

PARISH COUNCIL ANNUAL REPORT

January 1 through December 31, 1982

(Important: It is necessary to attach to this form a complete report of the Pastor and Parish Council, along with a letter addressed to His Eminence the Primate, giving the results of the election for confirmation, with a duplicate list of nominees and the number of votes received by each person. Also, please attach form requesting names of incumbent and newly-elected Parish Council members.)

Name of Church HOLY TRINITY ARMENIAN CHURCH

Address 14 WOODLAWN AVE. WEST, T

City TORONTO State ONTARIO Zip M4V 1G7 Tel.# (416) 924-6514

Pastor FR. HOUSSIG NISHANIAN

Assistant Pastor _____

Parish Council Officers:

Chairman SARKIS TCHILINGIRIAN

Vice-Chairman CHEVONT KHOSROVIAN

Secretary TORKOM ZABUNYAN

Ass't Secretary _____

Treasurer HAROUTIUN YESAYAN

Ass't Treasurer _____

Names of Delegates: (list below)

1. HRANT SOUIN 5. _____

2. LEVON YAZEJIAN 6. _____

3. BEDROS KOKORIAN 7. _____

4. TORKOM ZABUNYAN 8. _____

Number of Parish Council Meetings (1982) 38 Meetings

Date of 1983 Annual Parish Assembly FEBRUARY 27, 1983

1983 Budget Income: \$ 103,750.00 1983 Budget Disbursements: \$ 101,000.00

Officers of Assembly

Assembly President FR. HOUSSIG NISHANIAN

Assembly Chairman VARTAN VARTANIAN

Assembly Secretary MONA SELYAN (ENGLISH), HAIG MISAKIAN (ARMENIAN)

(1983 BUDGET MUST ACCOMPANY THIS ANNUAL REPORT)

1982 MEMBERSHIP DATA

1. Total Church Members 382 members
 1982 increase _____ 1982 decrease _____
2. Number on general mailing list 1,500
 1982 increase _____ 1982 decrease _____
3. Approximate number of Armenians in area 12,000.00
4. Number of potential members in your area _____
5. Amount of 1982 membership dues:
 single \$ 35.00 senior citizen \$ 35.00 other \$ 50.00/couple

6. What percentage of your membership is donated through:

- a. Dues _____ %
- b. Pledges _____
- c. Stewardship _____
- d. Other contributions _____

7. What is the number of individuals who donated through:

	<u>Members</u>	<u>Non-members</u>
a. Dues	_____	_____
b. Pledges	_____	_____
c. Stewardship	_____	_____
d. Other contributions	_____	_____

8. Do you have a membership committee? YES

9. Donation for sacraments and rituals:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	\$ <u>125.00</u>	\$ <u>150.00</u>
b. Baptism	<u>50.00</u>	<u>60.00</u>
c. Funeral	<u>65.00</u>	<u>75.00</u>
d. Other / Requiems	<u>HEARTFELT DONATION</u>	_____

1983 PARISH ASSESSMENT DATA

The Formula for calculating assessments and/or Diocesan Dues is based on the following percentage breakdown for each of the categories listed below:

- a. 60% - Membership
- b. 5% - Clergy
- c. 25% - Gross PCP (Plate Collection Pledges, Dues, Yughakin.
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

(Please list figures compiled for 1982)

I. Number of parish members: 382

II. Number of Clergy: 1

III. Gross receipts:

Plate Collection	\$ <u>10,186.00</u>
Candles	<u>4,039.00</u>
Easter Yughakin	<u>3,016.00</u>
Christmas Yughakin	<u>3,016.00</u>

TOTAL \$ 20257

IV. Number of Sacraments and Rituals

Baptisms	<u>84</u>
Weddings	<u>29</u>
Funerals	<u>20</u>

V. Number of Delegates: 4

It is hereby agreed that the above information is accurate to the best of our knowledge and information.

[Signature]
Parish Council Chairman

[Signature]
Parish Council Treasurer

[Signature]
Auditing Committee Chairman

[Signature]
Reviewed by Parish Priest

FIGURES STATED ON THIS SHEET MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pgs. 4-5) AND THE MEMBERSHIP DATA SHEET (pg.2)

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/82)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1982

1. In Banks.....	\$ _____	
2. On Hand.....	\$ _____	
		TOTAL _____

A. Receipts and Donations:

1. Membership Dues.....	\$ 9,625.00	
2. Pledges.....	_____	
3. Stewardship.....	_____	
4. Plate Collection.....	10,186.00	
5. Candles.....	4,039.00	
6. Easter Yughakin.....	3,016.00	
7. Christmas Yughakin.....	3,016.00	
8. In Lieu of Flowers.....	2,751.00	
9. Wills and Bequests.....	_____	
10. Other Contributions:		
a.	_____	
b.	_____	
		TOTAL \$ 29,617.00

B. Sacraments & Rituals:

1. Baptisms.....	\$ 4,170.00	
2. Weddings.....	3,375.00	
3. Funerals.....	} 10,895.00	
4. Requiems.....		

TOTAL \$ 18,440.00

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar.....	\$ _____	\$ _____
2. Picnics.....	_____	_____
3. Raffles.....	_____	_____
4. Bingo.....	_____	_____
5. Fairs.....	_____	_____
6. Dinners.....	_____	_____

FINANCIAL REPORT - SECTION I - INCOME (continued)

7. Other:	(Gross)	(Net)
a. _____	\$ _____	\$ _____
b. _____	_____	_____
c. _____	_____	_____
d. _____	_____	_____
		(NET) TOTALS \$ _____

D. Church Auxiliary Organizations:

1. Women's Guild.....	\$ <u>17,000.00</u>
2. Mr. & Mrs. Auxiliary.....	_____
3. Men's League.....	_____
4. ACYOA Seniors.....	_____
5. ACYOA Seniors.....	_____
6. Other:	
a. _____	_____
b. _____	_____
TOTAL \$ <u>17,000.00</u>	

E. Other Income:

1. Interest.....	\$ _____
2. Sale of Books, Records, Gifts.....	<u>222.00</u>
3. Parish Newsletter.....	<u>521.00</u>
4. Donations for use of Facilities.....	<u>1,870.00</u>
5. Contributions to Building Fund.....	_____
6. Transfer of Funds.....	_____
7. Other:	
a. _____	_____
b. _____	_____
TOTAL \$ <u>2,613.00</u>	

TOTAL RECEIPTS (Items A-E) \$ 67,670.00

TOTAL CASH ACCOUNTED FOR \$ 67,670.00

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/82)

A. Salaries and Benefits

- 1. Clergymen
- 2. Clergymen Housing and Utility Allowance
- 3. Clergymen Automobile Allowance
- 4. Clergy Medical Insurance
- 5. Clergy Pension

PLEASE COMPLETE
CLERGY STIPEND SCHEDULE
PAGE 8

(FROM PAGE 8) TOTAL \$ 21,013.00

B. Other Salaries and Benefits:

- 1. Visiting Clergymen.....\$ _____
- 2. Secretary and/or Clerical..... 12,307.00
- 3. Choirmaster, soloists, organist..... _____
- 4. Payroll taxes..... 2,259.92
- 5. Employee Benefits..... 1,311.00

TOTAL \$ 15,877.92

C. Operating Expenses:

- 1. Telephone.....\$ 1,769.00
- 2. Stationary, Printing and Postage. 6,429.00
- 3. Parish Newsletter..... 6450.00
- 4. Candles..... 2,614.00
- 5. Altar Flowers..... _____
- 6. Books, Records, Gifts..... _____
- 7. Furniture and Equipment (office)..... _____
- 8. Contributions..... _____
- 9. Fund Transfer..... _____
- 10. Other:
 - a. _____
 - b. _____

TOTAL \$ 11,262.00

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

- 1. Diocesan Dues.....\$ _____
 - 2. Etchmiadzin Looma..... _____
 - 3. Other
 - a. _____
 - b. _____
- TOTAL \$ _____

E. Educational Programs:

- 1. Religious Education.....\$ _____
 - 2. Armenian Language..... _____
 - 3. ACYOA Seniors..... _____
 - 4. ACYOA Juniors..... _____
 - 5. Choir..... _____
 - 6. Religious Vocation..... _____
 - 7. Other:
 - a. _____
 - b. _____
- TOTAL \$ _____

F. Church Building Expenses

- 1. Mortgage (Principal/Interest).....\$ _____
 - 2. Utilities..... 4,922.00
 - 3. Insurance..... 1,498.00
 - 4. Repairs and Maintenance..... 13,339.00
 - 5. Equipment..... _____
 - 6. Other:
 - a. _____
 - b. _____
- TOTAL \$ 19,759.00

TOTAL DISBURSEMENTS \$ 67,911.92

Balance - December 31, 1982

- 1. In Banks..... _____
- 2. On Hand..... _____

TOTAL CASH ACCOUNTED FOR \$ _____

1981 ADJUSTED CLERGY STIPENDS

Effective January 1, 1983

	<u>ACTUAL 1983 STIPEND AND ALLOWANCES BUDGETED</u>
Basic Stipends \$14,070.....	\$ <u>16,000.00</u>
Additional increment for each 3 years of service in the Diocese with a maximum of 7 increments (including service in California Diocese) 1,005.....	<u> </u>
Additional increment for parish size:	
150-300 voting members. 1,005.....	<u> </u>
Over 300 voting members 2,001.....	<u> </u>
 <u>CAR ALLOWANCE</u>	
Pastor's own car. Allowance equivalent to 20 cents per mile for pastoral business (estimated).....	<u> NIL </u>
Parish owned car. Allowance equivalent to 15 cents per mile for pastoral business (estimated).....	<u> NIL </u>
 <u>HOUSING ALLOWANCE</u>	
Parish owned home All costs including utilities....	<u>5,013.00</u>
Rental. If parish does not own a home, it will provide an allowance for housing including utilities..	<u> </u>
Home owned by Pastor. Pastors may use allowance for rental or payment on house purchase.....	<u> </u>
<u>CLERGY MEDICAL INSURANCE.</u> Full payment.....	<u> NIL </u>
<u>CLERGY PENSION.</u> \$750 (plus additional \$750 optional).....	<u> NIL </u>
 TOTAL	 \$ <u>21,013.00</u>

(please carry total to page 6)

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (ending 12/31/82)

A. ASSETS:

- 1. Cash.....\$ 14,741
- 2. Certificates of Deposit.....\$ 10,000.00
- 3. Stocks and Bonds.....\$ _____
- 4. Real Estate (land, buildings, etc).....\$ _____
- 5. Special Funds (list each)
 - a. _____ \$ _____
 - b. _____ \$ _____
 - c. _____ \$ _____
- 6. Other:
 - a. _____ \$ _____
 - b. _____ \$ _____

TOTAL \$ 24,741.00

B. LIABILITIES:

- 1. Mortgage.....\$ _____

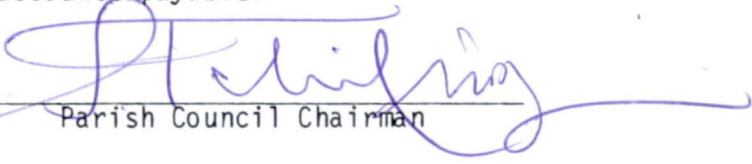
(Part B. Liabilities continued on page 10)

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (continued)

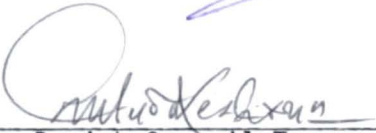
2. Loans Payable.....\$	_____

3. Accounts Payable.....\$	_____
	TOTAL \$ _____

The above statement has been prepared from the books and records of _____ and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1982, and the balance on hand in cash and in the banks at such date, and any accounts payable.



Parish Council Chairman



Parish Council Treasurer



Auditing Committee Chairman



Reviewed by Parish Priest

CHURCH AUXILIARY ORGANIZATIONS

Information Requested is for the Year 1982

The Names of Officers Serving in 1983

WOMEN'S GUILD

Chairman MRS. NORA BALTAYAN

Address 37 CLANCY DR. WILLOWDALE, ONT. Telephone 496-2787

Number of Members 120 Number of Meetings 10

Amount Transferred to Parish Council \$ 17,000.00

Cash on hand at 1/1/82 \$ 1,562.89 Income \$ 29,261.66

Disbursements \$27,753.01 Balance at 12/31/82 1,508.65

Major Annual Functions MAY FEST, BAZAAR, ANNUAL DANCE, PICNIC, RUMMAGE SALE
LENTEN DINNER,

YOUNG WOMEN'S GUILD

Chairman _____

Address _____ Telephone _____

Number of Members _____ Number of Meetings _____

Amount Transferred to Parish Council _____

Cash on hand at 1/1/82 _____ Income _____

Disbursements _____ Balance at 12/31/82 _____

Major Annual Functions _____

BOY SCOUTS

Chairman _____

Address _____ Telephone _____

Number of Members _____ Number of Meetings _____

Amount Transferred to Parish Council _____

Cash on hand at 1/1/82 _____ Income _____

Disbursements _____ Balance at 12/31/82 _____

Major Annual Functions _____

ARMENIAN SCHOOL

Name ST. SAHAG & ST. MESROB ARMENAIN SATURDAY SCHOOL

Officers of the School Committee:

Chairman JOSEPH SHANLIAN

Address 73 SENECA HILL DR. WILLOWDALE, ONT. Telephone (416) 492-1707

Superintendent ARSHALOUISE KANDAHARIAN

Address 22 APPLGATE CRES. WILLOWDALE, ONT. Telephone (416) 493-9969

Number of Teachers 14 Number of Pupils 255

Number of Classrooms 12 School Days and Hours 10:00 A.M.-1:15 P.M.

Cash on hand at 1/1/82 \$1,660.43 Income 34,356.93

Disbursements 39,979.45 Balance at 12/31/82 (5,662.52)

Major Annual Functions MOTHER'S DAY, ANNUAL DANCE,

SUNDAY SCHOOL

Chairman HRANT SOUIN, HAIG MISAKIAN, EDWARD DOVLET.

Address _____ Telephone _____

Superintendent ALICE KOUYOUMJIAN

Address 45 Sunrise Ave. #1109, Toronto, Ont. Telephone (416) M4A 2S3

Number of Teachers 5 Number of Pupils 50

Number of Classrooms 5 School Hours 10:30 A.M.- 12:00 P.M.

Cash on hand at 1/1/82 \$ 933.94 Income 2,868.64

Disbursements 2,310.64 Balance at 12/31/82 558.00

Major Annual Functions CHRISTMAS DAY CELEBRATION, GRAND PARENTS DAY.

RESERVE FUND

Chairman _____

Address _____ Telephone _____

A.C.Y.O.A. SENIORS

Chairman ARPINE KUMJIAN
Address 2571 Kennedy Rd. Scarboro, Ont. Telephone (416) 292-2073
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/82 \$ 1,987.89 Income \$ 4,940.44
Disbursements 5,132.05 Balance at 12/31/82 1,796.28
Amount sent to Central Council in 1981 _____
Annual Affairs HALOWEEN NIGHT, VALENTINES DAY, PALM SUNDAY LUNCHEON,
EASTER EGG CRACKING CONTEST, ANNUAL PICNIC

A.C.Y.O.A. JUNIORS

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/82 _____ Income _____
Disbursements _____ Balance at 12/31/82 _____
Major Annual Functions _____

CHOIR

Chairman TAKVON HOPYAN
Address 63 Reiber cres. Willowdale, Ont. Telephone (416) 222-6202
Number of Members: Male _____ Female _____ Total 26
Choirmaster MINAS SELYAN
Address 601 Huntingwood Blvd. Agincourt, Ont. Telephone (416) 493-3759
Cash on hand at 1/1/82 1,054.95 Income 1,110.95
Disbursements 841.93 Balance at 12/31/82 269.02
Amount sent to Choir Association Central Council in 1982 100.00
Annual Affairs ANNUAL PICNIC

MEN'S LEAGUE

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/82 _____ Income _____
Disbursements _____ Balance at 12/31/82 _____
Major Annual Functions _____

MR. AND MRS. AUXILIARY

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/82 _____ Income _____
Disbursements _____ Balance at 12/31/82 _____
Major Annual Functions _____

CHURCH PUBLICATION

Name of Publication NOR SEROUNT Circulation 450
Editor HABIB TOROSSIAN
Address 88 Neptune Dr. Toronto, Ont. Telephone 783-4963
Income _____ Expense _____

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Chairman _____
Address _____ Telephone _____

OTHER (Fill in Name) SENIOR CITIZENS CLUB

Chairman ONNIG DZALIAN

Address 225 Van Horne Ave. # 1203, Willowdale Telephone 491-5152

Number of Members _____ Number of Meetings _____

Cash on hand 1/1/82 _____ Income 14,424.89

Disbursements 6,217.72 Balance at 12/31/82 8,207.17

Major Annual Functions CHRISTMAS CELEBRATIONS, ANNUAL DINNER

OTHER (Fill in Name)

Chairman _____

Address _____ Telephone _____

Number of Members _____ Number of Meetings _____

Cash on hand 1/1/82 _____ Income _____

Disbursements _____ Balance at 12/31/82 _____

Major Annual Functions _____

Future Plans of the Parish Council:

Signature of the Parish Council:

President _____

Chairman _____

Secretary _____

Date _____