May 22, 1996

His Eminence Archbishop Khajag Barsamian Diocese of the Armenian Church 630 Second Avenue New York, New York 10016

Your Eminence,

Greetings from our beautiful state of Virginia. Energy is high for our work together as Spring breaks forth with wonderful color and pleasing moments.

I am writing you to capture and punctuate our conversation regarding our ecumenical efforts in the state of Virginia. We are about to embark on a more intentional journey. On April 28th we held the first ecumenical service for the commemoration of Armenian Martyr's Day in Richmond. Enclosed is a copy of the service. As you will note there were many clergy and guests representing various traditions. All expressed gratitude for being invited and a hope to do more in the future. Our whole community was inspired by this event.

We now come to you and ask your formal approval for St. James Armenian Church to represent the Diocese on the Virginia Council of Churches Cabinet. We will appoint one lay person, along with myself to attend the Cabinet meetings. I will also enclose information about the work of the VCC with this letter, though I know you are very familiar with this ecumenical partnership and the ministry they provide for people of the commonwealth of Virginia.

We feel it is a vital moment in the history of the religious community of Virginia for us to take part formally in communion with others of the Christian Church. Barriers of all kinds are moving and pathways to cooperative ventures are opening up. The Rev. James Mc Donald, General Minister of the Virginia Council of Churches would also like to meet with you when you come to Richmond for our Fortieth Anniversay. We hope that at that time you will put a personal blessing on our joining the Council.

Currently the process involves the following steps:

1.A letter from you explaining that we are a Trinitarian Tradition and that on behalf of the Diocese you request membership in the Virginia Council of Churches. It would also be helpful to note that the priest and one lay person of St. James Church will represent you in your absence. St. James Church will make a contribution of \$100. per year toward the Council until such time as a change is needed. St. James will also actively participate in the programs of the Council.

- 2.A group representative of the VCC Cabinet and St. James will engage in dialogue to come to understand one another. The results of those conversations will be reported to the Cabinet in October.
- 3. On November 9 (Thursday) St. James will be officially taken into the Cabinet and minsitry of the Virginia Council of Churches during the Annual Assembly here in Richmond. Of course, if you are able to come and participate in that event we would be most honored.

Thank you for taking the time and care to do the things necessary for us to bring the Armenian coummunity to the forefront of Virginia religious life.

Yours in the Service of the Lord,

Nareg Vartabed Berberain, pastor

F. Narry Balance

St. James Armenian Apostolic Church

Richmond, Virginia

1996 National Workshop on Christian Unity



Our member judicatories are hosting the 1996 National Workshop on Christian Unity, the largest single ecumenical event in the country, scheduled for May 6-9 at the Richmond Marriott. The National Workshop began in 1963, in the wake of Vatican II, when a group of lay leaders representing Protestant, Roman Catholic and Orthodox traditions, saw a need to equip local leadership for the task of ecumenical ministry. From their efforts came the National Workshop, an event that now draws several hundred persons annually. Through the exchange of resources and ideas, the workshop provides a channel of communication between national, regional and local groups by celebrating the unity that already exists among us and searching for ways to overcome the divisions that remain. The 1996 event will feature ecumenical leadership of national and international renown, a broad range of seminars, and many opportunities for prayer and study together, beginning with a celebrative service at the Cathedral of the Sacred Heart. Contact the Council office at 804/321-3300 for registration information.

FOOD FOR ECUMENICAL THOUGHT

The unity, which the Lord has bestowed on his church and in which he wishes to embrace all people, is not something added on, but stands at the very heart of Christ's mission. Nor is it some secondary attribute of the community of his disciples. Rather, it belongs to the very essence of this community.

John Paul II. Et Unum Sint

We live with an ecclesiology based upon a "corporate" or "business" model of the church. We operate with goals and objectives, with quotas, bonuses and sometimes even prizes, all of which are reinforced by frightened denominations. But we do so at the expense of the ordinary expectation one has of church, a place where one encounters and is encountered by the living God, a community in which one is healed and sent back into the Kingdom to join God wherever God is at work.

Daniell C. Hamby, General Secretary, COCU

The ecumenical movement has to take the local seriously. "You are the light of the world. You are the salt of the earth." Light shines in a particular place. Salt seasons a particular meal. Each of us finds in the local community the place where our strength is used and our weakness held.

Gwen Cashmore & Joan Puls, Clearing the Way: En Route to an Ecumenical Spirituality

Rather than analyzing what still divides us, we should look instead to the already existing communion and try to deepen and expand it, and make it matter . . . The ecumenical dialogue of the future will be a constructive dialogue among different "cultures," a dialogue which aims at increased understanding of the other, the alien, and does not stand under the pressure of having to dissolve the differences into consensus.

Konrad Raiser, General Secretary, World Council of Churches

The ecumenical movement is a quest, not a crusade. Our divisions are a scandal, but we overcome them by discovering together a more excellent way. When we ask "What and where is the Church?", we ask the fundamental ecumenical question' and we have a chance of finding the answer if we acknowledge that the Church is a calling God has set before us.

Patrick Henry, Executive Director, Institute of Ecumenical and Cultural Research

Virginia Council of Churches, 1214 West Graham Road, Suite 3, Richmond, VA 23220-1409, Telephone (804) 321-3300, FAX (804) 329-5066

VIRGINIA COUNCIL of CHURCHES



Listen! I Stand at the Door and Knock

As the twentieth century draws to a close so, too, does the second millennium of the Christian faith. There is much interest and excitement in the dawning of a new millennium, much speculation about what the future will hold. The

present millennium in the life of the church has been one marked by divisions, first between the east and west, and more recently in the western church. Jesus' prayer uttered two thousand years ago -- that we may be one -- weighs on our hearts. Will the new millennium bring healing of the divisions in the household of faith?

The theme of the 1996 Week of Prayer for Christian Unity is drawn from Revelation 3:14-22: "Listen! I am standing at the door, knocking; if you hear my voice and open the door, I will come in to you and eat with you, and you with me." Above our noisy divisions, can we hear our Lord knocking at the doors of our churches --assuring us of his presence with us if we receive him, making visible our oneness in the Gospel as we love one another and serve our neighbors.

It is our task as the Virginia Council of Churches to keep Jesus' prayer ever before the churches of this Commonwealth, bearing witness to unity in the face of the divisions and divisiveness of our time. We are not always, in as many ways as we would hope, faithful witnesses. Yet, we dare to proclaim that the Virginia Council of Churches, beyond any other body in Virginia, does make Christian unity visible. It is we who set the ecumenical table, offering to the churches the opportunity to come together to know one another, to celebrate one another's triumphs, support one another in difficult decisions, confess to one another our failure to be the Body of Christ.

We will continue to set that table in 1996. and 1997, and on into the new millennium. We will provide opportunities for the churches of Virginia, whether members of this Council or not, to come together to listen to, and learn from, one another. We will offer educational resources and experiences to deepen our understanding of what it means to be ecumenical. And we stand ready to build partnerships with all people of good will who seek to make this Commonwealth more just, more compassionate, more humane. Even now Christ stands at the door, knocking -- waiting to come in and eat with us. As the noise of our own divisions subsides and we hear his voice and open the door, surely the new millennium will be one of healing for the churches and for the world.

1996 REPORT to THE CHURCHES

LISTENING and LEARNING

Christ stands at our doors, knocking, calling us to listen to what the Spirit is saying to the churches. The Spirit speaks to us in myriad ways, sometimes in the quietness of prayer, sometimes through world events -- sometimes, even, through one another. An organizing principle for our work at the Council in 1996 is focused in providing "Settings for Listening and Learning," opportunities to come together to speak of those things that cry out for honesty, for clarity, for understanding. Opportunities for listening and learning in the near future include an examination of the basic principles that enable the working poor to make a living. a consideration of the ways in which congregations address issues of aging, a consultation for judicatory communications personnel, and consultations on issues and strategies for ministry in today's urban and rural settings. The highly conflicted issues of our time deserve reasoned consideration. as do the issues that divide churches from one another. With our fifty-year record of setting the ecumenical table that brings the churches of Virginia together for study, prayer and witness, we continue to be the ecumenical body able to bring the broadest denominational representation. It is our privilege and our joy to set that table in Christ's name, inviting all who love and serve him to come.

EDUCATING for ECUMENISM

Two thousand years later we still struggle with what it means to invite Christ to come in and eat with us. Indeed, we are not all comfortable eating with each other at his table. We do not come to an understanding or appreciation of Christian unity easily or automatically. In a time when shifting resources force churches to examine their priorities carefully, it is often easier to close our doors and turn inward. It cannot be assumed that the unity of the Body of Christ will be a priority, particularly when a new generation of local church leaders is emerging who do not necessarily understand their congregation as a part of that larger body. An organizing principle guiding our work in 1996 is one that calls for the offering of experiences and resources that educate for ecumenism at all levels of church life. This principle will be enacted through the Annual Joint Meeting of Virginia Ecumenical Commissions held at the Roslyn Conference Center each October. It will be expressed in materials prepared for local church use. It will take shape in the inauguration of an annual leadership training experience of substance and depth, offered to clergy and laity, with a special focus on leaders in mid-career and younger. The development of a directory of ecumenical groups across the Commonwealth will offer opportunities for such groups to network for ecumenical reflection on mission and ministry.

BUILDING PARTNERSHIPS

Just as Christian unity cannot be taken for granted, neither can the forms of cooperation and collaboration that are required if we are to be Christ's witnesses in the world. The Council will strive in 1996 to be a constructive player in the arena where human needs are addressed in this Commonwealth. This will require the maintenance of existing partnerships and the building of new ones. Migrant Ministries addresses the needs of many of the fifteen thousand workers who come to Virginia to meet the seasonal labor needs of agriculture. The Campus Ministry Forum provides support services for denominations and ecumenical partners in ministry in institutions of higher education. Our Weekday Religious Education program serves 13,000 public school students each year. The Council was instrumental in the 1995 launching of Virginia Volunteer Organizations Active in Disaster (VAVOAD). Our Bread and Stones project assists local churches to organize to meet the needs of children and their families. Working Groups focus on issues of particular concern to Virginians in rural and urban areas. The work of the Ecumenical Decade: Churches in Solidarity with Women continues. Our public policy witness continues cooperatively through the Virginia Interfaith Center for Public Policy.

MIGRANT HEAD START

Jesus blessed the little children who came to him: in his name we serve the youngest members of our communities. The lives of children of migrant workers are blessed through the work of our five Migrant Head Start Centers. They are located at Parksley and Bloxom (Accomack County), Cheriton (Northampton County), Covesville (serving Nelson and Albemarle Counties), and Winchester (serving Frederick and Clarke Counties). These programs feature those emphases that are the hallmarks of all Head Start centers: education. health.nutrition, social services. parental involvement, recruitment and service to children with disabilities, and continuity as families move from one locale to another. Our program employs six yearround staff and a seasonal staff of two hundred. While funding holds steady at present, the challenge for the future will be adjusting to potential funding cuts from both the federal and state sources.

REFUGEE RESETTLEMENT

Central to our Biblical tradition is the notion of hospitality, the reception of those who knock at our doors in search of safe haven and a decent life for themselves and their families. Working through offices in Richmond, Manassas and Harrisonburg, our Refugee Resettlement program worked with some two dozen churches of six denominations to resettle 150 refugees in 1995, and expects to resettle 175 in 1996. Plans are underway for cooperative programs with the Catholic Diocese of Richmond to resettle refugees in the Tidewater in the coming year.



INFANT MORTALITY

Children and babies are the future of human community; their needs cannot wait. We address the problems of needless infant death through our Interfaith Infant Mortality Prevention Project, bringing members of the religious community together with representatives from health care and other related disciplines to seek solutions. We enlist the resources of congregations to provide educational programs, to support increased access to prenatal care, to offer adolescent pregnancy prevention programs, to mentor pregnant teens through the Elizabeth Project, and to provide support for at-risk pregnant women through the Naomi Project (formerly Mothers Outreach to Mothers, a program of National Council of Catholic Women). In the past five years some 350 teens have participated in the Elizabeth Project. In 1995, close to 20,000 volunteer hours were invested in efforts to reduce infant mortality and teen pregnancy through this project. Also in 1995, we initiated statewide gatherings of Elizabeth Project volunteers and celebrated the beginning of an Elizabeth Project at the Bon Air Learning Center -- the first to be held within the walls of a correctional facility.

1996 Anticipated Expenditures

 Core
 \$ 155,035

 Core Projects
 5,000

 Campus Ministry Forum
 10,076

 Infant Mortality Prevention
 53,118

 Migrant Ministry
 8,000

 Migrant Head Start
 1,338,955

 Refugee Resettlement
 500,950

 Total
 \$2,071,134

President, The Rev. Raymond A. Barton; Vice-President, Ginna Minasian Dalton; Secretary, The Rev. Kenneth C. Wilbur; Treasurer, John W. Bridgeman, General Minister, The Rev. James F. McDonald; Associate General Minister, The Rev. Dr. Judith FaGalde Bennett; Director Migrant Head Start, Richard D. Cagan; Director Refugee Resettlement, The Rev. Joseph S. Roberson; Coordinator Campus Ministry Forum, The Rev. Robert T. Thomason; Coordinator Weekday Religious Education, Evelyn Simmons

African Methodist Episcopal Zion, Baptist, Catholic, Christian Church (Disciples of Christ, Christian Methodist Episcopal, Church of the Brethren, Episcopal, Evangelical Lutheran Church in America, Friends, Greek Orthodox, Moravian, Presbyterian (U.S.A.), United Church of Christ, United Methodist

NOTES for the Coordinating Cabinet 1996



Coordinating Cabinet

February 22, Thursday, 10:00 a.m. Baptist General Convention Building, Richmond April 16, Tuesday, 10:00 a.m. St. Thomas More Catholic Church, Lynchburg October 24, Thursday, 10:00 a.m. Our Saviour Evangelical Lutheran Church, Norge Annual Assembly

November 14, Thursday, 10:00 a.m. St. Mary's Episcopal Church, Richmond

1214 West Graham Road, Suite 3, Richmond, VA 23220-1409 Phone (804) 321-3300 FAX (804) 329-5066

February 7, 1996

To the Coordinating Cabinet

Dear Friends in Christ,

The information in this collection is prepared to assist you in your work with the Coordinating Cabinet of the Virginia Council of Churches. All of the information is current as of February 1, 1996, but in the ecumenical world things can change in short order. Judicatory decisions, routines and budgets are on differing schedules. And so, our information is constantly changing. We'll try to keep you updated in Coordinating Cabinet minutes.

The Coordinating Cabinet is the primary governing unit of the Council. Responsibilities include the development and review of program directions, the recommendation and review of the core budget, and the employment of executive staff leadership. The Coordinating Cabinet also establishes policy, approves Council positions and assures program accountabilities.

During the past two years we have come to see our program focused in three categories that we have called "listening and learning," "education for ecumenism" and "partnerships" for ministry. These categories guide our work and are reflected in the following pages. Currently, many of our member judicatories have major emphases on strengthening and renewing the work of the local church. We believe that our three program categories offer considerable resource for the upbuilding of the ecumenical life of the local church and we are programming accordingly.

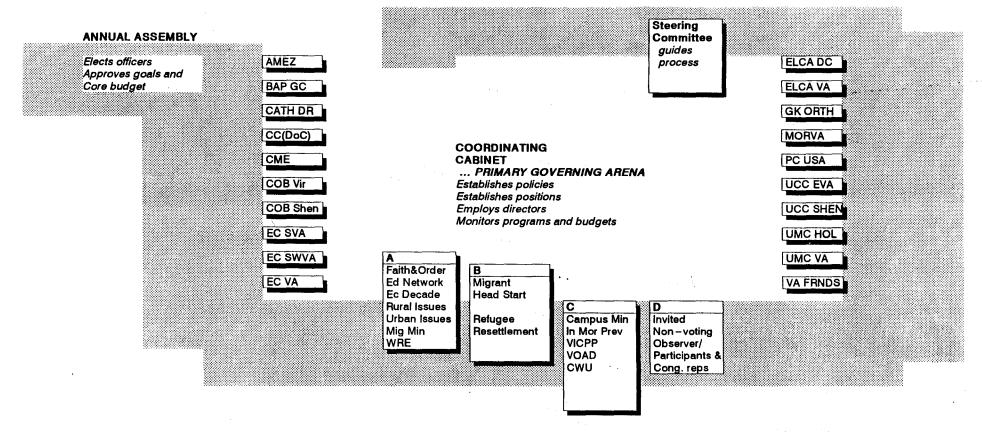
As General Minister, I am deeply grateful for the governing work and support of the Coordinating Cabinet and genuinely excited about the managing work of our very capable staff. My thanks to each of you for your part in making this Council a vital witness and servant in the Commonwealth of Virginia.

Most sincerely,

im McDonald

Organization, page 1 People, page 2 Goals, page 5 Staff, page 8 Finances, page 10 By laws, page 12

Organizational Chart:



- A: Program of VCC; VCC is fully responsible
- B: Contract Program, VCC is responsible per contract
- C: Cooperative Programs, VCC shares responsibility or relationship

This chart is not "hierarchical."

While the Coordinating Cabinet has primary responsibility and power,
the action is designed to be "collegial," "consultative," and "cooperative." We are a "communion" of "communions."

Coordinating Cabinet (Board of Directors)

President: Rev. Raymond A. Barton, 208 E. Jefferson St., Charlottesville 22901 (O) 804-295-7185 Vice-President: Ginna Minasian Dalton, 2124 Lake Surrey Dr., Richmond 23235 (H) 804-745-0712

Secretary: The Rev. Kenneth Wilbur, P. O. Box 562, Tappahannock 22560 804-443-6443

Treasurer: John Bridgeman, 1214 W. Graham Road, Richmond 23220 (O) 804-321-3300; (H) 804-285-9597

Member Judicatory Representatives

African Methodist Episcopal Zion - Fifth Episcopal District

The Rev. Richard A. Councill, 90l Little Neck Road, Virginia Beach 23452 (O) 804-543-3886; (H) 804-232-8312

Baptist General Convention

The Rev. Cessar L. Scott, 1214 W. Graham Road, Richmond 23220 (O) 804-228-2421; (H) 804-323-1278

Designee: Sheryl McDowney, 1214 W. Graham Road, Richmond 23220 (O) 804-228-2421

The Rev. Robert G. Murray, 418 Bute Street, Norfolk 23510

Catholic Diocese of Richmond

Most Rev. Walter F. Sullivan, 811 Cathedral Place, Richmond 23220 (O) 804-359-5661

Designee: The Rev. Joseph P. Lehman, 1803 Columbia Ave., Norfolk 23509-1200 (O) 804-622-1120

The Rev. Raymond A. Barton, 208 E. Jefferson St., Charlottesville, VA 22901 (O) 804-295-7185

Christian Church (Disciples of Christ)

The Rev. R. Woods Kent, II, 518 Brevard Street, Lynchburg 24501 - (O) 804-846-3400

The Rev. Kenneth Wilbur, P. O. Box 562, Tappahannock 22560 804-443-6443

Christian Methodist Episcopal - Seventh District

The Rev. Micheal K. Williams, 6514 W. Junaluska Dr., Richmond 23225 (H) 804-233-1741

Church of the Brethren

Shenandoah District

The Rev. James E. Miller, P. O. Box 248, Dayton 22821 (O) 540-879-2515; (H) 540-828-2694 Virling District

The Rev. David Keith Shumate, 330 Hershberger Rd., NW, Roanoke 24012 (O) 540-362-1816

The Rev. Glenn McCrickard, 2629 Spring Road, Newport News 23606 (O) 804-596-8884

Episcopal Church

Diocese of Southern Virginia

The Rt. Rev. Frank H. Vest, Jr., 600 Talbot Hall Road, Norfolk 23505 (O) 804-423-8287; (H) 804-423-0165

Designee: The Rev. Mark S. Delcuze, 405 Talbot Hall Road, Norfolk 23505 (O) 804-423-6715

The Ven. Michael R. Murphy, 9910 Lori Road, Chesterfield, 23832 (O) 804-796-5555; (H) 804-739-4028 Diocese of Southwestern Virginia

The Rt. Rev. A. Heath Light, Box 2279, Roanoke 24009 (O) 540-342-6797; (H) 540-981-1880

The Rev. Ron Dower, P. O. Box 133, Forest 24551 (O) 804-525-5511

Diocese of Virginia

The Rt. Rev. Peter J. Lee, 110 W. Franklin St., Richmond 23220 (O) 804-643-8451; (H) 804-359-0908

Designee: The Rev. Robert G. Hetherington, 815 E. Grace St., Richmond 23219;(O) 804-643-3589; (H) 804-353-3310

The Rt. Rev. David Colin Jones, 3737 Seminary Road, Alexandria 22304 (O) 703-823-3106

Designee: Phebe M. Hoff, 117 Gaymont Road, Richmond 23226 (H) 804-288-3368

Evangelical Lutheran Church in America

Metropolitan Washington, D. C. Synod

Bishop Theodore F. Schneider, 224 E. Capital St., Washington, D. C. 20003-1306; (O) 703-543-8610 (H) 703-978-7469

Designee: The Rev. Ron Christian, 224 E. Capital St., Washington, DC 20003-1306 (O)703-202-543-8610; (H)703-323-9244

Virginia Synod

Bishop Richard F. Bansemer, P. O. Drawer 70, Salem 24153 (O) 540-389-1000; (H) 540-387-1880

Designee: The Rev. Joseph M. Vought, 9601 Hull Street Road, Richmond 23236 (O) 804-276-4271

The Rev. Conrad Christianson, Jr., 2077 N. Frederick St., Winchester 22603 (O) 540-662-3245; (H) 540-877-2433

Greek Orthodox Churches of Virginia

The Rev. C. N. Dombalis, 304 Sandalwood Dr. Richmond 23229 (H) 804-741-2099

Maria F. Keritsis, 9030 Kingscrown Rd., Richmond 23235 (H) 804-745-8606

Moravian Church in America

The Rev. Paul Crouch, 10201 Robious Road, Richmond 23235 (O) 804-272-5414

Presbyterian Church (U.S.A.) - Synod of the Mid-Atlantic

The Rev. Carroll D. Jenkins, P. O. Box 27026, Richmond 23261 (O) 804-342-0016 (H) 804-355-9334

The Rev. Carl L. Nissen, 225 E. Broad St., Falls Church 22046 (O) 703-532-6518 (H) 703-998-6524

United Church of Christ

Eastern Virginia Association (Southern Conference)

The Rev. Walter S. Snowa, 1622 Holland Rd., Suffolk 23434 (O) 804-934-3146

Vivian Parks, 5213 West Shore Rd., Midlothian 23112 (H) 804-739-7869

Shenandoah Association (Central Atlantic Conference)

The Rev. John Deckenback, 916 S. Rolling Road, Baltimore, MD 21228 (O) 410-788-4190

The Rev. Richard Vaught, P. O. Box 287, Harrisonburg 22801 (O) 540-432-0973

United Methodist Church

Holston Conference

Bishop Clay F. Lee, P. O. Box 51787, Knoxville, TN 37950-1787 (O) 615-525-1809

Dr. Frederic R. Kellogg, Emory & Henry College, Emory, VA 24327 (O) 540-944-4121; (H) 540-944-5422

Virginia Conference

Bishop Thomas B. Stockton, P. O. Box 11367, Richmond 23230 (O) 804-359-9451; (H) 804-360-5535

Designee: The Rev. E. Teresa Eley, P. O. Box 11367, Richmond 23230 (O) 804-359-9451; (H) 804-346-4771

The Rev. David Smith, P. O. Box 11367, Richmond 23230 (O) 804-359-9451

Virginia Half-Year Meeting (Friends)

Tim Lietzke, Rt. 2, Box 112-N, Keysville 23947

Steering Committee

Ray Barton, Ginna Dalton, Ken Wilbur, John Bridgeman, Sheryl McDowney, Vivian Parks, Carl Nissen, and David Smith

Workgroups

Communications: Sheryl McDowney, Chair, Mark Delcuze, Jo Gallagher, Glen McCrickard

Finance: Vivian Parks, Chair, Teresa Eley, Bob Hetherington, Mike Murphy Personnel: The Rev. Carl L. Nissen, Chair, Jean Rutherford, David Shumate

Program: The Rev. David Smith, Chair, Conrad Christianson, Ron Dower, Joe Lehman

Program Chairpersons/Liaisons

Educators Network: Jean P. Rutherford, 2712 Sterling Point Road, Portsmouth 23703 (H) 804-484-2322

Faith & Order/Local & Regional Ecumenism: The Rev. Martin Lavin, 704 E. Church St., Martinsville 24112 (O) 540-638-4779; (H) 632-3710

Rural Issues: The Rev. Harry Spear, 824 Starling Ave. Martinsville, VA 24112 (O) 540-632-9263 (H) 540-632-4227

Refugee Resettlement: The Rev. Richard Cline, 120 James River Drive, Newport News 23601 (O) 804-596-7549

Migrant Head Start: The Rev. Walter S. Snowa, 1622 Holland Rd., Suffolk 23434 (O) 804-934-3146

Affiliated Bodies - Advisory

Campus Ministry Forum: Bro. Cosmas Rubencamp CFX, 811 Cathedral Place, Richmond, 23220 (O) 804--359-5661
Church Women United in Virginia: Christene Chambliss, 200 N. Pickett #708, Alexandria, VA 22304 (H) 703-823-2616
Interfaith Council on Infant Mortality Prevention: Judi Fertitta, 610 Butterwood Court, Powhatan 23139 (H) 804-598-2858
Virginia Interfaith Center for Public Policy: The Rev. Isabel Steilberg 4109 Big Bethel Road, Yorktown, 23693 (O) 804-865-7227 and
The Rev. Richard A. Olson, 1603 Monument Ave. Richmond 23220 (O) 804-355-9185

For Information

Catholic Diocese of Arlington: The Most Rev. John Keating, 200 N. Glebe Rd., Suite 704, Arlington 22203 (O) 703-841-2500

Staff (VCC and Affiliated Bodies) - Advisory

General Minister: The Rev. James F. McDonald, 1214 W. Graham Road, Richmond 23220 (O) 804-321-3300 (H) 804-296-0728

Associate General Minister: The Rev. Dr. Judith FaGalde Bennett, 1214 W. Graham Road, Richmond 23220 (O) 804-331-3300; (H) 804-262-7126

Coordinator, Campus Ministry Forum: The Rev. Robert Thomason, 5000 Echols Ave., Alexandria 22311 (O) 703-820-2144; (H) 703-461-6852

Director, Migrant Head Start Project: Richard D. Cagan, 1214 W. Graham Road, Richmond 23220-1409 (O) 804-331-3300

Director, Refugee Resettlement: The Rev. Joseph Roberson, 1214 W. Graham Road, Richmond 23220 (O) 804-331-3305

Director, Virginia Interfaith Center for Public Policy: The Rev. Dow Chamberlain, P.O. Box 12516, Richmond, VA 23241-0516 (O) 804-643-2474

Coordinator, Weekday Religious Education: Evelyn W. Simmons, P. O. Box 245, Clifton Forge, 24422 (H) 540-862-3606

Accountant: Helen Dow, 1214 W. Graham Road, Richmond, 23220 (O) 804-321-3300

Administrative Assistant: Mary K. Revere, 1214 West Graham Road, Richmond 23220-1409 (O) 804-321-3300

Virginia Council of Churches: Approved 1996 Program Priorities and Goals

Listening and Learning: Events and programs to strengthen the witness and work of the churches of Virginia	Responsible Group/Staff
1. Hear the Cry of the Poor	
 Develop and publish, prior to General Assembly, a statement of basic principles regarding what is required to provide access for the working poor to adequate housing, food, education, medical care and transportation, including identifying strategies to promote a living wage Establish a study commission to measure the experience of Virginia's working poor by these principles, challenge the General Assembly to appoint a parallel commission, and explore the possibilities for a joint report Develop a process for local groups to study the issues, and provide models and guides for grassroots "listening 	Special Committee McD/Bennett
and learning"	
2. Aging Within Faith Communities	
 Consider together ways in which congregations welcome and use the gifts of the aging 	Special
• Explore the understanding of aging as a spiritual journey	Committee
 Conceptualize changes brought on by aging, and the role of the churches in shaping social policies affecting the 	McD/Bennett
aging	
3. Consultation for Judicatory Communications Officers	
 Gather communications officers to provide opportunity for networking and the sharing of perspectives and 	Comm WKG
concerns, and to explore issues relating to coverage of religious issues in secular media	McD/Bennett
4. Consultations on Rural Ministry Strategies and Issues	
Continue regional consultations, meeting with local leaders	Rural Issues
 Hold a consultation with judicatory personnel with responsibility for rural ministry to assess current 	McD
denominational strategies and determine areas where collaboration could be productive	Urban Issues
Hold an event for no more than twenty rural pastors, providing both resources and the opportunity to celebrate	Bennett
their ministry	
5. Ecumenical Decade: Churches in Solidarity with Women	
Continue regional celebrations by holding an event in Tidewater	Decade
Begin publication of a newsletter, <u>Emerging Voices</u>	Steering
• Hold an immersion trip/seminar with women in Appalachia to learn about economic issues affecting their lives	Comm
• Continue exploration of collaborative efforts with the Richmond Theological Consortium	Bennett
 Participate in follow-up activities connected to the International Women's in Beijing 	
Education for Ecumenism	
· · · · · · · · · · · · · · · · · · ·	
1. Training "Institute"	
• Establish an annual learning experience of substance and depth for laity and clergy of Virginia churches, targeting	Special
congregations, member judicatories and other local/regional ecumenical bodies, with particular emphasis on	Comm
involving leaders in mid-career and younger	Bennett
2. Ecumenical Networking	
Develop and maintain a directory of ecumenical groups across the Commonwealth that are engaged in direct ministry or worship or study together.	McD/Bennett
ministry or worship or study together	

- 3. Partner Congregations
 - Explore opportunities for involving local congregations more actively in the life of the Council, particularly reaching out to congregations from non-member denominations
- Steering Comm McD/Bennett

- 4. Initiate an Ecunet "meeting" for Virginia churches
- 5. Continue the Annual Joint Meeting of Virginia Ecumenical Commissions
- 6. Provide curriculum resources for ecumenical study in local settings

Delcuze Faith & Order Ed Net

Building Partnerships: Working collaboratively with churches and organizations that share our goals, including the Virginia Interfaith Center for Public Policy, state and regional governmental bodies, and other public and private sector agencies

Bread and Stones

1. Continue offering the Bread and Stones format to equip local congregations to work ecumenically in ministries to children and their families in their communities and engage in advocacy on their behalf.

Ed Net

Hd St Advisory

Parent Policy

Committee

Committee

Cagan

Migrant Head Start

- Staff will appropriately inform Coordinating Cabinet members about program issues and seek their approval as needed and required. Cabinet members will exercise an appropriate level of oversight with regard to program management.
- 2. Provide ongoing planning and management of the Migrant Head Start program in concert with obligations imposed by all of the funding sources to serve 400+ children and their families through five established centers
- 3. Establish and maintain policies and procedures to provide for the efficient hiring of staff and for their support and retention
- 4. Improve the budgeting and accounting processes by making all fiscal procedures explicit and routine and communicating essential information to all members of the Program Team
- 5. Provide comprehensive Head Start services to migrant children and heir families in Virginia, consistent with the East Coast Migrant Head Start Program Plan of Action and the requirements of all funding sources
- 6. Increase the capacity of the Parent Policy Committee to assume the full extent of their responsibilities under the 70.2 guidance

Refugee Resettlement

- 1. Resettle 175 refugees through Church World Service
- 2. Resettle 40 refugees through Episcopal Migration Ministries
- 3. Provide a church sponsor for all FREE cases
- 4. Increased involvement of the Refugee Resettlement Advisory Board with the program
- 5. Work with the Catholic Diocese of Richmond toward a cooperative resettlement effort in Tidewater

Infant Mortality Prevention

- 1. Strengthen educational efforts among denominations regarding the role of the religious community in reducing infant deaths and teen pregnancy, including the publication of two editions of the newsletter
- 2. Strengthen the operation of the Interfaith Council on Infant Mortality Prevention

RR Advisory Bd

Roberson

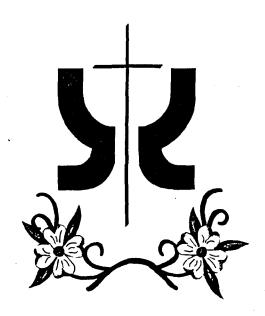
Interfaith Council on Inf Mor Prev Ben/Crump/Ferg

- 3. Strengthen existing Elizabeth Projects by providing closer supervision for, and monitoring the progress of mentors, coordinators and local Advisory Board members
- 4. Add three new Elizabeth Project sites in Northern Virginia
- 5. Provide administrative support for the Naomi Project and strengthen the operation of the Naomi Project Advisory Board
- 6. Secure adequate funding to ensure operation of the Infant Mortality Prevention Project

Campus Ministry Forum

- 1. Provide consultation and coordination services for ministers in higher education in Virginia
- 2. Provide training and resources for local campus ministry boards.
- 3. Facilitate a network for sharing resources among local campus ministers/chaplains.
- 4. Sponsor a gathering for local pastors engaged in campus ministry in Virginia focused on interpretation and promotion of the church's mission in higher education
- 5. Sponsor chaplains' retreat and gathering of ecumenical campus ministers
- 6. Publish campus ministry directory

Forum Thomason



1996 National Workshop on Christian Unity

Virginia Council of Churches

McDonald\Bennett Time Distributions on 1996 Program and Administrative Tasks (remaining 42 weeks, Feb - Dec) Prepared 2/1/96

Program	Weeks		Primary	Check
Priorities: Education for Ecumenism, Listening & Learning, Partnerships	JMcD	JFB	Working Group	Off Dates
 National Workshop on Christian Unity (EE,LL) Providing leadership with Ray Barton and Robbie White for all local administrative tasks 	4	3 .	Local and National Planning Committees	NW 5/10
2. Faith and Order (EE) Workgroup meetings: focus - ecumenical developments Promote Week of Prayer for Christian Unity Joint Meeting	2	2	F&O Workgroup EXPANDED 3 meetings, plus joint meeting	JM Anc 6/15 JM 10/16
3. Education for Ecumenism (EE) Initiate Congregational Partners Develop brochure and 1st packet (directory, cal., local church study doc.) (could be issue of BRIDGES) Organize "Institute" focus groups Develop survey card for local ecumenical org. directory	2 +1/Brg	2 +1/Brg	Partner proposal from staff and SC Partner proposal review: Execs and CC Study doc: Ed Net, F&O review Dir & calendar: staff and CC Special Committee for "Institute" Staff develops and distributes survey card	Pro 2/15 Rev 2/22 Bro 3/31 Doc 9/15 Pac 9/15 Ins 9/31 Sur 2/22
4. Executive Retreat	.5	.5	Committee of Execs	3/28
5. Poverty Response Initiative (LL,P) Write Principles Develop current activity report Develop needs report Hold Fall Summit Follow ups 1.) setting for coordination 2.) congregational resources (BRIDGES?)	3 + 1/Brg	3 +1/Brg	Special group plans Principle and report writing assignments to members of the special group, VCC staff assists in publication of reports, organizing and staffing summit, preparation of congregational study resources	Prn 2/15 SmAnc 2/28 RPTS 8/31 Resources 8/31
6. Ecumenical Decade (EE,LL) Events for education and coordination		2	Virginia Ec Dec Steering Committee and regional planning groups	
7. Educators Network (LL,EE) Gathers for educational resourcing and coordination Continues Bread and Stones Project Develops local church study document on ecumenism	1	2	Educators Network	Doc 9/15
8. Urban issues (LL) Organize workgroup(s) for exploring urban issues/responses		2	Urban issues workgroups Tri-city area in 1996 Tidewater and NoVa in 1997	

9. Rural issues (LL) Explore rural issues/responses Consultation for key denominational officers	1		Rural issues workgroup and key denominational officers	Con Anc 2/28 Con 5/21
10. Aging and the Church (LL) Conduct focus groups for 1997 aging LL events	.5	.5	Special committee	
11. Virginia Voluntary Organizations Active in Disaster (P) Provide primary contact and secretary/treasurer services	2		VOAD and its Executive Committee	
12. National Association of Ecumenical Staff (staff dev/support) One week summer conference in Kentucky	1	1	Participation, no leadership responsibilities	7/12
13. Denominational meetings (LL) Attendance primarily to listen and nourish "networks"	3	1	Key persons: judicatory ecumenical officers	
14. Infant Mortality Prevention Project (P) General management (1/2) Fund raising (1/2)	.5	11	Interfaith Council on Infant Mortality Prevention	
15. Gathering for denominational communications offices	.5	.5_	Communications Workgroup	4/30
16. Interfaith IMPACT (national public policy advocacy) (LL,P) McD has significant roles on Board of Directors Many national contacts within our family of churches	1.5		,	
17. Christian Educators Network (LL,P) Bennett is member of this Southern Baptist group Many contacts among SB educational leadership	·	2		
18. UTS/PSCE teaching (P) Bennett is adjunct professor, contacts are invaluable		3	·	
19. Responses to "family" requests (P) Presentations, information, support on issues	3	3	Mostly staff, sometimes making connections with denominational counterparts	
20. General administration Finance, Personnel, Reports, Office Management Program accountabilities Staff work for VCC governance (Easily, 1/3 time for General Minister) Priorities: Personnel Policies, Adjust VCC structures	16	3		Per 4/15 VCC 9/30
TOTAL WEEKS	41.5 +Brgs	41.5 +Brgs		

Virginia Council of Churches Core Budget 1996 Judicatory Contributions

Each member judicatory is asked to contribute twenty five cents per Virginia resident member

	Anticipated Contribution
African Methodist Episcopal Zion	500
Baptist General Convention	4,000
Catholic, Dio of Richmond	4,000
Christian Church (D of C)	6,400
Christian Methodist Episcopal	
Church of the Brethren, Shenandoah	3,930
Church of the Brethren, Virlina	4,500
Episcopal, Dio of Southern VA	7,500
Episcopal, Dio of Southwestern VA	2,600
Episcopal, Dio of VA	21,500
ELCA, Metro DC Synod	500
ELCA, VA Synod	3,520
Friends, VA Half Year	100
Greek Orthodox	500
Moravian	100
Presbyterian	4,820
United Church of Christ, Eastern VA	750
United Church of Christ, Southern Conf	2,500
United Church of Christ, Shenandoah	800
United Methodist, Holston Conf	2,240
United Methodist, VA Conf	69,920
Other	2,000
	142,680

All Programs	
Core	155,035
Core Projects	5,000
Campus Ministry Forum	10,076
Infant Mortality Prevention	53,118
Migrant Ministry	8,000
Migrant Head Start	1,338,955
Refugee Resettlement	500,950
	2,071,134

Budget: Support and Expenditures -- Approved 11/9/95

For fiscal year February 1, 1996 - January 31, 1997

Revisions will be considered at the 2/22/96 meeting of the Coordinating Cabinet in order to adjust budget to 2/1/96 income projections

SUPPORT	Approved
Judicatory Appropriations Local Church Contributions	140,080
Individual Contributions	5,000
	7,000
Program Administration Fees Other Contributions	2,000
	500
Interest	500
Total Support	155,080
EXPENDITURES	
Salaries & Benefits	113,127
Travel	5,000
Supplies	3,000
Communications	-,
Bridges	1,000
Telephone	5,500
Postage	2,500
Publishing	
Facilities	
Rent (includes transfers to plant fund)	9,000
Equipment (includes capitalized assets)	3,500
Insurance	1,000
Furnishings	200
Memberships	
NCC Ecum Networks	400
Interfaith IMPACT	
VICPP	6,000
Audit	1,500
Miscellaneous (inc. core program transfers)	1,000
95 Shortfall	2,308
Total Expenditures	155,035

VIRGINAL COUNCIL OF CHURCHES

Note: The Constitution and By Laws will be rewritten in the near future. The Coordinating Cabinet has observed that in recent years, the Council has been moving through a transition period during which changes in structure and program have been and continue to be considered and tested.

CONSTITUTION

Preamble

By the grace of God, we covenant to manifest more fully our oneness in Jesus Christ as Divine Lord and Savior by the creation of a state Council of Churches, to be governed by the following Constitution and By-Laws.

ARTICLE I

Name

The name of this organization shall be the VIRGINIA COUNCIL OF CHURCHES.

ARTICLE II

Purposes

- (1) To discover and manifest more fully the oneness of the Church of Jesus Christ according to the Scriptures and to further the efforts of the member churches in proclaiming the Gospel of Jesus Christ to the end that all persons may believe in Him.
- (2) To enable the member churches to undertake such cooperative work as they through their representatives authorize in order that the mission of the Church may be fulfilled. To assist the member churches in self-examination and confrontation and to renew their life and witness in the world.
- (3) To be sensitive to the needs of the people, the churches, and the communities of the state and to the conditions and issues which involve moral, ethical and spiritual values and through strategy and planning to develop ways and means of cooperative action to meet these needs.
- (4) To aid in the development of local cooperative agencies and activities to make possible more effective ministries by the religious community.
- (5) To maintain fellowship and to cooperate with other ecumenical agencies and movements at the state, national and international levels.
- (6) To work closely with private and public institutions and agencies in the fulfillment of common goals, so far as such cooperation is consistent with the Preamble and Purposes of the Virginia Council of Churches.

ARTICLE III Principles

- (1) This Council shall be a voluntary association, and shall be without mandatory power in relation to the bodies choosing to utilize it as a channel of counsel and of joint Christian expression.
- (2) The complete autonomy and corporate integrity of each judicatory shall be mutually respected and safe-guarded in all relations involving ecumenical fellowship and action.
- (3) All constituent bodies will be expected to share in the basic operating costs of the Council.

ARTICLE IV Membership

(l) Members

Judicatories of communions which accept the purposes of this Council as set forth in this Preamble and Constitution are eligible for membership and may become members of the Council upon written application and its acceptance at any duly constituted meeting of the Coordinating Cabinet.

(2) Affiliated Bodies

Statewide ecumenical or interfaith bodies and agencies (such as Church Women United and the Virginia Campus Ministry Forum) with common goals, so far as such are consistent with the Preamble and Purposes of the Virginia Council of Churches, may be accepted as Affiliated Bodies upon written application and its acceptance at a duly constituted meeting of the Coordinating Cabinet, for the purpose of consultation and liaison relationships.

ARTICLE V

Coordinating Cabinet

The governing and policy-making body of the Council shall be the Coordinating Cabinet.

Membership

a)

Every member judicatory shall be entitled to two voting representatives on the Coordinating Cabinet. Representation shall include the principal executive officer of each member judicatory or that person's designated representative.

A second representative shall be chosen by each member judicatory, who shall ordinarily be a person involved in the governance structure of the member judicatory and knowledge able about its mission and ministry; member judicatories are requested to consider the involvement of women, persons of color, and laity.

- b) Each Concern Area established by the Council shall be represented by its chairperson.
- c) Each Program Ministry established by the Council shall be represented by the chairperson of its Advisory Committee.
- d) The officers of the Council shall be ex-officio members of the Coordinating Cabinet.
- e) The President or another representative elected by the Governing Board of each Affiliated Body shall be an advisory member of the Coordinating Cabinet, without vote.

(2) Functions of the Coordinating Cabinet shall be to:

- a) Supervise and coordinate the general program of the Council.
- b) Establish Concern Areas, Advisory Committees, Workgroups, Task Groups, committees and special programs and modify or discontinue same as deemed necessary in fulfilling the objectives and purposes of the Council.
- c) Review and evaluate program.
- d) Refer an annual operating budget to the Annual Assembly for adoption.
- e) Receive and act on applications for membership in the Council.
- f) Issue policy statements and messages on behalf of the majority of the Council membership.
- g) Provide for the employment of needed professional staff.
- h) Elect a General Minister and with the concurrence of the General Minister elect other needed professional staff.

ARTICLE VI Annual Assembly

The Council shall convene an Annual Assembly for the purposes of 1) program development and 2) oversight.

(l) Program Development

The program of the Annual Assembly shall be open to the entire constituency of member communions and affiliated bodies, in which the various programs of any number of the Concern Areas, Advisory Committees and/or Affiliated Bodies may be addressed through presentations, workshops, etc., or issues of common interest may be addressed.

(2) Oversight

A designated portion of the Annual Assembly shall be charged with responsibility for oversight of the Council.

a) Representation

Every member judicatory shall be entitled to three representatives; plus one for each 5,000 communicants or major fraction thereof up to 10,000;

and thereafter one for each additional 10,000 communicants or major fraction thereof up to 50,000; and thereafter one for each additional 25,000 communicants or major fraction thereof up to 100,000;

and thereafter one for each additional 100,000 communicants or major fraction thereof.

Representation shall include the principal executive officer of each member judicatory or that person's designated representative.

The officers of the Council shall be ex-officio members of the Annual Assembly.

b) Functions

to elect the officers of the Council, chairpersons of Concern Areas and Advisory Committees, and other office established by the Coordinating Cabinet.

to adopt annual program goals and objectives.

to adopt an annual operating budget.

ARTICLE VII

Steering Committee

The administrative body of the Council between meetings of the Coordinating Cabinet and Annual Assembly shall be the Steering Committee.

- (1) Membership
 - a) The officers of the Council
 - b) The chairpersons of the Coordinating Cabinet Workgroups on Finance, Personnel, and Program Coordination, or other such workgroups as established by the Coordinating Cabinet.
- (2) Functions of the Steering Committee shall be to:
 - a) Prepare the agenda for the meetings of the Coordinating Cabinet and Annual Assembly.
 - b) Fulfill directives of the Coordinating Cabinet and Annual Assembly and act on their behalf when specifically delegated to do so.
 - c) Call meetings of the Coordinating Cabinet in addition to regularly scheduled meetings when it deems necessary.

ARTICLE VIII

Financial Support

The primary financial support of the Council shall be the responsibility of the member judicatories, each being asked to contribute its fair share of the basic operating costs.

ARTICLE IX

Cooperative Program Activities

The Council may serve as the agent of two or more member judicatories or related bodies in conducting program activities provided approval is given by the Coordinating Cabinet or the Steering Committee and that program costs are provided by the participating judicatories above their regular financial support to the Council.

ARTICLE X

By-Laws

The Coordinating Cabinet may adopt such By-Laws as it deems proper provided the same are not in conflict with this Constitution.

ARTICLE XI

Amendments

The Coordinating Cabinet may amend the Constitution at any duly called meeting by a majority vote of those present, provided that at least sixty days before the vote is taken, the proposed amendment has been submitted in writing to the last known address of all representatives to the Coordinating Cabinet.

ADOPTED AS AMENDED BY GOVERNING ASSEMBLY, VCC, NOVEMBER 12, 1987

BY-LAWS

ARTICLE I

Officers

- (1) The officers of the Council shall be a President, Vice-President, Recording Secretary, and Treasurer, elected for terms of one year by the Annual Assembly. Officers in each case shall be one of the designated representatives of the member judicatories or shall be certified by one of the member judicatories. These officers shall continue in office until their successors have been elected and have begun to serve. No person shall serve as President for more than two one-year terms in succession.
- (2) In case of death, resignation, or inability of any officer to act, the Steering Committee may elect a successor to hold the office thus vacated until the next meeting of the Annual Assembly.
- (3) The officers of the Council shall be the officers of the Annual Assembly, the Coordinating Cabinet, and the Steering Committee.

ARTICLE II

Duties of Officers

(1) PRESIDENT - The President shall preside at meetings of the Annual Assembly, the Coordinating Cabinet, and the Steering Committee and upon request shall represent the Council at state,

denominational, ecumenical, agency, and community gatherings. The President shall be an advisory member without vote of Concern Areas, Advisory Committees, Task Groups, and committees of the Council.

(2)

VICE PRESIDENT - The Vice President shall preside at meetings of the Annual Assembly, the Coordinating Cabinet, and the Steering Committee in the absence of the President, and shall fill the chair when vacated temporarily by the President. The Vice President shall ordinarily sit with the Workgroup on Program Coordination of the Coordinating Cabinet and serve as the chairperson of the program planning committee for the Annual Assembly of the Council.

(3

RECORDING SECRETARY - The Recording Secretary shall provide for the recording and safekeeping of minutes of the Annual Assembly, the Coordinating Cabinet, and the Steering Committee.

(4) TREASURER - The Treasurer shall be responsible for the custody of funds, securities, and legal documents and for receiving moneys and making disbursements as authorized by the Annual Assembly and/or the Coordinating Cabinet. The Treasurer shall see that an accurate record of accounts is kept and shall present a written report to all meetings of the Steering Committee, the Coordinating Cabinet and the Annual Assembly.

The Treasurer and other person(s) handling funds shall be bonded in such sum and surety as may be required by the Coordinating Cabinet.

The Treasurer may be an employed member of the staff of the Council. A bookkeeper may be employed for financial services. If the Treasurer is an employed staff member, the

Treasurer shall serve as an advisory member without vote on the Steering Committee, the Coordinating Cabinet, and in the Annual Assembly. The bookkeeper may be invited to serve as an advisory member without vote on the Steering Committee, the Coordinating Cabinet, and in the Annual Assembly.

ARTICLE III

Staff

- (1) GENERAL MINISTER The General Minister, called for an indefinite term upon election by the Coordinating Cabinet, shall be the general executive and advisor of the Council and shall render such service in its several areas as the Coordinating Cabinet may determine. The General Minister shall provide leadership for the Council, especially in the area of Faith & Order/Regional and Local Ecumenism, together with its concerns in the areas of Educational Development and Church and Society, for the promotion of interdenominational witness and the strengthening of our common ministries. The General Minister shall particularly seek to correlate the various activities of the Council and to maintain such relationships with the executive officers of the judicatories and ecumenical agencies as shall help to develop a comprehensive and well-balanced program of religious life and witness throughout the state. The General Minister shall be an advisory member without vote of the Annual Assembly, the Coordinating Cabinet, and the Steering Committee, Concern Areas, Advisory Committees, Workgroups, Task Groups, and committees of the Council.
- (2) ASSOCIATE(S) The Coordinating Cabinet may authorize the employment of such associate staff as it may deem necessary for the direction of program ministries of the Council (e.g., Migrant Ministry, Refugee Resettlement, and Weekday Religious Education). The terms of employment and accountability shall be determined by the Coordinating Cabinet through its Workgroup on Personnel. The Associate staff shall be advisory members without vote of such units of the Council as pertain to their responsibilities, including the Coordinating Cabinet and Annual Assembly.
- (3) SUPPORT STAFF The General Minister, with the concurrence of the Coordinating Cabinet, may employ such support staff as is deemed necessary to the efficient functioning of the Council office.

ARTICLE IV

Concern Areas

(1) The program of the Council to be staffed by the General Minister shall be carried out through Concern Areas established by the Coordinating Cabinet. These may include such areas as Faith & Order/Regional & Local Ecumenism, Educational Development, Social Concerns, and others. The Coordinating Cabinet may add, modify, or discontinue Concern Areas as needed.

(2) Membership

a) A representative competent in the area of concern appointed by each member judicatory and by each

affiliated body.

b) A chairperson elected by the Annual Assembly who shall be among the designated representatives to the Concern Area or certified by a member judicatory.

c) One additional member with special competence may be named by each of the member judicatories and affiliated bodies as may be needed.

d) Representatives of non-member judicatories or ecumenical agencies may be invited to participate as advisory members.

e) Up to three members with special competence may be appointed by the President.

(3) Functions

Concern Areas shall have general responsibility for program development within the assigned area in keeping with general policy and guidelines established by the Coordinating Cabinet. Such responsibilities shall include:

a) To study needs and develop cooperative programs to meet needs.

b) To provide a forum for sharing concerns and an opportunity for coordinating and strengthening the witness of member judicatories and affiliated bodies in common areas of concern.

c) To organize, modify, and disband Task Groups as may be needed in furthering the work of the Concern Area.

d) At the request of two or more member judicatories or affiliated bodies. Task Groups may be established to study issues and special concerns and to make recommendations directly to the participating judicatories and related bodies and the Concern Area.

ARTICLE V

Advisory Committees

(1) The Coordinating Cabinet shall create an Advisory Committee with responsibility for the oversight of each program ministry of the Council for which there is direction by Associate staff. These may include such program ministries as Migrant Ministry, Refugee Resettlement, Weekday Religious Education and others.

(2) Membership

 a) A representative competent in the area of concern appointed by each member judicatory and by each affiliated body.

b) A chairperson elected by the Annual Assembly who shall be among the designated representatives to the Advisory Committee or certified by a member communion.

c) One additional member with special competence may be named by each of the member judicatories and affiliated bodies as may be needed.

 d) Representatives of non-member judicatories or ecumenical agencies may be invited to participate as advisory members.

e) Up to three members with special competence may be appointed by the President.

(3) Functions

Advisory Committees shall have general responsibility for program oversight within the program ministry in keeping with the general policy and guidelines established by the Coordinating Cabinet. Such responsibilities shall include:

a) To recommend to the Coordinating Cabinet such policies and procedures as may seem advisable for conducting the ministry.

b) To advise the Associate staff regarding the performance of duties established by the Coordinating Cabinet in that Associate's job description.

c) To assist the staff in administering the program and in recruiting such additional employees and volunteers as may be necessary to carry out the ministry.

d) To organize, modify, and disband Task Groups as may be needed in furthering the work of the Advisory Committee.

e) At the request of two or more of the member judicatories or affiliated bodies Task Groups may be established to study issues and special concerns and to make recommendations directly to the participating judicatories, affiliated bodies and the Advisory Committee.

ARTICLE VI Coordinating Cabinet Workgroups

The Coordinating Cabinet shall carry out certain of its functions through Workgroups which it

establishes, which may include the following or others as needed:

Workgroup on Finance: consisting of a chairperson appointed by the President and up to four others to oversee the financial affairs of the Council, including the preparation of the annual budget and audit of the Treasurer's accounts. The Chairperson shall be among the designated judicatory representatives to the Coordinating Cabinet or certified by a member judicatory. A certified chairperson shall serve on the Coordinating Cabinet without vote.

(2)

Workgroup on Personnel: consisting of a chairperson appointed by the President and up to four others to provide for the periodic review and evaluation of professional staff and to establish procedures for addressing grievances brought by professional or support staff. The Chairperson shall be among the designated judicatory representatives to the Coordinating Cabinet or certified by a member judicatory. A certified chairperson shall serve on the Coordinating Cabinet without vote.

Workgroup on Program Coordination: consisting of the representatives of each of the Concern Areas, Advisory Committees and Affiliated Bodies, together with others of the Coordinating Cabinet as the President may appoint, with a chairperson appointed at-large from the membership of the Coordinating Cabinet by the President, it shall review the work of the Concern Areas, Advisory Committees and Affiliated Bodies and provide for on-going monitoring of needed coordination and for annual reports to the member judicatories and to the Annual Assembly of the Council.

(4) Workgroup on Communications: consisting of a chairperson appointed by the President and up to four others to assist in public relations and the development of Council publications. The Chairperson shall be among the designated judicatory representatives to the Coordinating Cabinet or certified by a member judicatory. A certified chairperson shall serve on the Coordinating Cabinet without vote.

ARTICLE VII

Task Groups

(1) Task Groups may be established by action of the Coordinating Cabinet, Steering Committee, Concern Areas, or Advisory Committees with responsibility to the establishing body.

(2) Non-member judicatories or ecumenical agencies may be invited to participate in Task Groups.

(3) Task Groups may be established on a long or short-term basis with authority to proceed within the assigned area of responsibility upon assurance of any needed financial support, staff services, etc., from the participating bodies and/or the Council.

(4) Employed staff of the Council may serve as ex-officio members of Task Groups.

ARTICLE VIII Affiliated Bodies

For the mutual strengthening of cooperative efforts across the state, the Council may, insofar as possible, provide consultative and administrative services and cooperate in special programs with groups recognized as Affiliate Bodies (in accordance with the provisions of the Constitution, Article IV.2). The Council may also contract with any one or several of its Affiliated Bodies for particular consultative, administrative or programmatic services. Affiliated Bodies shall participate in the Coordinating Cabinet with voice but without vote. Church Women United shall have voice but not vote. Affiliated Bodies shall report such program activities and plans in meetings of the Coordinating Cabinet as shall aid in overall planning and strengthening of cooperative work across the state.

ARTICLE IX

Relationships with Other Groups

Ecumenical groups operating on a state or regional basis in similar or related areas of concern may be invited to serve on a consultative basis to the Coordinating Cabinet, the Steering Committee, Concern Areas, Advisory Committees, or Task Groups. The Coordinating Cabinet may contract with such groups to carry out special assignments or cooperate in inter-agency tasks.

ARTICLE X

Nominating Committee

The Steering Committee shall elect a Nominating Committee of at least five members from the representatives of the member judicatories to the Coordinating Cabinet at least three months prior to

the scheduled meeting of the Annual Assembly. The Nominating Committee shall present to the Annual Assembly nominations for the officers of the Council and chairpersons of the Concern Areas and Advisory Committees. Opportunity shall be given for nominations from the floor. In making nominations, the Nominating Committee shall give due attention to denominational representation and the involvement of women, persons of color, and laity.

ARTICLE XI

Meetings, Procedure, Quorum

- (1) An Assembly shall be convened annually, the Coordinating Cabinet shall meet at least two times during the year, and the Steering Committee shall meet at least two times during the year at such times and places as the Steering Committee shall determine.
- (2) The Annual Assembly, the Coordinating Cabinet, and the Steering Committee shall be governed in their meetings and proceedings by this Constitution and By-Laws and where not inconsistent with the foregoing, by the latest edition of Robert's Rules of Order.
- (3) Twenty-five percent of the membership of the Annual Assembly and of the Coordinating Cabinet shall constitute a quorum. Fifty percent of the membership of the Steering Committee shall constitute a quorum.

ARTICLE XII

Associate Memberships

The following types of associate memberships are hereby established:

- (1) Congregational Associate Member Any local church which is in accord with the purposes of the Council, agrees to help carry out its program, and makes an annual contribution to the budget of the Council shall be known as a Congregational Associate Member.
- (2) Individual Associate Member Any individual who is in accord with the purposes of the Council, agrees to help carry out the program, and who makes an annual contribution to the budget of the Council shall be known as an Individual Associate Member.

ARTICLE XIII

Suspension or Amendment

These By-Laws or any part of them may be suspended or amended at any duly constituted meeting of the Coordinating Cabinet by majority vote.

Adopted as amended, Governing Assembly, VCC, 11-12-87; Amended 3-24-88; 2-23-89

GLOSSARY

Communion - A body of Christians having a common faith and discipline; a denomination or faith tradition (e.g., Evangelical Lutheran Church in America, United Methodist Church, Church of the Brethren, Presbyterian Church (U.S.A.), Christian Church (Disciples of Christ), Greek Orthodox Church, etc.)

Judicatory - An administrative or ecclesiastical unit of a communion fixed for the purpose of jurisdiction and oversight (e.g., Diocese, Synod, Conference, Region, Convention, etc.)

POSITION STATEMENT PROCESS

THE PROCESS BY WHICH THE VIRGINIA COUNCIL OF CHURCHES ISSUES POSITION STATEMENTS

The Purpose of This Process Is Never to Silence Each Other. Ever. And to Let Our Voices Move Us Forward Together.

Every Stage of This Process Should be Surrounded by A Very Intentional Attitude of Prayer and Reflection.

- 1. Judicatory representatives to the Virginia Council of Churches and any group within the Council may propose a Position Statement. Such a proposal may contain background and scriptural/theological reflections. The proposed Position Statement is then submitted to the General Minister.
- 2. The General Minister refers the proposed Position Statement to the Faith and Order Concern Area. It is the work of Faith and Order to give final formulation to the scriptural/theological reflections or affirmations without which no Position statement will be presented to or issued by the Coordinating Cabinet.
- 3. The General Minister refers the proposed Position Statement to the Coordinating Cabinet. The Coordinating Cabinet can adopt the proposed Position Statement, reject it, change it, or refer it to further study. The initiator or representatives from the initiating group and representatives from Faith and Order should be present at the Coordinating Cabinet meeting to give feedback if needed.
- 4. When differences arise and cannot be unanimously resolved, alternative views and/or reservations from within the Coordinating Cabinet may always accompany the publication of an adopted Position Statement. Such alternative reports and/or reservations are always appropriate.

 5. In an "emergency situation" the General Minister may issue a statement from the Office of the General Minister, but not as a Position Statement of the Virginia Council of Churches. Each such statement shall be subsequently submitted to the Coordinating Cabinet for its information and review. The

Coordinating Cabinet may submit such a statement to the above process in order for it to become a

Adopted by Coordinating Cabinet, June 21, 1990

Position Statement of the Virginia Council of Churches.



Martyr's Day

Prayer Vigil

And

Ecumenical Service

St. James Armenian Apostolic Church

834 Pepper Avenue

Richmond, Virginia 23226

April 24, 1996

Prelude

Horjam

Mrs. Gilda Arslanian

Lighting of Candles

Stories of Rememberance

Donna Walker - Shnorig Soghoian
Alex Baronian - Elizabeth Baronian
Christopher Thomas - Mary Avakian
Joel Mazmanian - Margos Mazmanian
Kara Norris - Mannig and Krikor Tootelian
& Arshalous Darhanian

*Lord's Prayer

ARMENIAN

Hair mer, vor hergins soorp yeghitzi anoon ko. Yegestze arkayootiun ko. Yeghitzin gamk ko vorbes hergins yev hergri. uzhatz mer hanabazort door mez aisor yev togh mez usbardis mer, vorbes yev mek toghoomk merotz Yev mi danir uzmez ee portzootiun, ail purgia uzmez ee charen. zi ko eh arkayootiun yea zorootiun yev park havidians. Amen.

Congregation

ENGLISH

Our Father which art in heaven Hallowed be thy name Thy Kingdom come. Thy will be done. In earth, as it is in heaven. Our daily bread Give us this day. And forgive us our debts, As we forgive our debtors. And lead us not into temptation, But deliver us from evil. For thine is the kingdom, And the power, And the glory, forever. Amen.

*Invocation

The Reverend James Mc Donald

In this dwelling of holiness and in this place of praise, in this habitation of angels and the house of expiation of humankind, before these symbols accepted by God and glorified, and before this sanctuary, we humble ourselves and bow down in fear. We bless and glorify thine holy, wondrous and triumphant dominion and, together with the heavenly hosts, we offer blessing and glory unto thee with the Father, and with the Holy Spirit, now and forever and unto the ages of ages. Amen.

^{*}Congregation please stand

Reading of the Holy Scriptures

Old Testament

The Reverend Dr. Judith Bennett

Ezekiel 37:1-14 Vision of the Valley of Dry Bones

New Testament The Reverend Dow Chamberlain

1 Peter 3:10-22

Suffering or Doing Right

*Hymn Soorp Soorp-Sanctus Mrs. Gilda Arslanian and Choir

Holy, holy, holy, Lord of hosts;

Heaven and earth are full of thy glory.

Blessing in the highest.

Blessed art thou that didst come and art to come in the name of the Lord.

Hosanna in the highest.

*Prayer

The Reverend Wendel l Taylor

O Holy Spirit, who art the fountain of life and the source of mercy, have mercy upon these people, who bow down and worship thy Godhead. Keep them whole and stamp upon their souls the form signified by their bodily posture so that they may inherit and enter into the possession of the things to come. Amen.

Distribution of Candles

Service of Repose of the Souls

Yev Yevus

Tabeer Gagik Suleymanian

In peace let us beseech the Lord....

Blessing of Incence The Vr. Rev. Fr. Nareg Berberian

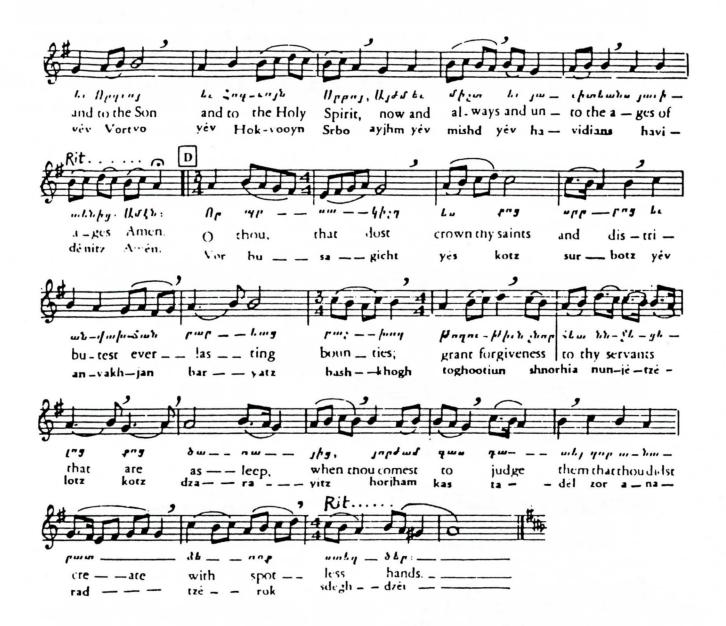
(Hymn begins on next page with english translation following)

ተተ SERVICE FOR THE REPOSE OF SOULS

HYMN MODE IV.

CHURRY THOSORY EA





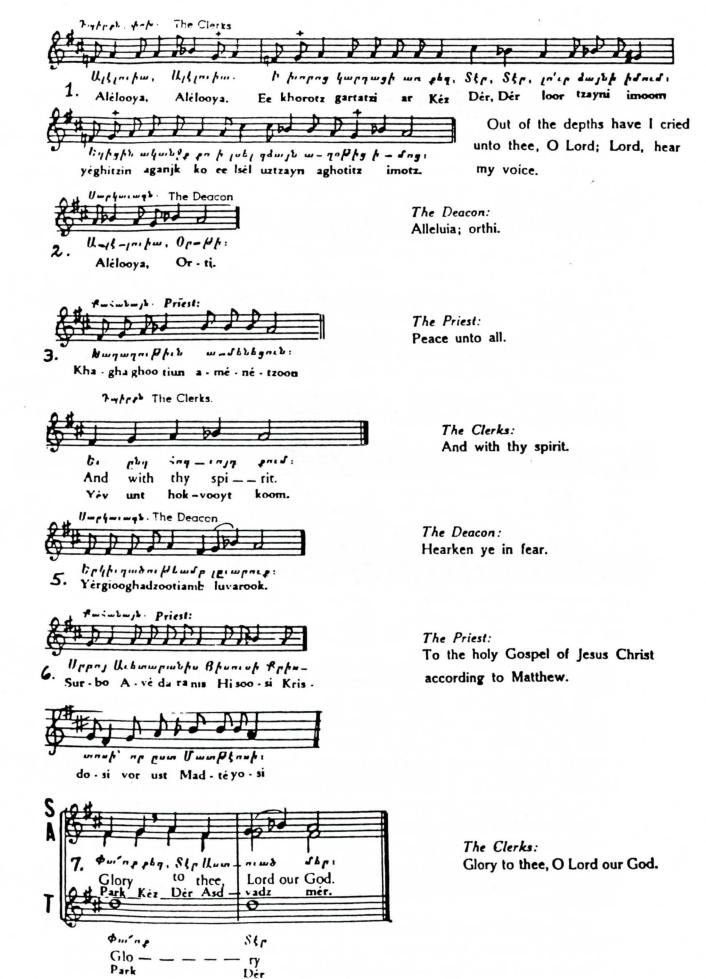
Hymn for the Repose of Souls. Mode IV.

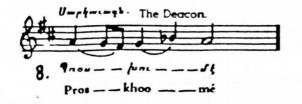
O thou God the Word that art, together with the Father, the creator of beings out of nothing; grant forgiveness to thy servants that are asleep, when thou comest to judge them that thou didst create with spotless hands.

O thou that wast sent from the Father and wast incarnate of the holy Virgin; grant forgiveness to thy servants that are asleep, when thou comest to judge them that thou didst create with spotless hands.

O thou that didst give up the ghost on the cross and loosed the power of death; grant forgiveness to thy servants that are asleep, when thou comest to judge them that thou didst create with spotless hands.

O thou that dost crown thy saints and distributest everlasting bounties; grant forgiveness to thy servants that are asleep, when thou comest to judge them that thou didst create with spotless hands.





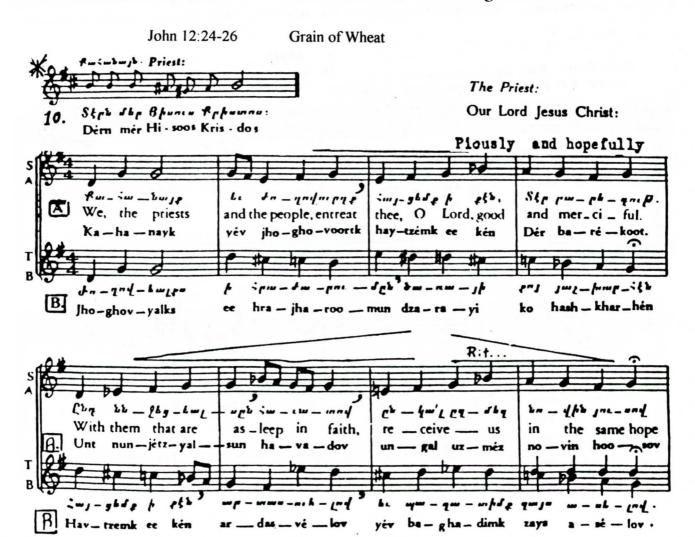
The Deacon: Proschoumen.



The Clerks: God doth speak.

¥ Gospel Reading

The Vr. Rev. Fr. Nareg Berberian







For Mode I and V.

We, priests and people, entreat thee, O Lord good and merciful, With them that are asleep in faith, receive us in the same hope Into the heavenly city, Jerusalem, in which the just are assembled, To sing and glorify always the three persons of the Trinity.

All the nations of men rejoiced when they heard of thy resurrection. With new feathers were they adorned at thy resurrection, O thou holy Only-begotten.

Merciful Lord, have mercy on the souls of those of us that are asleep.

In the supernal Jerusalem, in the dwellings of the angels, Where Enoch and Elijah live in old age in dove-like form, Being worthily glorified in the garden of Eden, Merciful Lord, have mercy on the souls of those of us that are asleep.

Ապա Քահանայն աստոցե.

Հոգուոցն հանգուցելոց, Քրիստոս Աստուած, արա՝ հանգիստ և ողորժութիւն. և ժեղ ժեղաւորացս չնորհետ զթողութիւն յան-

The Reverend Doctor Robert Dibble

* Then the Priest shall say:

To the souls of them that are at rest, O Christ God, grant repose and mercy, and to us, sinners, vouchsafe forgiveness of our transgressions.

Սաբկաւադն.

Եւ ևս խաղաղութեան զՏէր աղաչեսցուք.

Վասն հանգուցեւսլ հոգւոցն աղաչեսցուք զՓրկիչն մեր Քրիստոս, զի զնոսա ընդ արդարսն դասնսցէ և զմեզ կեցուսցէ չնորհիւ ողորմութեան իւրոյ.

Ամենակալ Տէր Աստուած մեր, կեցո' և ողորքևա,

The Deacon's

Again in peace let us beseech the Lord.

For the souls of them that are at rest, let us beseech Christ our Saviour, that he may reckon them with the just and may save us by the grace of his mercy.

Almighty Lord our God, save us and have mercy.

* Prayer

The Reverend Father Nicolas Bacolis

The Priest shall say:

Lord, have mercy; Lord, have mercy; Lord, have mercy.

O Christ, Son of God, forebearing and compassionate, have pity, in thy love as our creator, upon the souls of thy servants that are at rest, especially upon the souls of thy servant(s) **
for whom we are offering these prayers. Be mindful of them in the great day of the coming of thy kingdom. Make them worthy of mercy, of expiation and forgiveness of sins. Reckon them and glorify them with the company of thy saints at thy right hand.

For thou art Lord and creator of all, judge of the living and of the dead. And to thee is befitting glory, dominion and honour, now

and unto the ages of ages. Amen.

^{**} Those victimized by massacre in historical Armenia in 1915

The Reverend Wendell Taylor

Կոուկաւազն.

Սուրը խաշիւս ազաչնսցուք զՏէր զի սովաւ փրկնսցէ զմեզ
ի մեղաց և կեցուսցէ չնործիւ ողորմունեան իւրոյ։ Ամենակալ Տէր Աստուած մեր, կեցո և ողորմեա՝ ւ

By the holy cross let us beseen the Lord, that he may thereby deliver us from our sins and may save us by the grace of his mercy. Almighty Lord, our God, save us and have mercy.

The Vr. Rev. Fr. Nareg Berberian

Քաճանայն.

Պամալանետ՝ զմեզ, Քրիստոս Աստուած մեր, ընդ հովանետւ սուրբ և պատուական խաչիւդ քով ի խաղաղութեան գոհութեաժը յնրևելի և յաներևոյթ թշնամւոյն, արժանաւորեա՝ գոհութեաժը փառաւորել զջնզ ընդ Հօր և ընդ Հոգւոյդ Սրբոյ, այժմ և միչա և յաւիտեան յուրաննից, Ամէն,

The Priest:

Guard us, O Christ our God, under the shadow of thine holy and precious cross in peace. Deliver us from enemies visible and invisible. Make us worthy to give thanks to thee and to glorify thee with the Father and with the Holy Spirit, now and for ever and unto the ages of ages. Amen.

Announcements

Ծւ ասասցեն.

[Ilnopf Stratumuma]

Lunge she or shephba he ...

And they shall say or sing:

[The Lord's Prayer]

Our Father who art in heaven, hallowed be thy name ...

Քահանայն.

() թեննալը հղերուը իչնործաց Սուրբ Հոգւոյն։ Երթայը խաղաղութեամբ և Տէր եղիցի ընդ ձեզ, ընդ ամենեսհանդ։ Ամէն։

Եւ եւթիցեն ի խաղաղութիւն:

The Priest:

Be ye blessed by the grace of the Holy Spirit. Depart in peace and the Lord be with you all. Amen.

And they shall depart in peace.

Amen Hayee

We gratefully acknowledge the presence of those clergy and guests who have given of their time, gifts and energy to be with us as we commemorate the death of almost two million Armenians during 1915. We cordially invite all of you to join us for a simple reception following the service. Our austom is to suspend elaborate festivities during such occasions. However, we feel it quite important to extend our hospitality to you for joining us. With humble hearts we thank you and Our Dracious Lod.

Worship Leaders

The Vr. Rev. Fr. Narey Berberian-Pastor of Saint James Armenian Church

Mrs. Lilda Arslanian-Solvist

Mrs. Susanna Armold-Organist

The Rev. Fr. Nicholas Bacolis - Pastor of Sts. Helena& Constantine Greek Orthodox Cathedral

The Rev Dr. Juidth Fat alde Bennett-Associate General Minister of Va. Council of Churches

The Rev. Dow Chamberlain-Executive Director of Va. Interfaith Center on Public Policy

The Rev. Dr. Robert Dibble-Associate Minister for River Road Church, Baptist

The Rev. James Mc Donald- General Minsiter of Va. Council of Churches

Tabeer Gagki Suleymanian - St. James Armenian Church

The Rev. Wendell Taylor - Pastor of Saint John's United Church of Christ

The Bow. Judith Sutherland of the Presbylerian Church (U.S.A.) offers her regrets. She will be absent from our worship due to a death in her family.

Chior and Altar Servers of St. James Armenian Apostolic Church of Richmond