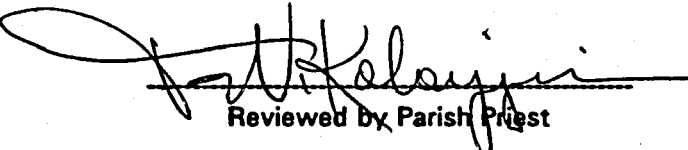
Parish Council Chairman



Parish Council Treasurer



Auditing Committee Chairman



Reviewed by Parish Priest

THE NAMES OF OFFICERS SERVING IN 1994⁵⁵

WOMEN'S GUILD

Chairman	Mrs. Alice Baker	Telephone	
Co-Chairman	Mrs. Seta Sivaslian		
Address			
Membership	60	# of meetings held	9
Amount transferred to Parish Council	\$10,000		
Cash on hand at 1/1/94	\$7,352.58	Income	\$33,996.20
Disbursements	\$34,326.60	Balance at 12/31/94	\$7,022.17
Major Annual Functions	Re: To The Annual Report Booklet		

~~SENIOR WOMEN'S GUILD~~ AUXILIARY ACEF PARISH COMMITTEE

Co:	Mrs. Mary Perkins*	Telephone	703-560 1158
Chairman			
Address	7301 Masonville Ct., Annandale VA 22003		
Membership		# of meetings held	
Amount transferred to Paish Council			
Cash on hand 1/1/94		Income	
Disbursements		Balance at 12/31/94	
Major Annual Functions	Re: To The Annual Booklet		

*Col. George Juskalian, 6604 Ashmere La., Centreville, VA 22020
Telephone: 703-222 0066

SH

ARMENIAN SCHOOL SHNORHALI SCHOOL OF ST. MARY

Name of School <u>The Armenian Program</u>	
Chairman <u>Mrs. Leda Zenian</u>	Telephone <u>(301) 770 6919</u>
Address <u>10735 MISTHAVEN TERR. ROCKVILLE, MD 20852</u>	
Superintendent <u>MR. TERRY HEKIMIAN</u>	Telephone <u>(301) 652 7752</u>
Address <u>3716 Cardiff Ct., Chevy Chase, MD 20815</u>	
Number of Teachers <u>7 + 4</u>	Number of Pupils <u>72</u>
Number of Classrooms <u>6</u>	School Days and Hours <u>Sun. 10-11:15 AM</u>
Cash on hand at 1/1/94 <u>\$4,359.06</u>	Income <u>\$6,833.15</u>
Disbursements <u>\$3,939.25</u>	Balance at 12/31/94 <u>\$7,252.98</u>
Major Annual Functions _____	

SUNDAY SCHOOL SHNORHALI SCHOOL OF ST. MARY

Christian Education Program	
Chairman _____	Telephone _____
Address _____	off: (202) 686 3980
Superintendent <u>Miss Linda Ekizian</u>	Telephone <u>(301)493 4830</u>
Address <u>10505 MONTROSE AVE. #103, BETHESDA MD 20814</u>	
Number of Teachers <u>7 + 6</u>	Number of Pupils <u>90</u>
Number of Classrooms <u>6</u>	School Hours <u>Sun: 11:15-12:30AM</u>
Cash on hand at 1/1/94 <u>532.26</u>	Income <u>\$1,168.96</u>
Disbursements <u>581.94</u>	Balance at 12/31/94 <u>\$587.02</u>
Major Annual Functions _____	

RESERVE FUND

Chairman _____	Telephone _____
Address _____	

YOUTH MINISTRY (A.C.Y.O.A. SENIORS)

Chairman	(Inactive)	Telephone
Address		
Membership		# of meetings held
Cash on hand at 1/1/94		Income
Disbursements		Balance at 12/31/94
Amount sent to Central Council in 1994		
Major Annual Functions		

YOUTH MINISTRY (A.C.Y.O.A. JUNIORS)

Chairman		Telephone
Address		
Membership	39	# of meetings held 8
Cash on hand at 1/1/94	\$774.87	Income \$3,159.43
Disbursements	\$1,347.03	Balance at 12/31/94 \$2,587.27
Major Annual Functions		
Re: The Annual Report Booklet		

CHOIR

Chairman		Telephone
Address		
Membership: Male	22	Female 25 Total 47
Choirmaster		Telephone
Address		
Cash on hand at 1/1/94	\$2,193.60	Income \$1,495.55
Disbursements	\$2,418.40	Balance at 12/31/94 \$1,270.75
Amount sent to Choir Association Central Council in 1994 \$200.00		
Major Annual Functions Re: The Annual Report Booklet		

~~WOMEN'S CLUB~~ ST. MARY'S BALIAN LIBRARY

LIBRARIAN Mrs. Elizabeth Garabedian Telephone (301) 330-0488
 Chairman _____
 Address 7705 Eagle Ct., Rockville, MD 20855 Fax (202) 537 0229
 Membership Executive Committee # of meetings held -
 Cash on hand at 1/1/94 - Income -
 Disbursements - Balance at 12/31/94 -
 Major Annual Functions -

~~WOMEN'S CLUB~~ THREE M ADULT FELLOWSHIP

Chairman YERETZGIN A. KALAYJIAN Telephone (301) 942 2434
 Address 5024 Baltic Ave., Rockville MD Fax (202) 527 0229
 Membership 100+ # of meetings held 5
 Cash on hand at 1/1/94 \$1,220.65 Income \$4,039.23
 Disbursements \$2,410.30 Balance at 12/31/94 \$2,879.58
 Major Annual Functions _____
 Re: The Annual Report Booklet

OFFICIAL PARISH PUBLICATION

Name of Publication SHNORHALI Circulation 750
 Editor Mrs. Grace Shahinian Telephone (703) 780 2853
 Address 8909 Captains Row, Alexandria VA 22308
 Income \$3,858.87 Expense \$3,831.46

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Coordinator Mrs. Grace Shahinian
 Address 8909 Captains Row, Alexandria, VA 22508 Telephone (703) 780 2853
 Fax (202) 537 0229

~~XXXXXXXXXXXX~~ ST. MARY'S BOOKSTORE

Chairman	_____	Telephone	_____
Address	_____		
Membership	_____	# of meetings held	_____
Cash on hand at 1/1/94	\$5,447.25	Income	\$9,161.08
Disbursements	\$10,506.57	Balance at 12/31/94	\$4,101.76
Major Annual Functions	_____		
	BAZAAR SALE - ALEXANDRIA FESTIVAL SALE		

~~XXXXXXXXXXXX~~ ARARAT AVAK SOCIETY

Chairman	Miss Ann Kavookian	Telephone	(202) 362 3865
Address	4309 Yuma St., N.W. Washington, D.C. 20016		
Membership	50+	# of meetings held	9
Cash on hand at 1/1/94	-	Income	-
Disbursements	-	Balance at 12/31/94	-
Major Annual Functions	-		

Future Plans of the Parish Council:

1. SANCTUARY RENOVATION
2. CHURCH CARPETING
3. OLD HALL TILING

Signature of the Parish Council:

President: *Veronique Kojayian*

Chairman: *A.L. Koehn*

Secretary: *Ronald Ananian*

Date: *April 3, 1995*

PARISH COUNCIL MEMBERS

RE-ELECTED MEMBERS:

(Article 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he/she again becomes eligible to become a candidate for the Parish Council.)

Name GARABED GREHIAN Tel.Home (703) 241 4540
Address 3930 No. Upland Street, Arlington VA 22207
Tel.Office - Fax -
Date Elected Feb. 1995 Number of Terms Served: 1st 2nd 3rd

Name _____ Tel.Home _____
Address _____
Tel.Office _____ Fax _____
Date Elected _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____ Tel.Home _____
Address _____
Tel.Office _____ Fax _____
Date Elected _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____ Tel.Home _____
Address _____
Tel.Office _____ Fax _____
Date Elected _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____ Tel.Home _____
Address _____
Tel.Office _____ Fax _____
Date Elected _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____ Tel.Home _____
Address _____
Tel.Office _____ Fax _____
Date Elected _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____ Tel.Home _____
Address _____
Tel.Office _____ Fax _____
Date Elected _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

PARISH COUNCIL MEMBERS

NEWLY ELECTED MEMBERS:

Name Dr. Ara Avedisian Tel. Home (703) 847 6431
Address 1800 Old Meadow Rd. #1515, McLean, VA 22101 Tel. Office (703) 242 1415
Number of Votes Received 52 Fax -

Name Mr. Arto Hovanesian Tel. Home (301) 916 9676
Address 19050 Wheatfield Dr., Germantown MD 20876 Tel. Office (301) 774 2203
Number of Votes Received 52 Fax -

Name Mr. Paul Murad Tel. Home (703) 759 2028
Address 1441 Montague Rd., Vienna VA 22180 Tel. Office -
Number of Votes Received 51 Fax -

Name Mrs. Evelyn Vartabedian Tel. Home (301) 262 8345
Address 12006 Rockledge Dr., Bowie MD 20715 Tel. Office (301) 262 8961
Number of Votes Received 52 Fax -

Name Mr. Grege Murad Tel. Home (703) 698 0466
Address 9112 Suede Ct., Fairfax VA 22031 Tel. Office -
Number of Votes Received 52 (Elected for one year) Fax -

to complete an unfinished term of a Parish Council who resigned)

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

ALTERNATE PARISH COUNCIL MEMBERS

Name NONE Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

Name NONE Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

DIOCESAN DELEGATES

Name Dr. Edward Onanian Tel.Home (301) 946 6785
Address 13010 Hathaway Dr., Silver Spring MD 20906 Tel. Office _____
Year Elected 1993 Fax _____

Name Dean Shahinian Tel.Home (703) 780 2853
Address 8909 Captains Row, Alexandria VA 22308 Tel. Office _____
Year Elected 1989 Fax _____

Name _____ Tel.Home _____
Address _____ Tel. Office _____
Year Elected _____ Fax _____

Name _____ Tel.Home _____
Address _____ Tel. Office _____
Year Elected _____ Fax _____

Name _____ Tel.Home _____
Address _____ Tel. Office _____
Year Elected _____ Fax _____

Name _____ Tel.Home _____
Address _____ Tel. Office _____
Year Elected _____ Fax _____

Name _____ Tel.Home _____
Address _____ Tel. Office _____
Year Elected _____ Fax _____

ALTERNATE DELEGATES

Name Mrs. Lucy Murad Tel.Home (703) 759 2028
Address 1441 Montague, Vienna VA 22180 Tel. Office _____
Year Elected 1993 Fax _____

Name _____ Tel.Home _____
Address _____ Tel. Office _____
Year Elected _____ Fax _____

**DIOCESE OF THE ARMENIAN CHURCH
PARISH PROFILE**

PARISH ORGANIZATIONS AND STATISTICS

	Enrollment/Membership	Potential Growth
Sunday School	80-90	100
Armenian School	75	100
ACYOA Seniors	Inactive	25+
ACYOA Juniors	39	45
Women's Guild	60	100
Senior Women's Gld/Auxiliary	-	-
Men's Club NA		
Choir	47	50
Junior Choir	-	30
Senior Citizens	40	60
Bible Study	15	25
Cultural Committee NA	Assumed by the Women's Guild	
Social Services NA	Assumed by DER HAYR	
Youth Coordinator/Director	ONE	-
Other "THREE M"		
ADULT FELLOWSHIP	40	60

PARISH COMPOSITION

Ages	Over 70	60 - 70	50 - 60	40 - 50	30 - 40	20 - 30	Under 20
Male	16	36	31	29	11	6	3
Female	26	39	33	31	13	9	3

COMPOSITION OF THE FAMILIES OF THE PARISH

	Number	Notes
Married Couples		
Single		
One Parent		
Divorced		
Widowed		
Intermarriages		

12/02/1994

GK/as