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ANNUAL PARISH ASSEMBLY

ՓԵՏՐՈՒԱՐ
FEBRUARY

22, 1998

ԿԻՐԱԿԻ
SUNDAY

ANNUAL REPORT

ՏԱՐԵԿԱՆ ՀԱՇՈՒԵՏՈՒՈՒԹԻՒՆ

St. Mary's Armenian Apostolic Church
4125 Fessenden Street, NW
Washington, DC 20016

ST. MARY'S ARMENIAN APOSTOLIC CHURCH

ՍՈՒՐԲ ԱՍՏՈՒԱԾԱԾԻՆ ՀԱՅԱՍՏԱՆԵԱՅՑ ԱՌԱԶԵԼԱԿԱՆ ԵԿԵՂԵՑԻ

Rev. Father Archpriest: Vertanes Kalayjian, Pastor

Տ. Վրթաճէս Աւագ Քահանայ Գալաթեան, Հովի

January 26, 1998

INVITATION TO THE PARISH ASSEMBLY - 1998

Dear Parishioners,

You are invited too attend the Annual Parish Assembly to be held in the sanctuary on Sunday, February 22, 1998, beginning at 12 noon.

We shall consider the items set forth in the Agenda as appears below. Other items of business or proposals must be submitted to the Parish Council Chairman, Dr. Ara Avedisian, in writing and prior to the meeting..

Church services will be begin at 10:00 AM on February 22 and will terminate at approximately 11:30 AM.

A combination of light luncheon and refreshments will be served by the Women's Guild and the meeting will begin at 12 Noon sharp. **Please be prompt.**

We will be grateful if you call the church office at (202) 363.1923 for luncheon reservations. RSVP

It is a privilege to be part of the decision-making process. This is your church. If you do not participate, who will? And, if not on February 22....when?

We look forward to seeing you on February 22, 1998.

Pastor and Parish Council

Agenda for Annual Parish Assembly

1. Opening and Memorial Prayer
2. Roll Call
3. Election of Assembly Tivan-Officers
4. Minutes of 1997 Assemblies
5. Nominating Committee Report and nominations
6. Reports:
 - a. Pastor's
 - b. Parish Council's
 - c. Diocesan Delegates'
 - d. Finance Committee / Endowment Fund
7. Election of Parish Council & Delegates, Auditing and Nominating Committee members
8. Treasurer's Report and proposed Budget for 1998
9. Auditing Committee Report
 - e. Women's Guild
 - f. Choir
 - g. Shnorhali School
 - h. ACYOA Jrs., Srs., and Three "M" of St. Mary
 - i. Ararat Avak Society
 - j. Bookstore / Library / and Shnorhali Newsletter
10. Announcement of Election Results
11. Old Business
12. New Business - Proposals and Amendments
13. Benediction - Adjournment

ՀՐԱԻԷՐ ԱՆԴԱՄԱԿԱՆ ԺՈՂՈՎԻ

ՅոՆՆՈՒՄ 25.1998

Սիրելի ճխականներ,

Այսու կը հրաւիրենք ձեզ մասնակցելու եկեղեցւոյ Տարեկան Ծխական Անդամական Ժողովին որ տեղի պիտի ունենայ Կիրակի, Փետրուար 22-ին, կէսօրուայ ժամը 12:00-ին:

Հարցերը նկատի պիտի առնուին այս էջի վրայ տպուած օրակարգի համաձայն: Որեւէ նոր հարցեր կամ առաջարկութիւններ պէտք է ժողովէն առաջ գրաւոր կերպով յանձնուին Ծխական Խորհուրդի Ատենապետ՝ Տոբթ Արա Աւետիսեան-ին:

Փետրուար 22-ին Սուրբ Պատարագը պիտի սկսի ժամը 10-ին եւ պիտի աւարտի մօտ ժամը 11:30-ին: Թեթեւ չաշ եւ հիւրասիրութիւն տեղի պիտի ունենայ, բայց ձեր նախապէս հեռաձայն ընելը անհրաժեշտ է որպէսզի ըստ այնմ պատրաստուինք: Հաճեցէք հեռաձայնել (202) 363-1923:

Անդամական Ժողովին մասնակցիլը եւ որոշում առնելը բոլորիս պարտքն է եւ պարտականութիւնը: Ուրեմն կը սպասենք ձեզ տեսնել Փետրուար 22-ին:

Հոգեւոր Հովիւ եւ ճխական Խորհուրդ

Օ Ր Ա Կ Ա Ր Գ

1. Բացման եւ Հոգևոց Աղօթք
2. Անդամներու ներկայութեան ստուգում
3. Դիւանի ընտրութիւն
4. 1997 -ի տարեկան ժողովի ատենագրութեան վաւերացում
5. Եկեղեցւոյ նորոգութեան ճրագիր
6. Ընտրողական Յանձնախումբի Տեղեկագրութիւն
7. Տեղեկագրութիւններ

ա) Հոգեւոր Հովիւի	գ) Թեմական Պատգամաւորներու
բ) Ծխական Խորհուրդի	դ) Ֆինանսական Յանձնախումբի
8. Ընտրութիւն

ա) Ծխական Խորհուրդի	գ) Հաշուեցնելիչ Յանձնախումբի
բ) Ընտրողական Յանձնախումբի	դ) Ֆինանսական Յանձնախումբի

եւ Թեմական Պատգամաւորներու
9. Հաշուետուութիւն

ա) Ծխական Խորհուրդի 1997 -ի պիւտձէի հաշուետուութիւն
բ) 1998-ի պիւտձէի վաւերացում
10. Տեղեկագրութիւններ (շարունակութիւն)

Տիկնանց Միութեան / Շնորհալի Դպրոցի / Գրադարանի / Գրախանութի / Կրօսեր Երիտասարդաց Միութեան / Դպրաց Դասի / Երեք-Մ Չափահասներու Ընկերակցութեան / Արարատ Աւագներու Ընկերակցութեան / Հայ Եկեղեցւոյ Հիմնադրամի Ծխական Յանձնախումբի
11. Հաշուեցնելիչ Յանձնախումբի Տեղեկագրութիւն
12. Ընտրութեանց արդիւնքներու ճանուցում
13. Հին հարցեր
14. Նոր հարցեր եւ առաջարկութիւններ
15. Փակման Աղօթք եւ Արձակում

SAMPLE BALLOT - 1998

ST. MARY'S ANNUAL PARISH ASSEMBLY - FEBRUARY 22, 1998

Parish Assembly Chairman (Elect One)

Dean Shahinian, ESQ.

Parish Council (Elect 5 *)

Anahid Ayrandjian
Harry Derderian
Richard Janigian
Ashot Krikorian
Simon Kumkumian

The fifth who receives the least votes will serve one Year.

Assembly Secretary (Elect One)

Saro Kalayjian

Nominating Committee (Elect 3)

Rosalie Chorbajian
Susan Ohanian
Mergie Satian

Auditing Committee (Elect one)

Varoujan Varoujanian

Finance Committee (Elect Oner)

Armen Garabadian

PARISH COUNCIL MEMBERS AND OTHER OFFICERS -1997

Rev. Fr. Vertanes Kalayjian
Dr. Ara Avedisian
Mr. Arto Hovannesian
Mrs. Anahid Ayrandjian (*)
Mr. Harry Derderian (*)
Mr. Stephen Evereklian
Mr. Varkes Keshishian (1)
Mr. Raffi Bardizbanian (*)
Mrs. Susan Ohanian (*)
Mrs. Evelyn Vartabedian

Pastor - President
Chairman
Vice Chairman
Secretary
Second Secretary
Treasurer
Second Treasurer
Member
Member
Member

Diocesan Delegates

Dean Shahinian, Esq. 2001
Yr. Anahid Kalayjian 2001

Finance Committee

Dr. Ara Avedisian 2001
Dr. Edward Onanian 2000
Mr. Souny Kodjanian 1999
Mrs. Lucy Murad 1998 (1)
Mr. Mike Sahakian 1997 (*)

Auditing Committee

Mr. Stephen Ohanian 1999
Mr. Raffi Karahisar 1998
Mr. Harry Derderian 1997 (*)

Nominating Committee

Mrs. Siran Levonian
Mrs. Sylvia Kodjanian
Mrs. Hripsime Zenopian

(*) The terms expire - Eligible to be candidates for Re-election.
(1) Resigned

NOTE: Nominations may be made from the floor. Please secure prior consent of the nominee.

Minutes of the Parish Assembly

St. Mary's Armenian Apostolic Church

February 23, 1997

The Parish Assembly was called to order at 1:10 PM on February 23, 1997. Der Hayr opened the meeting with a prayer and memorial for the parish members who had passed away during the year. 68 dues paying members were in attendance which constituted a quorum. The Agenda was adopted by the Assembly with a minor change. The Nominating Committee presented the nominees for the Tivan.

By a secret ballot Brig. Gen. Albert Kaehn Jr. And Mr. Saro Kalayjian were elected Chairman and Secretary of the Assembly respectively. Der Hayr invited Ms. Andrea Murad to serve as the Second Secretary.

1. Minutes of the 1996 Assembly.

It was approved. However, the report on the November 26, 1996 Special Assembly, was for information only since the meeting did not have a quorum and therefore nothing was "decided". The phrase "It was agreed upon" should read "It was the sense of the group". The motion carried.

2 Nominating Committee Report.

On behalf of the Nominating Committee Mrs. Grace Shahinian expressed her pleasure for having been able to complete the Ballot. Mr. Vartkes Keshishian was added to the previously mailed ballot as a Parish Council nominee. Miss Andrea Murad was nominated from the floor as a candidate for Parish Council. The Nominations were duly completed and the Committee withdrew to print the Ballots.

3. Pastor's Report

Der Hayr urged the members to read the report carefully if they had not done so already. In the interest of time he highlighted a few points;

- a) Despite financial difficulties in 1997, the Parish extended itself to a number of charitable projects, including new families from Armenia, who have settled in the Baltimore-Washington area.
 - b) Our help to Armenia and the Armenian Embassy continues
 - c) Prayer luncheons have been initiated by Der Hayr and are being held on the Second Thursdays of every month.
 - d) Bible Study - Prayer Group continues regularly and acknowledged Mr. Vartan Vartanian's role in the effort.
 - e) The ACYOA Senior group has been established with 20-25 showing a constant and active interest. Der Hayr commended Mr. Saro Kalayjian for his leadership in this vital endeavor.
 - f) Der Hayr commended the Choir and Mr. Arto Hovannessian for their enthusiasm and activism in inviting the 1997 Choir Assembly to be held in October in Washington with our Choir as the host.
 - g) Expressed his pleasure concerning the 60th Anniversary celebration. Congratulated those who were ordained Acolytes and received Stoles (Oorar). Thanked again Dr. Charles Kumkumian, the 1996 recipient of the Shnorhali Medal from His Holiness. Expressed thanks on Yerezgin's and his behalf for the crosses gifted on this occasion.
 - h) Made reference to item 27 in the Pastor's report and asked that it be considered as a New Business item on the Agenda. A motion was made, seconded and carried to move #27 of the Pastor's Report to New Business.
4. The Nominating Committee distributed the printed ballots and those present voted. The Committee withdrew to count the ballots.

5. Parish Council Report

The Chairman of the P.C. highlighted the Council's report

- The assignment of liaison officers.
- The presence and assistance of Deacon Hamlet Mehrabian who served as the pastoral intern.

- The picnic was a success with soccer game with the team from Soorp Khatch.
- The Special Assembly which was to consider the report presented by An Ad Hoc Committee to study several options in connection with the renovation project.
- The William Docter will is in probate and later a fuller report is to be given by Brig. Gen. Albert Kaehn, Jr.
- Thanksgiving and New Year's Eve functions were lots of fun and financially successful
- So was the 60th Anniversary celebration.
- Was happy to report that the P.C. was willing and did help a few families who were in financial need.
- The Bazaar was very successful. Many thanks to the Women's Guild.
- The maintenance of the church-all the various needs to be fixed or repaired are being done.
- The new steps/entrance, the elevator for the handicapped, the new location for the Balian Library, new shelves here and there, pantry etc. are completed.
- Thanked Der Hayr and all the Chairmen of various organizations and Committees for their help.

Col. George Juskalian offered thanks to Der Hayr and the P.C. Chairman for their excellent report. The reports were accepted.

The Assembly also received the report for the Annual Bazaar with special thanks to Brig. Gen. Albert Kaehn as the chairman.

A few items considered in the P.C. Report were:

- \$3500 donation was from the ACYOA Jr's. not from the SR's.
- Questions were asked concerning the large amount being paid as The Diocesan Dues.
- Questions were asked also about the ways the Diocese is raising funds soliciting from the parishioners implying double taxation.
- The Diocesan Dues formula was explained
 - 60% for the membership
 - 25% for the overall pledges, dues, plate collections
 - 5% for having a pastor
 - 5% for having Delegates

It was the sense of the Assembly that the system ought to be revised.

6. Diocesan Delegates Report

Dean Shahinian highlighted the report. An attempt to repeal the 1% surcharge for the Dept. of Youth Ministry was defeated. The Diocesan Budget was \$3.6 million annually. The combined membership of both the Diocese and the Prelacy is less than 3% of the total U. S. Armenian population.

- Existing members are leaving and new members aren't joining.
- The Diocesan Auditing Committee is looking at the restricted funds and records.
- Good part of money for remodeling of the Diocesan Complex was borrowed from these funds.
- Next Diocesan Assembly is at St. Gregory of Narek, Cleveland, Ohio.
- Dean expressed his thanks to the ACYOA and it's Chairman Saro Kalayjian.

The Diocesan Delegates Report was accepted.

7. Finance Committee Report

The Committee's report was presented on pages 34, 34A, 35 and 36 which included the Endowment Fund yearly report. The corrected total assets in the fund should be \$97,023.49. Dr. E. Onanian highlighted the printed report. A major contribution (income) came in from the late Hermine O'Reilly's bequest, (\$93,600).

A major part of it was used for the renovation of the front steps and for the elevator for the handicapped (\$80,258). Other expenses included improvements and repairs at the Parish House and the Church and the purchase of a computer system. The Finance Committee has \$72,672.00 in a long term investment account. The proceeds from the Endowment Fund (\$97,023.49) goes directly to the Parish Council operating budget. Lastly, the cash assets under Finance Committee control are nearly \$150,000.00, earmarked for specific purposes and contingencies. A discussion followed concerning the existing mechanism which slows and sometimes hinders the process of purchasing real estate for expansion, or for investment for the future. A motion was made to create an Ad Hoc mechanism to pursue aggressively acquisitions of properties and for making investment. A motion called for The Parish Council and The Finance Committee to investigate this matter. The motion carried.

8. Auditing Committee Report

On behalf of the Auditing Committee, Mr. Raffi Karahisar presented the following report. "This year, the Auditing Committee consisted of Dr. Ed Onanian, Harry Derderian, and myself. The committee audited the books and financial reports of the following organizations: The Choir, ACYOA Juniors, 3M, Sunday School, Armenian School, Bookstore, Bazaar Committee, Finance Committee, Ladies Guild, Armenian School PTA and, last but not least, the Parish Council. The newly revitalized ACYOA Senior did not have any significant activities in 96 for auditing.

As usual the Auditing Committee found the state of the financial records for the various organizations spanning the whole gamut, from the very exemplary (e.g., Bazaar Committee, Finance Committee) to the not so exemplary.....In one case (i.e., the Bookstore), the Auditing Committee ended up preparing the annual financial report on behalf of the organization, a practice we would like to discourage in the future. In the vast majority of the cases, however, the books and reports appeared to be in order, although this is not saying there is no room for improvement. There were still cases where cash payments were made directly out of cash proceeds, with no receipts. We still found out cases where bank statements were not reconciled with the checkbooks appropriately; where separate ledger book entries would have been helpful in tracking the expenses and revenues for significant activities. More specifically, the Parish Council financial records, which are by far the most complicated of all our church organizations, at least by an order of magnitude, had a number of shortcomings, despite the valiant efforts and dedicated work put in by the treasurer, Mr. Steve Evereklian, to whom we owe a lot of gratitude and a lot more help. We are hopeful that the recent computerization of the financial records will help alleviate some of these problems in the future.

The Auditing Committee helped the treasurer in reorganizing some of the expenses and income categories for the annual report, in separating the one-time expenses / incomes from the regular operating expense / incomes, for purposes of estimating the annual budget. Dr. Onanian spent considerable amount of time and effort reviewing the status of the restricted funds prior to 1996, going all the way back to the annual reports of 1988-1995. And the last several years worth of worksheets / checkbooks etc., including the status of the Charitable Fund, Cultural Fund, the Altar Flowers and the Youth Programs. The results of his findings were reported to the Parish Council treasurer. The Havad Fund was reviewed separately and was found to have no available funds entering the calendar year 1996. Also reviewed were the Pastor's Stipend Payments, which indicated that the compensations for 1994 through 1996 did not match the amounts set forth by the Memorandum of Understanding (MOU), and the IRA payments were not necessarily made in the year of service, and directed the treasurer to make up in 1997 the amount still owed to Der Hayr. Despite our good intentions and best efforts, we did not have a final closing balance for 1996 in time for the Parish Assembly meeting. The Auditing Committee will still have to review, in the next four weeks, the status of the restricted funds for 96. The results of this audit and the final report will be mailed separately to the parishioners".

Additional comments and observations were presented by Dr. E. Onanian.

9. Parish Council Financial Report

Since there were unfinished items in the presentation of the financial report the following motion was made:

"The Parish Council be authorized to operate at the rate of 1996 outlays until the financial report and the Auditing Committee's report are approved; expected within a few weeks.

The motion was carried.

A motion was made to change the word "pledge" to "Tithe," and create two line items for "Dues" and "Tithing". The motion was tabled for the Parish Council to consider.

10. Reports from the Church Organizations

(a) Women's Guild: There were no additional comments.

(b) The Church Choir: It was announced that in October The Choir Assoc. will meet in D.C. Choir Chairman Arto Hovanessian and the Executive Committee were commended for their activism.

The Reports from the Women's Guild and The Choir were accepted with great appreciation. (c) On behalf of the Shnorhali School, The ACYOA Jr's and The Three M, Yeretzgin presented the reports and was commended for her work.

The following corrections were made:

- The ACYOA Jr's contributed \$3,500.00 to the Parish Council.
 - The Three M disbursements were misprinted.
 - Deacon Hamlet was a "pastoral intern" not a "Youth Director".
- (d) The ACYOA SR's report was given by Mr. Saro Kalayjian. He made the plea for all ages 18-35 to participate in the Sports Weekend on Memorial Weekend.
- (e) For the Ararat Avak Society Ms. Ann Kavookian made the plea for more people to attend. Unlike the previous years The Avak Society will prepare a financial report for the year 1997.
- (f) No Library or Bookstore Report

It was announced however that a beautiful new location has been renovated in the old hall. The books will be transferred to the new location soon.

The new St. Mary's Balian library will have it's own phone and computer outlets; two glass enclosed display cases on the wall will exhibit the ancient coins and other historic/cultural items..

The Bookstore has contributed \$2000.00 to the Parish Council.

- (g) Shnorhali Newsletter editor thanked all who helped writing articles, assist in mailing and making donations. Thanked Der Hayr for his help and made a plea for more financial assistance. The Chairman Al Kaehn underscored the plea.

All the reports were accepted with due appreciation.

11. Old Business. There was none.

12. New Business.

- (a) The William Doctor will. In reference to paragraph 27 of the Pastor's Report, Brig. Gen. Albert Kaehn provided a chronology of events regarding the processing of the Will for understanding by the congregation. His remarks are summarized here. Mr. Doctor died in Arlington County, Virginia on 6 October 1994; he was a resident of Virginia. His will called out the following (paraphrased):

1. That just debts and funeral expenses be paid as soon as convenient.
2. That his personal household and living property and automobile be given outright to " the Armenian Apostolic Church of St. Mary's...."
3. That an educational loan / grant fund be established to help, aid and assist American men and women of Armenian ancestry to acquire a good education, trade, or special training..... students to attend and pursue studies or training in the U.S.A. or Canada.
4. That he devised and bequeathed unto the administrative authority of said Armenian Apostolic Church of St. Mary's, as Trustee, and their lawful successor, the rest and residue of his estate to be known as the W.E.D. Educational Fund. Each grant shall be paid by the Trustee from the accrued income of his estate, to be selected by the Trustee in its' discretion. The principal of the Fund shall always be kept intact and undiminished.
5. That he appoints the Trustee as Executor of his will, who shall not be required to file any bond for the faithful discharge of it's duties.....
6. That executor's and trustees fees and expenses shall be allowed out of his estate and trust fund to said Administrative Authority of the Armenian Apostolic Church of St. Mary's..... including those fees for his internment in Arlington National Cemetery.

Father Kalayjian held a Power of Attorney from Mr. Doctor. He had made some contacts to begin processing of the will. Copies of the will were first brought to the Parish Council in March 1995; the first order of business was to find the original copy of the will. Second, a decision needed to be made regarding the processing of the will in the Court since Mr. Doctor had written a "flawed" will.....that is in the Commonwealth of Virginia, the Parish Council is not "clothed with Trust Powers" and thus could not be the Executor or Trustee. In Virginia the Court recognizes approved Trust Institutions, e.g. (Riggs Bank Trust Dept.; Merrill Lynch Trust

Dept.; etc.) or an individual(s) who will accept the responsibility as Administrator(s), and who agree to be bonded while handling the estate through the Probate process.

Al Kaehn had just left as Parish Council Chairman in early April 1995; Paul Murad was the new Parish Council Chairman. These two people agreed to work the problem:

1. Find the Will
2. Verify the status of the Parish Council in all this, in Virginia.
3. Engage a lawyer.
4. Set the course for the probate process.

The Will was located in a safe deposit box in a District of Columbia bank in July 95 (not a trivial task----- we ran the risk of the entire estate going to the State of Virginia if no valid original Will could be found). On the recommendation of a St. Mary's member (a lawyer), Barbara V. Evans was retained officially in July 95 as the attorney of record (she had been helping us before that). The Parish Council as a body could not be the Executor or Trustee; in a memo signed by Paul Murad, Chairman of the Parish Council, he and Al Kaehn were nominated to the Court to act as Administrators, CTA for handling the estate through the Probate process. These gentlemen agreed to accept the responsibility of being appointed by the Court, being bonded, and being responsive in every way to the Court for all matters relating to the Docter estate through the Probate process, ultimately placing the assets of the estate in a Trust as called for in the Will. Mr. Murad and Mr. Kaehn were appointed Administrators CTA by the Court on 29 September 1995.

We have seen to it that estate and income taxes have been filed; that the estate assets have been managed with "prudence" as called for in Virginia law; that all Docter assets (bank accounts, stock portfolio, unused retirement funds, etc.) have been located and accounted for. We have just completed a First Accounting of the estate to the Court covering the period September 95 through September 96; the Court has directed that we do a similar detailed financial accounting for the period 6 October 94 (date of death) through the date of our appointment as Administrators, 29 September 95 (even though we had no control of the estate during this period). Both these activities have demanded absolute accuracy, and have required many hours of tedious accounting.

In the future, when probate is completed, the opportunity will present itself for the nomination and approval / appointment by the Court of Trustees who will have a two-fold responsibility:

1. The placement of the estate assets into a W.E.D. Educational Fund, where proceeds can be earned, and;
2. The establishment of a methodology / mechanism for the award of loans / grants as prescribed in the Will.
- 3.

Key points to focus on are as follows:

1. Mr. Docter did not bequeath any funds directly to St. Mary's Armenian Apostolic Church.
2. The Parish Council, as a body, cannot function as the Executor or Trustee.
3. Administrators CTA and Trustees have one legal responsibility --- to the Court.
4. Administrators CTA and (later) Trustees will have to give an annual detailed accounting to the Court of both the condition of the W.E.D/ Fund, and the activity of awarding loans / grants (scholarships).

Discussion ensued; questions were answered.

A motion was made for the Parish Council to appoint a 5 member Committee to explore the extent that it wishes St. Mary's to be involved in assuming legal or moral obligations which the late benefactor speaks about in his Will.

The motion passed.

(b) Proposal I - 1997

1. Be it resolved that The Parish Council be authorized to continue the renovation project with the Sanctuary/altar renovation as the next (Phase II) project (estimated cost \$ 153,000).

2. Be it resolved, that the Parish Council be authorized to appoint a "Land Acquisition Committee" for investment and long range, future oriented purposes.
3. Be it resolved, that the Parish Council working together with the Finance Committee, be authorized to conduct fund raising program for future oriented, land acquisition purposes.

Proposed by the Parish Council.

After a brief discussion a motion was made to table the Proposal. A substitute motion was made to charge the Parish Council to take the lead and invite representatives from parish organizations to form a Planning Committee and report it's findings and recommendations within three months.
The motion carried.

(c) Proposal II -1997

Resolved that the Pastor and The Parish Council in close cooperation with the Church auxiliary organization;

- a. Appoint a committee to formulate objectives, develop and execute plans for the spiritual revitalization of the faithful within the jurisdiction of St. Mary's Parish.
- b. Create and maintain a separate restricted fund administered by the Parish Council for the Parish Spiritual Revitalization Project.

Proposed by the Parish Council

It was moved to refer the objective of this Proposal to the " Board of Stewards".

- (d) A Proposal was made for the establishment of a "Board of Stewards". A Charter was distributed. It was amended. Item 37 will read "Parish Council approval is required to amend the (Board of Stewards) charter." The proposal for establishment of a Board of Stewards was approved by the Assembly.

A motion was made to mail these minutes to the members as soon as they are made available.

13. The Election Results

Parish Council Members

- * Dr. Ara Avedisian 47
- * Mr. Stephen Evereklian 60
- * Mr. Arto Hovannessian 46
- (1) Mr. Vartkes Keshishian 30
- Mr. Paul Murad 22
- Miss Andrea Murad 25
- * Mrs. Evelyn Vartabedian 38
- * Mr. Vartan Vartanian 48

Diocesan Delegates

- * Yeretgin Anahid Kalayjian 31
- Mrs. Lucy Murad 15
- Mr. Paul Murad 6
- (1) Dr. Edward Onanian 17
- Dr. Hratch Semerjian 5
- * Dean Shahinian, Esq. 52

Nominating Committee

- *Mrs. Siran Levonian
- *Mrs. Sylvia Kodjanian
- *Mrs. Hripsime Zenopian

Finance Committee

- * Dr. Ara Avedisian
- (1) Mr. Vaughn Sayian

Auditing Committee

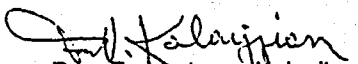
- *Mr. Stepan Ohanian
- Dr. Edward Onanian

NOTE

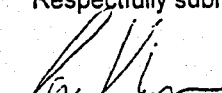
- * Elected
- (1) Elected Alternates

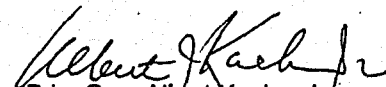
14. Closing of the Meeting

The Chairman thanked all for their cooperation in the course of the deliberations. Der Hayr expressed appreciation to the Tivan (Chairman and Secretary), to the outgoing Executive members and welcomed and congratulated those elected and wished them well. The meeting was adjourned after Der Hayr's prayer at 5:45 PM.


Rev. Fr. Mertanes Kalayjian
Pastor-President

Respectfully submitted;


Saro Kalayjian
Secretary


Brig. Gen. Albert Kaehn, Jr.
Chairman

Սուրբ Աստուածածին
Հայաստանեայց Առաքելական Եկեղեցի
St. Mary's Armenian Apostolic Church

4125 FESSENDEN STREET, N. W.
WASHINGTON, D. C. 20016

Տ. Արքայնէկ Աստղ Բանանայ Գաղաթնան
Հոգևոր Հովի, Ռաշիկըրըն, Տի. Այ.

REV. VERTANES KALAYJIAN, PASTOR
TELEPHONE: (202) 363-1923
RES: (301) 942-2434
FAX: (202) 537-0229

March 24, 1997

Dear Parishioner,

The estate bequeathed by Mr. William E. Docter, as stated in his Last Will and Testament, was set up as an Educational Fund separately from St. Mary's Armenian Church, although St. Mary's administrative body was named as administrator. Mr. Docter, through his generosity and foresight, bequeathed these funds to aid and assist American men and women, of Armenian ancestry, to acquire a good education, trade, or special training. The Will further stipulates that age, sex or level of education shall not be a bar for eligibility. The eligible candidates, however, must pursue these studies or training in the United States or Canada.

Mr. Docter was a resident of Virginia and passed away in Virginia, and the Will had to be probated in that State which did not recognize St. Mary's administrative body as the rightful authority to probate the Will. However, the Virginia Court did approve two Virginia residents nominated by the Parish Council as administrators. The Court also approved compensation for these individuals to cover their costs and time in the probate process. Upon completion of probate, the Parish Council will nominate Parishioners, as Trustees, for approval by the Virginia Court as administrators of the Educational Fund.

The Parish Council has become aware of rumors circulating amongst members in our community in connection with Mr. Docter's Estate and Educational Fund. The Parish Council considers these rumors unfounded and detrimental to the vitality of the community and requests those individual(s) responsible to please cease. The Administrators found no improprieties regarding the handling of the bequest from Mr. Docter. Furthermore, the Parish Council agrees with this finding.

You are invited to attend a special Parish Assembly on **SUNDAY, APRIL 13, 1997**
AFTER SERVICES - 1:00 PM

The Agenda will include:

1. Minutes of the February 23, 1996 Assembly..
2. The Financial Statement for 1996 and The Budget for 1997.
3. Entertainment of any questions regarding William E. Docter's Will.

Sincerely,

PASTOR AND PARISH COUNCIL MEMBERS

Minutes of the Parish Assembly

St. Mary's Armenian Apostolic Church

April 13, 1997

The Parish Assembly was called to order at 1:15 PM. Der Hayr opened the meeting with a prayer. 50 members were in attendance which constituted a quorum.

Dr. Ara Avedissian, the Parish Council Chairman, opened the meeting by highlighting the four Agenda items:

1. Minutes of the February 23, 1997 Assembly
2. The Financial Statement for 1996 and the Budget for 1997
3. Proposal to prepare report on Diocesan Restricted Funds presented by Dean Shahinian, Esq.
4. Entertainment of any questions regarding William E. Docter's will

1. Minutes of the February 23, 1997 Assembly

The minutes were accepted including a new proposal. Mr. Paul Murad recommended that the Finance Committee, in the future, list in the report the activities over three years to make it easier to track. Motion was made and seconded to accept the minutes with the new suggestion. Dean Shahinian and the Chairman thanked the February 23 Assembly Secretary, Saro Kalayjian.

2. The Financial Statement for 1996 and the Budget for 1997

The treasurer, Steve Evereklian presented the Budget as distributed to the Assembly. He made a plea to the parishioners to send their pledges regularly during the year and not wait for the end of the year. A question with respect to conflict of interest was asked (Joe V.) about the Treasurer being also the Contractor for the church. It was explained that all contractual business is handled by Dr. Ed Onanian from the Building Fund. Steve does not write those checks. Evelyn Vartabedian confirmed that Steve had brought the conflict of interest matter to the Parish Council during a meeting. The members had no problem with that. Motion was made to accept the budget and a proposal made to have the Finance Committee report for three years. Both the motion and the proposal passed.

3. Proposal to Prepare Report on Diocesan Restricted Funds

Mr. Dean Shahinian read the proposal prepared by him to be submitted to the Diocesan Assembly requesting them to send to all parishes and Diocesan Delegates on an annual basis at least two months before the annual Diocesan Assembly, a written compilation or booklet describing each of the restricted funds administered by the Diocese. [Copy appended to these minutes.]

Der Hayr explained the purpose of this request that it is purely for accounting reasons to keep track of the money. A suggestion was made to change "at least two months before" to "no later than February" but was dropped. Motion was made, seconded and carried.

4. Mr. William E. Docter's Will

The Chairman, Dr. Avedissian opened this portion of the meeting by requesting parishioners not to be emotional and keep low voices, that we are in the house of God, and that we are not here to judge the two gentlemen, Mr. Paul Murad and Brig. Gen. Al Kaehn, but to clarify this issue and get answers to some of their questions.

Mr. Joe Vartabedian had concerns about proprieties of the action taken by the two Administrators and asked the Chairman, Dr. Avedissian, to go over the pertinent facts of their appointment and to explain the compensation received. The Chairman reported the events as follows:

- o William E. Docter, Armenian name Yervant Hekimian

- o After a decade or so giving money to the church anonymously (\$1,000-2,000 a year) and \$5,000. \$3,000 or so for the Earthquake, Mr. Docter revealed himself in November 1992.
- o Der Hayr introduced him to Mr. Jack Levonian.
- o Both Der Hayr and Mr. Levonian assisted him in practically all his needs.
- o In May 1994, Mr. Docter entered Sunrise Assisted Living Facility.
- o In July 1994, he transferred to Manor Care.
- o Up to May 20, 1994, he was writing his own checks.
- o May 26, 1994, he gave "A Durable Power of Attorney" to Der Hayr. From that date on Fr. V. Kalayjian was Mr. W. Docter's "Attorney-in-Fact."
- o The Attorney preparing all the legal documents was James H. Harvey, Esq., from the law offices of Friedlander & Friedlander, P.C. of Arlington, VA.
- o Mr. William E. Docter passed away on October 6, 1994. He was buried at the Arlington National Cemetery. The funeral services were held at St. Mary's with Der Hayr both officiating and making the funeral arrangements.
- o After an interval of studying the matter, Mr. Kassabian wrote a letter dated March 3, 1995, instructing the Parish Council to revise the letter of authorization to include a Virginia resident, namely, Mrs. Mary Perkins. The draft letter of March 8, 1995 is as follows:

"Probate Clerk
 Circuit Court of Arlington County
 1400 N. Courthouse Road
 Arlington, VA 22201

Re: Estate of William E. Docter

The undersigned, being duly elected Chairman of the Parish Council of St. Mary's Apostolic Church, certify that the Parish Council is duly authorized by the Church to act as the administrative body of the Church and that the Parish Council declines to serve as Executor and as Trustee under the Last Will and Testament of William E. Docter, executed on September 19, 1978, and hereby designate the Reverend Vertanes Kalayjian and Mrs. Mary Perkins, both members of the Parish who respectively reside at 5024 Baltic Avenue, Rockville, MD 20853 and 7301 Masonville Court, Annandale, VA 22003, to serve as Co-Executors and Co-Trustees under the Last Will and Testament of Will executed on September 19, 1978, with full powers to execute the duties of Co-Executors and Co-Trustees under aforesaid Will throughout the process of probating and administering the aforesaid Will and Trust.

The aforesaid designated Co-Executors and Co-Trustees shall post bond with corporate surety as a charge against the estate if required by the Clerk of the Probate Court of the Circuit.

Witness my signature and seal this 8th day of March, 1995.

 PARISH COUNCIL "

Please note the underlined phrase on lines 3, 4 and 5. Because of the language Der Hayr recommended not to proceed with this authorization and instead solicit a second opinion.

- o On March 14, 1995, Harold Sakayan, Esq., was contacted and his recommendation was requested.
- o Based upon this authorization Der Hayr continued to proceed with the Probate process.
- o October 31, 1994, letter of Albert I. Kassabian, Esq., from the firm of Kassabian, Caridi & Kassabian, P.C. of Annandale, VA. acknowledged the receipt of the following:

"Father Vertanes Kalayjian
Pastor, St. Mary's Apostolic Church
4125 Fessenden Street, N.W.
Washington D.C. 20016

Re: William E. Docter's Estate

"Dear Father:

I reviewed the following documents you sent me regarding the above-captioned estate:

Copy of William Edward Docters' Last Will and Testament executed in Washington, D.C., September 19, 1978.

Parish Council resolution of October 11, 1994.

William E. Docter's Death Certificate.

Edward Onanian's letter to Archbishop Torkom Manoogian, dated November 11, 1976.

H. Edward Chozick's letter to the Armenian Apostolic Church of Washington, D.C., dated October 28, 1976.

Copy of Church Certificate of Incorporation, dated January 8, 1954."

- o Mr. Sakayan a few days later recommended Barbara Evans an attorney (around March 20-25).
- o Der Hayr contacted Ms. Evans and reported all of the above to the Parish Council.
- o Not too long after, the Parish Council decided to appoint two Virginia residents, namely, Brig. Gen. Albert Kaehn and Mr. Paul Murad, by virtue of their being immediate past Chairman and current Chairman of the Parish Council respectively.
- o In May of 1995 both the Parish Council Chairman, Mr. Paul Murad and Der Hayr solicited advice and help from the Diocesan Council orally at the Diocesan Assembly held on the first week of May, and in writing. No help was given.
- o From that point on both Der Hayr and the Parish Council were out of direct or indirect involvement with the Estate of William E. Docter.

- o In March Der Hayr had transferred all the pertinent documents: Bank Statements, Merrill Lynch accounts and statements to Mr. Paul Murad.

The Chairman said that the Attorney had suggested \$20,000 per Administrator for their work and were paid each \$10,000 in September of 1995. The Parish Council were surprised since they were never told about this, they were all upset. He said "I speak as a Council member and not as Chairman." He explained to the Assembly that after listening to their position three Parish Council meetings were held on this subject matter. All members voiced their opinion and came

to the decision, in the Chairman's opinion, that these fine gentlemen, two people he respects personally, and that neither one will do anything damaging to anyone. He continued saying that the gentlemen had given some thought about this compensation and had said that they were not comfortable, but each decided to accept \$10,000 as Administrators.

The Chairman made the following statement "we are not here to judge, this is for our church and they will do what is best for the church. They are giving people. I refuse any motion or suggestion to go in a legal action. This is your house, you do not hurt your father, mother or brother." He requested a two-minute prayer for understanding that these people will have to live with their decision.

At this point the Chairman requested that Mr. Vartan Vartanian, a newly elected Parish Council member take the chair and continue the meeting. Mr. Vartanian stated that one thing is clear there was no illegality. The point is that these two gentlemen chosen by the Parish Council to carry a function had moral obligation to the Council but not in the eyes of the law. The law allows them to be compensated; had it come to the PC they would not have felt having been "walked-over," that this could have been resolved at that time.

Mrs. Jean Sayan stated that her husband is the accountant for Mr. Docter's Will and he had seen the \$10,000 compensation and had hoped that it will be reported to the Parish Council by the gentlemen, and no such thing took place. She continued saying that she herself has put many many hours for all kinds of activities she has done as a volunteer and why is it their "volunteerism" is different?

Mrs. Evelyn Vartabedian said that the issue is not if anyone has done anything illegal. We know what is legal and moral and that everyone in the church works as a volunteer but that Brig. Gen. in the PC had said that "there is a point past volunteerism." She stated that they owed it to the Parish Council members to come forth with this information of the compensation. There is a tremendous wound and the church has been hurt.

Mr. Armen Garabedian said that two things were disturbing him: 1) that the letter sent to the parishioners is a whitewash, and 2) he did not care what they received, but that they did not report it to the Parish Council.

Mr. Joe Vartabedian said that he felt qualified to look further into this matter since his wife is in the Parish Council and had at length discussed the issue, he had met with a dozen parishioners personally.

Mr. Vartan Vartanian explained that the two gentlemen were appointed as Administrators by the Parish Council, the court confirmed them legally. At the time of embarkment, this was a volunteer work. They found out well into the work that they can be compensated and they should not have accepted.

Carl Bazarian said he understands how people are hurt, however, there is a legal responsibility and the gentlemen could have been sued if anything went wrong. They are legally liable and would St. Mary's have helped them?

Mr. Paul Murad explained that they were bonded by the Estate and explained the bonding system.

Mrs. Lucy Murad made this statement: "I am disappointed, we have been here for 13-14 years; I have worked too for the church. We paid a check amounting to \$1,400 for the bonding to the Arlington Bonding Unit." She asked as to why Vaughn Sayan had reported this compensation.

Mrs. Jean Sayan confirmed that no breach of confidentiality occurred when Vaughn informed her that compensation had been made.

Gen Brig Al Kaehn took the podium to clarify a few points. He said that this has been a troubling day and to put in perspective, Mr. Docter had died in 1994, there were false starts and things did not go forth. First it was Mr. Haig Elian, then Mr. Kassabian who said that the Will was a do-it-yourself Will. He said that when he was Chairman of the previous Council, the Will surfaced at the Parish Council meeting in March of 1995. That was the first time they saw the Will, that Der Hayr, Paul Murad and he met with Mr. Kassabian trying to deal with the Will which was a scholarship fund to be handled by St. Mary's. Mr. Docter died in Virginia and they were dealing with a 1976 Will. The solution that came to them was to wrestle with this during May and June and so contacted the Diocese, because if within one year this was not settled, the state of Virginia would have kept the money. The Diocese did not help.

It took the two Administrators two months to track the Will and found the original on July 25, 1995. He had the DC Police, a safe opener and himself to get to the safe. That was then taken to the DC court to transfer to the Virginia court. This process took one month. They dismissed Mr. Kassabian and went to Mr. Sakayan for another lawyer and they took the Will to court. At the same time Paul Murad called him to find two people to do this job. They both accepted to volunteer this job since it was 11 days short of a year and they would have lost everything to the state of Virginia. He clarified again that they had no notion of remuneration at this point. He stated that they have worked at this for two years and 1 month and the job is not complete yet. He said that his responsibility is to the court and not the Parish Council, and that he has had deadlines to meet and his weekends have not been his own. To date \$12,000 has been paid to lawyers.

Mr. Joe Vartabedian questioned that when this assignment turned into compensation why had they not brought this matter to the Parish Council and return the money? That they were still acting as Parish Council members, and why then while agonizing over this money (compensation) had they not gone to the Parish Council and have it out in the open. He repeated again that the issue was not the compensation, it is the fact of not reporting it to the Parish Council.

Gen Brig Al Kaehn then continued saying "There is a misconception that this money belongs to the church."

After much arguments and discussions Mr. Vartanian said that at this point it is clear that they used their own judgment and as long as they apologized is there any other point.

Yeretzgin said that now that everything has been heard, and as the Chairman, Dr. Avedissian stated earlier the purpose of our being here, we should close the meeting.

Ms. Ann Andonian said that this is sad that it happened and it is done with, but that this can happen again. Each one has an obligation to avoid future problems.

Dr. Charles Kumkumian suggested that we should get to the end of this meeting and they had done a yeomen's job. And as Christians, we should forgive. That we have never been in this situation before, and that we should close the meeting without further discussion.

Brig Gen Al Kaehn continued by saying that they had no obligation to notify the Parish Council, the money was not for the church.

Mr. Arto Hovannesian suggested that the \$10,000 should be returned since it's our children's education money being used.

Finally, Der Hayr took the floor and said that he agrees with the Chairman's appeal and Yerezgin's and Dr. Kumkumian's. However, that we are the responsible body whatever is decided here will be the future course, that these do not happen again. He specifically pointed out a false statement made earlier because as early as October 11, 1994, 11 days after Mr. William E. Docter's death, the Parish Council met and issued a letter "To whom it may concern" and read the text and the names of the three signatures.

"To whom it may concern

The Parish Council of St. Mary's Apostolic church, 4125 Fessenden St., NW., Washington D.C. at its Oct 11, 1994 meeting adopted the following resolution:
"Be it resolved that Rev. Vertanes K. Kalayjian as the Pastor-President of the Parish Council St. Mary's Armenian Apostolic Church be empowered and authorized to act as the sole executor of William E. Docter's last Will and Testament. Be it further resolved that Rev. Vertanes K. Kalayjian be authorized to execute the duties of the executor of William E. Docter's last Will and Testament on behalf of St. Mary's Parish Council throughout the process of probating the said last Will and Testament."

Having duly considered the above resolution the Parish Council of St. Mary's gave the consent by unanimously adopting the resolution at the same meeting of Oct. 11, 1994.

In testimony thereof we have set our signatures

/s/	/s/	/s/
Albert J. Kaehn	Beth Ann Tutunjian	Fr. Vertanes Kalayjian
Chairman-Secretary	Treasurer	Pastor-President "

Der Hayr continued by saying that with this authority he pursued with Mr. Kassabian and sent those documents. The court then said that at least one of the Administrators should be a Virginia resident, which meant that he could have been the non-resident Administrator. He had consulted with Mr. Sakayan for another opinion, Barbara Evans was engaged as the lawyer, who had confirmed that the church can maintain its ties to the administration of the Will. And, he added, there was no need for the two months of search of the whereabouts of the Will since it was known that the original was in the bank safe deposit box and he (Der Hayr) had given that information to Mr. Paul Murad.

Brig Gen Al Kaehn said that there is a lesson learned here and what will be the next steps to be taken. Mr. Docter had not left any money to the church.

Der Hayr responded that similar to the Endowment Fund at the Diocese, St. Mary's should be administering the Education Fund as designated by the Will, and the church should be compensated for the administrative costs.

Brig Gen Al Kaehn. The next step for the Parish Council is 1) when the probate is completed, the church will recommend trustees, to be approved by the court. 2) To keep in mind that these trustees will be administering the \$1 million trust which is someone else's money, and to be prudent. 3) Trustees will have to give full accounting once a year to the court and not the church. He cautioned that since trustees will be appointed it is better to understand what one will be going into, and that Paul and he will transfer everything to the trustees.

There will be two reporting responsibilities of trustees: once a year a full accounting of the Fund and full accounting of the awards. He suggested that trustees ought to get legal advice before accepting the job. Any one approached by the Parish Council for handling should find out what the responsibilities are.

Col. George Juskalian stated that we have gone through the ramification and that they have made an error and we should move on and accept their apologies, at least Al Kaehn had apologized, and have the probate go forth and move forward with a positive force.

Der Hayr referred to Para. 27 of his report for the February 23, 1997 Assembly to appoint a committee of five to make recommendation for further action.


Mr. Joe Vartabedian categorically refused to accept the apologies and wanted the money refunded. There was no motion made on this issue.

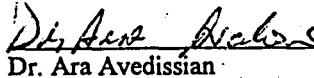
Motion was made to close the meeting. All agreed.

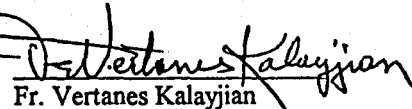
The Chairman gave his commentary stating that we have to find peace within ourselves and that we have to support one another.

Der Hayr made a suggestion, something he had never done before, that all parishioners hold hands and recite the "Hayr Mer" together, after which he gave his closing blessing.

Meeting adjourned at 3:40 PM.


Anahid Ayrandjian
Secretary


Dr. Ara Avedissian
Chairman


Fr. Vertanes Kalayjian
Pastor

St. Mary's Armenian Apostolic Church
Proposed Operating Budget, Income
1/1/96 to 12/31/96

Events	Actual 95	Actual 96	Proposed 97
1. Altar Flowers	\$410.00	245	\$500
2. Bazaar	12,000.00	10,750	12,000
3. Candle	4,643.00	4,577	5,000
4. Candle-lighting	3,470.00	2,100	3,500
5. Church Organizations	17,000.00	16,500	15,250
6. Donations	6,918.00	8,470	10,000
7. Endowment Fund	4,513.74	4,513	5,000
8. Hall & Parking	4,780.00	4,285	4,800
9. Hokehankist	5,030.00	5,490	5,600
10. Interest	753.54	293	750
11. Plate	6,231.00	6,483	6,500
12. Pledge & Dues	56,331.00	48,185	60,000
13. Sacraments	5,220.00	4,695	5,400
14. Shnorhali	1,152.00	1,315	1,400
15. Yughakin	5,215.00	4,830	5,300
16. PC Activities	0.00	19,721	15,000
17. Misc & Fund Raising	748.23	2,128	3,885
Totals	\$134,592.51	\$144,580.	\$159,885.
 One Time Only Income			
Finance Com. (Advance).....	\$10,000	\$5,000	0
Finance Com. Computer.....		4,400	0
Charitable Fund.....	\$450	0	0
Restricted Fund.....		325	0
In Lieu of Flower to Fin. Comm.....	\$845	55	0
HAVAD.....	\$11,660	0	0
Appeals.....	0.00	15,635	0
Collins & Kronstadt Architect.....	6,400	1,500	0
Computer Fund.....	0	2,610	0
Late Pledges and Dues (96).....			0
Bazaar 95.....		12,165	
O'Reilly's Will.....		4,234	
Manigian Will.....		3,000	
Total.....	\$29,355.00	\$48,924	\$0
Total Income.....	\$163,947.51	\$193,504.	\$159,885.

In item number 12, \$37,500 is dues and the remainder is pledges. Please note that the Council repaid the Finance Committee and restored to the Charitable fund the \$8,555 shown in '96 but was unable to do so during '95.

PC Activities include: 60th Anniversary...\$7,100.00; picnic... \$853.00; New Year's Eve '95... \$8,460.00; Candle-lighting Dinner: \$303.00; Christmas Donation... \$584.00; and miscellaneous (week of 12-31-95)...\$2,421.00 for a total of \$19,721.

St. Mary's Armenian Apostolic Church
Proposed Operating Budget Expenses
1/1/96 to 12/31/96

Events	Actual 95	Actual 96	Proposed 97
1. Altar Flowers	\$245.85	493.09	\$500
2. Altar Supplies	1,882.30	655.19	700
3. Bank Charges	45.00	100.00	100
4. Building Equipment & Maintenance	14,220.70	7,271.82	10,000
5. Choir & Organist	6,405.00	4,705.00	3,000
6. Diocesan Dues	19,180.00	21,769.00	25,200
7. Guest Priest	1,303.50	500.00	500
8. House Utilities	4,934.18	3,638.00	4,500
9. Insurance	11,038.72	8,947.17	8,947
10. Janitorial	6,840.00	6,225.00	7,800
11. Kitchen Supplies	730.21	2,000.84	2,000
12. Office Supplies	6,749.34	2,763.91	3,500
13. P.C. Activities	22,618.81	1,788.00	0
14. Post & Printing	4,103.91	3,344.00	4,000
15. Secretarial	7,821.76	8,184.27	8,200
16. Shnorhali	2,477.50	4,500.50	4,500
17. Stipend & IRA	50,451.90	46,280.00	50,451
18. Telephone	2,527.64	2,096.75	2,500
19. Transfer	7,432.62	0.00	0
20. Utilities	14,650.64	17,498.85	16,500
21. Bldg Ins & Workman's Comp	3,245.00	3,246.00	3,247
22. Miscellaneous	2,189.51	481.85	1,000
23. Trash Removal	0.00	1,238.76	1,240
24. Church Travel	0.00	1,564.65	1,500
Totals	\$191,094.09	\$149,292.65	\$159,885.
One-Time Expenses			
Dn Hamlet.....	7,650.00	11,290.00	0
Major repairs to the Church			0
- Brick Repair.....		2,550.00	
- Barbecue Roof deck.....		1,645.00	
- Parish House shed.....		1,675.00	
Church Renovation			
Architect Fee.....		1,500.00	
Repay Finance Com.....		5,000.00	
Restricted Fund.....		3,000.00	0
Gifts.....		828.84	0
Computer.....		4,400.00	
Baptism & Weddings.....	725.00	0.00	0
Sub Total.....	\$8,375.00	31,886.84	0.
Grand Total.....	\$199,469.09	\$181,181.49	\$159,885.

A concern of this council has been fiscal responsibility. These items include extensive maintenance expenses reimbursed by the Finance Committee as capital improvements. For budget trends, Net Income was \$182,150.80 in 94 whereas \$135,593.29 was realized in 95 and \$163,947.51 in 96. Bazaar income was \$11,000.00 for the Parish Council and New Years 96 reimbursement was \$1,788.

Proposal to Prepare Report on Diocesan Restricted Funds

Submitted by Dean Shahinian, Esq. to the St. Mary's Parish Assembly

The Diocesan Assembly requests the Diocesan Council to send to all parishes and Diocesan Delegates on an annual basis at least two months before the annual Diocesan Assembly a written compilation or booklet describing each of the restricted funds administered by the Diocese setting forth:

1. The name of the donor, date of the gift, and original gift amount
2. The donor's stated purposes -- quoting from the document making the gift (e.g., will, trust document, letter of transmittal, etc.) or, if unavailable, the next best source, identifying the source.
3. The donor's stated restrictions on the use of his or her fund, including whether there is any express prohibition on disbursing monies from the fund to parishes or individuals
4. A description of how the monies are authorized to be disbursed from the fund, including how parishes and individuals may apply to fund appropriate projects
5. The current balance in the fund
6. The recipients of the fund, with the amount of money disbursed, during each of the past two years.

The Diocesan Assembly suggests that the Diocesan Council consult with the Diocesan Audit Committee prior to distributing the compilation.

PASTOR'S REPORT
1997

At the conclusion of the year 1997, I completed the 21st year of my service as the pastor of St. Mary's Parish. The following is a summary of my activities of the past year as your parish priest, which I humbly offer to God and to you.

A. SACRAMENTS AND SERVICES

	<u>1995</u>	<u>1996</u>	<u>1997</u>
Baptisms	30	29	21
Weddings	8	7	10
Funerals	6	13	12
Engagements	2	3	5

B. PASTORAL ACTIVITIES

1. **Baltimore Community** This is the 19th year we have been conducting Christmas Services with our choir participating. I continue to be in touch with the community and administer to its spiritual and social welfare.
2. **Counseling and Social Services** The areas covered were hospitals, nursing homes, personal, premarital and family counseling, job placement, housing, immigration and naturalization, Armenian heritage research guidance, personal recommendations, scholarship applications, court appearances and translation, educational testing and document translations, mediation and / or marriage counseling, lectures, social service, etc.
3. In addition to the regular Sunday worship, special services were held such as; Christmas Candlelight Service, Anniversary Candle Lighting & Requiem Service; Antasdan (blessing of the fields) Thanksgiving Service for Holy Etchmiadzin and Republic of Armenia, Installation and Initiation Services for the Jr. and Sr. ACYOA and the Parish Council, Grape Blessing and a special service at the picnic.
4. **Office Activities** During the year we had the services of Mrs. June Kavookian, a part-time secretary. She has worked almost like a full time and we appreciate that very much. Office hours were 10:30 am to 3:30pm. The afternoon and almost all evening hours I personally use to carry on my responsibilities.
5. **Publications**. The parish newsletter, the SHNORHALI, and full-size special issues published four times, totaling over 250 pages (8.5 x 7) of information concerning our parish activities. Special thanks and gratitude I extend to Mrs. Grace Shahinian, the Editor of the Shnorhali. Our general mailing list is over 1300 and Shnorhali was mailed to 750 addresses. The Bazaar list is close to 3000. The average Sunday Bulletin printed printing continued more regularly. A special commemorative booklet was also published on the occasion of the Annual Choir Assembly hosted by our own choir. The booklet was edited, written and put together by Der Hayr with Mrs. June Kavookian and Mrs. Queenie Avedikian providing the typing / computer graphics and proof-reading respectively.

D. DIOCESAN AND OTHER ACTIVITIES

6. **Annual Diocesan Assembly**. In May, I attended The Diocesan Clergy Conference and Annual Assembly held in Cleveland, Ohio. Please read the details in the Diocesan Delegates' report. Prior to the General Assembly the Clergy Annual Conference was held at the same location.
7. **Diocesan Centennial Committee**. 1998 marks the 100th Anniversary of the establishment of our Diocese. It began in 1898 in Worcester, MA by the Pontifical letter (GONTAG) of H. H. Khrimian Hairig. Der Hayr and Mr. Carl Bazarian are on the Centennial Committee. A local committee is now functioning in preparation of H.H. Karekin I's visit to the Nations Capital on May 12 - 15 with Mrs. Rosalie Chorbajian as the chairperson.

8. Yeretgin and Der Hayr were appointed by the Primate to be delegates at the National Council of Churches' Conference held here in Washington, DC on November 12 - 14.
9. On April 24 and on the visit of Azerbaijani president we brought our participation at the organized demonstrations.
10. Der Hayr joined a delegation of representatives from all Armenian religious / fraternal / philanthropic and political organizations to visit and lobby on behalf of Artzakh (Karabagh) and Armenia. Visited were score of Senators, Congressmen, and the State Department. Der Hayr represented the Diocese.
11. On September 7, 1997 a Memorial Program was held at the U.S. Capitol Building - West Terrace. The event was initiated and organized by the Greek Community of Baltimore. We gave our support and the event took a combined nature to mark the "75th Anniversary of the Smyrna Holocaust" when thousands of Greeks and Armenians were massacred as the city was put to fire.
12. Alexandria-Gumri Sister City Committee held the 5th Annual Armenian Festival. Our Community gave its full support and participation
13. The 62nd Anniversary of our Church, Candle Lighting and Awards presentation took place on December 14, 1997. Mrs. Kohar Andonian and Mrs. Rosalie Chorbajian received "The Pastor's Recognition Award" for their many years of services to the church and the community. Earlier, Jack Guiragosian had received the same for his services on the altar. The award for "Volunteer of the Year" was given to Mr. Stephen Evereklian and Deacon Arto Hovannesian. The Master of Ceremonies was Col. Victor Arzoomanian with Hon. Rouben Shugarian and the Embassy personnel in attendance.

E. ACTIVITIES RELATED TO ARMENIA AND OTHERS

14. We continue to host a regular stream of official delegations from Armenia, with receptions and by providing transportation and escort assistance.
 - We have welcomed artists, performers and have provided them with our hospitality.
 - A number of visitors as well as those who have settled in this area have received medical, dental and other necessary care. We thank our medical and dental doctors in the area for their gracious and generous help.
15. WE CONTINUE TO:
 - Support the mission of HAVAD even though it has been terminated by non-support by His Holiness. The project continues by Der Hayr and a few die-hard volunteers.
 - Support the Diocesan Fund for Armenia's Recovery (FAR).
 - Support the Orphan's Fund through the Women's Guild "CASP".
 - Support the "ARMENIA FUND"
 - Support WGCC sponsored "School Bag" program.
 - Act as conduit to help those who have relatives in Armenia.
 - Support the Washington based Armenian-American Health Association.
 - Support the Armenian Embassy here in Washington with volunteers.

In my last year's report for the second time I brought to your attention that: "There is a new reality which must not escape our attention and care. In addition to all the previous "Tzees" (kharpertzees, Malatyatzees, Arabgirtzees, Beirut-tzees, Bolsetzees, etc.) now we have the Hayasdantzees. We can't compete with California with numbers, but we can compete by being hospitable and helpful." I repeat my appeal again for all our parishioners to be more active in this area and make all efforts to integrate them and all newcomers to our communal life. I was happy to inform you last year that we now have special classes in the Shnorhali School teaching Eastern Armenian in response to the growing number of Hayasdantzees and Barsgahays (Armenians from Iran). This program, I am glad to say is bearing fruits. And it will continue

16. **St. Mary's Charitable Fund** The Fund continued to be an avenue through which parishioners made contribution to help those in need of assistance. Also, the SHNORHALI School students regularly bring non-perishable food for the homeless of the Metropolitan Area. In addition to the funds raised for Armenia, other charitable activities included helping to re-locate Armenians from Armenia. Additionally, our charitable fund-raising included helping: "Pkhrikian Fund" spearheaded by Elissa Juskalian, Fund for Armenians in Bulgaria, Fund for "Mission in America 1997", Fund for "Paralympics Competition" (handicapped Armenian sportsmen), Evangelical Mission to Armenia of Nairy Ohanian etc.
17. **Prayer Luncheon at the Embassy.** I am happy to report that as the coordinator I have taken the initiative to organize monthly Prayer-Luncheons at the Embassy of Armenia. This is the second year that on the average 30-40 of our parishioners and area's young professionals now have the opportunity to enjoy Christian fellowship and develop closer understanding of the affairs of the Embassy. Guest clergy and lay persons deliver the spiritual message and the Ambassador does the briefing with Question and Answer that follows.
18. We should also be politically active in support of Armenia and Artzakh. I assure you I am not asking anything that you already are not doing...except we should do it consistently and vigorously by letters, phone calls, telegrams, faxes, etc. - to our Senators, Representatives and to the President of the United States to bring peace to the region. We should be responsive also to the news coverage by the area newspapers, Television and Radio.
19. I was invited by the University of Maryland sponsored Flagship Channel's "The Global Village" program to talk about the 1700th Anniversary of Christianity in America. The half hour talk-show interview was broadcast several times during a two months period.
20. Der Hayr and Yeretzgin were honored for their human rights and humanitarian work on the United Nations Human Rights Day held in the Cannon Bldg. Caucus Room on December 10, 1997. We thank Mrs. Asdghig Ohanian for hosting a representative group of parishioners who attended the luncheon.
21. A few parishioners, Der Hayr and Yeretzgin attended a special luncheon at the Meridian House. The guest of honor and the speaker was the First Lady of Armenia.

F. ORGANIZATIONAL

I carried on a direct effort to solicit ideas and suggestions through private and group consultations on a variety of subjects.

22. **Parish Council.** As the Pastor/President, I presided over and participated in the deliberations of the Parish Council at the regular and special meetings, except when I was ill or out of town. It was a productive year and the Parish Council members should be commended for their dedication with the leadership provided by the Chairman Dr. Ara Avedisian.
23. **Auxiliary Organizations.** I continued to work closely with the church organizations and presided over their regular and special meetings, except when they were held on Sunday after church services or when I had to be away for an emergency. Women's Guild, Choir, Shnorhali School, ACYOA Jr's and Sr's, Three "M" Adult Fellowship, and Ararat Avak Society continued to function effectively. My special thanks to all the Executive committees and their respective chairmen, principals, teachers and advisors for their diligence and dedication. We are happy to note that both the Women's Guild and the Ararat Avak Society have continued to maintain a cordial relationship and joint activities with their counterparts of Soorp Khatch.
24. **Bookstore.** We thank Mr. Rostam (Armik) Khatchaturians who continues his responsibility regularly. We thank him for his dedication.
25. **St. Mary's Balian Library.** Our thanks to Ms. Elizabeth Kayaian Garabedian who continues her task with concern and dedication.

26. The "new kid on the block" is the Board of Stewards, our newest effort for the church's outreach. We thank Dr. Charles Kumkumian and Dr. Gregory Kumkumian for leading the efforts along with the weekly Bible Studies.
27. Armenian Memorial Weekend (April 24). We have been observing this important anniversary with a variety of creative ways: Multi-Media Art Exhibition, Young Artist's Talent Show, Madagh and Wreath laying ceremony with the young adults participating in the program.
28. Cultural Events. There were a variety of ways one could get enriched culturally: The Vartanantz Celebration; Three "M" sponsored lectures and Seminars; Alexandria-Gumri Sister City Festival, Young Artist's Talent Show and a host of one time cultural treats. The challenge, I have always underlined, is just being there.
29. Young Adult's Sunday. The first Sunday of the month is Shnorhali School's Communion Sunday. To complement these Sunday programs a series of lectures were organized by Dean Shahinian under the title "Armenian Life". I have observed that these lectures are received as very informative, educational and inspirational. We thank Dean who as the President of the Ararat Foundation continues his contributions to the spiritual enrichment of our community and elsewhere. These Sundays were also used by the Three "M" to present their own informative lecture series on a variety of subjects.
30. ACYOA SRs. Our church has reason to rejoice in the fact that we now have the ACYOA SRs on active track. We are indebted to Saro Kalayjian who took up the challenge of putting a list of 50 Young Adults, sending them letters, cards, making phone calls to motivate them to gather around the organization. As of now over 25 such young adults are affiliated with the group. They need our support and we should feel obligated to give it to them by attending their public activities.
31. Church Choir. It should be noted with pride that our choir is doing a first rate job by enhancing our Sunday worship and Badarak. Both the number of membership and the quality of singing have increased appreciably. Our thanks to Dr. H. Semerjian, Dr. S. Boyajian our current and former Choir Directors, our Organist Mr. B. Zulikian and the deacons, altar servers and the choir members, one and all. On October 16 -19 we hosted The Annual Assembly of the Diocesan Choir Association. It was the highlight of the year and we thank Chairman Deacon Arto Hovannesian and his committee for a job well done.
32. Spiritual, Religious Educational programs were developed and implemented to a great satisfaction to many who attended: Under the title of "In Search of our Christian - Spiritual - Cultural Armenian Heritage" the following was accomplished:
- A. The Four Gospels: Who, When, Why and Whom - An introduction to the Life of Christ. It was held on four consecutive Mondays - January 6 - Jan 27. The speaker was Rev. Eli Takesian.
 - B. On May 10, Professor Vahakn Dadrian delivered a most informative lecture on the "Armenian Genocide and the German Complicity". His books were made available by the bookstore for his autograph. The event was partially funded by "The Hintlian Cultural Fund."
33. Weekly Bible Studies continued regularly on Thursdays from 7:30 - 8:30. The attendance ranges from 8-10. The sessions are lead by some of the participants taking turns; Dr. Gregory Kumkumian, the coordinator; Dr. Charles Kumkumian; Mrs. Clara Andonian; Mr. Simon Kumkumian and others. We thank Dr. Greg Kumkumian for his continuous dedication for this program.

G. ACKNOWLEDGEMENTS

34. **Altar Care.** The list of the ladies helping to give the altar area the necessary care has remained strong. I thank all who made and donated MAS, repaired and made altar covers and vestments. Special thanks to Miss Ann Kavookian who continues to take care of the altar flowers and Christmas Greetings in addition to numerous other tasks she performs so lovingly and Mrs. Anna Bolek, Mrs. Gulbahar Tufeckgian, Mrs. Voski Akdemir and Mrs. Shake Dilanian for making MAS.
35. The names of the parishioners to whom I feel particularly indebted, both as a person and as the Pastor, are too numerous to list. I am indebted to all the Executive members of the church organizations, particularly the Women's Guild, who, one and all, helped to make 1997 a rewarding year. I take the risk of sounding repetitious and routine by expressing my profound appreciation and gratitude to someone who happens to be, also, my life partner / colleague / irreplaceable advisor in my pastoral duties and activities. She has been serving on the Women's Guild Central Council in New York for the 5th year. She also serves on the Executive committee of the Armenian Medical Association of Metropolitan Washington. So, on your behalf and mine I thank Yeretzgin Anahid Kalayjian. Lest we take it for granted, we thank Deacons Vartkes Keshishian, Arto Hovannesian & Dr. Richard Doyan and Stolebearers George Guiragosian, Simon Kumkumian, Zaven Kalayjian, and Vasken Thomasian who continue their services along with the choir members with almost perfect attendance. Last, but not least, to our Parish Council Members Steve Evereklian and Deacon Arto Hovannesian who were acknowledged as the volunteers of the year and who did go beyond the call of duty during this past year as did Mrs. Anahid Ayrandjian as the Secretary.

As the new year begins, along with some of the visible accomplishments, for which we are proud and thankful to our Lord and grateful to all participating parishioners, we face new challenges. With God's blessing and your cooperation we hope to meet these new challenges during the months ahead.

Prayerfully,



Fr. Vertanes Kalayjian, Pastor

Parish Council 1997 Annual Report

On Sunday, February 23, 1997, the Annual Parish Assembly was held and the new Parish Council was elected. The new members listed below were approved by the Diocese and at the Special Parish Council meeting held on March 31, 1997, the following officers were elected for the 1997 calendar year:

Fr.. Vertanes Kalayjian	President		
Dr. Ara Avedissian	Chairman	Mr. Vartan Vartanian	2nd Treasurer
Mr. Arto Hovannesian	Vice-chairman	Mr. Raffi Bardizbanian	Member
Mrs. Anahid Ayrandjian	Secretary	Mrs. Susan Ohanian	Member
Mr. Harry Derderian	2nd Secretary	Mrs. Evelyn Vartabedian	Member
Mr. Steve Evereklian	Treasurer	Mr. Vartkes Keshishian	(Alternate)

The Parish Council has actively met twice a month during the year and several special meetings were called for a variety of urgent matters and objectives. On other special sessions, invitations were extended to Dean Shahinian, Esq., and Yeretzgin Anahid Kalayjian as Diocesan Delegates. The Council has continued the planned projects from 1996.

1. The Parish Council had the following Liaison assignments for each Church activity:

Women's Guild	Mrs. Evelyn Vartabedian
Finance committee	Dr. Ara Avedissian
3M Adult Fellowship & ACYOA	Mrs. Susan Ohanian
Choir	Mr. Arto Hovannesian
Shnorhali School	Mr. Harry Derderian
Maintenance	Mr. Steve Evereklian
Board of Stewards	Mr. Vartan Vartanian

2. The Parish Council adopted the Board of Stewards as approved at the February 23, 1997, Annual Parish Assembly and met several times with Dr. Charles Kumkumian as the Chairman, and worked details out. As a result we are very fortunate to have the help and assistance of the members of this Board every Sunday, side by side with the Parish Council members. Many thanks to Dr. Ch. Kumkumian for his leadership and organization. Read the report elsewhere.

3. A Special Parish Assembly was held on April 13, 1997, to discuss the Financial statements for 1996 and the budget for 1997. Also the main focus was on Mr. William E. Docter's Will. Minutes of this Assembly are printed elsewhere in this Annual Report.

4. April 24th was to be comemorated jointly with Soorp Khatch, but as time neared we received no cooperation. A protest demonstration was held in front of the Turkish Embassy with participation of some of our parishioners.

5. The Dinner Dance on June 7, better known as the Kef Nite was a great success. Everyone enjoyed the music of Mr. John Roubian from New Jersey. We want to thank the committee for hosting such a lovely dinner dance: Mr. Steve Evereklian, Deacon Arto Hovannesian and Mrs. Susan Ohanian.

6. The Parish Council took part in a demonstration together with Soorp Khatch during the visit of the President of Azerbaidjan.

7. The Annual Picnic was a great success with the help of the Parish Council members. This is a favorite tradition and we hope to continue for years to come. It was also a financial success.

8. The Parish Council had several meetings to discuss the ways and means of raising money. The 50/50 Raffle tickets were planned and flyers mailed out. We want to thank those parishioners who responded to our telethone with their support..

9. At the Blessing of the Grapes, August 17, 1997, a Madagh Luncheon was served and once again our church hall was busy with Choir, Women's Guild, and other members, both in the kitchen and serving the meal. Many thanks to our dedicated group of people who gave us so much of their time. The 50/50 Raffle ticket drawing took place at this affair, 125 tickets were sold.

10. We made a Summer Appeal for funds to cover the seasonal Summer shortfall. We want to thank those parishioners who so generously responded to our appeal.

11. Our Choir hosted the 51st Annual Assembly of the Association of Armenian Church Choirs of America under the able leadership of Deacon Arto Hovannesian. For more details please refer to the Choir's Report.

12. The Annual Bazaar was again a great success and many thanks and appreciation to Brig. Gen. Al Kaehn and Mrs. Jeannette Torokhanian. Special thanks to Mrs. Jean Sayian and Mrs. Clara Andonian of the Women's Guild and the other members who diligently worked long hours before, during and after the Bazaar. The Saturday night extended dinner, hosted by the Parish Council, was very successful.

13. During the year 1997, the Parish Council has received contributions from the following organizations: the Women's Guild, the ACYOA JRs, the 3M Adult Fellowship, the Bookstore and the Ararat Avak Society. This income has helped the Parish Council meet its financial obligations. Please refer to the Maintenance Committee report for details.

We also received \$3,000 and \$5,000 from the bequest of the late Garabed Manigian and the late Mr. & Mrs. George and Asdghig Knight respectively. May God bless their souls.

14. The New Year's Eve celebration was held jointly with the Baltimore Armenian Cultural Association at the Fontainebleu in Landover. 300 attended the celebration which was a successful event.

15. Candle-lighting Service and the 62nd Anniversary Celebration was a happy occasion. The "Pastor's Recognition Awards" were presented to Mrs. Clara Andonian, for her dedication and outstanding help in different areas of parish and community life; and to Mrs. Rosalie Chorbajian, for help and guidance about issues of Armenia and the Armenian population at the Congressional level. Mr. Steve Evereklian and Deacon Arto Hovannesian received the "Volunteers of the Year Award" for their untiring volunteer services.

16. Mr. William E. Docter's Will has been probated in the Virginia Court and a new Trustee, Dr. Ara Avedissian, was sworn in as the Trustee of the "William E. Docter Educational Fund." Two additional trustees will be added as soon as possible.

The Parish Council is also in the process of establishing two Advisory Committees. One Committee will have the duty to advise the Trustees on financial and investment affairs, and the second one will be administering the scholarship and educational assistance program. Both these Committees will make their recommendations to the Trustees and together in a combined session they will reach their final conclusions and make decisions and take actions.

17. We are happy to report that the installation of the Elevator is completed and already in use. Also the renovation of the steps and the library have been completed. We still have to work on the landscaping with the help of Mrs. Jeannette Torokhanian. We wish her speedy recovery.

In addition, as you may have noticed in the Maintenance Financial Report which appears at the end of this report, shows we had extensive maintenance work and capital improvements accomplished during the year. Many of the items that were taken care of, were deferred for too long. You will notice, therefore, the unusually high dollar figure we had to invest in these repairs this past year. We again thank Mr. S. Evereklian for doing an outstanding job as the person in charge of maintenance.


18. We wish success to Mr. Vartan Vartanian who moved out of town. Deacon Vartkes Keshishian will complete his unfinished term.

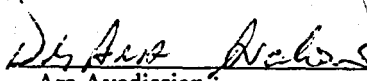
19. We thank Der Hayr for providing spiritual leadership and guidance. The Parish Council also recognizes the following individuals for their untiring services to Church organizations:

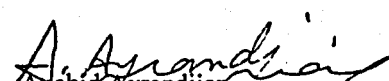
Women's Guild: Mrs. Rosemary Arkoian and Mrs. Asanet Hacikoglu,
Co-chairpersons
Shnorhali School: Yeretzgin Anahid Kalayjian, Superintendent
Mr. Harvey Bazarian and Mr. Aram Paul, as Co-chairmen
Choir Director: Dr. Hratch Semerjian
ACYOA JRs & 3M: Yeretzgina A. Kalayjian, Adviser-Coordinator
ACYOA SRs: Saro Kalayjian, Chairman
Ararat Avak Society Coordinators: Miss Ann Kavookian and
Mrs. Arousiag Kumkumian
Bookstore: Mr. Armik Khatchaturians
Library: Mrs. Elizabeth Garabedian
Shnorhali Editor: Mrs. Grace Shahinian
Finance Committee: Dr. Ed Onanian
Auditing Committee: Mr. Raffi Karahisar
Board of Stewards: Dr. Charles Kumkumian, Chairman, and Dr. Greg Kumkumian
Diocesan Delegates: Dean Shahinian, Esq., and Yeretzgin Anahid Kalayjian

We would also like to thank all organization members and parishioners who have helped and responded to our calls for assistance. We are indebted to all of you and hope to rely in the future for continued success, working hand-in-hand for our Church. This is our Church, we are all doing God's work.

Respectfully submitted:


Fr. Vartanes Kalayjian
Pastor, President


Ara Avedissian
Parish Council Chairman


Anahid Ayrandjian
Parish Council Secretary

**Memorandum of Understand Between
The Parish Council of St. Mary's Armenian Apostolic Church
of Washington, D.C.
and
Reverend Vertanes Kalayjian**

We agree that the following financial and related considerations shall apply to Fr. Kalayjian's services as Pastor of St. Mary's Church during the period set forth herein:

1. Stipend and Allowances:

	1995	1996	1997	1998
Basic Stipend	\$21,560.00	\$22,050.00	\$22,750.00	\$23,240.00
Service Increment	10,780.00	9,880.00	11,081.00	11,081.00
Membership Increment	1,540.00	1,575.00	1,625.00	1,660.00
Mileage Allowance	8,200.00	8,200.00	8,200.00	8,200.00
Life Insurance	<u>1,500.00</u>	<u>1,500.00</u>	<u>1,500.00</u>	<u>1,500.00</u>
TOTAL:	\$43,580.00	\$43,205.00	\$45,156.00	\$45,681.00

These figures are based upon Diocesan guidelines regarding 1997 Clergy Stipend. In addition to this amount, the Parish Council voted for a bonus of \$2,500. Which brings the total to \$48,181.00. The Parish will also make the required contributions to the Clergy Insurance and IRA (\$2000.) accounts which are estimated at \$10,856.. The Parish will assume the payment of all utility expenses (heating, electricity, water, sewer and telephone) at the Parish house.

2. **Vacation:** In accordance with the Diocesan vacation schedule, we agree that Fr. Kalayjian is entitled to four weeks of vacation to include four Sundays. Leave may be accrued with the prior consent of the Parish Council. As of 1/1/98, Fr. Kalayjian has no accrued leave from the 1997 calendar year.

As in prior years, except in emergency situations, two weeks notice will be provided by Fr. Kalayjian for extended leave. In addition, Fr. Kalayjian shall not be charged leave on the Sunday of the Diocesan Assembly weekend provided his return to Washington for services proves inconvenient. A similar policy shall apply in the event he chooses to attend the ACYOA and / or Choir Assemblies. An allowance shall be provided by the Parish toward lodging and expenses for attendance at the Clergy Conference and at the Diocesan Assembly. In the case of the ACYOA or Choir Assemblies, it is expected that these particular organizations provide lodging and travel expenses.

3. **Duration:** This memorandum of understanding becomes effective on January 1, 1998 and continues through December 31, 1998 provided that it receives the approval of the Annual Parish Assembly.

St. Mary's Armenian Church Parish Council
4125 Fessenden St. N.W.
Washington, D.C. 20016
Re: Maintenance & Capital Improvement Statement

January 31, 1998

Dear Mr. Chairman ,

Enclosed you will find a detailed record of the activities of the maintenance & capital improvement that took place at the church in the calendar year 1997 as you have requested in our last meeting dated January 26, 1998.

These improvement will be categorized as follow:

1. Exterior improvement & Maintenance.
2. Sanctuary.
3. Classroom section.
4. Old Hall.
5. New Hall.
6. Regular maintenance, plumber, kitchen equipment.
7. Design of the new sanctuary.
8. Major improvement & equipment.

1. Exterior Improvement:

- a. Redo entire Canopy on 42nd. street ,wood was rotten & roof was leaking gutter & downspouts were damaged. _____ \$ 2650.00
 - b. Roof repaired at the entrance of parking lot area , water was dripping inside the building. _____ \$ 175.00
 - c. Change gutters & downspouts at the entrance of parking lot area install leader head to accomodate the large volume of water. _____ \$ 350.00
 - d. All exterior windows were replaced except kitchen windows with wood framing & exterior wood siding since the back of these windows were blocked _____ \$ 2465.00
 - e. Paint the entire building with two coats of oil base white color , sealed & calked as necessary. _____ \$ 1325.00
 - f. Reroof the flat roof area behind the sanctuary there was evidence of water leaking in the storage room. _____ \$ 2135.00
 - g. Redo the court yard landscaping located right of the church from Fessenden street replace flower beds with pressure treated wood ,realign all groung supports & remove all old debris from the church. _____ \$ 1635.00
 - h. Repair roof were the new building meet the old building at the valley reflash valley for proper drain & seal the joint around the chimney linear _____ \$ 675.00
 - h. Two sets of motion censor flood lights in front of the church _____ \$ 250.00
- TOTAL: _____ \$ 11660.00

2. Sanctuary Area :

a. Rebuilt the old nursery into chapel/ candle room the work entailed the following :

1. demolation & trash removal.
2. framing & drywall.
3. Paneling & trim work.
4. Candle light stand & trim work.
5. Ceramic tile assembly & installation donated by Mrs Balian.
6. Ceramic tile on the floor donated at cost by Mr. Steve Evereklian.
7. News bulletin & flyers stand in the back of the chapel.

_____ \$ 2850.00

b. Install wood trim around the entire front altar area finished with stain & two polyurethane coats. _____

\$ 345.00

c. Seal all news & envelope containers behind the pews with oak panels to prevent papers from falling to ground. _____

\$ 285.00

d. Install shelves & repair two closets in Der Hayr room. _____

\$ 245.00

e. Stain & finish the lobby wood paneling wall with two coats of polyurethane & repair the lobby area drywall. _____

\$ 365.00

f. Screw & repair altar floor area to prevent floor from squiking. ___ \$ 135.00

g. Built a storage room next to the choir with the following:

1. remove & haul debris in far end closet.
2. frame , insulate ,drywall & paint.
3. built shelves in the entire room.
4. install door & lock.
5. relocate bell speaker into the sanctuary
6. stain & finish door.
7. remove baseboard heater. _____

\$ 1360.00

h. Adjust all windows in the sanctuary & replaced damaged ones. ___ \$ 225.00

TOTAL: _____ \$5810.00

3. Class room Area:

a. Relocate nursery into the old printer room the work entailed the following:

1. demolation & trash removal.
2. drywall & wood paneling all around classroom
3. realign suspended ceiling
4. new shelves
5. trim work _____

\$ 1450.00

b. Move printer room into secreterial office , paint wall add wood base molding to replace vinel floor. _____

\$ 425.00

c. Paint the entire hallway with two coats of semigloss paint _____

\$ 265.00

d. Replace vinel base in the hall way with wood base ,stain & finish with two coats of polyurethane. _____

\$ 625.00

e. Change lock & add dead bolt into new secretary room. _____

\$ 74.00

f. Repair broken drywall in the old secretarial room & paint _____

\$ 65.00

g. Repair stairway handrail in the parking area entrance _____

\$ 125.00

h. New nursery next to the conference room:

Expenses as of 11/24/97 _____

\$ 1255.00

Projected cost to finish w/building permits/drawings _____

(\$1600.00)

TOTAL: _____ \$ 4284.00

4. Old hall :

- a. Remove & haul debris from under both stairways. _____ \$ 210.00
 - b. Replace damaged wood molding in the hall area stain & finish with polyurethane _____ \$ 245.00
 - c. Replace wood paneling by the ladies room to match rest of the paneling _____ \$ 385.00
 - d. Install new panic bar in the entrance of 42nd street . _____ \$ 285.00
 - e. Clean , remove trash & haul debris from boiler room. _____ \$ 160.00
 - f. Built multi-purpose room next to the ladies room the work entailed the following:
 - 1. remove old water fountain
 - 2. frame , drywall & panel wall
 - 3. realign suspended ceiling
 - 4. install & built bulletin board in front of the room
 - 5. install double door with lock
 - 6. install two rows of shelving in the entire room
- _____ \$ 2340.00
- TOTAL: _____ \$ 3625.00

5. New hall :

- a. Replace damaged base board molding & finish with polyurethane. _____ \$ 310.00
 - b. Fixed drywall & paint entire hall with semi gloss paint. _____ \$ 365.00
 - c. Install wall molding to hang painting & other displays. _____ \$ 245.00
 - d. Replace broken suspended ceiling tile . _____ \$ 85.00
- TOTAL: _____ \$ 1005.00

6. Regular maintenance , plumber , kitchen equipment:

TOTAL: _____ \$ 1210.00

7. Design of the Altar :

- a. Steve Evereklian retainer for design approved by P.C. _____ \$1500.00

8. Major improvement & equipment:

- a. Balian library (see enclosed statement) _____ \$ 8265.00

GRAND TOTAL: _____ \$ 37359.00

***** Major improvement paid by the finance Committee *****

- * a. Termite treatment entire church (paid directly) _____ \$ 4979.00
- * b. A/C unit for the sanctuary (paid directly) _____ \$ 4500.00
- * c. Major improvement (paid directly) _____ \$ 4605.00
- * d. Major improvement (paid directly) _____ \$16050.00

Respectfully,

STEVE EVEREKLIAN

COST FOR BALIAN LIBRARY RENOVATION

- LABOR, carpeting, trim, tile flooring..... \$ 3,875.00
- MATERIAL..... 3,130.00

- ELECTRIAL, labor and material..... 720.00
- GLASS ENCLOSURE..... 540.00
- OVERHEAD & SUPERVISION. 2350.00

TOTAL... \$ 10,615.00

Minus donation of Overhead & Supervision from STM Construction Co. \$ 2350.00.

AMOUNT DUE..... \$ 8,265.00

Please make check payable to:

**ST. MARY'S ARMENIAN CHURCH
Re: Library Renovation**

THANK YOU! Steve Evereklian

Mr. Edward Onanian
13010 Hathaway Drive
Silver Spring, MD 20906

Dear Ed,

As the Maintenance and Major Improvement Coordinator of St. Mary's Church, I am asking for reimbursement from the Finance Committee for the following expenses that were paid from the Operating Account as of May 1, 1997.

DESCRIPTION OF WORK

1. 42nd Street canopy.
2. Covering the exterior windows with siding.
3. Construction of Multi-Function Room between the two halls.
4. Relocation of the Zenian Nursery into the printer room.
5. Construction of the Candle Room in back of Sanctuary.
6. Repair and replacement of gutters on alley side of Church.
7. Relocate Printer Room with shelves next to the choir.
8. Punch List (see enclosed list for details).

TOTAL DUE..... \$ 16,050.00

We would appreciate a check for this amount as soon as possible as we are very low on operating funds.

Make check payable payable to St. Mary's Armenian Church.

May 5, 1997

Sincerely,

cc: Ara Avedisian,
Chairman of Parish Council

Steve Evereklian, Treasurer

Board of Stewards Report
February 1, 1998

Charles Kumkumian, Chairperson
Rita Bush, Vice-Chairperson
Greg Kumkumian, Secretary
Stephen Ohanian
Simon Kumkumian
Dean Shahinian
Vartan Vartanian

Preamble

The Board of Stewards was formed in 1997 and was established in order to assist Der Hayr and the Parish Council with the religious, administrative and charitable welfare of the congregation, including outreach programs, publications, charitable endeavors and maintenance of sanctuary beautification. The Board shall consist of the Pastor and at least seven active members of the church. The board will advise the Parish Council of all its actions.

Ushers

The Stewards have appointed two ushers to participate in each Sunday's service. Responsibilities include: distribution of the Sunday Bulletin, assuring parishioners only enter the church at appropriate times, assisting the handicapped and elderly to their seats as well as assisting the parish council in their various duties, including assisting in the kiss of peace, collection of donations, passing out of candles and assuring the sanctuary is clean. Presently the following individuals are participating in the usher program (each usher is responsible for one Sunday per month): *Charles Kumkumian, Arousiag Kumkumian, Berj Kalayjian, Zaven Kalayjian, Ghazaros Ghazarian, Ida Gueregian, and Tigran Bouniatyan*. Substitute ushers include, *Simon and Greg Kumkumian*.

Shnorhali

The Stewards have organized a Shnorhali advisory committee which has met four times over the past four months to discuss issues ranging from funding and advertising in the Shnorhali to frequency of publication and layout. The committee, in conjunction with Der Hayr, has come up with various recommendations. In summary, it was agreed upon by the committee and Der Hayr that *Ms. Grace Shahinian* would continue to be in charge of editorial issues while *Berj Kalayjian* would be in charge of layout and design; and *Der Hayr*, of course, will continue to be the managing editor. Moreover, the committee has agreed upon a more aggressive campaign to solicit donations, and

recommended a strict schedule of bimonthly publication. Lastly, the committee discussed and recommended various changes in style and substance in hope of improving the Christian outreach charter of the Shnorhali. The following individuals are members of the advisory committee: Charles Kumkumian, Greg Kumkumian, Grace Shahinian, Dean Shahinian, Rita Bush, Berj Kalayjian, Zaven Kalayjian, Saro Kalayjian, Queenie Avedekian, June Kavookian and Der Hayr Kalayjian.

Visitation

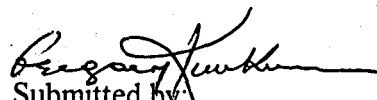
On November 16, 1997, the visitation committee met for the first time; up to this time the visitation committee had been informally organized. The visitation committee is divided into three groups, based on regions -- Maryland, Washington, D.C. and Northern Virginia. Each region is responsible for visits (and telephone calls) to shut-ins, elderly and ill individuals. Each week *Der Hayr* will provide a list of individuals who need to be visited or contacted and after each visitation the volunteer will report back to a coordinator who will keep a log book of visits and keep in close contact with *Der Hayr* and Greg Kumkumian. An outline of guidelines and recommendations has been developed and reviewed so that each volunteer will have guidelines and suggestions for different types of visits; including leaving a book of prayers, small New Testament books, and get well cards when appropriate. The following individuals will be members of the visitation committee: (1) Northern VA- Doris George, Nairi Pakoyan, Elissa Juskalian, Mary Perkins and Col. George Juskalian (2) Washington, D.C.- Ann Kavookian and Levon Garabedian (3) Maryland Arousing Kumkumian, Ida Gueregian, Betty Dedeayan, Clara Andonian, Yeretzgin Kalayjian, and Simon Kumkumian.

Bible Study/Prayer Meetings

This is the fourth year this bible study group has been meeting. We meet on Thursday's from 7:30 to 8:30 at St. Mary's Church. Stalwart Participants include: *Der Hayr* and Yeretzgin Kalayjian, Saro Kalayjian, Charles and Arousiag Kumkumian, Vartan Vartanian, Dean Shahinian, Simon Kumkumian, Greg Kumkumian, Clara Andonian, and Dr. and Mrs. Wahba.

Outreach

The committee will be charged in assisting *Der Hayr* plan and organize religious outreach programs; with particular emphasis on outreach to the youth in our community. We are planning our first committee meeting in February or March.


Submitted by:
Dr. Greg Kumkumian, Secretary

REPORT OF THE DIOCESAN DELEGATES

The Diocesan Assembly took place on May 1-4, 1997 in Cleveland, Ohio, hosted by the local St. Gregory of Narek Armenian Church, whose pastor, Rev. Simeon Odabashian, was newly ordained. St. Mary's Armenian Church was represented by Rev. Vertanes Kalayjian, Pastor, Dr. Ara Avedisian, Parish Council Chairman, and Yeretgin Anahid Kalayjian and Dean Shahinian, Esq., Diocesan Delegates. One hundred six of the 198 eligible delegates attended the Assembly. The Primate, Archbishop Khajag Barsamian presented a message. Richard Mushegian, Vice Chair of the Diocesan Council of the Western Diocese, greeted the Assembly. Richard Sarajian, Esq., a representative from the Prelacy, attended as an observer.

Rev. Vertanes Kalayjian was recognized for his contributions to Diocesan ecumenical relations.

Elections. Diocesan Auditing Committee Dean Shahinian, Karen Dederyan and Arthur Mardigian; Diocesan Council -- Rev. Dajad Davidian, Rev. Aved Terzian, John Amboian, George Papalian, Oscar Tatosian and George Chakoian; Unity Committee Rev. Baret Yeretjian; and Board of Trustees Harry Terzian and Sarkis Soultanian.

Proposals: New England Region Dissolved and Accounting Changed for Youth Ministry Fees. The Assembly considered seven proposals. It voted to adopt proposals to: (1) include the years of service in as a clergyman next to the names of each priest in the Diocesan directory, in order to help parishes determine the longevity stipends for their pastors; (Holy Cross Armenian Church, Lawrence, MA, presented by Sahag Sahagian); (2) rescind the 1% Youth Ministry Assessment and add the DYM to the annual operating budget (originally proposed by Holy Trinity Armenian Church, Cambridge, MA, as elimination of the Youth Ministry assessment, but amended by the Assembly); (3) make the Youth Ministry Assessment part of the regular parish assessment (Diocesan Council); and (4) dissolve the New England Region organizational structure (St. James Armenian Church).

Proposals: Diocese Not Required to Pay Pastor Increment and Will Not Receive Assembly Proceeds. The Assembly voted not to adopt proposals for: (1) the Diocese pay the longevity increments for pastors, as contemplated by the Assembly in a motion passed in 1975 and reaffirmed in 1982 and 1983. (Holy Cross Armenian Church, Lawrence, Massachusetts, presented by Sahag Sahagian); (2) that the Diocese receive one-third of the net proceeds of the host parish of the Diocesan Assembly (Diocesan Council); and (3) distribute the Annual Report and Minutes to all delegates in English only, with the Armenian translation available on request (St. Mesrob Armenian Church, Racine, WI, Tom Gengozian).

Assembly Votes Not to Restrict Bequests or Change Elections. Delegates voted not to adopt two proposed by-law amendments: (1) to amend article 70 of the by-laws to provide that only interest from unrestricted bequests be used for operating expenses (St. James Armenian Church, Watertown, MA); and (2) to amend Article 61-E to remove the requirement that members of the Auditing Committee be elected by a majority vote (Holy Cross Armenian Church, Lawrence, MA)

Disclosure of Restricted Fund Activities Mandated. The Assembly approved under new business a proposal by Dean Shahinian to require the Diocese to send to the parishes and delegates annually a written compilation describing the restricted funds and Bishop Zgon Fund containing: the donor's

name, amount and date of the original bequest, the donor's stated purposes quoting from the document making the gift, donor's stated restrictions on the use of the fund, including whether there is any express prohibition on giving monies to parishes or individuals; how monies are authorized to be disbursed; current balance in the fund; and recent recipients of the fund. This proposal is intended to increase the transparency and integrity of how restricted funds are administered and make some funds available to parishes for projects consistent with the funds' purposes.

Budget. The Assembly by majority adopted Diocesan budgets for 1997 and 1998 of \$3.5 million and \$3.8 million in less than 40 minutes. The items were scheduled for late on Saturday and some important questions were left unanswered by the Council.

Unity. The Chairman of the Unity Committee, Zarvin Kasparian, reported that, essentially, no progress had been made towards unity. The Prelacy and Diocese Unity Committees met on November 22, 1996, for the first time since October 1, 1994, and agreed to hold regional meetings to discuss by-laws of a unified Diocese. Later, the Prelacy Unity Committee requested a change in date citing as the reason the upcoming visit by His Holiness Aram I to the United States. The Diocese Unity Committee reported that the Prelacy Unity Committee refused to meet until after the visit; Rev. Dajad Davidian filed a Minority Report stating that the Prelacy offered a timetable on which regional and diocesan meetings would be held and that the majority of the Diocesan Unity Committee rejected this. The Unity Committee recommended that "there be no further discussions with the Prelacy Unity Committee concerning the proposed By-Laws unless they agree that By-Law discussions be relegated to Special Diocesan and Prelacy Assemblies to be held . . . no later than November 5, 1997 . . . so that Unity will be realized no later than May 1998." The Assembly voted to review the unity issue at the 1998 Diocesan Assembly.

Diocesan Social Services and Youth Departments Reduced. Delegates questioned the Primate's abolishing the Department of Social Services, particularly in light of the Assembly's past actions to fund the Department. The Primate said that the function was transferred to the FAR, although no one is being hired to fill it. Delegates pointed out that the Assembly has in recent years taken special action to assure the funding of the Department of Social Services at two persons, and the Diocese has acted in apparent disregard of the Assembly.

[Since then, the Director of Youth Ministry (DYM), Dn. Aren Jebejian, has left to take a parish and the Primate, rather than fill the position, has merged the DYM with the Department of Religious Education (DRE), so that the existing DRE staff will perform the functions of two departments. We note that the Diocese has not reduced the number of staff in Administration or the Primate's Office and that, last year, the Primate hired a new Diocesan Administrator and raised the salary of this position by 50%. During the past few years, the number of staff working in departments has dropped from six to three.]

Audit Committee Recommends Repayment of Debt and Restricted Fund Disclosures. The Auditing Committee Report praised the Diocese for preparing more complete financial reports. However, it noted that the Diocese had borrowed during the previous year \$694,000 from the Armenian Church Endowment Fund to complete renovations and fund current and prior deficits. It noted that total borrowings from ACEF, restricted and custodial funds exceeds \$3.6 million and said efforts to repay this must be made. The Auditing Committee reviewed eleven restricted funds and

observed that a significant number of expenditures were for purposes that did not appear to be consistent with the donor's intent. The Committee members are Karen Dederyan (Watertown), Arthur Mardigian (Detroit), and Dean Shahinian (Washington).

Departmental Briefings. The Assembly met in small groups with Diocesan staff and lay leaders to discuss the current ministry projects and activities involving religious education, Armenian language education, youth ministry, mission parishes, choir activities, and Diocesan administration.

Issues Discussed. Delegates raised questions about many subjects, including: whether the results of a Young Adult Survey were being used; clarification about the Diocese's recent payment of over \$100,000 of restricted funds for undergraduates' tuition, room and board at private colleges; rumored cutbacks in *The Armenian Church* [delegates were told at the Assembly that no cutbacks were planned; recently, the Diocese announced cutbacks]; when the revised liturgy pew book would be ready – the response was the book would be ready by mid-summer 1997 [as of 2/98, these have not been published]; programs for senior citizens, for which restricted funds have been given; high administrative costs of the letter-call fundraising campaign; efforts to collect delinquent dues from parishes; whether the Council maintained a list of actions passed by the Assembly but not yet implemented by the Diocese; funding of the St. Vartan Cathedral Choir; the Board of Trustees meeting by mail rather than in person; and the Diocesan Council's failure to follow the direction of a previous Assembly to include specified discussion of finance and other subjects in the agenda.

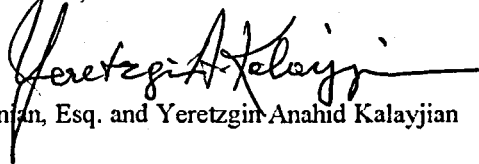
FAR. The Director of FAR, Simon Balian, Esq., described various relief activities that FAR is performing in Armenia and noted that FAR opened a new field office in Gyumri for further efforts.

Mission Parishes. Rev. Nersess Jebejian, who has directed the mission parishes for several years, reported on the numerous Mission Parishes that have been organized throughout the Diocesan area. [Recently, the Primate appointed Rev. Ghevont Samourian to assume the duties of Director of Mission parishes.]

Seminary. St. Nersess Seminary Rector noted that the Seminary recently appointed Dr. Abraham Terian to be Director of Academic Affairs, and had published the St. Nersess Theological Review. Delegates asked why a college with modest academic standards and high tuition has been chosen for preparatory studies; need for more diversity in seminarians; the absence of female students at the Seminary; and the absence of a financial report.

The 1998 Diocesan Assembly will take place in New York City.

Respectfully submitted,



Dean V. Shahinian, Esq. and Yeretzi Anahid Kalayjian

FINANCE COMMITTEE REPORT

CALENDAR YEAR 1997

Background

During the late 1950's, when the parish embarked on the construction of our present sanctuary, the Building Fund Committee was established to raise the necessary funds. For the next three decades or so, the committee led fund-raising efforts which resulted not only in the construction and later renovation of the sanctuary, but also in an addition to our original building; the purchase of a parish house; and the renovation of the original building. Moreover, the committee met major repair and replacement costs at both the church and the parish house. Except for a still outstanding mortgage on the parish house, the costs associated with those activities were met in full.

The Annual Parish Assembly decided in 1991 to form a new body to assume and expand upon the Building Fund Committee's responsibilities. A resolution was approved to establish a five-member Finance Committee "to manage the capital resources of St. Mary's Armenian Church." The Committee's assigned functions include "fund-raising activities, management of the building renovation funds, and establishment and management of a Long-Term Investment Fund." The Committee also assumed the responsibilities and assets of the Building Fund Committee and was to continue to receive the funds previously assigned to that body, such as donations in lieu of flowers, bequests, and one-half of the net proceeds of the annual bazaar.

In 1992, the Finance Committee adopted the following goal - to develop within 10 years, or preferably by the year 2000, a fund which would generate sufficient income to meet at least one-half of the parish's annual operating expenses. The goal was to be attained essentially through an investment program and fund-raising. While a long-term investment account was established in 1993, the committee has yet to embark on a campaign to generate additional funds for investment. Such an effort has been deferred for a variety of reasons, but mainly because of the possibility that the parish would engage in a major renovation of the sanctuary, a project which likely would require a fund-raising drive of its own. As movement toward our major goal has slowed, the need for a substantial endowment fund has grown significantly, especially in view of the parish's recent difficulty in meeting operating expenses.

In addition to directing available funds to the investment program, the Committee during the 1991-97 period has responded to a variety of expected and unanticipated needs. It has met the cost of all major repairs and improvements at

the church and parish house; reduced the parish house mortgage through regular and advance payments; and provided the parish council with \$40,000 for operating purposes. At the same time, there has been continued growth in the parish's funds with the Armenian Church Endowment Fund.

Experience in 1997

In 1997, the Committee's disbursements greatly exceeded its income. The parish council requested and received \$33,934 to meet the cost of the following repairs and improvements at the church:

- A. Coat closet renovation
 - Merging supply and refrigeration rooms
 - Repair of 42nd St. gutters and downspouts
 - Renovation of utility room
 - Miscellaneous repairs-----\$4,605
- B. Termite control-----4,979
- C. Replacement of sanctuary heat pump with air conditioning unit-----4,800
- D. Refurbishing space for library----- 3,500
- E. 42nd Street canopy
 - Construction of multi-function room
 - Relocation of nursery
 - Construction of candle room
 - Repair and replacement of alley side gutters
 - Siding for windows-----16,050

To complete the work on the front steps and elevator, a final payment was made of \$22,650. Monthly payments were made on the mortgage and \$15,000 was transferred to the parish council for operating expenses. An advance of \$15,000 to the Bazaar Committee was repaid following the event, and thus does not appear in our financial report.

On the income side, donations in lieu of flowers totaled \$9,007.25, of which \$5,228.25 was transferred to the Armenian Church Endowment Fund for the establishment of memorial funds for Raymond Babigan and Krikor Ekrek. Earmarked donations of \$1,125 were also transferred to ACEF for additions to existing memorial funds and to establish a fund in memory of Paul and Zarouhi Makokgian. An earmarked donation of \$1,000 was directed to the altar project. At year's end, the Committee had yet to receive its share of the 1997 Bazaar proceeds.

We were unable to add to our long-term investment account with the Fidelity Brokerage. The parish now holds shares in Fidelity's Balanced, Blue Chip Growth, and Market Index Funds which at the end of the year were valued at \$90,980. Our holdings with ACEF increased to \$103,376; the annual income is received directly by the parish council and is

used for operating expenses and the purposes stipulated by the donors.

The Committee's cash assets at the end of the year totaled \$82,460, which were held at First Union Bank in a money market fund (\$52,460) and a CD (\$30,000) maturing on April 11. Of this amount, \$72,545 are earmarked and memorial funds, leaving a balance of \$9,915 which can be considered discretionary and available for purposes determined by either the Parish Council or the Committee. Unlike earlier years, the Committee was not in a position to earmark funds for contingencies at the church and parish house in 1998.

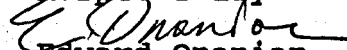
The Committee in 1997 and Beyond

The Committee came together only twice during the year - at a meeting in late January and in response to a parish council invitation to attend an early February meeting. A meeting which I scheduled for May 28 did not materialize, and I did not attempt to schedule any others. In the meeting notice which I sent to the members on May 16, I had informed them that my personal situation was such that I would not be able "to make meeting commitments, but should be able to continue to maintain our financial records."

During the second half of the year, I continued to remain in contact with Committee member Michael Sahakian and parish council treasurer Stephen Evereklian. In July, I prepared at Steve's request a mid-year report for the Parish Council's planning purposes which included information available to the Committee on the restrictions associated with the funds in its custody.

The Committee's limited activity during 1997 should not be misinterpreted as personal and institutional matters made it a very different and difficult year. With the parish continuing to experience shortfalls in operating income and with the Committee's discretionary funds at a very low level, a major fund-raising campaign to generate both operating and reserve funds is an absolute necessity. As was noted earlier, uncertainty surrounding the proposed sanctuary renovation project led to the Committee's repeated postponement of a fund-raising effort. While renovation or even relocation may be desirable, it is time to put such matters on hold and for the parish council and the Committee to focus on church operations and the generation of funds to sustain them.

Respectfully submitted,


Edward Onanian

Finance Committee Financial Report

Calendar Year 1997

Income

Lieu of Flowers	\$9,007.25
General Donations	190.00
Earmarked Donations	2,125.00
Interest	<u>4,092.92</u>
Total	\$15,415.17

Disbursements

Mortgage	\$4,684.20
Church repairs and improvements	33,934.00
Front Steps/Elevator	22,650.00
Memorial Funds (ACEF)	6,353.25
Transfers to Parish Council	15,000.00
Bank Charges	<u>36.70</u>
Total	\$82,658.15

CASH POSITION

Balance, January 1, 1997	\$149,703.07
Income	<u>15,415.17</u>
	165,118.24
Disbursements	<u>82,658.15</u>
Balance, December 31, 1997	\$82,460.09

Financial Assets and Liabilities

Assets*

First Union - Checking	\$52,460.09
First Union - CD (4/11/98)	30,000.00
Funds with ACEF	103,376.74
Fidelity Brokerage**	90,980.42

Liabilities

Parish House Mortgage	\$18,592
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Distribution of Cash Assets

Earmarked and Memorial Funds	
Altar Project	\$7,060
Classroom Partitions	300
Giant Screen TV	2,500
Armenian School	3,000
Mortgage Payments (1998)	4,685
Memorial Funds (Restricted)	<u>55,000</u>
Sub-total	\$72,545
Discretionary Funds	<u>9,915</u>
Total	\$82,460


*Since 1991, the Committee has transferred \$40,000 to the parish council for operating purposes.

**Long-term Investment Fund

Women's Guild of St. Mary's Annual Report and Accomplishments for 1997

1. **January 16, 1997** Pot luck supper and meeting - 60 members present.
2. **February 18, 1997** Planning meeting for our annual Lenten Food Festival.
3. **February 1997** Parish Assembly attendees were served lunch - Chaired by Lucy Murad.
4. **January & February 1997** Biweekly Easter craft workshops were chaired by Mary Perkins and Jeanette Torokhanian,
5. **March 6 & 7, 1997** Lenten Food Festival and Craft Table, chaired by Mary Perkins and Melina Kaehn.
6. **March 16, 1997** Lenten dinner served and Women Saint's Day observance chaired by Doris George.
7. **April 1997** Palm Sunday and Easter Sunday Choreg Sale.
8. **April 9, 1997** Atlantic City Bus Trip, chaired by Jean Sayian
9. **May 15, 1997** Hampartzoom Vijag dinner celebration, chaired by Jean Sayian. Soorp Khatch Women's Guild were our invited guests.
10. **June 1997** Guild membership final meeting before summer - Dinner at Alfio's restaurant.
11. **Summer coffee Hours,** after church services provided by Guild members from June to September '97.
12. **September 1997** Thorough cleaning of kitchen by Guild members, donating over 200 hours of hard labor.
13. **September 16, 1997** Guild meeting for Annual Bazaar planning. Food workshops included: Turshee, Boeureg, Bourma, Pakhlava, Khurabia, Luleh Kebab, Khadeyif, Yalanchi, green peppers, and Imam Bayaldi.
14. **Annual Bazaar**
November 5 - 8, 1997
Wed., Nov. 5 - Lunch, chaired by **Eva Shafakian and Clara Andonian**
Thurs., Nov. 6 - Lunch, chaired by **Silva Kodjanian**
Fri., Nov. 7 - Lunch, chaired by **Doris George** and Dinner, chaired by **Seta Sivaslian**.
Sat. Nov. 8 - Lunch, chaired by **Zivart Bolat** and Dinner, Chaired by the Parish Council. Carryout - **Mary Perkins**; Bake Table - **Roseann Alexander and Nadya Koseian**; Publicity - **Malvina Brown Meszaros and Mary Perkins**.
15. **Served Hokejash** for Mr. Krikor Ekrek, Mr. Ray Babigan, Mr. George Baldadian, and Mrs. Elizabeth Kevorkian.
16. **Purchase of new coffee urn, wine carafes, and wine glasses.**
17. **November 19 & 20, 1997** - Bus trip to Ellis Island to see Armenian Exhibit
18. **December 15, 1997** - Annual Guild Christmas Party at home of **Roxanne Paul**.

Submitted by Women's Guild Executive Board,
Asanet Hacikoglu and Rosemary Arkorian, Co-Chairwomen
February 4, 1998



**ST. MARY'S WOMEN'S GUILD FINANCIAL REPORT
1997**

INCOME		EXPENSES	
Dues	\$ 640.00		
Donations	1,079.00		
Spring Festival	12,086.49	Spring Festival	3,567.67
Entertainment Books	727.00	Entertainment Books	196.00
Lenten Dinner	1,177.00	Lenten Dinner	6.00
Atlantic City trip	1,025.00	Atlantic City trip	883.00
Hampartsoum dinner	880.00	Hampartsoum dinner	248.00
Parish Assembly lunch	368.00	Parish Assembly lunch	155.00
Food Sales	513.50		
Bank Interest	79.06		
Sunday Coffees	444.40		
Ellis Island trip	5,468.00	Ellis Island trip	5,285.68
Hokijoshes	942.44	Hokijoshes	442.69
Dinner at Alfio's	555.00	Dinner at Alfio's	532.00
Supplies & Equipment	309.91	Postage	102.00
		Gifts	259.75
		Red Cross Donation	150.00
		CASP donation	1,000.00
		Donation to church.	9,000.00
		Women's Guild C.C.	228.00
		Christmas Party	107.38
Miscellaneous	4.00	Miscellaneous	11.50
Total Income	\$25,988.89	Total Expenses	\$22,664.58

Balance on Hand 1/197	\$ 393.76
Total Income	\$25,988.89
Total	\$15,382.65
Total Expenses	\$22,664.58
Cash on Hand 1/1/98	\$ 3,718.07

SHNORHALI SCHOOL REPORT

Shnorhali School offers an integrated program of Christian Education and Armenian culture and language instruction.

For the 1997 -1998 school year, we have 73 registered students, 8 Religious Education teachers, Miss Ann Kavookian as Assistant Superintendent, and 6 Armenian language teachers and 4 teachers-in-training. We also have one Eastern Armenian language class and 4 teacher-in-training. Mr. Harvey Bazarian and Mr. Aram Paul are PTA Co-Chairmen.

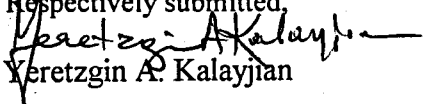
First Sundays of the month are Family Worship time. Parents, teachers and students attend a shortened version of Badarak and listen to Der Hayr's message for them. On two occasions, instead of Badarak in church, Der Hayr did a show and tell enactment of the Sacrament of Baptism and Confirmation, and explained about his vestments and walked us through Badarak with slide presentation.

1. On January 12th Shnorhali School Christmas dinner took place. All the children and teachers received gifts from Mrs. Grace Shahinian and audio tapes from Mr. Dikran Jamgochian.
2. On February 12th we had a PTA meeting.
3. On April 4th Shnorhali School Students Talent Show took place.
4. On June 8th Sunday School closing exercises took place in church.
5. On June 15th Armenian School Dinner and Hantess took place.
6. From June 23rd - 29th "Armenia, The Wonderland" a week long summer day camp was conducted by Yeretzgin and Der Hayr.
7. July 22nd - PTA meeting.
8. September 7th - Orientation.
9. September 14th - Shnorhali School opened.
10. October 24th - Halloween party organized by Senior ACYOA members.
11. On November 1st - A helpful seminar on teaching methods by ALLARC director, Miss Sylva Der Stepanian.
12. December 7th - Shnorhali School students attended church and each lit a candle for the children who perished in the earthquake in 1988.
13. December 20th - Shnorhali School students enjoyed a delightful Christmas Family Night organized by Three-M and received gifts from Santa.
14. On December 24th - Shnorhali School students presented a Christmas program in church.
15. On Sunday, December 28th some of our students were invited to perform at the Christmas Party at the Armenian Embassy. Everyone was delighted to hear them.

The staff of Shnorhali School is doing it's best to give our students, as much as possible, to help them grow and mature in Christian Spirit, Armenian identity cultural and historic knowledge. We ask our parents COOPERATION and PARTICIPATION in our endeavor towards this goal.

I would like to thank Der Hayr for his leadership and guidance. My sincere appreciation goes to all our teachers and Miss Ann Kavookian for their devotion to this sacred task.

Respectively submitted,


Yeretzgin A. Kalayjian

ST. MARY'S SHNORHALI PTA FINANCIAL REPORT 1997

INCOME		EXPENSES	
Hantes X2	\$2,750.00	Misc.	\$12.03
Interest	15.27	Class Photo	420.00
Photos	560.00	Supplies	91.65
		School Donation	2000.00
		Gifts	200.00
Total	\$ 3,325.98	Total	\$2,523.68
	Net Gain for 1997		\$ 802.30
	Balance at end of 1996		\$ 827.63
	Balance at end of 1997		\$1,829.93
	Checking Balance		\$ 402.66
	Savings Balance		\$1,227.27
	Total Funds Available		\$1,629.93

ST. MARY'S SHNORHALI SCHOOL FINANCIAL REPORT 1997

INCOME		EXPENSES	
Donations	\$3,269.42	Supplies	\$1,678.32
Tution	3,585.00	Salaries	5,965.00
Interst	104.75	Misc.	100.00
PTA donation	2000.00		
Total	\$8,959.17	Total	\$7,743.32
	Net Gain for 1997		\$1,215.85
	Balance at end of 1996		6,399.60
	Balance at end of 1997		7,615.45
	Checking Balance		3,988.14
	Savings Balance		3,627.31
	Total Funds Available		7,615.45

THREE-M 1997

The Three-M fellowship organized exceptionally helpful religious, cultural and social activities during the year of 1997.

1. On January 6, 13, 20, 27 - Lectures were given by Rev. Eli Takessian on the Four Gospels.
2. On March 22nd - Sundukian Theater Group from Armenia presented a play "To See and Die" which was received very enthusiastically by our parishioners.
3. On April 19-20, the Annual Multi-Media Art Exhibition took place.
4. On April 20, a "Madagh" Dinner and interesting program was presented to our parishioners.
5. Also in April our Ambassador, Mr. Rouben Shugarian, gave us a lecture about the current status of Armenia followed by an interesting question and answer period. In addition Mrs. M. Kibarian showed us a video presenting the work of Armenia Fund on the construction of the Goris-Sushi highway.
6. On May 10 a lecture and book signing ceremony by Professor Vahakin Dadrian, author of "German responsibility in the Armenian Genocide".
7. On September 10th three-M executive meeting took place in a restaurant.
8. On September 22nd and the following eight consecutive Mondays Armenian history lectures were given by Dr. Avdoyan
9. On November 2nd a lecture was given by Mr. David Zenian, Director of AGBU Armenian Center in Washington on "Armenia: After 6 years of independence."

On December 20th Three-M organized the traditional Family Christmas Night where ACYOA Juniors presented "Amahl and the Night Visitors" and enchanted the audience. Dinner was served and Santa visited the children.

We thank all who participate and support our programs.

3M FINANCIAL REPORT
St. Mary Armenian Apostolic Church
January 1, 1997 - December 31, 1997

Respectfully submitted

The Executive Committee

Income		Expenses	
Rev. Takessian Lecture	\$ 310.00	Lecture - Gift / Honorarium	\$ 268.00
Sundukian Theater Group	2,130.00	Sundukian - Travel / Donation	1,618.00
Madagh Dinner / Program	542.00	Madagh Dinner	119.72
Dr. Avdoyan Lecture	1715.00		
Mr. Zenian Lecture	180.00	Zenian - Light Lunch	75.00
Christmas Family Nite w/ACYOS Jr's	361.00	Christmas Family Nite	103.85
Interest	32.31	Transfer to St. Mary Church	3,400.00
Total Income	\$5,270.31	Total Expenses	\$5,745.07

Balance on Hand 1/1/97	\$ 1,612.29
<u>Total Income</u>	<u>5,270.31</u>
Total	\$ 6,882.60
<u>Expenses - 1997</u>	<u>5,745.07</u>

Balance on Hand 1/1/98 \$ 1,419.53

Yeretzgin A. Kalayjian


ACYOA Juniors 1997

ACYOA Juniors had another fruitful year with Yerezgin as the Youth Director - Counselor.

1. On February 7, 1997 ACYOA Juniors along with a few Seniors went bowling and had an enjoyable fellowship at a restaurant following the game.
2. On February 9th the Juniors had a potluck dinner and a meeting with their parents to discuss various issues and activities.
3. On February 8th - Paragentan Dance - canceled because of inclement weather.
4. On February 15th the "Vartanank" was commemorated with a dinner and program in conjunction with the Knights and Daughter of Vartan.
5. On March 31st ACYOA Juniors, along with the youth group of Richmond, Virginia, went for a 2 day fun time to Virginia Beach, Virginia.
6. On April 27th the Young Talents Concert took place at St. Elizabeth R.C., fifteen young artists participating.
7. On September 6th ACYOA Juniors and Seniors had an enjoyable picnic together.
8. On October 4th ACYOA Juniors had their organizational meeting. Elections were held and many ground rules about active participation were set.
9. On November 1st ACYOA Juniors and Seniors attended a soccer game at RFK.
10. On November 21st Juniors had a Thanksgiving dance along with a few Seniors.
11. On November 29th Seventeen Junior and Senior members attended an exciting Christian concert at Hylton Chapel. We were all guests of Mr. Dean Shahinian, Esq.
12. On December 5th a membership meeting took place at Ninelly Thomassian's home. We all enjoyed their hospitality.
13. On December 20th at the Christmas Family Night, organized by Three-M, the Juniors presented a spectacular play "Amahl and the Night Visitors".
14. On December 24th the Juniors hosted the fellowship hour.
15. Along with these activities the Juniors are offered religious and cultural Armenian language programs by Mr. Dean Shahinian, Esq. and Mrs. Louisa Baghdassarian. This group visited the Armenian Embassy as one of their field trips where they were given a tour and a slide presentation by Mrs. Kainé Terterian, the Cultural Attaché of the Embassy. They also heard a lecture by Col. Moorad Mooradian, Ph.D. About conflict resolution in connection with Karabagh vs. Azeri confrontation.

We would like to express our heartfelt thanks to Der Hayr for his leadership, fatherly advice, friendship and support. We also would like to express our gratitude to Yerezgin for planning and guiding us in all our activities for the long hours of organizing and patiently seeing them through. We thank our parents who participated and supported our activities.

Respectfully,


The Executive Committee
Yerezgin A. Kalayjian

**ACYOA Juniors Financial Report
St. Mary Armenian Apostolic Church
January 1, 1997 - December 31, 1997**

Income:

Vartanantz Dinner	\$1,010.00
Ski Trip (canceled)	
Junior Talent Concert	\$1,140.00
Reimbursement (Soccer)	\$481.50
Coffer Table	\$70.00
Christmas Family Nite w/3M	
½ gross income	\$367.00

.....
Interest \$27.44 ✓

Total Income \$3,095.94

Expenses:

Vartanantz Dinner	\$326.26
Scholarship Student	\$100.00
Ski Trip - Lodge Deposit	\$100.00
Junior Talent Concert (Hall Rental)	\$250.00
Soccer Tickets	\$481.50
Transfer To St. Mary Church	\$4000.00
Postage	\$192.00

.....
Total Expenses \$5,449.76

Balance at Hand 1/1/97	\$3,557.90 ✓
<u>Total Income</u>	<u>\$3,095.94</u>
Total	\$6,653.84
<u>Expenses - 1997</u>	<u>\$5,449.76</u>
Balance on Hand 1/198	\$1,204.08

*Audited by
Stephen Ohanian
Feb 1, 98*

**ACYOA Seniors
Financial Report
St. Mary Armenian Apostolic Church
January 1, 1997 - December 31, 1997**

Income:

Dues	\$220.00
Palm Sunday Luncheon	\$680.00
Young Talents Concert	\$300.00
Coffee Table	\$65.00
Mother's Day Luncheon	\$405.00
T-Shirts	\$330.00

Halloween (entered in 1998)

Misc. Income \$360.70

.....
Interest \$26.95

Total Income \$2,387.65

Expenses:

Central Council Dues	\$60.00
Feed the Homeless	\$51.60
Palm Sunday Luncheon	\$49.00
Young Talents Concert	-
Mother's Day Luncheon	\$214.73
T-Shirts	\$322.25
Sports Weekend Reception	\$87.09
Sports Picnic	\$136.70
Halloween	\$212.48
Volleyball Gym Rental	\$210.00
Stationary	\$30.00
Postage	\$19.20
Check Printing	\$13.38
Misc. Expenses	\$4.38

Bank Service Charge \$128.30

Total Expenses \$1,539.11

Balance at Hand 1/1/97	\$546.08
<u>Total Income</u>	<u>\$2,387.65</u>
Total	\$2933.73
<u>Expenses - 1997</u>	<u>\$1,539.11</u>
Balance on Hand 1/198	\$1,394.62

*Accounted by
Raff. Karachian
1/1/98*

ACYOA 1997 Annual Report

The ACYOA of St. Mary's was officially recognized as a national ACYOA Chapter on January 19, 1997. Beginning with ten members and gradually growing to twenty-two, the ACYOA has done its best to serve Christ by reaching out to the youth of our Parish and assisting the Parish in its activities and functioning. The members of the executive committee were: Chairman- Saro Kalayjian, Vice-Chairman - Vartuhi Shafakian, Treasurer - Armen McOmber, Recording Secretary- Elissa Juskalian, Corresponding Secretary- Kareen Sivaslian.

Thirty young people from our parish and from local universities have benefited from what the ACYOA has to offer; fellowship, service, education, within a vibrant and growing community of young Christian Armenian students and professionals.

One of the main goals we set out last year has in part been achieved but still needs much work. Our efforts to join all the youth of the parish together through various forms of fellowship and activities have allowed us to get acquainted with the students of the Shnorhali School and the ACYO Juniors. We hope to integrate interesting new programs into the 1998 schedule to further our relationships with our younger sisters and brothers as mentors.

Early in 1997 there were signs that the ACYOA executive committee truly had a difficult task ahead of it. However, by the end of summer, the ACYOA was attracting people in encouraging numbers. We were fortunate to be blessed with such dedicated and consistent participation. Our monthly meetings consisted of prayer, bible readings/discussion, and planning of future activities followed by fellowship.

The following is a list of completed and attempted activities:


Submitted by: Saro Kalayjian, Chairman

1997 Activities

Feed the Homeless	1.11.97	postponed		
Meeting/Elections	1.19.97	14		
Feed the Homeless	1.25.97	10		
Meeting	1.25.97	12		
Paregentan Dance	2.8.97	Canceled due to weather		
Meeting	2.16.97	11		
Dinner (Paradiso)	2.21.97	20		
Proposal To Parish Assembly	2.23.97		Fourth of July	6.4.97 3
Meeting	3.8.97	9	Meeting	6.13.97 12
Palm Sunday Luncheon			Kings Dominion	6.26.97 7
(ACYOA Alumnus Award)	3.23.97	6	Zoo Trip w/Shnorhali School	canceled- weather
Hockey		15	Camden Yards	7.19.97 3
Meeting	4.6.97	8	Meeting	8.8.97 8
Young Talents Concert	4.24.97	4	Sponsor Child in Armenia	8.8.97
Bake Table		3	Sports Picnic	9.97 15
Kennedy Center	5.10.97	na	Meeting	9.19.97 19
Mother's Day Luncheon	5.11.97	8	Church Yard Maintainance	9.20.97 4
Sports Weekend Reception	5.22.97	4	Meeting	10.10.97 19
			Halloween Meeting	10.16.97 12
			Halloween	10.24.97 22
			MLS Cup Soccer	10.26.97 7
			Bazaar	11.5-7.97 8
			Basketball Practice	11.97 11.26.97 4
			Meeting - Character Lecture	11.17..97 26
			Meeting - Vespers	12.5.97 15
			Christmas Party - Y-ARSEN	12.12.97 27
			Church Clean-up	12.20.97 5

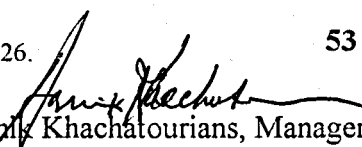
Submitted by: Saro Kalayjian, Chairman

BOOK STORE FINANCIAL REPORT 1997

Starting Balance	\$ 6,145.39
<u>Income</u>	9,198.50
<u>Disbursements</u>	
Merchandise	\$ 7,230.76
Bank Service Charge	35.00
St. Mary's Donation for 1996	\$ 2,000.00
	<u>\$ 9,265.76</u>
Net Profit for 1997	\$ 1,932.74 (*)
Closing Balance	\$ 6,078.13

(*) \$2,000 was donated to St. Mary's resulting in a net loss of \$67.26.

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Submitted by:  Armine Khachatourians, Manager

1997 ANNUAL CHOIR REPORT

The Choir has continued its growth in many ways; successful rehearsals, full member participation, and other activities as stated below:

1. The traditional Armenian Christmas Service in Baltimore in January 1997.
2. Choir members' new robes were completed.
3. The St. Mary's Choir hosted the Fifty-first Annual Assembly of Association of Armenian Church Choirs of America, October 17-19, 1997. There were 28 delegates from 14 parishes. The Choir had a special committee in charge of lunches and dinners which some members also served, as well as the organization of the Assembly Banquet and Dance "Cruising Aboard Ship on the Potomac River," for Saturday night. The Committee also published a Commemorative Booklet.

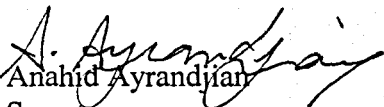
During the Friday Dinner and informal sing-along, Der Hayr presented a Choir Appreciation Award certificate to the Choir members having served 5, 15, 25 and 35 years.

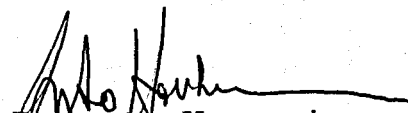
On Sunday, October 19, 40 members of all Choirs participated in the Divine Liturgy. At noon a Farewell Luncheon was also served. Participants left Washington very impressed and appreciative of the Host Choir's hospitality and organization, and Der Hayr's excellent leadership of our church.

4. On November 27, the Choir hosted the second Thanksgiving Dinner (family style) which was a great success again. The tradition goes on! Accumulated funds of \$3,000 was placed in a CD earmarked for the altar renovation.
5. On December 24, a special celebration for Christmas Eve was also organized under the direction of Yeretzgin A. Kalayjian. The Choir also participated.

We thank Dr. Hratch Semerjian for his able direction of the Choir; as well as Dr. Socrates Boyajian for filling in when needed. We also thank the Organists Mr. Boghos Zulikian and Miss Lilit Vardanian.

I would like to thank the 1997 Executive Committee of the Choir for their dedication: Vice-chairman, Takouhi Hallajian; Treasurers, Clara Andonian and Nadya Koseian; Secretary, Anahid Ayrandjian, Advisors: Queenie Avedikian, Aline Guiragosian, Jermen Hallajian, Rebecca Petrossian and Lusin Simon. Special thanks to all Choir members for their perfect attendance and especially thanks to Der Hayr Vertanes Kalayjian for his support, guidance and encouragement.


Anahid Ayrandjian
Secretary


Deacon Arto Hovannesian
Chairman

CHOIR FINANCIAL REPORT

INCOME

Donations	\$530.00
Baltimore Association Donation	200.00
Christmas Plate Collection	413.00
Easter Plate Collection	810.00
Video Sales	70.00
Convention-Booklet, Donations	19,270.00
Parish Council Loan	1,000.00
Thanksgiving dinner	<u>1,916.00</u>
TOTAL INCOME	\$24,209.50

EXPENSES

Gift to Hamlet	\$ 100.00
Choir Convention	16,736.45
AACCA part proceeds of Convention	1,267.00
AACCA Choir Robes	1,719.45
Alpha Video	716.00
Kitts Organ Repair	500.00
Thanksgiving dinner	950.00
Gift to Arto	<u>38.59</u>
TOTAL EXPENSES	\$25,027.49

Balance on Hand 1/1/97	\$ 2125.36
Total Income	24,226.50
Sub Total	26,351.86
Expenses	22,027.49
Checking	1,324.37
Balance on Hand 1/1/98	
CD	3,000.00
TOTAL	\$ 4,324.37

St. Mary's Armenian Apostolic Church 1997 Bazaar Report

INCOME

Luncheons	\$7055.50
Carry-out	8109.75
Bake Table	5544.50
Dinner	5509.75
Mezza	1321.25
Beverages	1052.00
White Elephant	1018.25
Gift Table	827.74
Raffle	<u>4749.00</u>
TOTAL INCOME	\$35,187.74

EXPENSES

Food / Related Items	\$10,332.78
Clean-up	355.00
Mailing	960.00
Printing	630.00
Misc. supplies	91.97
Raffle Prizes	750.00
Dumpster	321.63
TOTAL EXPENSE:	\$13,441.38

TOTAL INCOME: \$35,187.74
TOTAL EXPENSE: \$13,441.38

\$21,746.36 PROFIT

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Submitted by: Br. Gen. Al Kaehn, Chairman

ARMENIAN LIFE LECTURES

The Armenian Life lecture series, which has held over 35 lectures during the past several years, presented two lectures in 1997:

Mr. Berj Kalayjian, an award-winning artist and sculptor, spoke on "Film Director Sergei Paradjanov." He described the life and work of the famous Armenian film director and focused, through a series of remarkable slides, on the themes and structure of Paradjanov's most famous film, "The Color of Pomegranates."

Mr. Jerry Hekimian, who has served St. Mary's as Armenian School Superintendent, Bazaar Chairman and in other capacities and has been the Commander of the Ani Lodge of the Knights of Vartan, spoke on "Armenian Language." He discussed the background and character of Armenian, why Armenian is a separate branch of the Indo-European languages, and Armenian's relationship to other languages.

The chairman of Armenian Life is Dean Shahinian, Esq.

1997 BAZAAR REPORT

The annual church Bazaar was held on 5, 6, 7, and 8 November 1997. The Women's Guild continued responsibility for conducting the 4 luncheons and the dinner on Friday night; the Parish Council took over responsibility for conducting the dinner on Saturday night; both dinner events were successful. The results from the hard work of a lot of people were again very encouraging: The 1997 Bazaar yielded a profit of \$21,746.36; this compares to a 1996 Bazaar profit of \$19,992.96. We continued attempts to reduce expenses. However, the Bazaar would not be successful without the hard work by dedicated, committed, and talented people. We thank you all.

The Parish Council

Proposal A.

9514 Kirkfield Road
Burke, Va. 22015

14 February 1998

SUBJECT: Agenda Item for the 22 Feb 98 Parish Assembly

TO: Pastor and Parish Council
St. Mary's Armenian Apostolic Church

Reference: Your letter, same subject, dated 26 Jan 98.

I respectfully request that the following 3 items be added to the proposed agenda:

Administrators CTA report on actions taken since the 13 Apr 97 Parish Assembly meeting regarding the will of Mr. William E. Docter.

Parish Council report on actions taken regarding the designation of a Trustee, to whom the estate will be entrusted by Court Order.

Parish Council and the Trustee report on how they intend to proceed in carrying out the wishes of the deceased as provided in his will. Provide plans for managing the Trust, and methods to be employed in providing financial assistance to deserving students (as called for in the will).

Thank you for your consideration in this matter.

Yours truly,



ALBERT J. KAEHN JR.
Administrator CTA
W.E. Docter Will

(Member, St. Mary's Armenian Apostolic Church)

Proposal B.

St. Mary Armenian Apostolic Church

Parish Assembly

22 February 1998

Whereas:

The practice of tithing was established by Abraham when he gave a tithe of all his profits from battles with the Canaanites to Melchizedek, priest of God Most High. (Genesis 14:18-20)

Whereas:

God taught through Moses that we must offer the first fruits of our labor to Him. (Leviticus 1)

Whereas:

Jesus commands us to humbly and generously give to the church. (Mark 12: 41-44)

Whereas:

Scriptures remind us that our lives are a gift from God, and that we should present ourselves to God as "living sacrifices, dedicated and fit for His acceptance." (Romans 12: 1-3)

Be it therefore proposed that

1) St. Mary Armenian Church of Washington, DC encourage and teach the spiritual discipline of tithing in the parish.

2) St. Mary Armenian Church of Washington, DC include a line item in its annual budget that reflects income received from tithes.

Zaven Kalayjian

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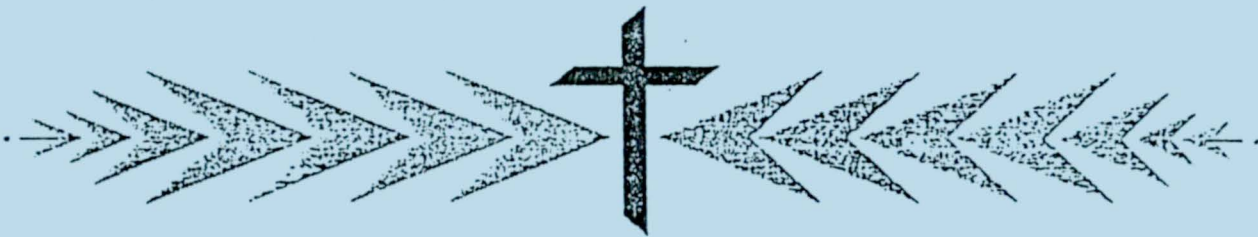
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St. Mary's Armenian Apostolic Church
4125 Fessenden Street, NW
Washington, DC 20016

Non-Profit Org.
U. S. POSTAGE
PAID
Washington, D.C.
Permit No. 9629

ADDRESS CORRECTION REQUESTED.

To:



A.C.O.Y.A. SRs & JRs present
ՏԱՐԵԿԱՆ ԱԻԱՆԴԱԿԱՆ
ԲԱՐԵԿԵՆԴԱՆԻ ՊԱՐԱՀԱՆԴԻՍ
ANNUAL MASQUERADE DANCE
PAREGENTAN (MARDI GRAS)



R.S.V.P. - (202) 363-1923
(Definitely Necessary to call)

Saturday, February 21, 1998 From 7:00 to ????

GODPARENTS

for
GODPARENTS
and
GODCHILDREN
DAY

ST. MARY'S ARMENIAN APOSTOLIC CHURCH
4125 Fessenden St., NW - Washington, DC 20016
Rev. Fr. Vertanes Kalayjian, Pastor

SUNDAY, MARCH 22, 1998
10:00 AM - HOLY BADARAK

TO HONOR THE OCCASION
A RECEPTION - DINNER
will be held
following services



ST. MARY'S ACOYA JRS & SRS
Presents

VARTANANK
SATURDAY

DATE: February 28, 1998
Time: 7:00pm (Dinner will be served at 7:30 sharp)
Place: ST. MARY'S CHURCH HALL

ՕՐՈՒՄՆ ԶԻՒՐ ՊԱՏԳԱՄԱԽՈՍ
Տիար Եղիշյե Պոկյուստյե